**SAFER NEIGHBOURHOOD BOARD** **/COMMUNITY ENGAGEMENT STRUCTURE FUNDING APPLICATION FORM**

**Please read these notes before completing the form**

**1. Page 2 of the form is for SNB/CES details only. We do not deal directly with project delivery organisations and therefore do not require their details. Other than entering the name of your SNB/CES, only complete page 1 if your SNB/CES details, or the details of your Responsible Body, have changed since your last application.**

**2. Please restrict your application to 2-3 pages for each project. Very long applications containing details not relevant to the SNB/CES Funding Assessment may be returned with a request for resubmission in a more concise form.**

**3. Each project must describe explicitly how it meets the MOPAC priorities of putting victims first and reducing inequalities, keeping children and young people safe, tackling violence against women and girls and tackling hate crime and intolerance.**

**4. You can view (or review) guidance on SNB funding, along with important dates, on the MOPAC website at;** [**https://www.london.gov.uk/what-we-do/mayors-office-policing-and-crime-mopac/community-safety-0/safer-neighbourhood-boards**](https://www.london.gov.uk/what-we-do/mayors-office-policing-and-crime-mopac/community-safety-0/safer-neighbourhood-boards)

**5. Your application is much more likely to be successful if MOPAC has seen a draft and your SNB attends the funding surgeries and seminars**

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| **SECTION 1: Core details – *complete this part once only*** |
| **Borough** | **Financial Year …………** |
| **Responsible body**The legally constituted body that will receive the funds on behalf of the SNB | **Name and address: *SNB/CES or responsible body details – NOT THE PROJECT DELIVERER*** |
| **Total Budget (£)** | **Lead SNB/CES Contact** | **Telephone & email Address** |
| **Commencement Date:** | **Review Date: September *yyyy*** | **Completion Date:** |
| **Bank account details:** **A Bankers Automated Clearing Services (BACS) form must be attached to the application.*****Unless you have received no funds from MOPAC we will already have this information. We don’t need it again unless your account details have changed***  |

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| **SECTION 2: The ring-fenced administrative funds *This is only relevant if you have changed your administrative arrangements*** |
| **The organisation providing the SNB administration function** | **Name and address:** |

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| **SUMMARY SHEET – *complete this part once only***  |
| **Projects*****a list of the project titles – NOT the project details*** | **Costs** |

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| **SECTION 3: Project details** |
| **Please respond to each question and complete this section separately for each project.**  |
| **Title and a description of the proposed projects/activities** | ***Project Title here*** |
| Provide a brief overview of each project identifying which kind of project the funding will support (as stated on page 1 of the SNB/CES Funding Guidance and as set out below).* Projects should address issues and concerns identified by the local community and where possible align with the priority areas of **violence against women and girls (VAWG) hate crime, keeping children and young people safe, local priorities and community engagement.** Boards may wish to align their projects with the local priorities set by the local authority in conjunction with the Borough Commander.
 | ***Please outline the project, its aims, and what activities will take place to achieve those aims. Say which of the aims (see panel to the left) the project will support.*** |
| What are the anticipated outcomes of the project and how will the SNB monitor the progress of the project? | ***By outcomes we mean what will be the anticipated impact of the activities taking place. Avoid listing aspirations such as ‘a reduction in youth violence’ or ‘greater engagement with the police’*** |
| Which of the listed MOPAC priorities does the project address? * Putting victims first and reducing inequalities
* Keeping children and young people safe
* Tackling violence against women and girls
* Tackling hate crime and intolerance.
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| What of the following categories best describes the activity * Diversion
* Prevention
* Advocacy/ Support
* Neighbourhood Watch /Ward Panel support
* Other (please specify)
 | ***List more than one if necessary.***  |
| Who will deliver the project? Please provide details of the parties involved | ***CVs or press cuttings from project deliverers are NOT required and will not be read. The due diligence in choosing organisations rests with the SNB, not the SNB Funding Assessment Panel*** |
| Please indicate the cost of the project | ***An outline of the major cost elements may be useful, but a detailed breakdown is not required*** |

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| **Signed on behalf of the Safer Neighbourhood Board/Community Engagement Structure:** |  |
| **Name:** |  |
| **Position:**  |  |
| **Date:** |  |

**If your application is more than 2-3 pages per project, it is too long. Very long applications, containing details not relevant to the Public Engagement Funding Assessment, may be returned with a request for resubmission in a more concise form.**

**If MOPAC has NOT seen any drafts, one or more of your projects may not be supported, or you may be asked to provide further information or clarity. This may delay commencement of your project(s)**