

**Matthew Pencharz**

Environment and Political Advisor

**Expenses for the financial year 2015-16**

File last updated: 23-Feb-16

An individual's expenses file is updated when a new item has been approved for payment. The 'last updated' date in this file indicates the date the most recent expense was added. Please note that there may be an interval between an expense being incurred and its addition to this file. A claim can be submitted up to three months after incurring the expenditure and, must then go through the approval process.

<b>Taxi Invoices</b>	<b>Taxi Expense Claims</b>	<b>Other Domestic Travel</b>	<b>Foreign Travel</b>	<b>Other Expenses</b>	<b>TOTAL</b>	<b>Date</b>	<b>Details</b>
				7.20	7.20	26/03/2015	Dinner Mayors of EU Capital & Large Cities Meeting in Paris:
				2.28	2.28	26/03/2015	Miscellaneous Expenses Refreshments: Mayors of EU Capital & Large Cities Meeting - Paris:
				158.90	158.90	15/04/2015	Accommodation Paris attending Mayors of EU Capital & Large Cities meeting
		3.00			3.00	20/05/2015	Train Journeys Rotterdam Airport to Rotterdam Central: Shell Eco Marathon attendance.
		2.15			2.15	20/05/2015	Train Journeys Rotterdam Central - Dordrecht Train station: Shell Eco Marathon attendance
		4.30			4.30	21/05/2015	Bus Journeys Dordrecht - Event Hotel: Shell Eco Marathon attendance
		3.75			3.75	02/06/2015	Train Journeys Schiphol Airport to Hotel: Smart Cities speaking engagement
		4.84			4.84	02/06/2015	Train Journeys Hotel (Arena Boulevard) to Centre of Town: Smart Cities speaking engagement. Travel to dinner venue due to time constraints
				25.28	25.28	02/06/2015	Dinner SMART Cities Event speaking event - Amsterdam:
	25.28				25.28	03/06/2015	Taxi Journeys Houthavens - Schiphol Airport: Smart Cities site visit. Taxi required because of time constraints for return journey.
	11.71				11.71	01/07/2015	Taxi Journeys Grange Tower Bridge Hotel, London E1 to Brixton (SW2) Cities Today Dinner - speaking engagement- late pick up
			208.00		208.00	03/07/2015	Eurostar travel to Brussels for EU Commission

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL	Date	Details
	11.49				11.49	12/07/2015	Taxi Journeys Brussels Midi Train Station to Renaissance Hotel Rue du Parnasse Brussels EU Commission meetings - Travel to Hotel accommodation due to late arrival of Eurostar.
				6.60	6.60	12/07/2015	Dinner EU Commission Meetings. Dinner on Eurostar trip to Brussels.
				66.00	66.00	12/07/2015	EU Commission Hotel accommodation in Brussels
		1.50			1.50	13/07/2015	Tube Journeys Metro near Renaissance Hotel, Brussels to Midi Station Brussels EU Commission meetings. Travel to Midi Station Brussels to take Eurostar to St. Pancras
			15.14		15.14	22/09/2015	Taxi Journeys: Regan Airport DC to Department of Environment Washington DC - US Green Building Council meeting straight from airport with bags
			6.60		6.60	22/09/2015	Tube Journeys: Washington Metro travel - US Green Building Council and Department of Environment Washington DC
			15.67		15.67	22/09/2015	Taxi Journeys: La Guardia NY - Manhattan Hotel - US Green Building Council and Dept of Environment Washington DC - returning to New York from meetings
				4.56	4.56	22/09/2015	Breakfast: Meetings with Dept of Env and US Green Building Council Washington DC. - Meetings with Department of Environment and US Green Building Council Washington DC
			240.80		240.80	22/09/2015	Flight: Return NY - Washington DC - Meetings - Dept of Environment and US Green Building Council
				4.64	4.64	23/09/2015	Breakfast: Meeting with Global Head of Communications, Bloomberg, New York
		34.50			34.50	04/10/2015	Train Journeys: London Euston - Manchester Piccadilly Return - abatement 25%. Attend Tory Party Conference.
	6.00				6.00	04/10/2015	Taxi Journeys: Manchester Restaurant - Ibis Hotel. Abatement 25% applied to cost - Tory Party Conference -No public transport due to late hour - Travel to Hotel in Manchester
	4.50				4.50	05/10/2015	Taxi Journeys: Ibis Hotel Manchester - Central Convention Centre Manchester. Abatement 25% applied to cost. Attend Tory Party Conference Convention Centre - public transport not accessible

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL	Date	Details
	4.87				4.87	06/10/2015	Taxi Journeys: Central Convention Centre Manchester - Ibis Hotel. Abatement 25%.- Tory Party Conference No public transport - travel to Hotel from Conference Centre
	3.75				3.75	06/10/2015	Taxi Journeys: Central Convention Centre Manchester - Manchester Piccadilly train station. Abatement 25% applied to cost - Tory Party Conference - Time constraints to reach train in time.
			136.00		136.00	15/10/2015	Eurostar: London Paris return for COP/40 Climate change programme
		33.20			33.20	04/11/2015	Train Journeys: Herne Hill Station to Luton Airport (Flying to Copenhagen) - Attend Eurocities Annual Conference in Copenhagen
				114.30	114.30	04/11/2015	Hotel: Attend Eurocities Annual Conference in Copenhagen & Malmo
				27.52	27.52	04/11/2015	Flight: London Luton to Copenhagen Return to attend Eurocities Annual Conference Copenhagen & Malmo - Attend Eurocities Annual Conference in Copenhagen & Malmo
	32.00				32.00	17/11/2015	Taxi Journeys: Brixton SW2 to Heathrow Airport TW6 - Attend Smart City Expo World Congress in Barcelona
	9.60				9.60	17/11/2015	Taxi Journeys: Conference Venue (Fira de Barcelona) to Palauet Albeniz Restaurant Barcelona - Attending Smart City Expo World Congress - dinner with key stakeholders in Barcelona
	11.60				11.60	17/11/2015	Taxi Journeys: Restaurant (Palauet Albinez) Barcelona to Hotel SB Plaza Europa Barcelona - Attending Smart City Expo World Congress in Barcelona
				156.68	156.68	03/12/2015	Busines Entertaining: British Embassy Paris, Ambassador, British Embassy Paris, Political Officer
			7.00		7.00	05/12/2015	Taxi Journeys: Hotel Westin Vendome Paris - Gare du Nord Paris - COP21 Summit Paris Meeting running late, took taxi to board train in time
			184.00		184.00	07/12/2015	Train Journeys: London St.Pancras - Gare du Nord Paris - COP21 Summit Speaking & Meetings in Le Bourget
			7.90		7.90	07/12/2015	Train Journeys: Gare du Nord Paris - Le Bourget (x2 Returns) - COP21 Summit Speaking & Meetings In Le Bourget

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			1.30		1.30	07/12/2015	Tube Journeys: Metro Ticket - General Travel around Paris - COP21 Summit Speaking & Meetings Le Bourget
			5.00		5.00	07/12/2015	Taxi Journeys: Paris Restaurant - Hotel Mercure Paris Terminus Nord - COP21 Summit Speaking & Meetings in Le Bourget - taxi taken as no metro at time of night.
				136.76	136.76	07/12/2015	Hotel: COP21 Speaking & Meetings in Le Bourget and attended COP21 side events as part of wider Paris Climate Conference
				28.80	28.80	07/12/2015	Dinner: COP21 Speaking & Meetings in Le Bourget and attended COP21 side events as part of wider Paris Climate Conference
			5.00		5.00	08/12/2015	Taxi Journeys: Le Galerie Venue Le Bourget - Cities & Regions Pavillion Le Bourget - COP21 Summit Speaking & Meetings Le Bourget. Taxi taken as timings was very tight between meetings.
<b>0.00</b>	<b>120.80</b>	<b>87.24</b>	<b>832.41</b>	<b>739.52</b>	<b>1,779.97</b>		