

**REQUEST FOR DMPC DECISION – DMPCD 2017 262**

**Title: Building Access Control**

**Executive Summary:**

The Metropolitan Police Service has reviewed its electronic card access provision across the estate and established a requirement to upgrade it to a modern consistent solution. This is driven by the need to replace obsolete hardware with a modern fit for purpose access solution to support the Smarter Working Programme.

**Recommendation:**

The DMPC is asked to

- Approve the Business Case, funding of which is covered in the Digital Policing budget.
  - Obtain competitive quotes from suppliers to upgrade 95 core Met sites and up to a further 25 high priority sites.
  - Award the contract for this work to the preferred supplier
  - Release the funding to upgrade the Met sites and develop the Final Business Case.
- Approve the virement within the Capital Plan from Information Management Futures to the Building Access Control Project in 2019/20, re-phasing of the Capital Plan between 2017/18, 2018/19 and 2019/20.
- By way of this Outline Business Case, grant permission to both initiate and award the extension of the system across the estate utilising the existing procurement framework.

**Deputy Mayor for Policing And Crime**

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

**Signature**

*Spue Henderson*

**Date**

*6/10/17*

## **PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC**

### **Decision required – supporting report**

#### **1. Introduction and background**

- 1.1. This project will provide a modern card access solution that requires fewer resources to manage it.
- 1.2. It will support the Smarter Working Programme to enable wider use of the estate by staff.

#### **2. Issues for consideration**

- 2.1. The Metropolitan Police Service has identified an electronic card access solution suitable for its estate and is ready to commission the project to upgrade its sites and begin rollout as soon as winning bidders are identified.
- 2.2. In order to best support the key change programmes, the rollout to sites will be scheduled through the Estates Transformation Board. This will ensure that priority sites are upgraded first.

#### **3. Financial Comments**

- 3.1 Detail is included in part 2.

#### **4. Legal Comments**

- 4.1. Procurement through a compliant Framework Agreement will be a compliant route to market where the requirement is within the technical and financial scope of the Framework Agreement and the purchaser is an eligible user of the Framework Agreement. This report confirms the MOPAC intends to procure the requirement through its Electronic Security and Control Room System Framework Agreement under a mini-competition.

#### **5. Equality Comments**

- 5.1. There are no direct equality or diversity implications arising from this report

#### **6. Background/supporting papers**

- 6.1. Report.

**Public access to information**

Information in this form is subject to the Freedom of Information Act 2000 (FOIA) and other legislation. Part 1 of this form will be made available on the MOPAC website within 1 working day of approval. Any facts/advice/recommendations that should not be made automatically available on request should not be included in Part 1 but instead on the separate Part 2 form. Deferment is only applicable where release before that date would compromise the implementation of the decision being approved.

**Part 1 Deferral:**

Is the publication of Part 1 of this approval to be deferred? NO

**Part 2 Confidentiality:** Only the facts or advice considered as likely to be exempt from disclosure under the FOIA should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a **part 2** form – Yes

If yes, for what reason: EXEMPT under Article 2(2)(a) of the Elected Local Policing Bodies (Specified Information) Order 2011.

**ORIGINATING OFFICER DECLARATION:**

|   |   |
|---|---|
| <b>Head of Unit:</b><br>The Head of Strategic Finance and Resource Management has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities. | ✓ |
| <b>Legal Advice:</b><br>The MPS legal team has been consulted on the proposal.  | ✓ |
| <b>Financial Advice:</b><br>The Chief Financial Officer has been consulted on this proposal.  | ✓ |
| <b>Equalities Advice:</b><br>No Equality and Diversity issues identified.   | ✓ |

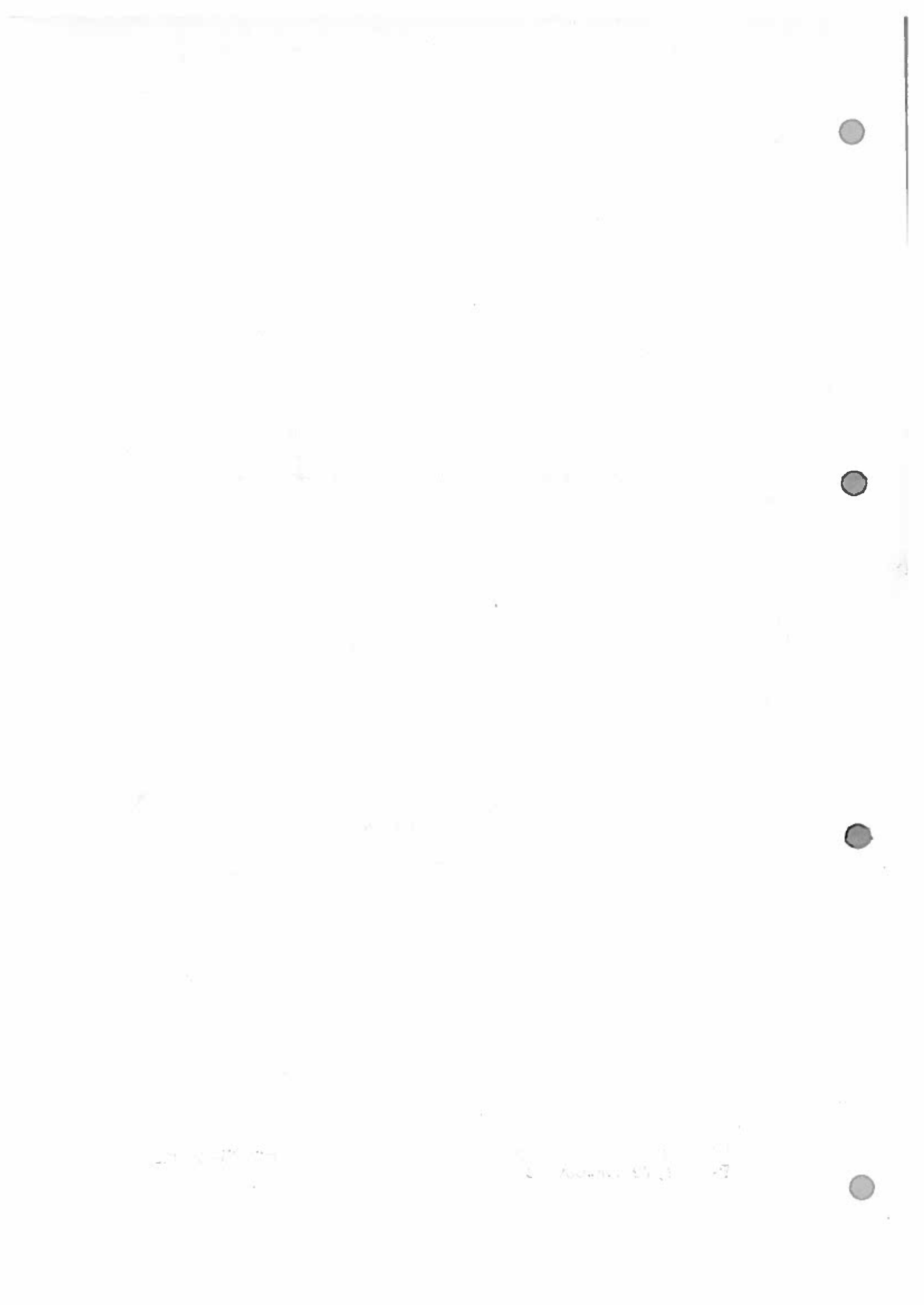
**OFFICER APPROVAL**

**Chief Executive Officer**

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

Signature *R. Lawrence*

Date *27/9/17*



**Investment Advisory Board****7<sup>th</sup> September 2017****BUILDING ACCESS CONTROL****Report by Richard Gittings on behalf of Aimee Reed****EXECUTIVE SUMMARY**

The Met has reviewed its electronic card access provision across the estate and established a requirement to upgrade it to a modern consistent solution. This is driven by the need to replace obsolete hardware with a modern fit for purpose access solution to support the Smarter Working and Estates Transformation Programmes.

This paper proposes a single solution for upgrading the electronic card access across the estate.

**TIME-SENSITIVITY**

A decision is required by 30/09/2017 to enable the Met to adhere to its agreed Capital spending plan for 2017-18.

**A. RECOMMENDATIONS – That DMPC approves:**

- The approach to the Business case;
  - Obtain competitive quotes from suppliers to upgrade 95 core Met sites and up to a further 25 high priority sites.
  - Award the contract for this work to the preferred supplier
  - Release the funding to upgrade the Met sites and develop the FBC. The capital is fully funded within the Capital Plan and the revenue will be met from DP revenue budget. Detail of the estimated costs and associated funding are set out in Part 2.
- Approve the virement within the Capital Plan from Information Management Futures to the Building Access Control Project in 2019/20 re-phasing of the Capital Plan between 2017/18, 2018/19 and 2019/20. If approved, the changes to the Capital Plan will be submitted to MOPAC for approval in November 2017, as part of the 2018/19 MPS Annual Budget Submission.
- To note that this business case will generate revenue savings by the removal of legacy solutions by extending the EBACS system. It is anticipated cashable savings are also expected from the retendering/ revenue of the Openview contract in 2019, however, the level of savings is unknown at this time.
- By way of this OBC, grant permission to both initiate and award the extension of the EBACS system across the estate.

## **B. SUPPORTING INFORMATION**

### **Background**

- The Met is currently undergoing significant change to meet the priorities in the Police and Crime Plan. This project supports the *Technology* and *Organisation of the MPS* priorities. It will provide a modern card access solution that requires fewer resources to manage it, and will support the Strengthening Local Policing, Smarter Working and Estates Transformation Programmes.
- The new card access solution will enable appropriately authorized staff to access buildings across the estate areas. Smarter Working Programme requires staff to be more mobile to reduce pressure on the estate whilst the new larger Command Units (as described in the Police and Crime Plan) will make officers more mobile and improve capacity locally. This solution will be configurable to the findings of the two Pathfinder projects, whatever they may be.

### **Progress to date and coordinating with One Met Model Change Programmes**

- The Met has identified an electronic card access solution suitable for its estate. The Met is ready to commission the project to upgrade its sites and begin rollout as soon as winning bidders are identified.
- The Estates Strategy is out for public consultation through MOPAC. In order to best support that Strategy (once approved) and the key OMM change programmes, the project team will schedule the rollout to sites through the Estates Transformation Board. This will ensure that priority sites are upgraded first, supporting the rollout of new larger Command Units as well as avoiding unnecessary investment in buildings that are later disposed of or change use
- Re-design of the back office support processes and operating model are not fully developed and will be finalized in an FBC to come back to DMPC in December 2017.

## **C. OTHER ORGANISATIONAL & COMMUNITY IMPLICATIONS**

### **Equality and Diversity Impact**

9. There are considered to be no negative equality or diversity implications arising from this Work Order extension.

## Financial Implications

10. The cost of the project, including the long term revenue savings predicted, are detailed in the part 2 paper.

## Legal Implications

11. The Mayor's Office for Policing and Crime (MOPAC) is a contracting authority as defined in the Public Contracts Regulations 2015 (the Regulations). All awards of public contracts for goods and/or services valued at £164,176 or above must be procured in accordance with the Regulations. This report confirms the proposed procurement activity exceeds this threshold. Accordingly, the Regulations are engaged.

Procurement through a compliant Framework Agreement will be a compliant route to market where the requirement is within the technical and financial scope of the Framework Agreement and the purchaser is an eligible user of the Framework Agreement. This report confirms the MOPAC intends to procure the requirement through its Electronic Security and Control Room System Framework Agreement under a mini-competition. The terms set out in the Framework Agreement regarding the selection of Framework suppliers to participate in a mini-competition and the conduct of the mini-competition itself must be followed. Paragraph 4.13 of the MOPAC Scheme of Delegation and Consent provides that the Deputy Mayor for Policing and Crime has delegated authority to approve all requests to go out to tender for contracts valued at £500,000 or above.

On the basis of the information set out in this report, DLS are content for the recommendations to be progressed as referred to within the report.

## Risk (including Health and Safety) Implications

17. This report does not directly impact on the health and safety of the MPS or its service delivery.

## Consultation Undertaken

18.

| Key stakeholder engagement (up to what level) | Supportive / Supportive with concerns / Not supportive / Not affected |
|---|---|
| Director of People and Change                 | Supportive  |
| Director Commercial and Finance               | Supportive  |
| DAC Transformation                            | Supportive  |
| Transformation Director                       | Supportive  |
| Commercial Director                           | Supportive  |

Commercial Services

Supportive

**Responsible Procurement**

19. There are no adverse responsible procurement implications associated with this solution.

**PART 2: Exempt Section of the Report**

Exempt under Section 24 Freedom of Information Act.

**Report author:** Richard Gittings, 020 7161 (78) 3399 or 07525 406148  
richard.gittings@met.police.uk