

**REQUEST FOR DMPC DECISION – PCD 17**

**Title: CONTRACT EXTENSION**

**Executive Summary:**

This paper requests approval to extend an existing contract to allow sufficient time to complete procurement and obtain approval to award the replacement contract.

Due to the confidential nature of the proposal the detail is held in Part 2.

**Recommendation:**

That the DMPC

1. Approve the extension of the existing contract by up to £400,000 and 3 months to 31st December 2016. Extension by £400,000 will bring the contract value to £7,900,000 and represents a 5.33% increase on the revised value of the contract of £7,500,000.
2. To note that this is a critical service provision and the requested extension provide sufficient time to complete the required actions to establish the new contract.

**Deputy Mayor for Policing and Crime**

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

**Signature**

*Sybil Under*

**Date**

*17/10/2016*

## **PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC**

### **Decision required – supporting report**

#### **1. Introduction and background**

- 1.1. As part of the on-going process of managing contracts and tendering/re-tendering for goods and services, Procurement Services identifies contracts which require DMPC approval for either extension or to initiate contract action to tender or re-tender for goods or services or to award contracts.
- 1.2. The contract is due to expire in October 2016 and there is a need to conduct an extension to the existing contract to provide sufficient time to complete the evaluation and obtain the necessary approvals to award the contract to the preferred bidder.

#### **2. Issues for consideration**

- 2.1. Due to the confidential nature of the proposal the detail is held in Part 2

#### **3. Financial Comments**

- 3.1. Extension by up to £400,000 will bring the contract value to £7,900,000; the £400,000 represents a further 5.33% increase on the revised value of the contract of £7,500,000.
- 3.2. The £400,000 total extension cost will be funded from within the existing budget.

#### **4. Legal Comments**

- 4.1. The replacement contract is exempt from the Public Contract Regulations 2006 under the Security exemption.

#### **5. Equality Comments**

- 5.1. There are no direct equality issues arising from this proposal.

#### **6. Background/supporting papers**

- 6.1. None.

**Public access to information**

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOIA) and will be made available on the MOPAC website following approval.

If immediate publication risks compromising the implementation of the decision it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.

**Part 1 Deferral:**

Is the publication of Part 1 of this approval to be deferred? NO

**Part 2 Confidentiality:** Only the facts or advice considered as likely to be exempt from disclosure under the FOIA should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a **Part 2** form – Yes

If yes, for what reason: is EXEMPT under Article 2(2)(a) of the Elected Local Policing Bodies (Specified Information) Order 2011

**ORIGINATING OFFICER DECLARATION:**

|   | <i>Tick to confirm statement (✓)</i> |
|---|--------------------------------------|
| <b>Head of Unit:</b><br>The Head of Strategic Finance and Resource Management has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities. | ✓                                    |
| <b>Legal Advice:</b><br>The MPS legal team has been consulted on the proposal.  | ✓                                    |
| <b>Financial Advice:</b><br>The Strategic Finance and Resource Management Team has been consulted on this proposal.   | ✓                                    |
| <b>Equalities Advice:</b><br>No equalities and diversity issues identified.   | ✓                                    |

**OFFICER APPROVAL**

**Chief Executive Officer**

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

**Signature** R. Lawrence

**Date** 17/10/16

