

# PASSENGER TRANSPORT WORKING GROUP MEETING NOTE AND ACTIONS

|                 |                                      |             |               |
|-----------------|--------------------------------------|-------------|---------------|
| <b>Date</b>     | Tuesday 14 November                  | <b>Time</b> | 10:00 – 11:30 |
| <b>Location</b> | 230 Blackfriars Road, London SE1 8NW |             |               |

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| <b>Invitations</b> | Danny Price (DP)<br>Dave Fisher (DF)<br>Bhavna Kerai (BK)<br>Mark Towens (MT)<br>Katherine Riggs (KR)<br>Chris Livett (CL)<br>Kyle Haughton (KH)<br>Richard Dilks (RD)<br>Sean Collins (SC)<br>Tim Martin (TM)<br>Julian Parkes (JP)<br>Kristina Nordsten (KN) | TfL (Chair)<br>TfL<br>GLA<br>PLA<br>PLA<br>Livett’s Launches<br>City Cruises<br>London First<br>MBNA Thames Clippers<br>LB Barking<br>Thames Skills Academy<br>London and Partners |
| <b>Apologies</b>   | Brian Clark<br>David Greenwood<br>Katharina Winbeck<br>Ruth Duston   | Passenger Boat Association<br>Merlin Entertainment<br>London Councils<br>Northbank   |

| Meeting notes   | Action                         |
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| <p><b>1 Strategic Outcomes and Priorities for Passenger Transport</b></p> <p>An overview of the Thames and London Waterways Forum and PLA Thames Vision were given to the group.</p>  |                                |
| <p><b>2 Passenger Working Group Terms of Reference and Priorities</b></p> <p>The terms of reference, membership and priorities had been circulated ahead of the meeting.</p> <p>Regarding the terms of reference, the group considered the following:<br/> <b>Training and skill</b>, exploring <b>funding options</b> and ensure that <b>charter services</b> are included.</p> <p>It was agreed by the group that as well as promoting passenger use of the river the group should be <b>promoting and facilitating</b> the river to reflect a more <b>outcomes based focus</b>.</p> <p>It was suggested the group should consider interim patronage output targets, measurables or KPIs and the group should consider what steps are necessary to meet targets. BK confirmed that the Deputy Mayor would need to discuss this with the Steering Group.</p> <p>In terms of membership the group agreed the importance of borough involvement and <b>more riparian borough engagement would be positive</b>.</p> | BK to change items accordingly |

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|                 | <p><b>Working group priorities:</b><br/>It was agreed by the group that the activities should be more output focused.</p> <p>The publication of a <b>Pier Strategy</b> was agreed as a priority for the group however it was agreed that consideration of the need for a pier should be determined through a Pier Action Plan which the group would create and own.</p> <p>Regarding expansion of piers to the east it was agreed that <b>new piers and river services in East London</b> could include a need to engage Kent and Essex at some stage.</p> <p>With regard the priority: to promote the river DP proposed that the group should consider opportunities to help increase patronage in 2018 and reach the MTS target.</p> <p>The groups discussed the importance of promoting the activation events already planned, including:</p> <ul style="list-style-type: none"> <li>• the Illuminated Bridges project;</li> <li>• more from Totally Thames festival;</li> <li>• more links with the night time economy and</li> <li>• the 100th anniversary of WW1.</li> </ul> | <p>BK to invite City of Westminster to next meeting</p>    |
| <p><b>3</b></p> | <p><b>Any other business</b></p> <p>A handout on Albert Island Boatyard development proposal was distributed to the group.</p>   |  |
| <p><b>4</b></p> | <p><b>Next meeting:</b></p> <p>The next meeting is scheduled for March 2018. The exact date will be confirmed in the new year.</p> <p>The next meeting will focus on the Pier Strategy.</p>  | <p>DP and BK to identify date and arrange next meeting</p> |