

## MOPAC MPS Oversight Board Terms of Reference

The Oversight Board has been established to enable the Deputy Mayor for Policing and Crime (DMPC) to effectively exercise the role and duties of the Police and Crime Commissioner of the Metropolis, as delegated by the Mayor of London.

Oversight Board oversees the development of key strategies and the most significant issues which arrive out of them; those strategies being primarily:

- The Police and Crime Plan
- The budget and medium term financial strategy
- The MPS's business plan to deliver service, including the transformation programme, as well as digital, workforce and estate plans;

### Function

The Oversight Board will be responsible for:

- Oversight of efficiency and effectiveness
- Scrutinising MPS delivery against the Police and Crime Plan on behalf of the Mayor, and performance against agreed priorities
- Undertaking, at the request of the DMPC, assurance on key priorities and specific issues of concern to the public and Police and Crime Plan
- Reviewing the proposals for the annual budget and Medium-Term Financial Strategy (MTFS) in line with Mayoral priorities
- Monitoring progress, delivery and risks against the MPS Business Plan

### Accountabilities

To support these responsibilities, the Oversight Board will:

- Require the MPS to report progress on the delivery of the outcomes outlined within the Police and Crime Plan through a quarterly Business Plan report.
- Receive a quarterly report produced by MOPAC - with support from the MPS - on operational and financial performance.
- Receive updates from the MPS on the progress of its transformation programme.
- Receive reports from specific oversight groups and on thematic issues as required by the Deputy Mayor for Policing and Crime.

The Oversight Board may also request additional briefing on key issues and risks.

### **Frequency of meetings**

Oversight Boards will be held quarterly. Exceptional Oversight Boards may be scheduled at the request of MOPAC.

### **Membership**

To operate, the Oversight Board membership must comprise:

- Deputy Mayor for Policing and Crime
- Commissioner of the Police of the Metropolis

### **In attendance**

Also in attendance may be:

- Chief Executive Officer of MOPAC
- Deputy Commissioner of the MPS

Other employees of MOPAC and MPS may be invited to attend and advise the Oversight Board as requested by members.

The Oversight Board will not be held in public. Notes of the meeting will be published.

### **Operational Details**

The agenda for the board meeting will align to the statutory requirements and the governance cycle for MOPAC and MPS.

### **Roles and responsibilities**

- The agenda will be confirmed by MOPAC four weeks ahead of the meeting. It is the responsibility of the Chief Executive Officer of MOPAC to ensure agenda and commissions are effected appropriately.
- MOPAC will commission papers at least four weeks ahead of the meeting.
- Information from the MPS will be presented in a timely and consistent manner in line with requests.
- A pre-meeting of MOPAC officers and MPS staff will be held ahead of the Oversight Board to discuss the key issues in the quarterly reports.
- Papers will be circulated by MOPAC the week before the meeting.
- MOPAC will provide the secretariat for the meeting.
- A note will be made of the Board's discussion by MOPAC and agreed by the MPS; and will be published on MOPAC's website.
- Information supplied to the Oversight Board will be published on the MOPAC website at regular intervals, by prior agreement between the two organisations in order to increase transparency and safeguard sensitivity.