

# **Young Londoners Fund:**

Helping children and young people make  
positive choices

**Prospectus  
May 2018**

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## Mayor's foreword

I know from my own experience that London is a city in which young people from any background can achieve whatever they put their minds to, with hard work and the right support. London provided the opportunity for me to become Mayor, and I'm committed to ensuring our city continues to provide the opportunities young people need to shape their future.

Yet the services that have in the past helped many young Londoners to discover their potential have been the subject of severe government cuts in the past few years. The youth services, after school clubs, preventative care and mental health support that have helped young people to develop and thrive, have in many cases disappeared.

Without access to the same opportunities that I could seek out, and under pressure from the people around them, some young people can feel like they have nowhere to turn. They can make bad decisions, and in some cases, end up getting involved in crime and violence.

Our Young Londoners Fund aims to provide the kind of support young people need to build a better future. It will help to keep young people from getting involved in criminal activity, not only enhancing their own life chances, but improving their communities and the city as a whole.

We want this fund to make a real difference - and City Hall is committed to working with London's amazing community groups to get this right. There's a huge breadth and depth of experts out there, already doing great work in difficult circumstances, and I know we will receive an array of exciting ideas in response to this prospectus. With the right support, every young Londoner can make positive choices; working together we can help them create the future they deserve.

A handwritten signature in blue ink, appearing to read 'Sadiq Khan', with a small number '2' written below the name.

**Sadiq Khan**  
Mayor of London

## Summary

We have launched the Young Londoners Fund to help and support children and young people to fulfil their potential. We particularly want to help those at risk of getting caught up in crime. The fund will support a range of activities for young people aged 10 to 21, including education, sport and culture<sup>1</sup>. We will invest £45m over a three-year period from 2018 with:

- £30m for a new fund for projects in local communities
- £15m to scale-up existing City Hall funded projects to support young Londoners (this includes the £0.5m Sport Unites Small Grants Fund)

The fund will provide:

- ambitious and positive activities for young people. This will help them to make positive choices and reach their potential.

This prospectus has information on how to apply for the Young Londoners Fund and the Sport Unites Small Grants Fund.

**Information on how to apply is in paragraph 3.1 below.**

**The deadline for applications is 12-noon, Monday 9 July.**

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<sup>1</sup> Children under 10 in year 5 will be eligible for Young Londoner Fund activity

## 1. Context

### 1.1. Background

London is a fantastic city in which to grow up. It is a dynamic and vibrant place that provides lots of opportunities for many young people. But for too many young Londoners, obstacles remain that prevent them from reaching their potential.

In some circumstances, making the wrong life choices can even lead young people into criminality. If we are to keep our city safe, and ensure all Londoners are able to contribute to our city, then more needs to be done to tackle this problem.

Over recent years, there has been a national rise in serious violence. In London, we know how knife violence is a serious problem in some communities. It has terrible consequences for the people and families involved, and major repercussions for many others.

Those committing serious violence will feel the full force of the law. We need a well-resourced police force to keep our communities safe. Perpetrators must expect to be caught, prosecuted and punished.

However, at the same time, we must address the underlying issues that can cause criminality and do what we can to stop young people turning to serious violence in the first place. This requires a different approach – one that offers young people a more positive route through life.

The Young Londoners Fund will open-up new options for some of the young people most at risk of taking the wrong path. It will use a public health approach to youth violence, offering activities that help young people feel positive and which steer them away from making bad choices. Some resources will also go towards tackling reoffending, but the main aim of the fund is to run activities to stop young people ever getting involved in serious violence.

The fund will be used to support and improve the amazing resources that have always been at the heart of London's communities. Government cuts to youth services, community groups and education have had a big impact on the local support available to young people. The Young Londoners Fund will help to reduce the impact this can have on their lives. By opening-up opportunities for young people and improving the resilience of their families and communities it will be an important part of the Mayor's wider efforts to reduce serious violence in London.

### 1.2. What does the Young Londoners Fund already support

We have already allocated additional funding to scale-up City Hall projects to support young Londoners. Applications are now open for [Young London Inspired](#) and [Stepping Stones](#). Applications for [HeadStart Action](#) will open in June. When planning your project, please consider whether you should apply to these three funds first, rather than the Young Londoners Fund.

Please also make sure you don't duplicate activity we're already funding. See appendix 1 for more information on what we are already supporting through the Young Londoners Fund.

### 1.3. Who can apply for the Young Londoners Fund?

We are looking for organisations to run projects that support children and young people in London to make positive choices. They can be up to three years in length, with the first small grant funded projects starting in October 2018. Organisations can apply providing they meet the following criteria:

- **Your organisation must be legally constituted.** If not, you must be part of a Consortium who is a legally constituted organisation or be in a partnership with a Sole Lead Applicant.
- Your organisation must have a bank account, with two separate signatories, (registered in the name of the applicant organisation) into which the grant can be paid.
- The annual grant proposed must not constitute more than 50 per cent of the annual turnover of your organisation if you are a Sole Deliverer, or of your Sole Lead Applicant, or of your Consortium.
- Your lead applicant must be able to provide audited/examined accounts for at least one year which comply with the relevant regulatory body.
- You must have a proven track record in the work your organisation does.
- You must have expertise and / or experience in delivering the kind of work set out in your proposal.
- You must have all necessary insurances and safeguarding policies in place and be committed to carrying out DBS checks for everyone working with young people.
- You should have or commit to working towards the [London Youth Quality Mark](#).

Applicants must apply as either a Sole Deliverer, a Sole Lead Applicant, or a Consortium.

Type	Definition
Sole Deliverers	Sole Deliverers are an individual organisation without sub-granting or sub-contracting arrangements. The GLA will issue a grant to the Sole Deliverer.
Sole Lead Applicants	Sole Lead Applicants are an individual organisation who is solely responsible for the achievement of the project which is delivered through a partnership which is legally bound by sub-granting or sub-contracting arrangements. The GLA will issue a grant to the Sole Lead Applicant.
Consortiums	Consortiums are formed of a Partnership of organisations who come together to deliver a common objective (the project) and are held jointly accountable for the delivery of the project. Consortiums are a legally constituted organisation (in which case all members must participate in the project). The GLA will issue a grant to the Consortium, and all members must sign the agreement.

If you are applying as Sole Lead Applicant or a Consortium you must provide support to your partners or members. This could, for example mean helping them with monitoring, assessing their impact, approaching multi-agencies, and staff training.

We encourage small organisations who do not meet the criteria above to find out if there is the opportunity for you to join a local partnership or Consortium who is making an application for the Young Londoners Fund. Please see paragraph 4.6 for information on support for applicants.

## 2. Aims and objectives

### 2.1. Programme aims and objectives

The Young Londoners Fund aims to:

- provide aspirational and positive activities to help support young people to make positive choices and reach their potential
- give new options to children and young people most at risk of taking the wrong path and stop them getting involved in violence and criminal activity
- improve coordination and capacity of London’s youth offer so more children and young people can access services

Programme objective:

- The fund will support children and young people (aged 10 to 21) across London, through a range of innovative and proven delivery models.

### 2.2. Who the funding aims to support

Projects should support young people living in any London borough or the City of London who are either at risk of exclusion or involvement in criminal activity or have been involved in criminal activity.

	Definition:
Young people at risk of exclusion or involvement in criminal activity	<p>‘At risk of exclusion’ can mean, for example, potentially being excluded from school or dropping out of college. It also includes being at risk of social exclusion or isolation due to mental ill health, learning difficulties, bullying, harassment, etc.</p> <p>‘At risk of involvement in criminal activity’ can mean, for example, living in a disadvantaged neighbourhood, low socioeconomic status, having a disrupted family, having a convicted parent or sibling, low school attainment etc.</p>
Young people who’ve been involved in criminal activity	<p>‘Been involved in criminal activity’ can mean, for example, having a criminal conviction (i.e. custodial, community sentence or fine); or any other sanction (i.e. Fixed Penalty Notice or Cannabis/Khat Warning) where there is credible information held by police to suggest they are actively engaged in or at risk of unlawful activity; or in contact with a Youth Offending Team/service.</p>

Applicants may identify a specific sub-group of young people who meet the definitions above, depending on the focus of your project. For example, you may choose to focus your



project on young people who are at risk of experiencing mental ill health or have had adverse childhood experiences, or you may focus on young victims of criminality.

Projects which support a universal, mixed, group of young people would still be eligible for funding. However, applicants must clearly show the anticipated impact of project activities on young people who are either at risk of exclusion or involvement in criminal activity or have been involved in criminal activity.

You can find examples of data sources in appendix 2 to help you identify and evidence the need for your project.

## 2.3. Funding available

We have made £30m from the Young Londoners Fund available for projects in local communities. We will invite applications in two funding rounds. We expect to commit approximately half of the fund in round 1:

- Round 1: Applications open 15 May 2018
- Round 2: Applications are due to open May 2019

Sole Deliverers, Sole Lead Applicants and Consortiums can apply for a small or medium grant. **To be eligible for a large grant, applicants must be a Sole Lead Applicant or a Consortium.** Please see paragraph 1.3 for definitions of a Sole Deliverer, Sole Lead Applicant and Consortium. Indicative round 1 allocations for each size of grant and target group are shown in the table below.

Type of organisation	Size of Grant	Funding per year	Max grant over 3 years	Round 1 fund allocation (2018)		At risk of exclusion or involvement in criminal activity	Have been involved in criminal activity
Sole Deliverers, Sole Lead Applicants and Consortiums	Small	£10,000 - £30,000	£90,000	10%	£1,500,000	£1,000,000	£500,000
	Medium	£30,000 - £50,000	£150,000	60%	9,000,000	£6,000,000	£3,000,000
Sole Lead Applicant or Consortium only	Large	£50,000 - £500,000	£1,500,000	30%	4,500,000	£3,000,000	£1,500,000
<b>Total Young Londoners Fund round 1</b>					<b>£15,000,000</b>	<b>£10,000,000</b>	<b>£5,000,000</b>

We are planning to launch a second Young Londoners Fund grant application round in May 2019. Please note, we may amend the Young Londoners Fund eligibility and target groups in the second-round dependent on the applications and the learning from the first round of funding. This will help us ensure we have a balanced programme.

**Applicants applying for the Sport Unites Small Grants Fund should also use this prospectus and the Young Londoners Fund application form.** The indicative

allocation for sport-related projects through the Sports Unite Small Grants Fund is shown in the table below.

Type of organisation	Size of Grant	Funding per year	Max grant over 3 years	Sport Unites fund allocation (2018)		At risk of exclusion or involvement in criminal activity	Have been involved in criminal activity
Sole Deliverers, Sole Lead Applicants and Consortiums	Small	£10,000 - £30,000	£90,000	100%	£500,000	£333,333	£166,667
<b>Total Sport Unites Fund</b>					<b>£500,000</b>	<b>£333,333</b>	<b>£166,667</b>

### 2.3.1. Project length

Funding is available for up to three years. Small grant funded projects will start in October 2018. Other projects will be expected to begin working with their first group of young people by January 2019. Projects must be completed within three years of starting delivery and not later than December 2021.

### 2.3.2. Match funding

Projects will be asked to show evidence of added-value through other income sources or in-kind support in the application form, although match funding is not essential.

## 2.4. Activities - what we will fund

We welcome creative proposals which include activities you think can make the most difference to young people. Projects should provide activities that aim to help young people feel positive about their prospects, steering them away from making bad decisions. Projects should also open-up opportunities for young people and improving the resilience of their families and communities. Activities could include one or more of the following:

- Arts and culture
- Citizenship, including civic participation
- Digital
- Education and skills development
- Environmental awareness and improvement
- Experience of the world of work
- Healthy lifestyles
- Mental wellbeing
- Mentoring
- Positive engagement with police and emergency services
- Science and technology
- Sports and physical activity
- Support for families who have children with complex needs
- Volunteering
- Other activities which make a positive difference to young people

Across the fund, we expect applicants to propose a wide range of activity. This will vary depending on who you're expecting to benefit from your project and your activity's focus. Projects may focus on a combination of *issue-based activities* and *broad-personal development activities*. Issue-based activities are those that aim to achieve a specific measurable change, for example learning a skill, getting a job. Broad-personal

development activities aim to improve social and emotional behaviour and are normally measured through distance travelled, for example boosting confidence, resilience, aspiration.

We want to see proposals that are based on evidence of what works, this evidence may have come from previous projects that you have run, or from elsewhere.

We welcome ideas and proposals from those closest to their communities. That is why applicants must prove how they will involve young people in their design and delivery of their project.

We want to see projects that work with other services and community groups that support young people. Larger grant funded projects should incorporate a multi-agency approach into their delivery.

Parents and carers are important too. We are interested in projects that support families who have children with complex needs.

We will fund:

- Operational delivery costs
- Core staff and volunteer costs
- Monitoring and evaluation costs
- Marketing and publicity costs
- Associated overhead costs (for example heating, lighting, stationery etc.)
- Low value equipment costs (up to £1,000) for audio-visual, sports etc.

We will not fund:

- Activities that directly replace cuts by statutory bodies (apart from where such funding was explicitly time-limited and for a discretionary purpose)
- Capital items
- Statutory Physical Education provision (i.e. sport in school time)
- Activity which is duplicating existing Young Londoners Fund activity (see paragraph 1.2 and appendix 1)

## **2.5. Outputs**

We want to understand the impact of your project on the fund's aims and objective. You must show how your project activities will have a positive impact on the young people this fund aims to support.

Applicants will be asked to identify:

- who are the young people you intend to support?
- what are the needs or issues of the young people you are aiming to support?
- what activities will you deliver to meet those needs?
- how will you measure the success of your delivery (what are your outputs)?

Outputs must be recorded to prove delivery success, quality, value for money and the overall reach of the fund. As a minimum, we expect to ask all projects to report on the following outputs:

- the number of young people who start and complete activity

Applicants are also required to detail outputs specific to their project, these should include:

- details of the young people supported by the project
- how many hours of activity are offered and completed
- any qualifications, units or certifications achieved
- number of young people involved in project design and leadership

## 2.6. Outcomes

By project outcomes, we mean the result, or to what extent the project has led to the desired change. We expect projects to meet the overall aims of the Young Londoners Fund as stated in paragraph 2.1 above.

Applicants will be asked to identify:

- what will change for the young people you are supporting?
- how will you measure that change?
- what are the intended measurable outcomes for young people you are supporting?

Applicants should give as much information as possible on their project’s impact and outcomes. The table below suggests a range of outcomes which Young Londoners Fund projects may deliver. Applicants should consider what will change due to their activity and how it can be evidenced in their project’s lifetime. The [MOPAC Youth Outcomes framework](#) includes information on the tools recommended to measure most of these outcomes.

	Outcomes
Increased engagement	<ul style="list-style-type: none"> <li>• More young people designing, leading and participating in volunteering</li> <li>• More young people designing, leading and participating in social action</li> <li>• More young people co-producing programmes</li> <li>• More young people participating in local decision-making</li> </ul>
Improved mental health & well-being	<ul style="list-style-type: none"> <li>• Improved mental health</li> <li>• Improved well-being</li> <li>• Improved self-esteem</li> <li>• Improved resilience</li> </ul>
Improved relationships	<ul style="list-style-type: none"> <li>• Improved positive peer relationships</li> <li>• Improved family relationships</li> <li>• Improved relationships with trusted adults</li> </ul>
Improved behaviour	<ul style="list-style-type: none"> <li>• Improved engagement with support services</li> <li>• Reduced drug and alcohol misuse</li> </ul>
Improved attainment	<ul style="list-style-type: none"> <li>• Improved school/college attendance</li> <li>• Improved attitude to school/college</li> <li>• Better transitions between schools/college</li> <li>• Fewer exclusions from school</li> <li>• Improved attainment</li> </ul>

Increased employment	<ul style="list-style-type: none"> <li>• Increased job readiness</li> <li>• Increased probability of employment</li> <li>• Increased employment</li> <li>• Increased sustained employment</li> </ul>
Reduced violence	<ul style="list-style-type: none"> <li>• Reduced offending of identified individuals</li> <li>• Reduced violence committed by and against the identified individuals</li> <li>• Reduced risk of harm to self and others</li> <li>• Reduced seriousness of offending</li> <li>• Less frequent reoffending</li> <li>• Reduced involvement in gangs</li> </ul>

Successful applicants will be required to submit their Theory of Change and project evaluation plans for validation by Project Oracle <http://project-oracle.com/> by the end of their second delivery quarter.

### 3. Instructions for applicants

For details of who can apply for the Young Londoners Fund please see paragraph 1.3.

#### 3.1. Application process

The **Young Londoners Fund** will be allocated via an open and competitive application process. It is a single application form, with only those applications passing the gateway criteria moving to full assessment. All shortlisted large grant applicants will be interviewed, and we reserve the right to interview shortlisted medium grant applicants. We are not planning to interview organisations that apply for small grants.

#### 3.2. Submission requirements

**The deadline for applications is 12-noon, Monday 9 July**

You must complete the following documents in full:

- Online Application form. Applicants will be required to register on this portal <https://gla.flexigrant.com> before completing the application form.
- Supporting Documents to attach
  - A copy of your most recent audited accounts or copy of the most recent accounts signed by an independent and qualified accountant
  - Evidence of public and employer’s liability insurance
  - Organisation Chart

The online application is divided into two parts which are made up of 8 sections on the online application form. The online application form Declaration is in section 9.

- Part 1: Gateway questions – **if you do not meet these gateway criteria then you Should not continue with your application.** The gateway questions can be found in appendix 3.
  - Section 1: About your application – other funding available
  - Section 2: Gateway Questions – About Your Organisation
  - Section 3: Gateway Questions – About Your Project and Experience

- Part 2: Scored questions – assessed against the criteria set out above
  - Section 4: Project Need
  - Section 5: Project Activities
  - Section 6: Outputs and Outcomes
  - Section 7: Finance
  - Section 8: Capacity and Capability
- Section 9: Declaration

Each question has a defined word limit which includes text within tables. You cannot include diagrams in the application form (except for the organisation chart which you need to attach to your application).

We reserve the right to modify, amend or provide further clarification about the online application documents at any time before the deadline for completion. Please note that as part of the assessment process we will be sharing your application with other funders of youth activities and a panel of young people.

If you have any questions around the application process please contact us by 12-noon, Wednesday 4 July. We have set up a dedicated phone line and email address:

- Grants phone number – 020 3291 3026 (09:00 -17:00 Monday to Friday)
- Email: [younglondonersfund@rocketsciencelab.co.uk](mailto:younglondonersfund@rocketsciencelab.co.uk)
- Queries can also be sent via the online grant portal <https://gla.flexigrant.com>

Please quote your unique application reference in any correspondence relating to your application.

Frequently Asked Questions we receive will be added to the Young Londoners Fund FAQ document and published with answers on the online grant portal <https://gla.flexigrant.com> and on [www.london.gov.uk/apply-young-londoners-fund](http://www.london.gov.uk/apply-young-londoners-fund)

### **3.3. Due diligence**

We will carry out financial due diligence checks before we offer funding – please see appendix 4 for full details. Successful applicants must provide the required documentation on notification. Please note, local authorities and local authority-maintained schools are exempt from this process.

### **3.4. Timetable**

The grant funding application timetable is detailed below:

Grant funding application timetable	Small grants deadline (provisional)	Medium and large grants deadline (provisional)
Applications open	15 May 2018	15 May 2018
Applications close	12-noon, 9 July 2018	12-noon, 9 July 2018
Application assessment	9 July – 6 August	9 July – 3 September
Applicant interviews	N/A (we will not be interviewing small grant applicants)	w/c 10 September and 17 September
Successful applicants notified <sup>2</sup>	w/c 13 August	w/c 8 October
Delivery to begin	October 2018	January 2019
Delivery to end by	September 2021	December 2021

### 3.5. Award criteria and evaluation process

The Young Londoners Fund will be allocated through an open and competitive application process. It is a single application form, with only those passing the gateway process moving to full assessment.

Part 1 comprises of gateway questions which ask for organisational information and confirmation of essential requirements for the Young Londoners Fund. Questions will be marked pass / fail or used for information only. Applicants will be notified at the end of this section if they can continue with their application.

Part 2 comprises scored questions which will be assessed using the scoring mechanism detailed below. We are not bound to accept any proposal and reserve the right to ask for clarification on bids through an interview process.

Assessment Area	Weighting	Requirements	Section on Form
Strength of Rationale & evidence for proposal	25%	<ul style="list-style-type: none"> <li>• A clearly defined need supported by clear evidence.</li> <li>• Good knowledge of the issues relating to the target group (both at a theoretical and local level).</li> <li>• Strong evidence that there is demand for the project services from prospective beneficiaries and community stakeholders.</li> <li>• Projects should support young people resident in any of London's 32 boroughs plus the City of London.</li> <li>• Projects should support young people at risk of exclusion or involvement in criminal activities and or young people who have been involved in criminal activity.</li> <li>• Projects should support young people aged 10-21</li> </ul>	Section 1: Project Need (10 questions)
Appropriateness and deliverability of activities	30%	<ul style="list-style-type: none"> <li>• Strong understanding of the activities involved and clear description of the how they will be delivered across the project.</li> </ul>	Section 2: Project Activities (7 questions)

<sup>2</sup> pending satisfactory due diligence checks



Assessment Area	Weighting	Requirements	Section on Form
		<ul style="list-style-type: none"> <li>• Consideration of alternative delivery methods and a clear rationale for the proposed approach.</li> <li>• Demonstration that project builds on good practice and is effective for the target group.</li> <li>• Young people should be involved in the development and delivery of projects.</li> <li>• Demonstration of approach to successfully engaging with families and parents and other individuals key to the young person.</li> <li>• A clear outline of how the programme is additional to and will complement existing local activity.</li> </ul>	
Impact and value for money	20%	<ul style="list-style-type: none"> <li>• Clear evidence of what outcomes will result from the will result from the activities proposed.</li> <li>• Clearly described outputs which demonstrate delivery success, quality and value for money</li> <li>• Clear descriptors for proposed outcomes with identified mechanisms for monitoring them.</li> <li>• Budget proposed is in line with proposed activities and resource requirements.</li> <li>• Evidence of match funding in place</li> <li>• Proposed costs are clearly described, eligible for funding and assumptions are detailed.</li> </ul>	<p>Section 3: Outputs and Outcomes (3 questions)</p> <p>Section 4: Finance (4 questions)</p>
Capacity and capability to deliver	25%	<ul style="list-style-type: none"> <li>• Experience of successfully running other relevant schemes.</li> <li>• Good track record of project management.</li> <li>• Strong project management skills</li> <li>• Project team with relevant skills and experience to deliver the activities proposed</li> <li>• Good evidence of planned approach to partnership working.</li> <li>• Sole Lead Applicant or a Consortium must provide support to their partners or members.</li> <li>• Robust safeguarding arrangements in place.</li> <li>• A clear and logical delivery plan. Demonstrable ability to begin delivery upon contract award.</li> <li>• Projects must start on or after October 2018 and all delivery must be completed by December 2021</li> <li>• Clear evidence of a detailed monitoring and evaluation plan.</li> <li>• Good evidence of a forward strategy.</li> <li>• Robust financial management procedures.</li> <li>• Effective risk management.</li> </ul>	<p>Section 5: Capacity and capability (12 Questions)</p>

Each of the above areas will be assessed in accordance with the following criteria:

Score	Description
0: No response	No response
1: Unsatisfactory	No real evidence
2: Poor	Requirement not met and unacceptable



Score	Description
3: Satisfactory	Not met exactly but acceptable
4: Good	Most aspects of requirement are met
5: Excellent	Meets requirement exactly

Detailed guidance on individual question requirements, response format and assessment weightings can be found in the Application Guidance available on [www.london.gov.uk/apply-young-londoners-fund](http://www.london.gov.uk/apply-young-londoners-fund) and the grant portal <https://gla.flexigrant.com>

After proposals have been assessed and scored against the assessment criteria, we will take into consideration the overall spread of proposals to be funded. The factors listed below will also be considered when making final decisions about which suite of projects are awarded funding:

- specific target group demographics
- geographical spread of delivery
- scale and level of funding requested

## 4. General requirements

### 4.1. Project management

Successful applicants must produce an annual delivery plan with key milestones. You must keep City Hall updated with regular progress reports, linked to key milestones and submit quarterly claims to us.

You will also be expected to be available for an inception meeting. You may be asked to contribute to City Hall's future good practice activity and we'll be asking successful projects for case studies of what has worked well.

### 4.2. Monitoring and reporting

Delivery organisations must collect standard data on the young people taking part. This data is in addition to any measures your individual project will have to monitor and record progress. This is because we are funding lots of different activities for young people. That means we need to track participation and impact in a standard way across multiple programme streams and projects.

### 4.3. Evaluation

We are committed to promoting the highest standards of evidence and evaluation. All applicants will be expected to demonstrate how they will evaluate the impact of their project on the anticipated outcomes.

We will also commission an independent provider to evaluate the Young Londoners Fund. Successful applicants may be asked to participate in the overall evaluation.

### 4.4. Sustainability

We want to fund projects that will have a long-term and sustainable impact. Applicants will be asked to outline how they are planning to continue activities beyond the funding period.

## **4.5. Payment**

Payment will be based on achievement of key milestones and outputs as set out in the applicant's grant funding agreement.

## **4.6. Support for applicants and fund-holders**

### **4.6.1. Workshops**

We will be running workshops for organisations who are planning to apply to the Young Londoners Fund. Details will be posted on [www.london.gov.uk/apply-mayors-young-londoners-fund](http://www.london.gov.uk/apply-mayors-young-londoners-fund)

### **4.6.2. Development Grants**

We have allocated budget for a small number of development grants of up to £5,000 for organisations who need further help to develop their project proposal and get their application ready to re-apply to the fund in 2019.

Applicants who score highly on the project need and project activity sections but who are not selected to deliver a round 1 Young Londoners Fund project will be considered for a development grant, subject to funding being available.

We plan to inform organisations eligible for a development grant at the same time as the application decision.

### **4.6.3. Impact for Youth**

This programme is being developed to support organisations delivering activity funded through the Young Londoners Fund. We plan to provide a range of support for activities. These could include:

- support on how to evaluate impact by developing theories of change, evaluation frameworks and baseline assessments
- an offer of an organisational mentor from an experienced youth provider
- staff training for frontline workers and leaders of youth settings, and support to develop sustainable business models
- a toolkit on how to best engage young people in project design and delivery
- small grants to new or existing local networks of organisations, including those running Young Londoners Fund activities to:
  - help generate proposals for round two of the fund and support potential bidders
  - ensure that young people are effectively and appropriately engaged in developing proposals and delivering activities
  - promote Young Londoners Fund activities to young people in their locality
  - share best practice between Young Londoners Fund-holders
  - help develop sustainability.

We will have more information on the 'Impact for Youth' programme later this summer.

## 4.7. What other City Hall funds could I apply for?

For information on more City Hall grants see [www.london.gov.uk/what-we-do/funding](http://www.london.gov.uk/what-we-do/funding)

### **Culture Seeds**

Culture Seeds is a new funding programme that encourages more arts, culture and heritage activities at grassroots level. It offers micro-grants of £1,000 to £5,000 to support community-led culture projects across London. The aim is to support people and organisations who often miss out on funding as they're too small or informal. You can apply for Culture Seeds from 1 May 2018 until May 2020 [www.london.gov.uk/culture-seeds](http://www.london.gov.uk/culture-seeds)

### **European Social Fund**

Over the coming year there will be opportunities to apply for funding from the GLA's European Social Fund Co-financing programme. This is expected to fund projects supporting young people who are at risk of falling out of education, or who are not in education or employment. We'll also build on the work of our ground-breaking ESF funded Careers Clusters. These have supported secondary schools and colleges to give their students more experiences of the world of work. Sign up to receive notifications of ESF funded opportunities [here](#). Live project opportunities and application documentation can be found [here](#). Check [here](#) for information on current projects.

### **Co-Commissioning Fund**

Through the Co-Commissioning Fund (CCF), MOPAC is providing funding to groups to work together to deliver solutions to entrenched or emerging crime and community safety issues. The purpose of the fund is to drive innovative, new approaches and to extend the reach of existing effective services in London through the co-design, co-commissioning and co-delivery of services. The application process for at least £4.5 million for 2-year projects will open in early Autumn 2018. Funding priorities will be confirmed in summer 2018 but are likely to include persistent offending and sexual violence with specific focus on young people. For more information, visit <https://www.london.gov.uk/what-we-do/mayors-office-policing-and-crime-mopac/community-safety/crime-prevention/london-crime-prevention-fund>

### **Greener City Fund**

The Mayor's Greener City Fund includes a range of programmes to create and improve green spaces and encourage tree planting in London. This includes two community grant schemes, offering funding of between £5,000 and £50,000:

- Community Tree Planting Grants will support applicants to plant trees and help improve children's access to nature. The second funding round is open now and closes on 18 June 2018.
- Community Green Space Grants aim to improve and increase green space across London, and improve children's access to nature. The next funding round will open in July 2018.

For more information, visit [www.london.gov.uk/greenercity](http://www.london.gov.uk/greenercity).

## Appendices

### Appendix 1: What does the Young Londoners Fund already support

Name	Summary	Further information	Application Deadline
Young London Inspired	Small grants of £10k-£30k per year available over 3-years to deliver social action and volunteering projects that build emotional resilience and wellbeing. For young people aged 10 to 20	<a href="https://www.london.gov.uk/what-we-do/volunteering/reducing-barriers-social-mobility/young-london-inspired-multi-year-grants">https://www.london.gov.uk/what-we-do/volunteering/reducing-barriers-social-mobility/young-london-inspired-multi-year-grants</a>	12:00pm 9 July 2018
HeadStart Action	Grants of £40k for five local projects based in MOPAC priority boroughs for young people aged 14 to 16 who are at risk of becoming NEET. Delivery will be through employability workshops, social action and work experience	<a href="https://www.london.gov.uk/what-we-do/volunteering/reducing-barriers-social-mobility/headstart-action">https://www.london.gov.uk/what-we-do/volunteering/reducing-barriers-social-mobility/headstart-action</a>	Applications to open June 2018
Stepping Stones	Supporting vulnerable students move from primary to secondary school	<a href="http://www.london.gov.uk/apply-stepping-stones">www.london.gov.uk/apply-stepping-stones</a>	12:00pm 18 May 2018
Sport Unites Small Grants	Small Grants of £10k-£30k for grassroots community organisations to increase social integration and community cohesion focusing on the needs and circumstances of young Londoners through sport. For young people aged 10 to 20	Apply through the Young Londoners Fund Application Form <a href="http://www.london.gov.uk/apply-young-londoners-fund">www.london.gov.uk/apply-young-londoners-fund</a>	12:00pm 9 July 2018
Sport Unites Impact Partnerships	Large impact partnership grants to expand the reach and impact of well established, larger-scale, longer-term initiatives that operate across multiple boroughs	Available later in the summer	Solicited bids only
Mental Health First Aid (MHFA)	MHFA training for teachers and other professionals working with young people	Available later in the summer	N/A: delivered by MHFA England
Major Trauma Centre and A&E Youth Work	Extension of specialist youth services for victims of crime, serious violence and sexual exploitation to further key A&E departments	<a href="https://www.london.gov.uk/press-releases/mayoral/expanding-programme-to-drive-down-knife-crime">https://www.london.gov.uk/press-releases/mayoral/expanding-programme-to-drive-down-knife-crime</a>	N/A: Major Trauma Centre youth services are provided by Redthread. Information on new A&E youth services to be made available later in the summer
London Gang Exit	Expansion of support to help young Londoners to leave gangs	<a href="https://saferlondon.org.uk/services/london-gang-exit/">https://saferlondon.org.uk/services/london-gang-exit/</a>	N/A: delivered by Safer London
Knife Crime Community Seeds	Small voluntary and community projects to tackle knife crime in communities most affected by knife crime	<a href="https://www.london.gov.uk/what-we-do/mayors-office-policing-and-crime-mopac/my-area-0/community-seed-funding">https://www.london.gov.uk/what-we-do/mayors-office-policing-and-crime-mopac/my-area-0/community-seed-funding</a>	Application closed

## Appendix 2: Evidencing need

The table below lists sources that might help you identify the need in your area and who you would like your project to target.

It is not an exhaustive list of data sources and it does not include data about individual young people and their support networks.

Data Source	Description	Website
Office for National Statistics	The UK's largest independent producer of official statistics and the recognised national statistical institute of the UK.	<a href="https://www.ons.gov.uk/">https://www.ons.gov.uk/</a>
Local Authority Interactive Tool (LAIT)	An interactive spreadsheet for comparing data about children and young people across all local authorities in England.  Topics include health and wellbeing, child protection, children's service workforce and youth offending.	<a href="https://www.gov.uk/government/publications/local-authority-interactive-tool-lait">https://www.gov.uk/government/publications/local-authority-interactive-tool-lait</a>
Indices of Multiple Deprivation	Statistics on relative deprivation in small areas in England.	<a href="https://data.london.gov.uk/dataset/indices-of-deprivation-2015">https://data.london.gov.uk/dataset/indices-of-deprivation-2015</a>
London Landscape	Over a million pieces of data on over 160 themes, provided by the Met, Transport for London and the London Data Store. This is an interactive resource which you can browse, compare and track data at city, borough, police neighbourhood and ward level all over London.	<a href="https://www.london.gov.uk/what-we-do/mayors-office-policing-and-crime-mopac/data-and-statistics/london-landscape">https://www.london.gov.uk/what-we-do/mayors-office-policing-and-crime-mopac/data-and-statistics/london-landscape</a>
Young People Not in Employment, Education or Training, Borough	Data is provided as numbers and rates of NEET young people aged 16- 18 and 16 –24.	<a href="https://data.london.gov.uk/dataset/young-people-not-employment-education-or-training-borough">https://data.london.gov.uk/dataset/young-people-not-employment-education-or-training-borough</a>
London Borough Profiles	The London Borough Profiles help paint a general picture of an area by presenting a range of headline indicator data in both spreadsheet and map form to help show statistics covering demographic, economic, social and environmental datasets for each borough, alongside relevant comparator areas.	<a href="https://data.london.gov.uk/dataset/london-borough-profiles">https://data.london.gov.uk/dataset/london-borough-profiles</a>
Department for Education Statistics: Maintained schools and academies inspections and outcomes	Official statistics on the inspections and outcomes of maintained schools and academies in England.	<a href="https://www.gov.uk/government/collections/maintained-schools-and-academies-inspections-and-outcomes-official-statistics">https://www.gov.uk/government/collections/maintained-schools-and-academies-inspections-and-outcomes-official-statistics</a>
Department for Education Statistics: exclusions	Statistics on pupils who are excluded from school	<a href="https://www.gov.uk/government/collections/statistics-exclusions">https://www.gov.uk/government/collections/statistics-exclusions</a>
Department for Education Statistics: pupil absence	Statistics on overall authorised and unauthorised pupil absences by school type, including persistent absentees and pupil characteristics	<a href="https://www.gov.uk/government/collections/statistics-pupil-absence">https://www.gov.uk/government/collections/statistics-pupil-absence</a>

Data Source	Description	Website
School Performance tables	All schools and colleges in England	<a href="https://www.compare-school-performance.service.gov.uk/schools-by-type?step=default&amp;table=schools&amp;region=all-england&amp;for=secondary">https://www.compare-school-performance.service.gov.uk/schools-by-type?step=default&amp;table=schools&amp;region=all-england&amp;for=secondary</a>
Neighbourhood Perception and Crime Comparator	<p>Crime and public perception data, as measured by the MPS/MOPAC Public Attitude Survey is uploaded onto a mapping interface.</p> <p>This neighbourhood performance tool provides easy to use information about the 108 neighbourhoods.</p>	<a href="https://maps.london.gov.uk/NCC/">https://maps.london.gov.uk/NCC/</a>
Crime Dashboard	This dashboard enables the tracking of the volume of offences over times and presents ward level data in order to inform local decision making and focus.	<a href="https://www.london.gov.uk/what-we-do/mayors-office-policing-and-crime-mopac/data-and-statistics/crime-dashboard">https://www.london.gov.uk/what-we-do/mayors-office-policing-and-crime-mopac/data-and-statistics/crime-dashboard</a>
Public Voice Dashboard	This dashboard enables the tracking of satisfaction and public perceptions over time and identifies whether these indicators have shifted.	<a href="https://www.london.gov.uk/what-we-do/mayors-office-policing-and-crime-mopac/data-and-statistics/public-voice-dashboard">https://www.london.gov.uk/what-we-do/mayors-office-policing-and-crime-mopac/data-and-statistics/public-voice-dashboard</a>
Youth reoffending dashboard	This dashboard visualises Youth Reoffending performance across the whole of London focusing on agreed indicators.	<a href="https://www.london.gov.uk/what-we-do/mayors-office-policing-and-crime-mopac/data-and-statistics/criminal-justice/youth">https://www.london.gov.uk/what-we-do/mayors-office-policing-and-crime-mopac/data-and-statistics/criminal-justice/youth</a>

## Appendix 3 Gateway Questions

Gateway Question	Response format
<b>About your organisation</b>	
<ul style="list-style-type: none"> <li>I represent an organisation which is legally constituted and can evidence this upon request.</li> </ul>	Yes / No
<ul style="list-style-type: none"> <li>My organisation has a bank account, with two separate signatories, (registered in the name of the applicant organisation) into which the grant can be paid.</li> </ul>	Yes / No
<ul style="list-style-type: none"> <li>I am applying for this grant on the following basis (please tick one): Sole Deliverer Sole Lead Applicant. Consortium</li> </ul>	Tick - single
<ul style="list-style-type: none"> <li>Please list the other organisations in your partnership or Consortium (if you are applying as a Sole Lead Applicant or a Consortium)</li> </ul>	Table
<ul style="list-style-type: none"> <li>What size of grant are you applying for?</li> </ul>	Tick - single
<ul style="list-style-type: none"> <li>Please state your turnover for the most recent financial or academic year (as stated in your attached accounts)</li> </ul>	Number
<ul style="list-style-type: none"> <li>Please attach a copy of your most recent audited accounts or copy of most recent accounts signed by an independent and qualified accountant.</li> </ul>	Attachment
<ul style="list-style-type: none"> <li>What is the total grant you are applying for?</li> </ul>	Number
<b>About your project and experience</b>	
<ul style="list-style-type: none"> <li>The activity will be delivered between October 2018 and December 2021.</li> </ul>	Yes / No
<ul style="list-style-type: none"> <li>My project proposal will support 10 to 21-year-old Londoners who are at risk of exclusion or involvement in criminal activity or who have been involved in criminal activity.</li> </ul>	Yes / No
<ul style="list-style-type: none"> <li>My project will have defined outputs and outcomes which measure the impact of my activities on the young people involved.</li> </ul>	Yes / No
<ul style="list-style-type: none"> <li>The funding requested is <b>not</b> for activities that directly replace cuts by statutory bodies (apart from where such funding was explicitly time-limited and for a discretionary purpose)</li> </ul>	Yes / No
<ul style="list-style-type: none"> <li>My organisation / consortium has a demonstrable track record in working with the group of young people our project proposes to support.</li> </ul>	Yes / No



Gateway Question	Response format
<ul style="list-style-type: none"> <li>The project delivery team has expertise and / or experience in delivering the activities the project is proposing.</li> </ul>	Yes / No
<ul style="list-style-type: none"> <li>My organisation has / is working towards the London Youth Quality Mark.</li> </ul>	Yes / No
<b><i>Can you supply the following documentation upon request?</i></b>	
<ul style="list-style-type: none"> <li>Public liability and employer’s liability insurance policies.</li> </ul>	Yes / No
<ul style="list-style-type: none"> <li>Please attach copies of your current public liability and employer’s liability insurance.</li> </ul>	Attach
<ul style="list-style-type: none"> <li>Appropriate security clearance checks, or other clearance that may be required for all those working with children and young people.</li> </ul>	Yes / No
<ul style="list-style-type: none"> <li>Child safeguarding measures that are compliant with current legislation and statutory guidance.</li> </ul>	Yes / No
<ul style="list-style-type: none"> <li>Data protection policy &amp; Consent procedure for Children's data</li> </ul>	Yes / No
<ul style="list-style-type: none"> <li>Health and safety policy or equivalent.</li> </ul>	Yes / No
<ul style="list-style-type: none"> <li>Equality and diversity policy or equivalent.</li> </ul>	Yes / No
<ul style="list-style-type: none"> <li>Organisation’s governing document (i.e. Articles of Association or your constitution).</li> </ul>	Yes / No



## Appendix 4: Due Diligence requirements

- We ('the GLA') will carry out financial due diligence checks prior to the offer of funding. This will ensure that any risks to either the programme's success and project objectives, or the funding itself, has been considered and deemed acceptable. The outcome of the due diligence checks will be given to the project board. They will consider this alongside the technical aspects of the funding application, when deciding which projects to fund.
- The due diligence will comprise of the following checks: liquidity, profitability, return on capital employed, debtors and creditors cycle, the review of Credit Safe reports, Charity Commission checks (where applicable), and the review of insurance documents, finance and procurement regulations to ensure that robust governance arrangements are in place to account for and manage our funding.
- We will only carry out due diligence checks on shortlisted organisations with project proposals that meet our funding criteria.
- Applicants applying for funding as either a (i) Sole Lead Applicant or (ii) a Sole Deliverer should supply Financial Due Diligence Documentation for the Sole Deliverer or Sole Lead Applicant only, and
- Applicants applying for funding as part of a Consortium should supply Financial Due Diligence Documentation for all members. The information will be collated in order to establish the strength of the consortium as a whole.

### Financial due diligence documentation

- To support the due diligence process, applicants must provide the following documentation with their application:
  - Copy of the most recent audited accounts or copy of the most recent accounts signed by an independent and qualified accountant
  - Evidence of public and employer's liability insurance
- Applicants must provide the following documentation when they are notified that they are successful pending due diligence checks
  - Copy of the organisation's financial regulations
  - Statement of the organisation's cash flow forecast for the current year
  - The organisation's budget for the current year
  - Name and contact details of bank

#### And if relevant:

- Details of previous GLA contracts/grants and values over the last 12 months

- Where applicable, details of your organisation and / or any of your directors / partners / proprietors' bankruptcy, insolvency, compulsory winding up, receivership, composition with creditors, or subject to relevant proceedings
- Where applicable, details of any pending or actual investigation by a consultative committee of accounting bodies in relation to accountancy standards or professional conduct for which your organisation and / or any of its director(s) / partners/proprietor(s) is/has been subject to, including actions taken to put things right.

We reserve the right to require further information upon request.

### **Other important Information**

- For applicants with a charitable status, we will check your details against those held on the Charity Commission's website. We do this to ensure that you have charity status, that all documents requested by the Charity Commission have been submitted on time and they have no concerns about your status.
- For small organisations or newly incorporated companies without full financial statements a guarantor will be required who will provide a full performance guarantee under-which the guarantor undertakes to fulfil the terms of the grant in the event that the applicant is unable to deliver.

### **Exemptions**

- Local authorities, local authority-controlled schools, government bodies and departments are exempt from the financial due diligence process. This status should be clearly highlighted in the application form.

### **Other required documentation**

You will also need to provide the following documentation at the point of notification.

- Appropriate security clearance checks, or other clearance that may be required for all those working with children and young people.
- Child safeguarding measures that are compliant with current legislation and statutory guidance.
- Data protection policy and Consent procedure for Children's data
- Health and safety policy or equivalent.
- Equality and diversity policy or equivalent.
- Organisation's governing document (i.e. Articles of Association or your constitution)

## **Other formats and languages**

For a large print, Braille, disc, sign language video or audio-tape version of this document, please contact us at the address below:

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You will need to supply your name, your postal address and state the format and title of the publication you require.

If you would like a summary of this document in your language, please phone the number or contact us at the address above