

GREATER LONDON AUTHORITY

REQUEST FOR ASSISTANT DIRECTOR DECISION – ADD2235

Title: Support for the Skills for Londoners Framework Consultation Process

Executive Summary:

As part of the preparation for the devolution of the Adult Education Budget (AEB) to the Mayor in 2019-20, the GLA is producing a Skills for Londoners Framework outlining how the Mayor will support the delivery of the objectives of the Skills for Londoners Strategy.

Approval is sought to spend up to £25,000 on a consultant to support public consultation on the Framework. The consultant will be required to collate, log and analyse written responses to questions set out in the Framework, and produce a report summarising the responses.

Decision:

That the Assistant Director of the Skills & Employment Unit approves expenditure of £25,000 on consultancy support for public consultation on the Skills for Londoners Framework.

AUTHORISING ASSISTANT DIRECTOR/HEAD OF UNIT:

I have reviewed the request and am satisfied it is correct and consistent with the Mayor's plans and priorities.

It has my approval.

Name: Michelle Cuomo-Boorer

Position: Assistant Director of Skills and Employment

Signature:



Date:

21.06.18

PART I - NON-CONFIDENTIAL FACTS AND ADVICE

Decision required – supporting report

1. Introduction and background

- 1.1 As part of the preparation for the devolution of the Adult Education Budget (AEB) to the Mayor in 2019-20, the GLA is producing a Skills for Londoners Framework outlining how the Mayor will support the delivery of the objectives of the Skills for Londoners Strategy.
- 1.2 The Framework sets out the key priorities for the AEB, and how they will be delivered. This includes using part of the AEB to unlock some uncommitted European Social Fund (ESF) funding to help deliver on these priorities, as well as to pilot innovative approaches to the delivery of skills and employment provision to support the most disadvantaged groups in the capital. The Framework also contains information on commissioning and contract management arrangements for each of the different funding streams, and how these will complement each other to deliver the Mayor's strategic aims. Additionally, the Framework sets out how the GLA intends to move towards an outcomes-based approach to delivering the AEB and ESF in London in future years.
- 1.3 The Framework will be published on the GLA website for comment in early July 2018. The Framework sets out a number of key questions under the relevant chapters in the document for stakeholders to respond to. The questions cover a range of issues including the types or provision and groups of learners that should be prioritised for funding; rules for subcontracting for providers; and the outputs and outcomes most important for London's residents.
- 1.4 Consultancy support is required to facilitate public consultation on the Framework questions to enable input from the widest range of stakeholders, including: providers, representative organisations, Sub-Regional Partnerships and employers. This process will involve managing and formally recording all comments from written consultation submissions to the Framework, and analysing the responses as part of an initial headline findings report, followed by a final summary report. The procurement process will follow Transport for London guidelines for procuring contracts between £10,000 and £25,000, with a minimum of three suppliers sought for the requirement.
- 1.5 The final report will be used to support the Mayor's AEB policy development, feeding into the development of programme documentation and rules, and influence future work streams.

2. Objectives and expected outcomes

- To collate, log and analyse all written responses to the Framework during the consultation process (planned for four weeks from early July 2018)
- To produce an interim headline findings within one month (end of August 2018), including all collated submissions
- To produce a detailed report summarising all written responses to the Framework to feed into the development of the AEB funding rules documents, and to support future work streams

3. Equality comments

- 3.1 The consultation will seek to capture the impact the proposals put forward in the Framework could have on people with protected characteristics (age, disability, gender reassignment, pregnancy and

maternity, race, gender, religion or belief, sexual orientation) by targeting representative and specialist organisations that understand the needs of these groups and the barriers they face.

4. Other considerations

4.1 A key issue is timing to ensure the final report is produced by mid-September 2018.

5. Financial comments

5.1 The estimated cost of up to £25,000 for this initiative will be funded from the AEB Implementation budget for 2018-19.

6. Planned delivery approach and next steps

Activity	Timeline
Procurement of contract	Early July 2018
Announcement [if applicable]	n/a
Delivery Start Date [for project proposals]	n/a
Main milestones	Start of consultation: July 2018 (4 weeks)
	Headline report and collated responses: end of August 2018
	Final report: mid-September 2018
Final evaluation start and finish (self/external) [delete as applicable]:	n/a
Delivery End Date [for project proposals]	n/a
Project Closure: [for project proposals]	n/a

Appendices and supporting papers:

None.

Public access to information

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOI Act) and will be made available on the GLA website within one working day of approval.

If immediate publication risks compromising the implementation of the decision (for example, to complete a procurement process), it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.

Note: This form (Part 1) will either be published within one working day after approval or on the defer date.

Part 1 Deferral:

Is the publication of Part 1 of this approval to be deferred? YES

If YES, for what reason: To complete the procurement process

Until what date: (a date is required if deferring) 1 July 2018

Part 2 Confidentiality: Only the facts or advice considered to be exempt from disclosure under the FOI Act should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a part 2 form – NO

ORIGINATING OFFICER DECLARATION:

Drafting officer:

Matt Bailey has drafted this report in accordance with GLA procedures and confirms that the Finance and—if relevant—Legal teams have commented on this proposal as required, and this decision reflects their comments.

Corporate Investment Board:

The Corporate Investment Board reviewed this proposal on 11 June 2018.

HEAD OF FINANCE AND GOVERNANCE:

I confirm that financial and legal implications have been appropriately considered in the preparation of this report.

Signature:



Date:

25-06-18