

GREATER LONDON AUTHORITY

REQUEST FOR ASSISTANT DIRECTOR DECISION – ADD2117

Title: Additional Staffing Budget for H&L North West area team from Interest recovered from RCGF

Executive Summary:

To approve the allocation of up to £50K to be added to the North West London Area team staffing budget from interest recovered from the Recycled Capital Grant in 2016/17 financial year.

This budget will enable the extension of a FTE grade 9 area manager for 12 months, from September 2017 to September 2018.

Decision:

That the Assistant Director approves:

1. The allocation of up to £50K to be added to the North West team staff budget;
2. The budget to be taken from the interest recovered from the reclaimed Recycled Capital Grant in 2016/17;
3. That this budget contributes towards funding the extension of a FTE grade 9 area manager by 12 months from 10th September 2017 to 10th September 2018.

AUTHORISING ASSISTANT DIRECTOR/HEAD OF UNIT:

I have reviewed the request and am satisfied it is correct and consistent with the Mayor's plans and priorities.

It has my approval.

Name: Jamie Ratcliff

Position: Assistant Director, Programme Policy and Services

Signature:



Date:

22.5.2017

PART I - NON-CONFIDENTIAL FACTS AND ADVICE

Decision required – supporting report

1. Introduction and background

There is currently an Area Manager (grade 9) in the North West Area Team investment and operations, employed on a fixed term contract which ends on 10th September 2017, due to an external secondment of the substantive post-holder. This post leads on a number of specialisms across the Housing and Land Directorate. In particular it has led the promotion of the Innovation Fund as part of the Homes for Londoners AHP 16-21 to which there has been an excellent response.

This post is also the design lead for the directorate which includes consulting with the Mayor's design leads across the GLA, assisting with design queries across the team, chairing the design leads meeting and importantly leading on the compliance audit process which reviews the process and procedure of all grant funding awarded to our pre-qualified investment partners.

The post also leads on the Community-led housing Hub that was launched on the 24th April which oversees an initial investment of £250K supplemented by potential match funding from London Boroughs and others. This work has only just started having continuity in post going forward with this role is essential.

2. Objectives and expected outcomes

This is a vital role but without certainty of employment it is likely the current post holder will seek an alternative role, potentially leaving a vacancy at a vital time. Therefore this request is to extend the fixed-term post by a further 12 months from the 10th September 2017 to the 10th September 2018.

This may not result in additional expenditure as during this time there may be future roles within the Housing & Land directorate that are permanent which the post holder would be able to apply for. In addition the secondee has been out of the GLA for 2 years and may not return.

The request is that up to £50K be taken from the interest that was recovered when the Recycled Capital Grant Funding was reclaimed last financial year (16/17). The total level of interest is circa £470k. The amount requested will go towards the total cost of £56K for a grade 9 member of staff for 12 months. The difference will be taken from the current head room that already exists within the North West London area team's budget.

3. Equality comments

The public sector equality duty requires the identification and evaluation of the likely potential impacts, both positive and negative, of the decision on those with protected characteristics (age, disability, gender reassignment, pregnancy and maternity, race, gender, religion or belief, sexual orientation) and set out how you are addressing the duties. The recruitment process that lead to this original appointment was in line with the GLA's recruitment policies

4. Other considerations

There are no foreseeable risks with this proposal.

5. Financial comments

- 5.1 This decision requests approval for the allocation of up to £50,000 to the North West London Area team's staffing budget from interest recovered through Recycled Capital Grant Fund (RCGF) in 2016/17 financial year. The additional funding is for the 12 month extension (between 10th

September 2017 and 10th September 2018) of the fixed-term contract for the Grade 9 Area Manager post. Net cost of this post for the year is £56,000 (calculated at mid-point including on costs and vacancy factor), which will mainly be funded from the RCGF funding (£50,000) and the balance (£6,000) from the existing headroom within the Establishment budget for the North West London Area team.

6. Planned delivery approach and next steps

Activity	Timeline
Agree extension of FTE	May 2017

Appendices and supporting papers: None

Public access to information

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOI Act) and will be made available on the GLA website within one working day of approval.

If immediate publication risks compromising the implementation of the decision (for example, to complete a procurement process), it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.

Note: This form (Part 1) will either be published within one working day after approval or on the defer date.

Part 1 Deferral:

Is the publication of Part 1 of this approval to be deferred? NO

If YES, for what reason:

Until what date: (a date is required if deferring)

Part 2 Confidentiality: Only the facts or advice considered to be exempt from disclosure under the FOI Act should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a part 2 form –NO

ORIGINATING OFFICER DECLARATION:

Drafting officer:

Nick Taylor has drafted this report in accordance with GLA procedures and confirms that the Finance and –if relevant- Legal teams have commented on this proposal as required, and this decision reflects their comments.

Corporate Investment Board:

The Corporate Investment Board reviewed this proposal on 22 May 2017.

HEAD OF FINANCE AND GOVERNANCE:

I confirm that financial and legal implications have been appropriately considered in the preparation of this report.

Signature:



Date:

22.05.17