

MDA No.: 1775

Title: Use of Assembly Reserves

1. Executive Summary

1.1 At the GLA Oversight Committee meeting on 19 July 2018 the Committee resolved that:

“That authority be delegated to the Chair of the GLA Oversight Committee to approve, following consultation with the Deputy Chair of the GLA Oversight Committee and, where appropriate, the relevant Assembly Committee Chair (and any other member as deemed necessary), any non-routine expenditure in relation to the Assembly’s scrutiny functions, with the exception of expenditure for polling, which is subject to separate procedures, as outlined in the Assembly’s Decision-Making Framework.

1.2 Accordingly, the Chair of the GLA Oversight Committee is now asked, following consultation with other Assembly Members as detailed below, to approve expenditure relating to accommodation changes. This is considered to be non-routine spend because it is proposed that the costs of the expenditure are met from the Assembly’s reserve.

2. Decision

2.1 **That the Chair of the GLA Oversight Committee:**

- Approves expenditure from the Assembly Reserve of up to £25,000 as a contribution towards accommodation changes within City Hall.

Assembly Member

I confirm that I do not have any disclosable pecuniary interests in the proposed decision and take the decision in compliance with the Code of Conduct for elected Members of the Authority.

The above request has my approval.

Signature:



Printed Name:

Bassam Mahfouz, Chair of the GLA Oversight Committee

Date:

7 October 2025

3. Decision by an Assembly Member under Delegated Authority

Background and proposed next steps:

Accommodation changes

- 3.1 In June 2025, Group Leaders informally agreed a number of proposed changes to accommodation arrangements in City Hall designed to enhance permanent desk capacity on the first floor, and improve signage. This was part of wider work to build the Assembly's sense of place and civic identity on the first floor, facilitate engagement between officers and Members and to build on existing work to improve the public's understanding of the role of the Assembly, and the GLA more widely. Whilst accommodation costs are normally a matter for GLA FM budgets, Group Leaders expressed support for the Assembly making a contribution of £25,000 to the cost of this work, drawing on the Assembly Reserve (and noting the particular benefits to the Assembly of this work).

Confirmation that appropriate delegated authority exists for this decision:

Signature (Committee Services): JS

Printed Name: Judith Smyth

Date: 6 October 2025

Financial Implications:

The costs will be met from the Assembly Reserve.

Signature (Finance): 

Printed Name: Trisha Brigemohane

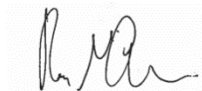
Date: 3 October 2025

Legal Implications:

The GLA Oversight Committee has the power to make the decision set out in this report.

In accordance with the provisions of Section 34 of the Greater London Authority Act 1999, the function of securing appropriate legal advice is calculated to be conducive to and facilitate the exercise of the London Assembly's statutory purposes under Section 59 of that Act.

Signature (Legal):



Printed Name: Rory McKenna, Monitoring Officer

Date: 8 October 2025

Email: rory.mckenna@london.gov.uk

Supporting Detail / List of Consultees:

All Group Leaders have been consulted, namely: Len Duvall AM, Susan Hall AM, Caroline Russell AM and Hina Bokhari OBE AM.

4. Public Access to Information

- 4.1 Information in this form (Part 1) is subject to the FoIA, or the EIR and will be made available on the GLA Website, usually within one working day of approval.
- 4.2 If immediate publication risks compromising the implementation of the decision (for example, to complete a procurement process), it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.
- 4.3 **Note:** this form (Part 1) will either be published within one working day after it has been approved or on the defer date.

Part 1 - Deferral:

Is the publication of Part 1 of this approval to be deferred? NO

Part 2 – Sensitive Information:

Only the facts or advice that would be exempt from disclosure under FoIA or EIR should be included in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a part 2 form? NO

Lead Officer / Author

Signature:



Printed Name: Helen Ewen

Job Title: Executive Director

Date: 1 October 2025

Countersigned by Executive Director:

Signature:



Printed Name: Helen Ewen

Date: 1 October 2025