

MDA No.: 1591

Title: Assembly Chair's Annual Event 2024

1. Executive Summary

1.1 At the GLA Oversight Committee meeting on 19 July 2018 the Committee resolved that:

“That authority be delegated to the Chair of the GLA Oversight Committee to approve, following consultation with the Deputy Chair of the GLA Oversight Committee and, where appropriate, the relevant Assembly Committee Chair (and any other member as deemed necessary), any non-routine expenditure in relation to the Assembly’s scrutiny functions, with the exception of expenditure for polling, which is subject to separate procedures, as outlined in the Assembly’s Decision-Making Framework.

1.2 Accordingly, the Chairman of the GLA Oversight Committee is now asked, following consultation with other Assembly Members as detailed below, to approve expenditure of up to £8500 to meet costs associated with holding the London Assembly Chair’s Annual Event.

2. Decision

2.1 **That the Chair of the GLA Oversight Committee approves expenditure of up to £8500 for the purposes of the Assembly Chair’s annual event.**

Assembly Member

I confirm that I do not have any disclosable pecuniary interests in the proposed decision and take the decision in compliance with the Code of Conduct for elected Members of the Authority.

The above request has my approval.

Signature:



Printed Name: **Emma Best, Chairman of the GLA Oversight Committee**

Date: **5 February 2024**

3. Decision by an Assembly Member under Delegated Authority

Background and proposed next steps:

- 3.1 The Chair of the London Assembly has delegated authority to hold one event of their choice each year, as part of the Assembly's events programme, to mark the end of their term as Chair.
- 3.2 Given the Chair's focus on engaging with young people throughout the Assembly 2023/24 year, this year's event will be an early evening reception celebrating young Londoners.
- 3.3 As part of the event, there will be a panel discussion chaired by the Assembly Chair, focused on what young Londoners need from the next Mayor of London and London Assembly. The event will also feature musical performances from young Londoners.
- 3.4 The event will also highlight the role and value of the London Youth Assembly. Two Youth Assembly Members will speak on the panel, and another is expected to take part in the musical performances.
- 3.5 The event will be hosted in London's Living Room at City Hall on Thursday 14 March 2024. Approximately 100 guests are expected to attend. The audience will be made up of young Londoners and representatives of the organisations that support and work with young people in the capital.
- 3.6 Approval is sought for the necessary expenditure on catering, entertainment, accessibility measures and associated costs, as this is considered non-routine spend. The costs will reflect previous spend on past Chair's events, allowing for inflation. There will be no spend on alcohol costs, as the event is aimed at young people, which differs from former Chair's events.
- 3.7 The Deputy Chair of the GLA Oversight Committee and other Assembly party Group Leaders have also been consulted on this proposed decision and have not raised any objections or concerns.
- 3.8 The exercise of delegated authority will be formally reported to the GLA Oversight Committee at its next appropriate meeting.

Confirmation that appropriate delegated authority exists for this decision:

Signature (Committee Services): Nikoleta Kemp

Printed Name: Nikoleta Kemp

Date: 1 February 2024

Financial Implications:

The total cost of this event is £8500. There is sufficient budget within the Secretariat non-staffing budgets in this financial year to meet the cost of this event.


Signature (Finance): Shireen Rubens

Printed Name: Shireen Rubens

Date: 5 February 2024

Legal Implications:

The GLA Oversight Committee has the power to make the decision set out in this report.

Signature (Legal): 

Printed Name: Rory McKenna, Monitoring Officer

Date: 9 February 2024

Email: rory.mckenna@london.gov.uk

Supporting Detail / List of Consultees:

All Group Leaders have been consulted.

4. Public Access to Information

- 4.1 Information in this form (Part 1) is subject to the FoIA, or the EIR and will be made available on the GLA Website, usually within one working day of approval.
- 4.2 If immediate publication risks compromising the implementation of the decision (for example, to complete a procurement process), it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.
- 4.3 **Note:** this form (Part 1) will either be published within one working day after it has been approved or on the defer date.

Part 1 - Deferral:

Is the publication of Part 1 of this approval to be deferred? NO

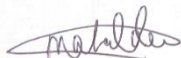
Part 2 – Sensitive Information:

Only the facts or advice that would be exempt from disclosure under FoIA or EIR should be included in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a part 2 form? NO

Lead Officer / Author

Signature:



Printed Name: Martha Clarke

Job Title: Stakeholder and Events Officer, Assembly Communications

Date: 1 February 2024

Countersigned by Executive Director:

Signature:



Printed Name: Helen Ewen

Date: 9 February 2024