

Senior Advisor, Mentoring

Report to: Deputy Mayor, Education and Culture

Job purpose

Provide advice to the Mayor and Deputy Mayor on GLA support for the London voluntary sector's mentoring activity for young people.

Job accountabilities

1. Provide advice and ongoing support for the successful delivery of the GLA's Capital Men scheme to mentor 1,000 vulnerable black boys.
2. To work with the Deputy Mayor, Education and Culture, on liaising with the voluntary sector and offering advice and assistance to organisations on developing their mentoring programmes and encouraging them to align with Mayoral priorities.
3. Work with the Deputy Mayor, Education and Culture, and the Senior Adviser on Volunteering, Team London and Sponsorship plus lead corporate officers and functional body leads to ensure the implementation of strategies and policies relating to mentoring issues, particularly for young people.
4. Offer support to ensure a successful GLA mentoring scheme and help maintain relationships with the delivery organisations and wider sector.
5. To make contact and develop effective partnerships with a wide range of specialist stakeholders from the commercial, public and third sectors in London to support the Mayor's promotion of mentoring
6. Support the Mayor and Deputy Mayor with policy advice, and guidance on issues related to mentoring.
7. To represent the Mayor, where appropriate, at relevant meetings and boards.

Principal contacts: The Mayor, Deputy Mayors, Head of Paid Service, senior managers of the Authority and functional bodies, other agencies, voluntary bodies

Accountable to: The Deputy Mayor Education and Culture

Personal qualities, skills and experience

1. A clear ability to act in a championing role in support of the Mayor (and where necessary on behalf of the Mayor) in relation to the relevant policy area above
2. A thorough knowledge of wider policy and social agendas as they relate to mentoring
3. Significant experience of leading engagement with a whole range of stakeholders including those who may traditionally opt out of mainstream engagement.

4. A successful track record of giving advice on complex or sensitive issues in a political environment at senior level
5. High level influencing and negotiating skills; and the capacity to build effective relationships with a wide range of players
6. Track record of leading high profile projects successfully and delivering outcomes in a challenging and demanding environment