

AGENDA

Meeting Outcomes for Londoners Task and Finish Group

Date Monday, 12 July 2021

Time 2.00 pm

Place Remote Meeting

Agendas and summary minutes of the meetings of the Outcomes for Londoners Task and Finish Group will be published at www.London.gov.uk/Skills-for-Londoners (except in those cases where information in the papers may be exempt from disclosure under the Freedom of Information Act). Meetings will not be held in public and are only open to those invited to attend by the Chair.

Members:

Angus Knowles-Cutler, Skills for Londoners (SfL) Board Member (Chair)
Arinola Edeh, SfL Board Member
Gerry McDonald, SfL Board Member
Nigel Ball, Government Outcomes Lab, University of Oxford
Dipa Ganguli, Sutton College
Helen Hammond, Institutes for Adult Learning
Kirsty McHugh, Mayor's Fund for London
Dianna Neal, London Councils Nominee
David Pack, Central London Forward

Membership of this Group is currently being reviewed and any changes will be confirmed at the next meeting.

Contact officer: Rachel Greenwood, Board Secretary, Skills & Employment

Telephone: 020 7983 4285 / 07850 966002

Email: Rachel.Greenwood@London.gov.uk

1. Welcome and apologies

2. Declarations of Interest

Members to declare any disclosable pecuniary interests which they have in any of the items set out on the agenda and, where applicable, consider if they should withdraw from the discussion or the meeting.

3. Minutes from the previous meeting (Pages 3 - 8)

Members are asked to agree the minutes of the meeting held on 18 March 2021 as a correct record.

4. Actions arising from previous meetings (Pages 9 - 10)

To be presented by Rachel Greenwood, Board Secretary, Skills & Employment.

5. Terms of Reference (Pages 11 - 18)

To be presented by Rachel Greenwood, Board Secretary, Skills & Employment.

6. London Learner Survey update (Pages 19 - 24)

To be presented by Lubomira Chirmiciu, Skills Funding Policy Manager, Skills & Employment.

7. London Learner Survey pilot - interim findings (presentation)

To be presented by representatives from IFF Research.

8. London Learner Survey data publication and learner outcomes (discussion item)

To be presented by Lubomira Chirmiciu, Skills Funding Policy Manager, Skills & Employment.

9. Date of next meeting

The next meeting of the Outcomes for Londoners Task & Finish Group is to be confirmed.

10. Any other business the Chair considers urgent

MINUTES

Meeting: Outcomes for Londoners Advisory Group

Date: Thursday, 18 March 2021

Time: 10.00 am

Place: Remote meeting

Copies of the minutes may be found at: <http://www.london.gov.uk/Skills-for-Londoners>

Present:

Members:

Angus Knowles-Cutler, Skills for Londoners (SfL) Board Member (Chair)

Arinola Edeh, SfL Board Member

Dipa Ganguli, Sutton College

David Pack, West London Alliance

Officers in attendance:

Lubomira Chirmiciu, Skills Funding Policy Manager, Skills & Employment

Rachel Greenwood, Board Secretary, Skills & Employment (Clerk)

Christopher Minter, Senior Policy Officer, Skills & Employment

Ododo Edigbonya, Principal Policy Officer, Skills & Employment

Karissa Singh, Senior Policy Officer, Skills & Employment

1. Welcome and apologies (Item 1)

- 1.1 The Chair welcomed members to the last meeting of the Group ahead of the Mayor of London and London Assembly elections in May 2021.
- 1.2 Apologies for absence were received from Nigel Ball, Pat Carvalho, Helen Hammond, Gerry McDonald, Kirsty McHugh and Dianna Neal.

2. Declarations of Interest (Item 2)

- 2.1 There were no declarations of interests.

3. Minutes from the previous meeting (Item 3)

3.1 RESOLVED:

The minutes of the meeting held on 26 November 2020 were agreed as a correct record.

4. Actions arising from previous meetings (Item 4)

- 4.1 The Group received an update on actions arising from the previous meeting.

4.2 RESOLVED:

The actions arising from the previous meeting were noted.

5. Skills for Londoners governance update (oral update) (Item 5)

- 5.1 An update was provided on Skills for Londoners (SfL) governance arrangements during the Mayor of London and London Assembly elections in May 2021.
- 5.2 Members heard that, as is usual practice, the subordinate bodies that support the work of the SfL Board and SfL Business Partnership would be disbanded at the start of the pre-election period, including the Outcomes for Londoners Advisory Group.
- 5.3 A review of the subordinate bodies would take place during the pre-election period to ensure they continued to meet the needs of the SfL Board and Business Partnership and were responsive to any new policy development and manifesto commitments, particularly in light of the COVID-19 recovery work. Officers would be in touch to confirm next steps after the elections.

5.4 RESOLVED:

The update on Skills for Londoners governance was noted.

6. Outcomes for Londoners programme update (Item 6)

6.1 The Group received an update on progress since the last meeting including:

- the delay to the pilot of the London Learner Survey, noting that the baseline survey had been delayed until the Easter term, while the endline survey had begun this week;
- an outline of the Skills for Jobs White Paper and members were invited to feedback on areas that the GLA could include in its consultation response; and
- an update on the London Adult Education Roadmap, including work to date and next steps.

6.2 These points were discussed in more detail during the next agenda item.

6.3 RESOLVED:

The Outcomes for Londoners Advisory Group noted the update on progress since the last meeting.

7. London's Adult Education Roadmap (workshop) (Item 7)

7.1 The Senior Policy Officer introduced the workshop, noting that the overarching aim of the Roadmap was to make adult education in London more accessible, impactful and locally relevant. Officers were keen to hear where outcomes would fit in the Roadmap and how this work would connect with different parts of the skills system. Members were invited to answer four key questions:

- *What does this mean to you? What does success look like?*
- *What policy priorities around outcomes should be included in the Roadmap?*
- *What are the key points of our/London's approach to outcomes to highlight to government?*
- *What examples of best practice are you aware of for measuring outcomes?*

7.2 Before answering the questions, the discussion began with a conversation on the Skills for Jobs White Paper and a summary of the key points is below:

7.2.1 Members welcomed the focus on employability outcomes, however agreed that wider outcomes (such as social and progression outcomes) were missing and this should be fed back as a part of the consultation response.

7.2.2 Local Skills Improvement Plans were discussed. Officers noted that, while not confirmed, it was understood that employers would lead these - potentially local Chambers of Commerce and other business representative groups - working in partnership with colleges. Members commented that there should also be a role for local authorities and their involvement in the development of Local Skills Improvement Plans would be important, particularly in terms of geography and coverage.

- 7.2.3 The Group discussed how partnerships between providers, local authorities and businesses had improved as a result of the pandemic, and particularly welcomed the benefits of increased business engagement. It was suggested that this good practice was harnessed, and a holistic approach taken to developing the Local Skills Improvement Plans with a wide range of views fed in.
 - 7.2.4 The Chair provided an update on the role of Local Enterprise Partnerships (LEPs) in the work around skills and recovery, and particularly the role of LEAP (London's LEP) and its business members in this area. To add to the point above, he noted that at a national, regional and local level, business, educators and policy makers had worked together effectively during the last year and it was important to maintain the momentum.
 - 7.2.5 In terms of data, it was suggested that there was sometimes a mismatch between the data on skills levels provided at a local level and what providers were seeing 'on the ground', and this should be fed into the response. Officers noted this point, observing that while there was currently a focus on higher level skills, there was a question around what could be done first to bring learners up to that level, such as providing English for Speakers of Other Languages (ESOL) courses which in turn would help improve employability skills.
- 7.3 Members then considered the workshop questions and a summary of the discussion is below:
- 7.3.1 It was essential that employment, progression and social outcomes were woven into the Roadmap throughout. It was also suggested that the notion of commissioning for outcomes was included, however it was recognised that this was a complicated area.
 - 7.3.2 It would be important to demonstrate in the Roadmap why delegation of the Adult Education Budget (AEB) was beneficial, and better than the funding being managed centrally.
 - 7.3.3 Members queried how the AEB Delivery Plans being introduced from the 2021/22 Academic Year would be used and cautioned against duplication. They also suggested that existing systems such as GLA OPS could be used in the future to administer them. Officers noted that the Delivery Plans were not intended for performance or funding reasons; instead they were intended as a basis to support planning conversations, as well as to demonstrate the breadth of activity taking place across London.
 - 7.3.4 The Chair noted that in terms of understanding business requirements, it would be useful to gather data on the number of foreign-born Londoners that had left the city in the last year, including the types of jobs they were doing and the sectors they were in, as this could have a significant impact on London's economic recovery. There was concern that there could be significant skills shortages and vacancies in some sectors (such as retail and hospitality) that would become evident once restrictions were lifted and would need to be filled quickly. The Chair suggested convening business representative bodies to ensure London could respond quickly if these

concerns did come to fruition.

- 7.3.5 Provider representative members noted that they had already seen skills shortages both at entry level and higher skilled roles in some sectors, such as hospitality and construction. Another challenge was that some employers were choosing not to recruit in London with roles that could be done remotely. This could result in an imbalance in the roles available for local people to fill.
- 7.3.6 Close working with business would be key, however one of the main challenges for providers was gathering a clear understanding from businesses on the basic level of skills they required from learners. In order to be more agile and responsive to need, providers had designed shorter programmes while encouraging commitment from businesses to continue to invest and develop their workforce long-term. The Chair suggested officers reviewed the Oxford University research that had looked at job categories in London and identified the basic skills needed and 'building blocks' required by employers.
- 7.3.7 While it was noted that the Roadmap would set the long-term vision for Adult Education in London, there was a discussion about the Roadmap and the AEB needing to be agile and respond quickly to changing circumstances; as had been done with the COVID-19 Response Fund. Short-term actions would also be important to start having an impact sooner, while the long-term aims were embedded. For example, it was highlighted that while recruiting someone could be a relatively quick short-term aim, improving that person's skills level and career prospects was a longer-term need.
- 7.3.8 Officers noted that the GLA had been approached by the Education and Skills Funding Agency (ESFA) to input into its review of outcomes recorded on the Individualised Learner Record (ILR). Members were invited to share their thoughts outside the meeting on the types of measures they would like to see recorded. Members welcomed this piece of work and commented that the London Learner Survey questions were a good starting point.
- 7.4 Members then provided some examples of good practice tools used to measure outcomes. Suggestions included:
 - 7.4.1 Using frameworks such as the Outcomes Star, the Warwick-Edinburgh Mental Wellbeing Scale, and RARPA (recognising and recording progress and achievement). Provider self-assessment reports and local authority Key Performance Indicators may also be a useful source of information.
 - 7.4.2 The London Learner Survey would be important as a consistent measure of outcomes across all learners which would help to understand the broader impact of adult education in London. Its ability to measure social outcomes would be particularly important and help to justify why some elements, such as community learning, were so important.
 - 7.4.3 Officers were also interested in any examples of how community and voluntary organisations had measured the impact/outcomes of their informal

provision. It was suggested that case studies had been a good way of demonstrating impact, particularly for Adult and Community Learning (ACL) providers, as they helped to demonstrate the qualitative outcomes that may not be seen through formal quantitative data.

- 7.5 Finally, the Group discussed the launch of the pilot of the baseline London Learner Survey in the Easter Term, noting that continued support from providers to administer the survey would be important for the Survey's success. Members asked if providers could support the pilot of the follow-up survey in any way, such as communicating the details with learners. Officers welcomed the offer and would consider this outside of the meeting. Officers also thanked the Group for their engagement and constructive feedback throughout the development of the survey.
- 7.6 The Chair thanked members for their input during the workshop, and invited them to share any further thoughts or ideas with officers after the meeting.

7.7 RESOLVED:

The Outcomes for Londoners Advisory Group:

- (a) Noted the workshop discussion; and**
- (b) Agreed to share any further feedback or examples of good practice with officers outside of the meeting.**

8. Date of next meeting (Item 8)

- 8.1 If the Outcomes for Londoners Advisory Group is reinstated following the Mayor of London and London Assembly elections on 6 May 2021, officers will be in contact to discuss next steps. Any new membership, terms of reference or meeting dates would need to be approved, or reconfirmed, as appropriate.

9. Any other business the Chair considers urgent (Item 9)

- 9.1 The Chair thanked members for their time and contributions to the Group over the last two and a half years, and particularly for their invaluable input into the London Learner Survey design and implementation. The Chair also thanked officers for their support during this time.

10. Close of meeting

- 10.1 The meeting ended at 11.22am.

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GREATER **LONDON** AUTHORITY

Skills for Londoners Board Outcomes for Londoners Task and Finish Group

Date of meeting: **12 July 2021**

Title of report: **Actions Arising from previous meetings**

To be presented by: **Rachel Greenwood, Board Secretary, Skills & Employment**

Cleared by: **Michelle Cuomo Boorer, Assistant Director – Skills & Employment**

Classification **Public**

1 Executive summary

- 1.1 This report updates the Outcomes for Londoners Task and Finish Group on actions arising from the previous meeting.

2 Recommendation

- 2.1 The Outcomes for Londoners Task and Finish Group is asked to **note** the update on actions arising from the previous meeting.

3 Actions arising from the meeting of 18 March 2021

Agenda Item	Action	Status
7. London's Adult Education Roadmap	Members agreed to share any further feedback or examples of good practice with officers outside of the meeting.	Completed. Officer contact details were shared with members, who were invited to provide further feedback outside of the meeting.

4 Next steps

- 4.1 Outlined elsewhere within this report.

Appendices:

- None.

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GREATER **LONDON** AUTHORITY

Skills for Londoners Board Outcomes for Londoners Task and Finish Group

Date of meeting: **12 July 2021**

Title of report: **Terms of Reference**

To be presented by: **Rachel Greenwood, Board Secretary, Skills & Employment**

Cleared by: **Michelle Cuomo Boorer, Assistant Director – Skills & Employment**

Classification **Public**

1 Executive summary

- 1.1 This report confirms that the Skills for Londoners (SfL) Board has re-established the Outcomes for Londoners Task and Finish Group (formerly the Outcomes for Londoners Advisory Group) as a subordinate body.
- 1.2 It also sets out changes to the Group's terms of reference, and proposed changes to membership.

2 Recommendations

- 2.1 The Outcomes for Londoners Task and Finish Group is asked to:
 - 2.1.1 **Note** its terms of reference as set out at Appendix A to this report; and
 - 2.1.2 **Note** that Angus Knowles-Cutler, member of the Skills for Londoners Board, will continue to Chair the Group.

3 Introduction & background

- 3.1 The SfL Board was formally established by the Mayor in July 2018 under Mayoral Decision ([MD](#) [2328](#)). The SfL Board is responsible for advising on actions to support the Mayor's Skills for Londoners Strategy and his skills and employment programmes including, but not limited to, the Adult Education Budget.
- 3.2 At the last meeting of the SfL Board and Business Partnership in March 2021, it was noted that the SfL subordinate bodies, including the Outcomes for Londoners Advisory Group, would be disbanded at the start of the pre-election period. Since then officers have undertaken a review of those groups to ensure they continue to meet the needs of the Board and Business Partnership and are responsive to any new policy development and manifesto commitments, particularly in light of the Covid-19 recovery work.
- 3.3 At its meeting on 29 June 2021, the SfL Board agreed to re-establish the Outcomes for Londoners Task and Finish Group (renamed from the Outcomes for Londoners Advisory Group) as a subordinate body to steer and support the initial implementation phase of the London Learner Survey, advise on the

publication of survey data and the outcome-focused agenda of the Adult Education Budget (AEB), in line with the ambitions of the GLA's Adult Education Roadmap's "impact" pillar.

4 Issues for consideration

Terms of Reference

- 4.1 The terms of reference for the Advisory Group are attached at Appendix A to this report and set out the purpose and responsibilities of the Group as well as its reporting procedures and commitment to openness and transparency.
- 4.2 The Group's terms of reference have been updated, and its main focus will be to:
- Consider and make recommendations to the Mayor, via the SfL Board and AEB Mayoral Board, on the implementation of the first year of the London Learner Survey and the publishing of its results depending on local needs;
 - Provide input, ideas and advice on linking the London Learner Survey's social and economic outcome data to the AEB outcome-focused policy, the London Skills Improvement Plans and the London Recovery Missions;
 - Provide expert advice on considerations for the implementation and roll out of outcome-focused policies and commissioning practices, that meet the needs of London's Adult Education Training Providers; Employers; Voluntary and Community Sector (VCS) organisations and Healthcare services; and
 - Champion the agreed model to wider networks, including those within the skills sector, economic sector and the wider third sector.
- 4.3 Meetings shall be held at such intervals as may be required to consider and advise on matters within the Groups terms of reference. Rather than holding quarterly meetings, meetings are likely to be held at key points of the London Learner Survey programme so the Group can provide feedback at the appropriate points.

Membership

- 4.4 Angus Knowles-Cutler will continue to Chair the Group, with the rest of its membership principally being drawn from London's sub-regional partnerships, adult education training providers, employers, independent and third sector organisations.
- 4.5 Officers are currently working to identify additional members for the group and an update will be provided at the meeting. Final membership will be subject to confirmation by the co-Chairs of the SfL Board.

5 Equality comments

- 5.1 In carrying out any functions in respect of his skills and employment programmes, the Mayor will comply with the public sector equality duty under section 149 of the Equality Act 2010.

- 5.2 Section 149(1) of the Equality Act 2010 provides that, in the exercise of their functions, public authorities – of whom the Mayor is one – must have due regard to the need to:
- eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;
 - advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
 - foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
- 5.3 Relevant protected characteristics are age, disability, gender re-assignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

6 Risks arising / mitigation

- 6.1 Not applicable.

7 Legal implications

- 7.1 Should any legal queries arise from the considerations set out in this report, the GLA will contact TfL Legal to obtain advice.

8 Financial comments of the Executive Director Resources

- 8.1 There are no direct financial implications to the GLA arising from the considerations set out in this report.

9 Next steps

- 9.1 Final membership of the Outcomes for Londoners Task and Finish Group will be approved by the co-Chairs of the SfL Board.

Appendices:

- **Appendix A** – Outcomes for Londoners Task and Finish Group terms of reference

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Terms of Reference for the Outcomes for Londoners Task and Finish Group

1 Purpose

- 1.1 The Outcomes for Londoners Task and Finish Group will be a subordinate body of the Skills for Londoners Board and will steer and support the initial implementation phase of the London Learner Survey, advise on the publication of survey data and the outcome-focused agenda of the Adult Education Budget (AEB), in line with the ambitions of the GLA's Adult Education Roadmap's "impact" pillar.

2 Authority

- 2.1 The Group is authorised to consider any activity within its terms of reference.
- 2.2 In conducting its business, the Group must consider any resource implications and have regard to existing GLA processes, and any guidance or legislation issued by HM Government.

3 Terms of Reference

- 3.1 The Task and Finish Group will:
- Consider and make recommendations to the Mayor, via the Skills for Londoners Board and AEB Mayoral Board, on the implementation of the first year of the London Learner Survey and publishing its results depending on local needs;
 - Provide input, ideas and advice on linking the London Learner Survey's social and economic outcome data to the AEB outcome-focused policy, the London skills improvement plans and Recovery Missions;
 - Provide expert advice on considerations for implementation and the roll-out of outcome-focused policies and commissioning practices, that meet the needs of London's Adult Education Training Providers; Employers; Voluntary and Community Sector (VCS) organisations and Healthcare services; and
 - Champion the agreed model to wider networks, including those within the skills sector, economic sector and the wider third sector.

4 Membership

- 4.1 The Group will be chaired by a Business Member of the Sfl Board, with the rest of its membership principally being drawn from London's sub-regional partnerships, adult education training providers, employers, independent and third sector organisations.
- 4.2 Appointments will be subject to confirmation by the co-Chairs of the Skills for Londoners Board.

- 4.3 In consultation with the co-Chairs of the SfL Board, the Chair of the Task and Finish Group has the power to co-opt people with relevant expertise or experience, including non-Members of the SfL Board.
- 4.4 Members of the subordinate body are expected to comply with the body's terms of reference and any code of conduct for Members of the SfL Board in the same way as if they were Board Members.

5 Meetings and reporting procedures

- 5.1 Meetings shall be held at such intervals as may be required to consider and advise on matters within its terms of reference. The Chair (or co-Chairs) of the Group may decide to cancel meetings or call additional meetings as required.
- 5.2 The SfL Board Secretary, or a person nominated by the Secretary, will attend to provide secretarial and logistical support, take the minutes of the meeting and provide advice on governance and procedural matters.
- 5.3 Recommendations to the Group shall be by way of a report to the relevant meeting.

6 Openness and transparency

- 6.1 The Mayor of London is committed to openness and transparency in his administration and will make sure the work of the Skills for Londoners Board and its subordinate bodies is in line with Mayoral policy and stakeholder expectations wherever possible.
- 6.2 Wherever possible, agendas and reports for the Group will be published on the GLA's website at least five clear working days before the meeting to which they relate.
- 6.3 All reports will be released with the agenda except in those cases where officers reasonably consider that information may be exempt from disclosure under an applicable exemption under the Freedom of Information Act 2000 (FOIA). These reports will be classed as 'reserved from publication'.
- 6.4 The main exemptions that are likely to make information reserved relate to the following (although others may be applicable under the FOIA):
- commercial sensitivity
 - information provided in confidence
 - personal data
 - legal professional privilege
 - information intended for publication at a future date
- 6.5 Task and Finish Group meetings will not be held in public, reflecting the accountability arrangements Parliament has put in place for the GLA, in that the Mayor is answerable to the London Assembly through Mayor's Question Time only after he has taken decisions.
- 6.6 Summary minutes of the meetings of the Group will, wherever possible, be posted on the GLA's website within two weeks of the meeting to which they

relate, with a final version published within ten clear working days of approval, which would normally take place at the following meeting.

7 Amendments

- 7.1 These terms of reference may be altered and amended from time to time by decision of the SfL Board.

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GREATER LONDON AUTHORITY

Skills for Londoners Board Outcomes for Londoners Task and Finish Group

Date of meeting: **12 July 2021**

Title of report: **London Learner Survey – Progress Update**

To be presented by: **Lubomira Chirmiciu, Skills Funding Policy Manager, Skills & Employment**

Cleared by: **Michelle Cuomo Boorer, Assistant Director – Skills & Employment**

Classification: **Public** cover report with Appendix A reserved from publication as it contains information intended for publication at a later date.

1 Executive summary

- 1.1 This report presents an update on progress relating to the London Learner Survey (LLS) since the last meeting of the Group.
- 1.2 The report is provided as background to inform discussions at the meeting on the LLS, the results of the pilot programme, and possible options for publication of Survey data in March 2023.

2 Recommendations

- 2.1 The Outcomes for Londoners Task and Finish Group is asked to:
 - 2.1.1 **Note** the update on progress since the last meeting of the Outcomes for Londoners Task and Finish Group; and
 - 2.1.2 **Discuss** possible options for publication of London Learner Survey data in March 2023.

3 Introduction and background

- 3.1 Following a competitive procurement process, IFF Research was awarded and entered into a contract with the GLA to carry out the LLS pilot.
- 3.2 Lessons learnt from the pilot survey will be used as the basis of any improvements to the mainstage survey, so that a representative sample of the AEB 2021-22 academic year learner population can be collected.
- 3.3 The pilot survey model included the following components:
 - a baseline questionnaire completed by all learners at enrolment
 - a follow-up online questionnaire sent to all learners five months after the end of their course
 - targeted phone and SMS/postal follow-up with key learner groups to maximise the number of providers for which detailed analysis is possible

and ensure data is collected from under-represented and hard-to-reach groups.

- 3.4 To ensure the survey accounts for the accessibility needs of all learners, the pilot survey was conducted on targeted groups of key learners who may experience barriers to accessing and completing the survey.
- 3.5 The pilot survey was originally due to commence in January 2021 but was postponed to April 2021 following consultation with providers, due to the second national Covid-19 lockdown.

4 Issues for consideration

- 4.1 The launch of the mainstage London Learner Survey for the 2021-22 academic year is being considered by the Adult Education Budget (AEB) Mayoral Board on 8 July 2021 and an update will be provided at this meeting. Subject to endorsement at that meeting and formal Mayoral Decision, delivery of the mainstage survey will commence in August 2021.

Findings from the London Learner Survey Pilot

- 4.2 The GLA has received the interim findings from the LLS pilot and still awaits the final report. A summary of the interim findings is included in Appendix A (reserved from publication). The findings demonstrate that there has been a promising level of engagement as we begin to move on to delivery of the mainstage survey.

Good Work for All Fund

- 4.3 Recently, the Mayor announced the successful providers through the Good Work for All Fund – a new funding opportunity for London-based providers to deliver provision aligned with key sectors identified by the London Recovery Board as being essential to London’s recovery from Covid-19.
- 4.4 Some of these providers are receiving GLA-funded AEB for the first time and did not participate in the LLS pilot. Even though these providers were not able to test the logistics of administering the baseline survey, they will participate in the mainstage survey and work closely with IFF to overcome any potential issues in the process.

Publication of data based on the London Learner Survey

- 4.5 The GLA expects data from the first year of the LLS to be available in March 2023. This will compare learner outcomes five months after the completion of learning with their baseline position. The results will feed into future policy development discussions and will also be used to assess the overall impact of the AEB delivery and policy changes through separately commissioned AEB Impact Evaluation, also being undertaken by IFF Research. It is expected that the data will also enable provider-level analysis of outcomes achieved.
- 4.6 The GLA is considering the scope of the LLS data publication and welcomes views from group members. It is proposed that annual LLS data is made publicly available on the GLA website. This will include an overview of outcome indicators recorded at the baseline and follow-up surveys for different groups of learners. Provider level statistics will also be available. Published data will be aggregated and anonymised.

5 Equality comments

- 5.1 In the [Skills for Londoners Strategy](#) and subsequent analyses, the GLA has highlighted that there are several groups that are disproportionately underrepresented in London's labour market, including some groups with protected characteristics. This includes special educational needs and disabilities (SEND) learners, young people, disabled adults, Black, Asian and minority ethnic (BAME) groups and women.
- 5.2 The GLA will use any data collected through the LLS to measure and analyse trends in the participation of different groups of Londoners and the outcomes achieved by different groups of Londoners. This will give the GLA insight into how effectively providers are serving those groups, and will be used to inform future policy interventions to reduce gaps in participation and achievement among disadvantaged groups. Officers have considered the direct impact of the proposed work on groups with protected characteristics and do not anticipate that the collection of survey data, in and of itself, will disadvantage any particular group.
- 5.3 The Public Sector Equality Duty has been taken into account in ensuring that the feasibility study for the London Learner Survey enables all those with protected characteristics to take part in the survey.

6 Risks arising / mitigation

- 6.1 Extensive stakeholder consultation is being carried out on the development of the LLS the introduction of data collection through provider Delivery Plans and the Adult Education Roadmap which should mitigate any risks.

7 Legal implications

- 7.1 Should any legal queries arise from the considerations set out in this report, the GLA will contact TfL Legal to obtain advice.

8 Financial comments of the Executive Director Resources

- 8.1 There are no direct financial implications to the GLA arising from the considerations set out in this report.

9 Next steps

- 9.1 The next steps following consideration by the Task and Finish Group are summarised below:

Activity	Timeline
Final LLS Pilot Report	July 2021
Commencement of Mainstage LLS	1 August
End of 2021-22 LLS Fieldwork	January 2023
2021-22 LLS Data	March 2023

Appendices:

- **Appendix A** – Summary of interim LLS pilot findings (*reserved from publication*)

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This paper is reserved from publication as it is considered that it may be exempt from disclosure under the Freedom of Information Act.

Document is Restricted

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