

Subcontracting Plans

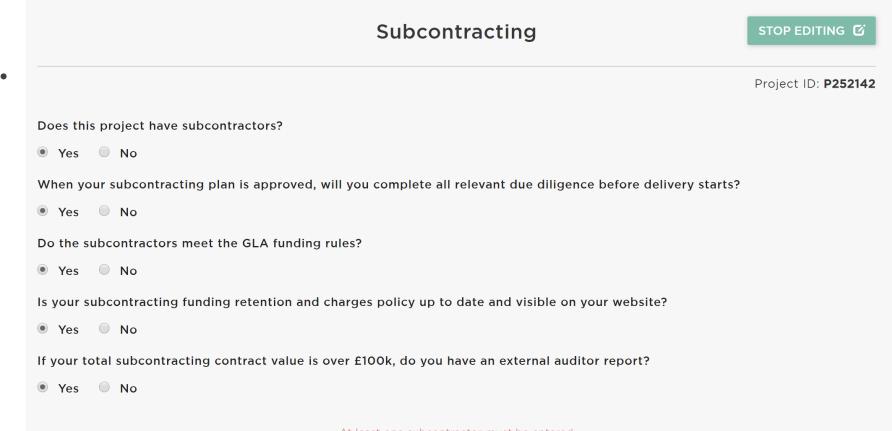
- Providers outline any plans to use sub-contracting at the beginning of the funding year.
- That approval will be required for any in-year changes to subcontracting arrangements
- Having a 20% cap on sub-contracting funding retained, unless a provider can demonstrate that a higher rate is justified
- Implementing measures to ensure fair and transparent treatment of sub-contractors.

Approval process

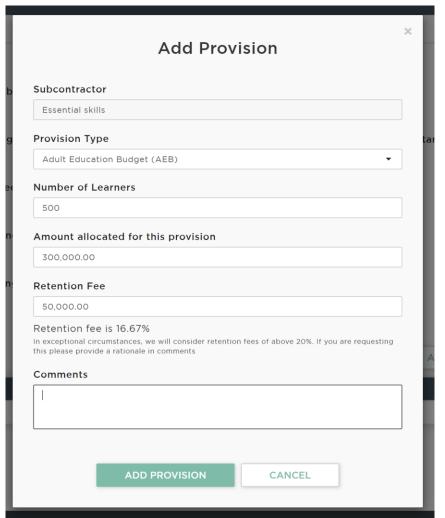
- Subcontracting Plan to be returned by 30th June 2019
- Plan to be uploaded into GLA OPS simple template
- GLA Provider Managers approve plans with GLA OPS
- In-year process:
- ✓ New subcontracting plans, if you did not submit one prior to the beginning of the year
- ✓ Changes to your subcontracting plan
- ✓ Approvals by your GLA Provider Manager

GLA OPS – Subcontracting Plan (1)

 Simple online process to create a Subcontracted Plan and enter contract details for each of your intended delivery partners.



GLA OPS – Subcontracting Plan (2)



External Assurance on Subcontracting

- For 2019/20, you must obtain an annual report from an external auditor if the AEB contracts with your delivery subcontractors will exceed £100,000 in any one funding year.
- You must supply us with a certificate signed by the external auditor and an authorised signatory to confirm you have received a report that provides satisfactory assurance. A GLA certificate template will be provided for this purpose.
- For due diligence, we are asking for the existing auditor certificate for 2018/19 to be provided as part of the June 2019 subcontracting plans applications.
- Next auditor certificate submissions for 2019/20 delivery and 2020/21 subcontracting plan approvals will be in summer 2020.