

MAYOR OF LONDON

Subcontracting

Lia Tseki, Principal Project Officer



Subcontracting Plans

- Providers outline any plans to use sub-contracting at the beginning of the funding year.
- That approval will be required for any in-year changes to sub-contracting arrangements
- Having a 20% cap on sub-contracting funding retained, unless a provider can demonstrate that a higher rate is justified
- Implementing measures to ensure fair and transparent treatment of sub-contractors.


Approval process

- Subcontracting Plan to be returned by 30th June 2019
- Plan to be uploaded into GLA OPS – simple template
- GLA Provider Managers – approve plans with GLA OPS
- **In-year process:**
 - ✓ New subcontracting plans, if you did not submit one prior to the beginning of the year
 - ✓ Changes to your subcontracting plan
 - ✓ Approvals by your GLA Provider Manager

GLA OPS – Subcontracting Plan (1)

- Simple online process to create a Subcontracted Plan and enter contract details for each of your intended delivery partners.

Subcontracting

STOP EDITING 

Project ID: **P252142**

Does this project have subcontractors?

☒ Yes ☐ No

When your subcontracting plan is approved, will you complete all relevant due diligence before delivery starts?

☒ Yes ☐ No

Do the subcontractors meet the GLA funding rules?

☒ Yes ☐ No

Is your subcontracting funding retention and charges policy up to date and visible on your website?

☒ Yes ☐ No

If your total subcontracting contract value is over £100k, do you have an external auditor report?

☒ Yes ☐ No

At least one subcontractor must be entered

GLA OPS – Subcontracting Plan (2)

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Add Provision

Subcontractor

Essential skills

Provision Type

Adult Education Budget (AEB) ▾

Number of Learners

500

Amount allocated for this provision

300,000.00

Retention Fee

50,000.00

Retention fee is 16.67%

In exceptional circumstances, we will consider retention fees of above 20%. If you are requesting this please provide a rationale in comments

Comments

ADD PROVISION

CANCEL

External Assurance on Subcontracting

- For 2019/20, you must obtain an annual report from an external auditor if the AEB contracts with your delivery subcontractors will exceed £100,000 in any one funding year.
- You must supply us with a certificate signed by the external auditor and an authorised signatory to confirm you have received a report that provides satisfactory assurance. A GLA certificate template will be provided for this purpose.
- For due diligence, we are asking for the existing auditor certificate for 2018/19 to be provided as part of the June 2019 subcontracting plans applications.
- Next auditor certificate submissions for 2019/20 delivery and 2020/21 subcontracting plan approvals will be in summer 2020.