

AGENDA

Meeting Skills for Londoners Board

Date Thursday 3 October 2019

Time 1.30pm

**Place New City College – Tower
Hamlets, Poplar High Street,
E14 0AF**

Agendas and minutes of the meetings of this Board are published at <https://www.london.gov.uk/skills-for-londoners> (except in those cases where information may be exempt from disclosure under the Freedom of Information Act). Meetings are not held in public and are only open to those invited to attend by one of the co-Chairs.

Members:

Jules Pipe, Deputy Mayor for Planning, Regeneration and Skills, GLA (co-Chair)
Cllr Georgia Gould, Executive Member for Skills and Employment, London Councils (co-Chair)
Cllr Nesil Caliskan, Leader, London Borough of Enfield
Cllr Ravi Govindia, Leader, London Borough of Wandsworth and Member, Central London Forward
Cllr Liz Green, Leader, Royal Borough of Kingston upon Thames and Chair, South London Skills and Employment Board
Cllr Steve Curran, Leader, London Borough of Hounslow and Chair, West London Alliance Skills and Employment Board

Celia Caulcott, LEAP
Kym Denny, the Mayor's Business Advisory Board
Arinola Edeh, HOLEX
Nichola Hay, the Association of Employment and Learning Providers
Seamus Keogh, Skills for Londoners Business Partnership
Angus Knowles-Cutler, London First
Gerry McDonald, Association of Colleges
Sue Terpilowski, Federation of Small Businesses

1 Introduction and apologies

2 Declarations of Interest

Members to declare any disclosable pecuniary interests which they have in any of the items set out on the agenda and, where applicable, consider if they should withdraw from the discussion or the meeting.

3 Minutes from the previous meeting (pages 5 – 12)

Members are asked to approve the minutes of the meeting held on 20 June 2019.

4 Actions arising from previous meetings (pages 13 – 14)

To be presented by Rachel Greenwood, Board Secretary, Skills & Employment.

5 Skills for Londoners (SfL) governance update (pages 15 – 20)

To be presented by Rachel Greenwood, Board Secretary, Skills & Employment.

6 The importance of the Institutes for Adult Learning to London (Presentation)

To be presented by representatives from the London Institutes for Adult Learning.

7 Adult Education Budget (AEB) update (pages 21 – 34)

To be presented by Michelle Cuomo Boorer, Assistant Director – Skills & Employment.

8 Skills for Londoners: A Call for Action and Devolution (pages 35 – 38)

To be presented by Cameron Tait, Principal Policy Officer, Skills & Employment.

9 No Deal Brexit planning (oral update)

To be presented by Julia Harrowsmith, Senior Manager, Skills & Employment.

10 Apprenticeship pilot updates (pages 39 – 42)

To be presented by Julia Harrowsmith, Senior Manager, Skills & Employment.

11 Skills Advisory Panel update (pages 43 – 46)

To be presented by Julia Harrowsmith, Senior Manager, Skills & Employment.

12 Date of next meeting

The next meeting of the Skills for Londoners Board is expected to take place at 2.30pm on 11 February 2020 in Committee Room 2, City Hall.

13 Any Other Business the Chair Considers Urgent

Contact Officer: Rachel Greenwood, Board Secretary, Skills and Employment

Telephone: 020 7983 4285

Email: Rachel.Greenwood@london.gov.uk

This page is intentionally left blank.

MINUTES

Meeting: Skills for Londoners Board

Date: Thursday 20 June

Time: 1.30pm

**Place: The London Connector,
Level 6, 160 Old Street,
London, EC1V 9BW**

Agendas and minutes of the meetings of this Board are published at <https://www.london.gov.uk/skills-for-londoners> (except in those cases where information may be exempt from disclosure under the Freedom of Information Act). Meetings are not held in public and are only open to those invited to attend by the co-Chairs.

Members present:

Jules Pipe, Deputy Mayor for Planning, Regeneration and Skills, GLA (co-Chair)
Cllr Georgia Gould, Executive Member for Skills and Employment, London Councils (co-Chair in the Chair)
Cllr Liz Green, Leader, Royal Borough of Kingston upon Thames and Chair, South London Skills and Employment Board
Celia Caulcott, LEAP
Kym Denny, the Mayor's Business Advisory Board
Nichola Hay, the Association of Employment and Learning Providers
Angus Knowles-Cutler, London First
Gerry McDonald, Association of Colleges
Sue Terpilowski, Federation of Small Businesses

GLA Officers:

Michelle Cuomo Boorer, Assistant Director – Skills and Employment

Matt Bailey, Senior Policy Officer (Item 8)
Julia Harrowsmith, Senior Manager, Strategy, Policy & Relationships
Joel Mullan, Principal Policy Officer (Item 9)
Forogh Rahmani, Senior Manager – Strategy, Policy & Relationships
Rachel Greenwood, Senior Project Officer (Clerk)

Others in attendance:

Yolande Burgess, London Councils (Item 5)
Cllr Catherine Faulks, conservative shadow portfolio holder for employment and skills at London Councils
David Mortimer, ERSA
Dianna Neal, Strategic Lead – Enterprise, Economy and Skills, London Councils
Phil Rossiter, Mime Consulting (Item 5)
Dick Sorabji, Corporate Director, Policy and Public Affairs, London Councils
Alex Stevenson, Learning & Work Institute (Item 9)

1 Introduction and apologies

- 1.1 The Chair welcomed Members to the meeting. The Board were informed that there had been some changes to the membership since the last meeting, with Cllr Ruth Dombey and Cllr Darren Rodwell stepping down. London Councils would provide two new nominees to the Board, Cllr Liz Green and Cllr Nesil Caliskan, and these appointments would be formalised ahead of the next meeting. It was also noted that Seamus Keogh would join the Board from the next meeting as the Skills for Londoners (SfL) Business Partnership representative.
- 1.2 Apologies for absence were received from Margaret Cooney, Cllr Steve Curran, Arinola Edeh, and Cllr Ravi Govindia (Cllr Catherine Faulks attended in his stead).

2 Declarations of Interest

- 2.1 There were no declarations of interest.

3 Minutes from the previous meeting

3.1 DECISION:

The minutes of the meeting held on 10 April 2019 were agreed as a correct record.

4 Actions arising from previous meeting

- 4.1 The Board received a report detailing the actions arising from the previous meeting. It was noted that the business cycle requested at the last meeting had been circulated in advance and would be discussed later on the agenda.

4.2 DECISION:

The update on actions arising from the previous meeting was noted.

5 16 – 18 Trajectories research

- 5.1 Phil Rossiter from Mime Consulting presented the interim findings of the London Post-16 Education Trajectories Review, including the initial recommendations. A final version of the report was expected to be published in September 2019 and would be circulated to members once available.

**Skills for Londoners Board
Thursday 20 June 2019
Minutes**

5.2 A summary of the conversation that followed is outlined below:

- Members noted that the importance of implementing good, independent careers advice across institutions was critical, particularly as standards currently vary considerably;
- The challenges and limitations of the data were discussed. This included a discussion on SEND data and how this was factored into the research, as well as how improvements in data available should allow for better analysis in future years. Members also queried whether the Skills & Employment Knowledge Hub may go some way to tackling some of the data challenges highlighted in the presentation;
- Members commented that the larger number of schools with a sixth form in London had resulted in more learners staying in school and taking A Levels, as opposed to pursuing other routes, and queried whether this could impact on the findings;
- They also commented that achievement rates differed school-by-school, rather than by region, and this was often down to the school leadership;
- The Board suggested it would be useful to undertake further research to understand the reasons for learners not completing courses, such as if they have moved into employment, or if they are learning but not taking the final exam;
- To further feed into this work, it was suggested that officers seek to contact Dr Philip Augar in relation to his recent review of post 18 education and funding and the challenges this raises;
- Finally, members considered the potential to use the data for longitudinal mapping to decipher where the key weaknesses are in the system that impact on pupil retention and achievement rates.

5.3 Members were invited to feed in any further views on the draft recommendations prior to the final report being published in September 2019.

6 Subordinate Bodies

6.1 The Clerk provided an update on subordinate body meetings since the last Board meeting. It was noted that the Outcomes for Londoners Advisory Group, Higher Level Skills Advisory Group and Skills & Employment Vision Steering Group had all met since April and an overview of each meeting was provided.

6.2 As Chair of the Outcomes for Londoners Advisory Group, Angus Knowles-Cutler provided an overview of the outcomes work to date and the involvement of the Advisory Group in its development. This would be covered in more detail later on the agenda.

6.3 DECISION:

The update on Skills for Londoners Board subordinate bodies was noted.

7 Adult Education Budget – implementation update

7.1 The Assistant Director – Skills and Employment provided an update on Adult Education Budget (AEB) programme implementation. It was noted that the implementation was on track for 1 August 2019 at which point the programme would move into the delivery phase. Moving forward, officers would begin looking at any changes the Mayor may want to implement to improve the programme in future, and this Board would provide key input to inform those proposals.

7.2 In response to a query, Members heard that the AEB procurement process had been a particularly complex process as the GLA had chosen to match-fund with the European Social Fund (ESF). It was noted however that as it was unlikely that European Funding would be available in any future procurement round, it would hopefully be less complex as a result. Officers were already beginning to consider the next round of procurement and how the process could be improved upon.

7.3 It was also noted that the SfL Innovation Fund that will reward grant-funded providers for growth would be a simple application process and encourage innovative ideas against mayoral priorities.

7.4 A query was raised as to what research would be undertaken to inform the AEB programme in future years, and how the Board could feed into this. Members heard that the recent SfL Framework consultation would provide feedback on how the GLA can shape the programme in future years. In addition, the skills & employment vision that will sit along London's Local Industrial Strategy will also help to shape the programme going forward. Both the SfL Board and Business Partnership had been engaged in the development of the vision, particularly through the Skills & Employment Vision Steering Group, which sits as a subordinate body to the SfL Board.

7.5 DECISION:

The Adult Education Budget (AEB) implementation update was noted.

8 Skills for Londoners Framework consultation – emerging findings

8.1 The Board received a presentation on the emerging findings from the Skills for Londoners Framework consultation. A summary of responses to each

Skills for Londoners Board
Thursday 20 June 2019
Minutes

question was provided and members provided their feedback, a summary of which is outlined below:

- Members asked for a definition of the London fringe, and officers agreed to circulate a list of providers that fall within this following the meeting;
- It was suggested that research should be undertaken on travel to learn patterns, noting that while London's AEB could not fund non-London residents that travel into London, this could have an impact on the overall picture of adult education in London;
- Childcare costs and providing support for young/new mothers were discussed. The Board commented that although some learner support funding is available for this, it would be good to look in more detail at how it can better be used;
- Members also considered whether further research should be done into skills shortages across different sectors. It was noted that London First has published research into this, and Angus Knowles-Cutler agreed to circulate this following the meeting;
- A discussion was also held on the importance of developing soft skills and transferable skills that are relevant across different sectors.

8.2 Members heard that a summary report and proposed recommendations would be brought to the next Board meeting in October 2019. Work would be undertaken ahead of the meeting to identify the most pressing priorities before bringing these to the Board for consideration.

8.3 DECISIONS:

- (a) The presentation and subsequent discussion on the emerging findings of the SfL Framework consultation were noted;**
- (b) Officers agreed to circulate a list of providers that fall within the London fringe following the meeting;**
- (c) Angus Knowles-Cutler agreed to provide a copy of London First's research into skills shortages; and**
- (d) A summary report and proposed recommendations would be brought to the next Board meeting in October 2019.**

9 Adult Education Budget – early findings from the outcomes/impacts research

9.1 Alex Stevenson from Learning & Work Institute provided a presentation on the early findings from the outcomes/impacts research.

9.2 During the subsequent discussion, the following points were raised:

Skills for Londoners Board
Thursday 20 June 2019
Minutes

- Members were interested in measuring self-esteem and self-advocacy, and queried if a London-wide tool could be developed;
- Measuring the impact of volunteering was also important, particularly in finding a way for it to be recorded more systematically;
- Measures should be developed to better evaluate mental health, wellbeing and social skills and linking in more broadly with adult social care. The work should also look into how associated cost savings of other provision, such as counselling or hospital care, can be measured. It was suggested that officers contact U3A (University of the Third Age) which may be able to provide input in this area.
- Data collection was discussed, and methods that could be used to better track outcomes/impacts more consistently, such as through a learner's National Insurance number. Members commented however that caution should be exercised to ensure appropriate consent is gained.

9.3 The SfL Outcomes for Londoners Advisory Group would meet again ahead of the next Board meeting to consider L&WI's final report. In the interim, work would be undertaken to refine the measures and identify the priority areas. Members suggested that consideration should be given to how priority areas may differ across boroughs and between inner/outer London.

9.4 DECISION:

The presentation and subsequent discussion on the early findings from the outcomes/impacts research were noted.

10 Spending Review update

10.1 The Senior Manager – Strategy, Policy & Relationships set out steps being taken by the GLA to secure fair and sufficient funding for London through the Government's Spending Review.

10.2 It was noted that the Deputy Mayor for Planning, Regeneration and Skills had met with the Minister of State for Apprenticeships and Skills earlier in the week and discussed this further. Members also heard that the GLA was working with the M9 group of Metro Mayors on a joint submission around skills and transport.

10.3 DECISION:

The ongoing work to secure fair and sufficient funding for London ahead of the Government's Spending Review was noted.

11 Skills and Employment Vision

11.1 The Board received an update on the development of the skills & employment vision that is being developed with London Councils. An outline of the engagement work to date was provided, and the Skills and Employment Vision Steering Group would meet again in early August to review the draft vision ahead of publication in September 2019.

11.2 DECISION:

The update on the skills and employment vision was noted.

12 Forward Plan and AEB Business Cycle

12.1 The SfL business cycle and forward plan for 2019/20 were presented to the Board. The business cycle was designed to identify the key areas of work for the GLA skills & employment programmes and the points at which the Board and its subordinate bodies would feed into their development.

12.2 Members were invited to suggest items for future agendas via email to the Clerk following the meeting. It was suggested that evaluation, both of the Board and of the projects it influences, should feature on the forward plan.

12.3 The Board also suggested creating a subordinate body to focus on wellbeing and social impacts, as these were areas that regularly feature in Board discussions and feed into the wider work. Officers would work up proposals and bring these to the next meeting of the Board.

12.4 A query was raised as to what point the Mayor's decisions are scrutinised. It was noted that the London Assembly performs this function, and in particular the Education Panel regularly scrutinise elements of the GLA's skills programmes and are invited to provide input into key areas of work such as the SfL Framework consultation.

12.5 DECISIONS:

(a) The SfL forward plan and 2019/20 Business Cycle were noted; and

(b) Officers agreed to work up proposals for a new subordinate body focused on wellbeing and would bring this to the next meeting of the Board.

13 Date of next meeting

13.1 The next meeting of the Skills for Londoners Board was confirmed to take place at 1.30pm on 3 October 2019. Gerry McDonald would host the meeting at New City College's Poplar campus.

14 Any Other Business the Chair Considers Urgent

14.1 There was no other business.

15 Close of meeting

15.1 The meeting ended at 3.34pm.

Contact Officer: Rachel Greenwood, Senior Project Officer (Clerk)

Telephone: 020 7983 4285

Email: Rachel.Greenwood@london.gov.uk

Skills for Londoners Board

Date of meeting: **3 October 2019**

Title of report: **Actions Arising from previous meetings**

To be presented by: **Rachel Greenwood, Board Secretary, Skills & Employment**

Cleared by: **Michelle Cuomo Boorer, Assistant Director – Skills & Employment**

Classification **Public**

1 Executive Summary

1.1 This report updates the Skills for Londoners Board on actions arising from the previous meeting of the Board.

2 Recommendation

2.1 The Skills for Londoners Board is asked to note the update on actions arising from the previous meeting.

3 Actions arising from the meeting of 20 June 2019

Agenda Item	Action	Status
8. Skills for Londoners Framework Consultation – emerging findings	That a definition of the London fringe and a list of providers that fall within this would be circulated to members following the meeting.	The final list will not be confirmed until we complete the business case process. The deadline for cases is 31 October. The definition of the fringe is set out in an appendix to the AEB update report at Agenda Item 7.
	Angus Knowles-Cutler agreed to provide a copy of London First’s research into skills shortages.	Circulated via email in June 2019.
	A summary report and proposed recommendations would be brought to the next Board meeting in October 2019.	See Agenda Item 7.

12. Forward Plan and Business Cycle	Officers agreed to work up proposals for a new subordinate body focused on wellbeing and would bring this to the next meeting of the Board.	Officers will set up a task and finish group on wellbeing in time to advise on new commitments in the next Mayoralty.
-------------------------------------	---	---

4 Next Steps

4.1 Outlined elsewhere within this report.

Appendices

None

Skills for Londoners Board

Date of meeting: **3 October 2019**

Title of report: **Skills for Londoners Governance Update**

To be presented by: **Rachel Greenwood, Board Secretary, Skills & Employment**

Cleared by: **Michelle Cuomo Boorer, Assistant Director – Skills & Employment**

Classification **Public**

1 Executive Summary

- 1.1 This report provides an update on governance matters, including an update on the subordinate bodies that support the work of the Board.

2 Recommendation

- 2.1 The Skills for Londoners (SfL) Board is asked to:
- 2.1.1 **Note** the updates set out in this report;
- 2.1.2 **Note** the decision to defer the establishment of a wellbeing task and finish group until 2020; and
- 2.1.3 **Note** the SfL business cycle as set out at Appendix A.

3 Introduction & background

- 3.1 The SfL Board was formally established by the Mayor in July 2018 under [Mayoral Decision \(MD\) 2328](#)¹. The Board considers and makes recommendations to the Mayor in relation to the [Skills for Londoners Strategy](#), the Adult Education Budget (AEB), and other skills and employment priorities, programmes and projects.
- 3.2 This standing report provides an update on governance matters including the Board's subordinate bodies and business cycle.

¹ Available at: <https://www.london.gov.uk/decisions/md2328-governance-arrangements-statutory-functions-relating-aeb>

4 Issues for Consideration

Subordinate bodies

Outcomes for Londoners Advisory Group

- 4.1 The Outcomes for Londoners Advisory Group met on 20 September 2019 to discuss the development of an impact-based funding model for the Adult Education Budget (AEB).
- 4.2 An update on this Group will be provided at Agenda Item 7.

Higher Level Skills Advisory Group

- 4.3 The Higher Level Skills Advisory Group met on 13 June 2019 and discussed background on higher level skills in London; initial responses to the Augar review; responses to the SfL framework consultation on higher level skills and an in depth discussion of the research the GLA intend to undertake in this area.
- 4.4 Any members who were not interested in bidding, were then sent a draft higher level skills research specification to provide feedback on.
- 4.5 The Group will next meet in December 2019 and will discuss interim research findings.

Skills for Londoners Construction Sub-Group

- 4.6 The SfL Construction Sub-Group met on 24 June 2019 and discussed a range of challenges facing the construction sector including career progression and sustained employment, as retention is a particular issue for the industry.
- 4.7 The Group commented that outcome-led procurement, with a move away from cost focus, would help to address staff, training and progression opportunities, although this would need to be led by central government.
- 4.8 A copy of the Mayor's Construction Academy (MCA) round 2 hub prospectus was shared with members for comment following political approval and ahead of its launch on 16 September 2019.

Skills and Employment Vision Steering Group

- 4.9 The Skills and Employment Vision Steering Group met on 6 August 2019 to comment on the draft *Skills for Londoners: A Call for Action*, an update on which is provided at Item 8.
- 4.10 It is not proposed that this group continues to meet now that the report is complete.

Other

- 4.11 At the last meeting of the Board, members suggested creating a subordinate body to focus on wellbeing and social impacts. Following further discussion, it is proposed that the establishment of a wellbeing task and finish group is deferred until 2020, when future work priorities are clearer.
- 4.12 In April 2019 the SfL Board established the Careers for Londoners Steering Group, however, the Group has not yet met and it is suggested that this is also

deferred while we consider future priorities. An oral update will be provided at the meeting.

Skills for Londoners Business Partnership

- 4.13 The SfL Business Partnership is the SfL Board's partner body and is responsible for advising the Mayor on how to improve and better align skills provision, including specialist, industry-relevant and higher-level skills provision (considering progression routes to higher education), to meet skills needs in London.
- 4.14 The Partnership last met on 5 June 2019 and discussion focused on development of the Call for Action, the GLA's apprenticeships work, and an update on the AEB.
- 4.15 Further information about the Partnership, including its membership, is available on the [GLA website](#).²

Business Cycle

- 4.16 The 2019/20 SfL Business Cycle is attached at Appendix A for noting. This will be updated at each meeting and members are invited to suggest items for consideration at future meetings.

5 Equality Comments

- 5.1 In carrying out any functions in respect of his skills and employment programmes, the Mayor will comply with the public sector equality duty under section 149 of the Equality Act 2010.
- 5.2 Section 149(1) of the Equality Act 2010 provides that, in the exercise of their functions, public authorities – of whom the Mayor is one – must have due regard to the need to:
- eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;
 - advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
 - foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
- 5.3 Relevant protected characteristics are age, disability, gender re-assignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

6 Risks arising / mitigation

- 6.1 Not applicable.

7 Financial Comments of the Executive Director Resources

- 7.1 There are no direct financial implications to the GLA arising from the considerations set out in this report.

² <https://www.london.gov.uk/what-we-do/skills-and-employment/skills-londoners/governance-and-decision-making/skills-londoners-business-partnership>

8 Next Steps

8.1 The next steps following consideration by the SfL Board are as follows:

Activity	Timeline
SfL Business Partnership – next meeting	23 October 2019
SfL Higher Level Skills Advisory Group – next meeting	28 November 2019
SfL Construction Sub-Group – next meeting	Date to be confirmed
SfL Outcomes for Londoners Advisory Group – next meeting	Date to be confirmed

Appendices:

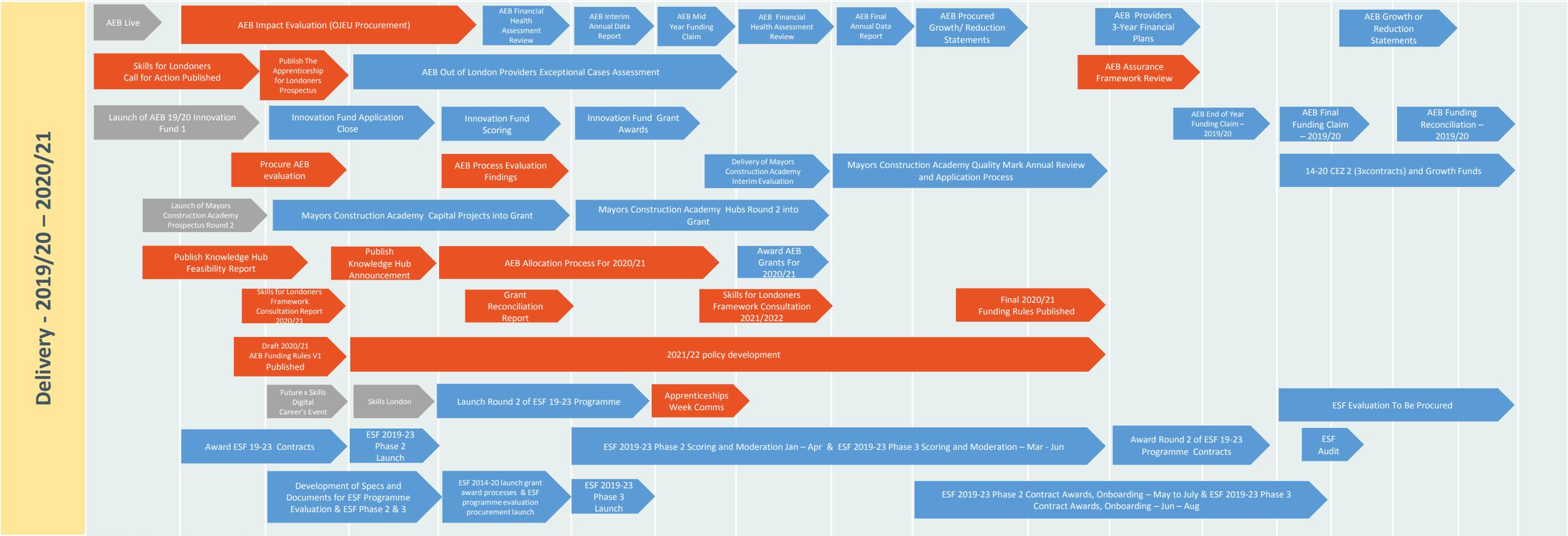
- **Appendix A** – 2019/20 SfL Business Cycle

Skills for Londoners Business Cycle (18 months)

Key	
 	Programmes
 	Policy
 	Event/Launch
 	Boards/Business Partnership
 	Subordinate Bodies

Q1				Q2				Q3				Q4			Q1			Q2	
----	--	--	--	----	--	--	--	----	--	--	--	----	--	--	----	--	--	----	--

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
--	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----



This page is intentionally left blank.

Skills for Londoners Board

Date of meeting:	3 October 2019
Title of report:	Adult Education Budget update
To be presented by:	Michelle Cuomo Boorer, Assistant Director – Skills & Employment
Cleared by:	Michelle Cuomo Boorer, Assistant Director – Skills & Employment
Classification	Public with Appendix A reserved from publication as they contain information intended for publication at a later date.

1 Executive Summary

- 1.1 This report details progress to date in delivering the Adult Education Budget (AEB) in London and outlines the proposed policy direction for the AEB in Year 2 (2020/21) and Year 3 (2021/22) following consultation with the sector and stakeholders through the Skills for Londoners (SfL) Framework.

2 Recommendation

- 2.1 The Skills for Londoners Board is asked to:
- 2.1.1 **Note** progress to date in delivering the AEB in London;
 - 2.1.2 **Note** the launch of the SfL Innovation Fund;
 - 2.1.3 **Endorse** the proposed policy direction for the AEB in Year 2 (2020/21) and Year 3 (2021/22) following consultation with the sector and stakeholders through the SfL Framework; and
 - 2.1.4 **Endorse** the proposed priority impact areas for the AEB as set out at section 3.13 and Table 1 in **Appendix A** (reserved).

3 Introduction and Background

- 3.1 Following the successful transfer of AEB (for 19+ learners) functions and funding from the Secretary of State for Education to the Mayor from 1 August 2019, the Mayor is now responsible for the commissioning, delivery and management of London's share of the AEB worth £306,444,875 for the academic year 2019/20 and approximately £311m (23.7% of the national budget) for future years.
- 3.2 GLA AEB grants worth approximately £262m have been allocated to 106 providers for 2019/20, including FE colleges, boroughs, Institutes for Adult of Learning and Higher Education Institutes. GLA AEB contracts worth £130m

over four years (approximately £32.5m in 2019/20) have also been signed with 29 providers following a competitive procurement process.

- 3.3 Both GLA AEB grant-funded and procured providers have successfully received their first sets of payments from the GLA, with data returns also received from providers.
- 3.4 In Year 1 (2019/20), the Mayor committed to make minimal changes to the AEB to maintain provider stability but, to enable more Londoners to access the AEB, committed to fully fund:
 - 3.4.1 those in work and earning less than the London Living wage; and
 - 3.4.2 any 19+ learner whose first language is British Sign Language (BSL) to study for a first qualification in BSL up to level 2.
- 3.5 To support the growth and development of the GLA's AEB providers in Year 1, the Mayor also recently launched the SfL Innovation Fund using approximately £6.4m of unallocated funding from this year's AEB after all funding for delivery and management and administration costs had been accounted for.
- 3.6 The Fund will support AEB grant-funded providers to apply for funding in-year to deliver additional activity (with scope to carry forward funding to 2020/21) that meets the Mayor's priorities for skills and training in London, demonstrates innovation and is outcome-focused. Further details on the Fund are attached in **Appendix B** to this report.
- 3.7 For future Board meetings, data will be shared on AEB-funded provision in London and its impact on learners.

4 Issues for consideration

- 4.1 Through the SfL Framework, the Mayor consulted on proposed policy changes to the AEB in Years 2 (2020/21) and 3 (2021/22), as well as areas for further development. This section outlines these proposed changes and timescales for implementation.

Fully funding or part-funding second Level 3 qualifications

- 4.2 Following feedback from the consultation, for Year 2, the GLA will explore fully funding or part-funding second Level 3 qualifications for specific disadvantaged groups of learners or to tackle skills shortages in key sectors. Further consideration in relation to this matter is set out in a private cover report at **Appendix A** (reserved from publication), which contains information intended for publication at a later date.

Out of London provision

- 4.3 From Year 3, the GLA will only allocate grants to those providers based in London or within reasonable travel-to-learn distances for London learners. Currently, the GLA provides approximately £14 million of AEB grant funding to providers based more than 30 miles from central London. The majority of this funding is subcontracted to training providers based in London who are then charged a substantial management fee.

- 4.4 By restricting the number of out of London providers it grants to, the GLA will be able to redirect funding, including subcontracting management fees, to those providers delivering directly to London learners with the local knowledge and understanding to ensure it meets the needs of the local community most effectively.
- 4.5 The GLA consulted on the eligibility criteria it should use to determine those AEB grant-funded providers in scope for continued funding in Year 3. This included using the ESFA’s definition of London’s “fringe” (see **Appendix C**) to identify those providers within reasonable travel-to-learn distances for London learners.
- 4.6 Following positive feedback from the consultation, the GLA has adopted this definition to identify grant-funded providers eligible for continued funding from Year 3. For those providers based outside London’s fringe, the GLA has notified them and invited them to make a business case for why their funding should continue based on the type of provision they offer and/ or the groups of learners they support. A decision on those providers in scope for continued funding will be made before the end of 2019 to give providers sufficient notice to prepare for this change.
- 4.7 The GLA will consult on how it uses this additional funding as part of the next SfL Framework consultation, which will be launched in February 2020. Options could include running a separate AEB procurement exercise or funding uplifts for certain learners and/or qualifications.

AEB policy in Year 3

- 4.8 The GLA will consult on AEB policy changes in Year 3 through the next iteration of the SfL Framework. The consultation is likely to focus on how the AEB can be directed to support certain groups of learners and mitigating the potential impact of Brexit and any subsequent economic shock.
- 4.9 Additionally, to inform policy development in Year 2 and 3, the GLA will be commissioning research in 2019/20 in the following areas:
- 4.9.1 identifying the barriers the most disadvantaged adult learners in London face in accessing the AEB; and
- 4.9.2 assessing the impact of the Government’s review of post-16 Level 3 qualifications for AEB delivery in London

Outcomes – measuring the impact of AEB

- 4.10 In the SfL Strategy, the Mayor committed to moving the AEB towards a system that is more focused on the impact that participation in adult education has on learners than on solely delivering qualifications. Appendix A (reserved from publication) provides further detail on the measures the GLA will use to assess the impact of AEB.

5 Equality comments

- 5.1 In Section 149(1) of the Equality Act 2010 provides that, in the exercise of their functions, public authorities – of whom the Mayor is one – must have due regard to the need to:

- 5.1.1 eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;
 - 5.1.2 advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
 - 5.1.3 foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
- 5.2 Relevant protected characteristics are age, disability, gender re-assignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 5.3 The proposed policy changes outlined in this report reflect the Mayor’s priorities to reduce skills and employment gaps for groups of Londoners disproportionately underrepresented in London’s labour market. These groups include special educational needs and disabilities (SEND) learners, young people, disabled adults, black, Asian, and minority ethnic (BAME) groups and women.

6 Risks arising / mitigation

- 6.1 Please see reserved Appendix A.

7 Legal Comments

- 7.1 Should any specific legal queries arise out of any of the activities above, the GLA will contact TfL Legal to obtain advice.

8 Financial Comments of the Executive Director Resources

- 8.1 All costs associated with the AEB programme in the 2019-20 academic year will be contained from within the funding transferred from the Secretary of State for Education to the Mayor on 1 August 2019 totalling £306,444,875. At the end of quarter 2 of the 2019-20 financial-year, £61.425m of the first year’s allocation has been administered via grants, procured contacts and staffing resource to support the delivery of the programme.
- 8.2 While the proposed policy changes for future years outlined in this paper may affect the amount of funding allocated to individual strands of the programme, all costs will be contained within the available resources transferred from Government, estimated to be in the region of £311m from year 2 onwards.

8 Next steps

- 9.1 The table below sets out next steps. Additionally, the SfL business cycle for the next 18 months is included at Agenda Item 5.

Activity	Timeline
AEB Mayoral Board – Year 2 policy changes confirmed	November 2019
SfL Innovation Fund application close	December 2019
SfL Innovation Fund grants awarded	February 2020
SfL Framework Year 3 consultation	February 2020
SfL Framework Consultation – Year 3	June 2020
Final Year 2 AEB Funding Rules published	June 2020
AEB Year 2 delivery starts	August 2020

Appendices:

Appendix A – Private cover report: proposed changes to AEB policy (reserved from publication)

Appendix B – Further detail on the Skills for Londoners Innovation Fund

Appendix C – Definition of London's fringe

This page is intentionally left blank.

NOT FOR PUBLICATION

This paper is reserved from publication as it is considered that it may be exempt from disclosure under the Freedom of Information Act.

Document is Restricted.

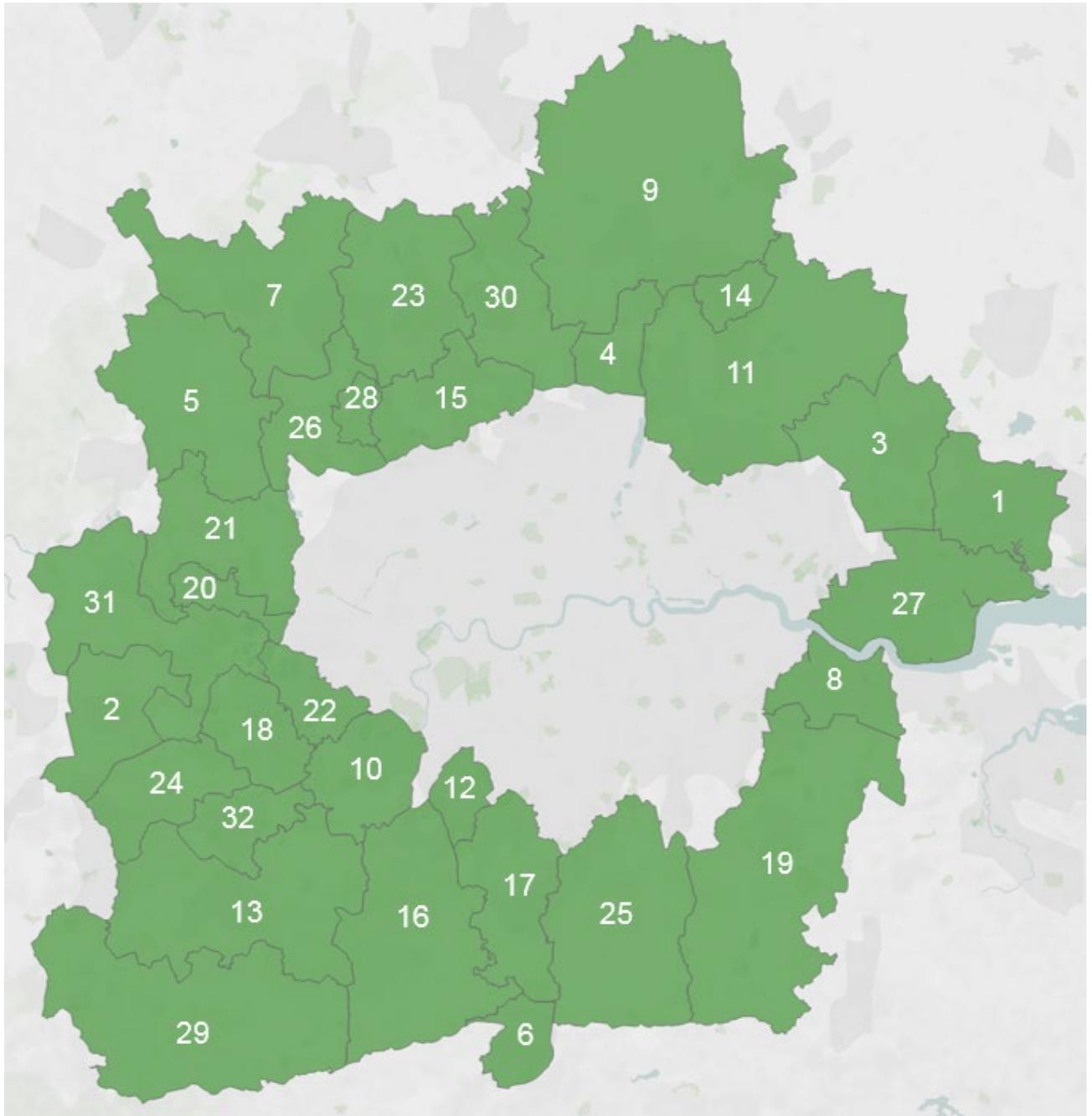
This page is intentionally left blank.

Further detail on Skills for Londoners Innovation Fund

- 1.1 A prospectus for the SfL Innovation Fund was launched on 16 September 2019. The Fund will support additional activity delivered by the GLA's AEB grant provider base that:
 - 1.1.1 meets one or more of **the Mayor's priorities for skills and training** in the capital as identified in the Mayor's SfL Framework.
 - 1.1.2 demonstrates **innovation**, either in terms of the delivery methodology or how impact and outcomes will be measured and recorded.
 - 1.1.3 delivers tangible employment, learning and/or social **outcomes** for individual Londoners, communities and businesses.
- 1.2 The Mayor's priorities for skills and training were consulted on as part of the SfL Framework consultation. The priorities are:
 - 1.2.1 Widening participation for disabled Londoners to access provision funded by the AEB
 - 1.2.2 Preventing future violence
 - 1.2.3 English for Speakers of Other Languages (ESOL)
 - 1.2.4 Addressing sectoral priorities in London's economy
 - 1.2.5 Support for those affected by jobs displacement and redundancies
 - 1.2.6 Improving participation in digital skills training
 - 1.2.7 English and maths
- 1.3 Through the bidding process, providers will be expected to demonstrate how their proposed activity is innovative in terms of engagement, learning content, progression and/ or measurement. Providers will also be required to identify the outcomes their activity will deliver.
- 1.4 Projects supported through the Fund will inform future commissioning approaches to ensure the AEB is focused on delivering learning, employment and social outcomes rather than solely funding qualifications.

This page is intentionally left blank.

Local authority areas within the Education and Skills Funding Agency’s definition of London’s “fringe”



1 Basildon	10 Elmbridge	19 Sevenoaks	28 Watford
2 Bracknell Forest	11 Epping Forest	20 Slough	29 Waverley
3 Brentwood	12 Epsom & Ewell	21 South Bucks	30 Welwyn Hatfield
4 Broxbourne	13 Guildford	22 Spelthorne	31 Windsor & Maidenhead
5 Chiltern	14 Harlow	23 St Albans	32 Woking
6 Crawley	15 Hertsmere	24 Surrey Heath	
7 Dacorum	16 Mole Valley	25 Tandridge	
8 Dartford	17 Reigate & Banstead	26 Three Rivers	
9 East Hertfordshire	18 Runnymede	27 Thurrock	

This page is intentionally left blank.

Skills for Londoners Board

Date of meeting:	3 October 2019
Title of report:	Skills for Londoners: A Call for Action and Devolution
To be presented by:	Cameron Tait, Principal Policy Officer, Skills and Employment
Cleared by:	Michelle Cuomo-Boorer, Assistant Director – Skills & Employment
Classification	Public

1 Executive Summary

- 1.1 The Mayor and London Councils launched *Skills for Londoners: A Call for Action* at an event at City Lit on 16 September 2019. The document set out London government's proposals for a new devolution and funding deal to come to London to establish an integrated skills and employment system.

2 Recommendations

- 2.1 The Skills for Londoners (SfL) Board is asked to:
- 2.1.1 **Note** the publication of *Skills for Londoners: A Call for Action* on 16 September 2019, available on the [GLA website](#)¹;
- 2.1.2 **Note** that officers are monitoring responses from HM Government and the sector and considering ways to take the work on devolution forward; and
- 2.1.3 **Note** progress made on the Local Industrial Strategy.

3 Introduction & backgroundSkills for Londoners: A Call for Action

- 3.1 The *Call for Action* (formerly known as the Skills & Employment Vision) was launched by the Mayor and London Councils on 16 September 2019 at an event with stakeholders at City Lit.
- 3.2 The *Call for Action* sets out London government's call for a new devolution and funding deal to establish an integrated, properly funded skills and employment system that can meet the city's challenges now and in the future.
- 3.3 The development of the report was supported by a joint steering group of members from the Skills for Londoners Board and the Skills for Londoners

¹ The *Call for Action* is available at: <https://www.london.gov.uk/what-we-do/skills-and-employment/skills-londoners/call-action>

Business Partnership. It was developed following extensive consultation with stakeholders.

- 3.4 The report's publication has been well received by stakeholders. The Association of Colleges, Association of Employment and Learning Providers and London First provided supportive quotes, and the report was endorsed by the Federation of Small Businesses, London Chambers of Commerce and Industry, HOLEX, the Trades Union Congress, and London Plus.

Commissioned Research

- 3.5 The GLA commissioned the Learning & Work Institute to deliver research and scenario planning for possible skills and employment devolution options to support the development of this work. Emerging findings from the research have contributed to the development of the *Call for Action*, and the final report will be published later this autumn.
- 3.6 The research is examining the challenges and opportunities of devolution and modelling scenarios for devolution options. This includes an illustrative economic cost / benefit analysis and assessment of any 'devolution dividend' from devolution of these areas.
- 3.7 The Learning & Work Institute presented the findings of their interim report to the Steering Group on 6 August 2019. Following feedback from Steering Group members, the Learning & Work Institute and their contractors Cambridge Econometrics are working together to develop the economic modelling on the impact of devolution. The autumn publication date allows them to ensure the methodology is as robust as possible, and provides another opportunity for the Mayor to make the case for skills and employment devolution.

Local Industrial Strategy

- 3.8 The *Call for Action* was developed separately to London's Local Industrial Strategy (LIS) because government officials advised London's LIS should not include any funding requests or requests for additional powers.
- 3.9 London's LIS will focus on delivering inclusive growth in the capital, and the chapter on 'enabling access to good work and fair pay for all Londoners' includes London government's vision for skills and employment in the capital.
- 3.10 The interim LIS evidence base, developed by GLA Economics, was published on 30 August 2019. It includes a comprehensive analysis of skills and employment challenges facing London.
- 3.11 Government has set out an aim to agree all Local Industrial Strategies with Mayors and Local Enterprise Partnerships in England by early 2020.

4 Issues for Consideration

- 4.1 The Mayor has sent the *Call for Action* to Ministers and we are awaiting a response. Officers will continue to review government engagement as the current political uncertainty continues.

5 Equality Comments

- 5.1 The *Call for Action* makes the case for the powers and funding London government needs to tackle poverty, exclusion and inequality in London. These challenges are set out in detail in Chapter 2 of the report. The LIS evidence base also includes analysis of participation in learning and work by groups with protected characteristics and disadvantaged Londoners. The LIS will include the actions London is set to take to improve employment, progression and participation in learning for under-represented groups of Londoners.

6 Risks arising / mitigation

- 6.1 There is a clear risk that government does not respond to the *Call for Action* or engage with its recommendations. This risk is amplified by the ongoing uncertainty in government and the possibility of future Ministerial change and / or a General Election (though in some eventualities, the current uncertainty and change may represent an opportunity).
- 6.2 The *Call for Action* was carefully designed to make a strong case for the benefits of devolution, to include realistic and well-evidenced proposals, and to anticipate and address any concerns from government. The document has been shared with Ministers, and officers from the skills and employment and government relations teams are working together to monitor responses and review engagement with government.

7 Financial Comments of the Executive Director Resources

- 7.1 There are no direct financial implications to the GLA arising from the considerations set out in this report. Any further work associated with this initiative, for which there will be future cost implications i.e. further consultancy work etc. will be subject to further approval.

8 Next Steps

- 8.1 The next steps following consideration by the SfL Board are as follows:

Activity	Timeline
Engagement with Ministers following publication of the <i>Call for Action</i>	Ongoing
Publication of the commissioned research, delivered by Learning & Work Institute	Autumn 2019
Agree Local Industrial Strategy with Government	Early 2020

Appendices:

None.

This page is intentionally left blank.

Skills for Londoners Board

Date of meeting: **3 October 2019**

Title of report: **Apprenticeship Pilot Updates**

To be presented by: **Julia Harrowsmith, Senior Manager, Skills and Employment**

Cleared by: **Michelle Cuomo Boorer, Assistant Director - Skills & Employment**

Classification: **Public**

1 Executive Summary

- 1.1 This report provides a summary and update of the apprenticeship pilots to be established by the Greater London Authority (GLA), which will help deliver the Skills for Londoners Strategy.

2 Recommendation

- 2.1 The Skills for Londoners Board is asked to:
- 2.1.1 **Note** the summary and update of the apprenticeship pilots.

3 Introduction and Background

- 3.1 Apprenticeship starts in London have fallen by 14% since the introduction of the apprenticeship levy in April 2017, despite the large contribution to the apprenticeship levy made by London's businesses.
- 3.2 The Mayor, in his manifesto, committed to creating 'thousands of new, high quality apprenticeships' by maximising use of the apprenticeship levy in the capital. The Mayor's Skills for Londoners Strategy aims to increase employer investment in skills in the capital and includes a commitment to promote productivity by supporting employers to develop and make the best use of the skills of their current and future workforce.
- 3.3 To meet these aims, the GLA is establishing and commissioning employer engagement pilots to maximise the utilisation of levy funds, support in-work progression and meet London's skills needs, with an overall budget of £1.235m.
- 3.4 The programme is split into two parts: the London Progression Collaboration (LPC) and the Apprenticeship for Londoners pilots. Overall, the projects will deliver 1770 apprenticeship starts by 2022.

London Progression Collaboration

- 3.5 The LPC is a partnership with the Institute for Public Policy Research (IPPR). It will be delivered 'in-house' by a joint IPPR and GLA team and will focus on the retail, hospitality and construction sectors.
- 3.6 Some staff in the new team are already in place, with others recruited and due to start in October 2019. The LPC has begun delivery by approaching all businesses engaged through the feasibility stage of the programme.
- 3.7 The project team will be governed by a Project Board co-chaired by the GLA and the IPPR.

Apprenticeships for Londoners pilots

- 3.8 Two additional pilots ('Apprenticeships for Londoners') will seek to increase the number of apprenticeships and use of apprenticeship levy in key sectors set out in the Mayor's Economic Development Strategy (which are not targeted by the LPC).
- 3.9 Unlike the LPC, these projects will not be delivered 'in house'. A specification will be put to tender in October 2019, with delivery to begin in early 2019.
- 3.10 The GLA's specification will allow organisations to propose their own methods to achieve these goals, and tenders will be evaluated on their ability to meet the desired outcomes. It is expected that a range of organisations will express an interest in delivering these programmes, including Apprenticeship Training Agencies, sector bodies, providers in partnership with employers, or other organisations that may be able to deliver the desired outcomes.

4 Issues for consideration

- 4.1 The GLA will evaluate the methodology and outcomes of the LPC and the Apprenticeships for Londoners pilots throughout their lifetime, using a set of qualitative and quantitative measures and key questions.
- 4.2 The evaluation will produce a mid-point analysis, a piece of analysis at the completion of the LPC and an overall evaluation at the end of the Apprenticeships for Londoners pilots.
- 4.3 The evaluation will look at both businesses that engaged with the pilots, and those which did not, as well as identifying successful methodologies. This will ensure that future GLA work can be informed by the learnings found through the evaluation process.

5 Equality comments

- 5.1 Diversity measures are in place for both the London Progression Collaboration and the Apprenticeships for Londoners.
- 5.2 Diversity targets are set at population levels, for female apprentices, BAME apprentices and disabled apprentices.

- 5.3 The GLA recognises that some sectors have diversity challenges and wish to set stretch targets for those sectors. For applicants in such sectors, the GLA are prepared to have set specific stretch targets.

6 Risks arising / mitigation

There are risks associated with delivery of the London Progression Collaboration, due to both the nature of collaborative working, as well as a third-party funder.	An options paper has been produced laying out what choices are available for the GLA at different stages of the LPC. The GLA have met with IPPR, and IPPR have agreed to produce evidence of how their funding has been agreed, and the mitigations they are putting in place in case funding is removed.
Businesses may be unwilling to engage with the pilots.	A feasibility stage has been completed with regards to the already determined pilot partner to engage employers and understand their skills needs. A business engagement plan will be required from organisations bidding to deliver the other two Mayor's Apprenticeship pilots.
There is a risk that the programme experiences slippage, and that this impacts the agreed aims and outcomes of the programme.	Additional staff resource has been allocated from the programme team to these pilots. A dedicated Senior Project Officer will oversee the programme, the finalising of the apprenticeship pilot prospectus and the selection of final pilots, and on finalising the governance structures for the pilots.

7 Legal Comments

- 7.1 Should any specific legal queries arise out of any of the activities above, the GLA will contact TfL Legal¹ to obtain advice.

8 Financial Comments of the Executive Director Resources

- 8.1 All GLA costs associated with the Apprenticeship Pilot Scheme will be contained within the ring-fenced budget provision of £1.265m approved by MD2356.

9 Next steps

- 9.1 The next steps following consideration by the Board are summarised below:

Activity	Timeline
Procurement of Apprenticeship for Londoners programmes	October - December 2019
Delivery of Apprenticeship for Londoners begins	January 2020
LPC Evaluation start and finish (external)	August - December 2021
LPC Delivery End Date	September 2021
Apprenticeship for Londoners Delivery End Date	December 2022

¹ TfL provide the GLA's legal service function under a GLA Group Shared Service arrangement.

Appendices

None.

Background Documents

The following documents are available upon request:

- The London Progression Collaboration final feasibility report

Skills for Londoners Board

Date of meeting: **3 October 2019**

Title of report: **Skills Advisory Panel update**

To be presented by: **Julia Harrowsmith, Senior Manager, Skills and Employment**

Cleared by: **Michelle Cuomo Boorer, Assistant Director – Skills & Employment**

Classification: **Public**

1 Executive Summary

- 1.1 This report provides an update on the Board's role as the Skills Advisory Panel for London, including the governance arrangements in place and the skills analysis undertaken to date.

2 Recommendations

- 2.1 The Skills for Londoners Board is asked to:
- 2.1.1 **Note** the Skills Advisory Panel (SAP) update; and
 - 2.1.2 **Note** that additional detail on the role and responsibilities of the Board as the SAP for London has been appended to the Board's constitution.

3 Introduction and Background

- 3.1 Skills Advisory Panels (SAPs) are a government initiative that aim to bring together local employers and skills providers to pool knowledge on skills and labour market needs, and to work together to understand and address key local challenges.
- 3.2 The SfL Board holds the SAP responsibilities for London and the Board's constitution was updated in April 2019 to reflect this additional responsibility.
- 3.3 As a part of the SAP function, the GLA has received £75,000 to help analyse local skills needs and priorities. This funding has been used to recruit a specialist analyst to support the work of the Board to develop an evidence base for the people strand of London's Local Industrial Strategy submission and for *Skills for Londoners: A Call for Action*. The post will also provide ongoing analytical support to determine London's skills and employment needs and inform the development of skills and employment policy and programmes in London.

4 Issues for consideration

- 4.1 In June 2019, the GLA submitted a SAP self-assessment, setting out progress towards implementing the SAP functions expected to be in place by October 2019. Feedback from the Department for Education (DfE) indicated that the GLA is already meeting most of the standards set out in the SAPs guidance and is on track to meet the October 2019 milestone.

Governance

- 4.2 DfE feedback recommended that additional detail is included in the Sfl Board Constitution, making reference to:
- The important areas of responsibility, such as: the development of the people element of the Local Industrial Strategy, the wider dependencies in the local area and working with other parts of the GLA and LEAP; and
 - The SAP's co-ordination role with respect to: providers, the SAP's role in working closely with careers advisory services to ensure that advice is informed by up-to-date local labour market information, raising the profile of apprenticeships, and how it will ensure that the analysis and best practice will be shared as widely and transparently as possible.
- 4.3 The above information has now been included as an annex to the Sfl Board constitution and is attached at Appendix A for noting.

Analysis

- 4.4 DfE feedback was that the GLA had met the majority of required standards, but that additional clarity on how we would meet our three key priorities in the Skills for Londoners Strategy was required, and that the Skills for Londoners evidence base is too long.
- 4.5 We have responded by clarifying that the Evidence Base underpinned the Skills for Londoners Strategy (June 2018), which makes it clear how the Mayor intends to achieve his three key priorities, with reference to national and localised policy levers.
- 4.6 We have also highlighted that the Skills for Londoners Strategy includes an accessible Executive Summary, as well as a 'Setting the Scene' chapter, which summarises key findings from the Skills for Londoners Evidence Base. These sections of the strategy support readers to digest, process and understand the relevant information.

Implementation progress

- 4.7 DfE requested an update on cost estimates as to how funding will be used. We have updated them that an analyst has been recruited but there have been no other changes to the previous work plan we submitted.

5 Equality comments

- 5.1 Section 149(1) of the Equality Act 2010 provides that, in the exercise of their functions, public authorities – of whom the Mayor is one – must have due regard to the need to:
- Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;

- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Relevant protected characteristics are age, disability, gender re-assignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

- 5.2 The proposed research and analysis commissioned will be conducive to the aims of the Equality Act, ensuring GLA skills policy is cognisant of the issues and barriers faced by Londoners with protected characteristics. Further detail on how each research activity will meet the requirements of the Equality Act will be provided at the time of formal approval.

6 Risks arising / mitigation

- 6.1 At this stage, DfE feedback is positive and we have been able to provide answers on their further queries, so risks are low.

7 Legal Comments

- 7.1 Should any specific legal queries arise out of any of the activities above, the GLA will contact TfL Legal¹ to obtain advice.

8 Financial Comments of the Executive Director Resources

- 8.1 There are no direct financial implications to the GLA from noting the considerations within this report. As noted above, the GLA received £75,000 from DfE to support the implementation of the Skills Advisory Panel, the use of which is noted within paragraph 3.3 and approved via DD2345.

9 Next steps

- 9.1 The GLA expects to have fully implemented the standards set out in the [SAPs guidance](#) by the end of October 2019, and updates will be reported back to the SFL Board at future meetings.

Appendices:

Appendix A – Additional detail on the roles and responsibilities of the Skills for Londoners Board as the Skills Advisory Panel for London

¹ TfL provide the GLA's legal service function under a GLA Group Shared Service arrangement.

This page is intentionally left blank.

Additional detail on the roles and responsibilities of the Skills for Londoners Board as the Skills Advisory Panel for London – to be appended to the Skills for Londoners Board Constitution

In its advisory capacity, the SfL Board as the SAP for London has a responsibility to:

- support the development of the people element of the Local Industrial Strategy, working with the GLA and LEAP to ensure this is integrated effectively; and
- utilise its membership and networks to build an understanding of the wider skills dependencies in the local area, working with partners to identify approaches to addressing challenges identified.

It also has a co-ordination role to:

- share learning and foster co-operation with providers, working with them through the SfL Board members to identify how skills needs are to be met;
- work with other areas of the GLA (including LEAP, the London Enterprise Advisor Network and the SfL Business Partnership) and partners to raise the profile of apprenticeships with local employers and providers, and to improve access to quality careers information and guidance, aiming to ensure that advice is informed by up-to-date local labour market information.
- share analysis and best practice with central government, and key stakeholders and partners, utilising networks and publishing documents where possible to ensure it is shared as widely as possible.

This page is intentionally left blank.