

# People's Question Time 2025 admissions policy

## Key information

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## Contents

[Conditions of entry](#)

[Search procedures](#)

[Visitor's behaviour and conduct](#)

[Children](#)

[Animals](#)

[Photography and filming](#)

[CCTV](#)

[Changes to security arrangements](#)

[Prohibited items](#)

[Venue code of conduct](#)

## 1. Conditions of entry

Admission for all visitors to People's Question Time (PQT) is conditional upon agreeing to the search procedures and complying with all security arrangements, behaviour and conduct conditions, and instructions as detailed in this Admissions Policy. These are in accordance with the event's health and safety arrangements.

Failure to comply with this Admissions Policy will result in removal from PQT and possible exclusion from future PQT events.

This Admissions Policy does not affect the Greater London Authority (GLA)'s general right to refuse admission.

## 2. Search procedures

All visitors wishing to enter PQT, will be subject to a photo ID check to verify the named ticketholder and security search of any bags or carried items, including wheelchairs and folding bicycles. Visitors will be directed through search arches at the entrance. The search aims to ensure that no prohibited items (see list below) are either deliberately or accidentally brought into the building.

Please note that visitors may also be required to place their outer garments, hats, shoes and belts through an x-ray scanner, and laptop computers will need to be removed from their cases. Where scanning equipment is used, it will not harm electronic media devices and it is photographic film safe up to ISO1600 (33 din).

It will assist the search process if people are ready to remove metal objects carried on their person (except for very small items of jewellery) and place them in the trays provided.

At the discretion of the Security Officer, visitors found in possession of prohibited items may be refused entry to the building or will only be admitted if they are prepared to surrender the items to security staff, for which a receipt will be issued. Any retained items can be collected from security staff, on production of the receipt on departure from the building, except for certain prohibited items which are considered likely to pose safety risks to staff and the public which will be passed to the police.

At the discretion of the Security Officer, visitors deliberately trying to conceal prohibited items or being obstructive may be refused entry and reported to the police.

### **3. Visitor's behaviour and conduct**

Visitors to PQT are respectfully requested to behave in a considerate manner at all times and comply with official instructions given by Security Officers and GLA Staff. Anyone who is considered to be a threat to good order will not be admitted. Visitors must not disrupt or interfere with the activities that are taking place at PQT.

The intimidation of Security Officers or other members of GLA Staff or public will not be tolerated and neither will assault on staff, aggressive behaviour, offensive, threatening or abusive language or gestures. This will be reported to the police, for further action to be considered.

Anyone displaying these behaviours or not complying with official instructions will be required to leave the PQT immediately and may at the discretion of the Security Officer be refused from future entry. Visitors are advised not to make comments to security staff that could be interpreted as a potential threat; such actions could result in the police being called.

### **4. Children**

Young people under the age of sixteen will not be permitted access to the building unless accompanied by an appropriate adult or by prior arrangement.

Security staff may ask for proof of age if the visitor does not look sixteen years of age or over.

### **5. Animals**

The only animals permitted access to PQT are assistance animals and police search dogs with appropriate official identification.

## **6. Photography and filming**

The use of camera or audio-video recording equipment in such a way as to cause alarm, distress or harassment of staff or visitors or using it in such a way that causes interference with their duties or visit is prohibited.

Security operations or equipment should not be filmed or photographed.

No commercial photography or filming at PQT is permitted without prior written agreement from the GLA.

## **7. CCTV**

For everyone's security and safety, monitored and recorded CCTV is in operation at PQT.

## **8. Changes to security arrangements**

Please note in the interests of everyone's health and safety, security arrangements are subject to no notice extension and change.

## **9. Prohibited items**

To help protect the safety and welfare of both visitors and staff, the following is a nonexclusive list of items that are prohibited from being brought into PQT:

- Bladed items, including, but not limited to: pen knives, fixed bladed knives and scalpels
- Firearms
- Offensive weapons, such as tasers, etc.
- Imitation or toy weapons, including toy hand grenades and guns
- Items that could be readily converted into weapons
- Component parts of weapons
- Flares, fireworks or other pyrotechnics
- Candles with naked flames
- Party poppers, party canons and confetti
- Helium filled balloons
- Gas canisters – including spray perfumes and spray cans
- Paint – including spray paint or cans of paint
- Strobe lights, high intensity torches and lasers
- Hazardous materials, such as radioactive items, CS gas, pepper spray, glue, acids and alkalis
- Powders that are not personal prescription medicines or for cosmetic purposes
- Illegal drugs
- Alcohol
- Opened bottles / cans of alcohol

- Pointed scissors / pointed tweezers
- Knitting needles
- Syringes (unless required for personal medical use)
- Placards, banners, flags, leaflets and flyers
- Mobile phone jamming devices
- Masks (other than those designed for health purposes and the spread of infection), or head coverings such as balaclavas or motorcycle helmets
- Items that could cause loud audible disruption e.g., whistles, megaphones, sirens, air horns, large radios / cd players / speakers
- Covert surveillance and recording equipment
- Climbing and abseiling equipment
- Tools, such as pliers, screwdrivers, wire cutters, padlocks, chains, saws, etc
- Any items considered to be suspicious or unacceptable by security staff that the owner cannot provide a reasonable explanation for possessing

## 10. Venue code of conduct

- Large bags and hi-visibility tabards or similar
- Bottles of any kind, glass vessels and cans. Personal water bottles are acceptable
- Food including chewing gum
- Liquids of any kind (including alcohol, drinks or perfume).
- Flares, smoke cannisters, air horns, laser devices, whistles, drums, megaphones, amplification equipment, klaxons,
- Unlicensed musical instruments and other devices capable of causing a disturbance or nuisance
- Darts, frisbees (and similar items)
- Dangerous or hazardous items
- Illegal substances, legal highs or any other psychoactive substances
- Fireworks, explosives or ammunition, flares, smoke canisters
- Knives, blades, firearms, missiles and weapons of any kind
- Scooters, skateboards and other skates
- Flags, Signs or banners and costume masks are also not permitted
- Flagpoles greater than 1m in length
- Spray paint, large industrial style 'permanent' marker pens or any other similar items that may be used to mark infrastructure
- Transmitting devices, point-and-shoot cameras
- Unauthorised fliers, illegal merchandise items, illegal charity collection utensils
- Animals (except service dogs and assistance dogs)
- Sponsorship, promotional or marketing material

[Back to table of contents](#)