Terms of reference for the ‘No Nights Sleeping Rough’ taskforce

1.1 Purpose
The ‘No Nights Sleeping Rough’ taskforce brings together partners key to tackling rough sleeping in London, in order to

- identify interventions that will contribute to tackling rough sleeping in the capital, building on and complementing existing work to do so
- where possible, implement the interventions identified, or
- where necessary, lobby for the interventions identified, and
- monitor the effectiveness of interventions in tackling rough sleeping.

Interventions supported and/or implemented by the taskforce will, broadly, focus on preventing people from rough sleeping and on preventing those who have ended up on the streets from becoming (more) entrenched there.

1.2 How the taskforce will operate
Drawing on relevant data and briefings and on members’ insights, as well as responding to the proposals and plans of other agencies, the group will identify issues for investigation.
Taskforce members will contribute to the investigation of these issues and to developing proposals to address them on an ongoing basis between meetings.

Interventions proposed may include the following:

- lobbying Government and other agencies, and/or
- contributing to the development of the Mayor of London’s Housing Strategy;
- provision that can be made within the operation of existing commissioned rough sleeping services, and/or
- new initiatives. GLA funding will be available for these, including for necessary research and development work, but taskforce members will also seek further resources, including potentially contributing their own resources.

Members of the taskforce will commit to supporting, and potentially leading, the interventions agreed by the group.
Meetings of the taskforce will be used for the following:

- considering proposals for interventions to tackle specific problems, developed in advance of meetings
- monitoring the effectiveness of interventions already agreed through and pursued by the taskforce, identifying changes in approach where appropriate
- identifying emerging issues for future consideration
- responding to proposed policy changes.

Where the group decides to lobby a Government department of other agency to which a member belongs, that member will not be expected to participate, in order to avoid potential conflicts of interest.
1.3 Organisational arrangements

The taskforce will meet bi-annually, but members of the group will be active between these meetings, investigating and identifying possible interventions to address issues agreed by the group and implementing interventions already agreed by the group. The GLA will work closely with members of the group between its main meetings, to ensure progress is being made towards agreed goals.

The GLA will coordinate the taskforce, including providing secretariat support and working with members to collate, analyse and disseminate data, so that the taskforce has an accurate and current picture of the number and profile of those sleeping rough in London.

The minutes of each group will be circulated to core members (and associate members who have attended the meeting) for a minimum of two weeks for agreement before being published.

These terms of reference and membership of the taskforce will be reviewed annually.

2 Membership

The taskforce will be chaired by the Deputy Mayor for Housing and Residential Development. Its core membership, committed to developing and implementing interventions, will include the following:

- the Department for Communities and Local Government
- senior representatives from the five London local authorities that have seen the highest numbers of individuals sleeping rough in the previous year, currently:
  - Westminster City Council
  - London Borough of Camden
  - London Borough of Lambeth
  - City of London Corporation
  - London Borough of Tower Hamlets
- senior representatives from four voluntary sector organisations that play a leading role in tackling rough sleeping in the capital, including the membership body Homeless Link, through which insights from smaller homelessness organisations can be reflected.

The group will also receive intelligence from the local authority rough sleeping leads’ group convened by GLA. This will ensure that the concerns of local authorities with lower levels of rough sleeping are represented.

Members of the group who represent (potential) providers of GLA-commissioned services may need to absent themselves for some decisions that relate directly to those services, due to the potential conflict of interests.

The taskforce will also have associate members, who can be invited to attend meetings or contribute to its work to investigate and identify interventions to tackle specific problems, as is appropriate to the taskforce’s workplan. These associates will include the following:

- Home Office
- Department for Work and Pensions
- Metropolitan Police
- Mayor’s Office for Policing and Crime
- Probation Service Community Rehabilitation Company
- Association of Directors of Public Health (London)
- NHS London
- Transport for London
- London Councils
- Shelter
- Centrepoint
- New Horizons
- City of London Police
‘No Nights Sleeping Rough’ Taskforce

Data Sub-Group

Terms of reference

1.1 Background
The Mayor’s ‘No Nights Sleeping Rough’ Taskforce (NNSRT) brings together partners key to tackle rough sleeping in London. It meets bi-annually, but all members of the group are expected to be active between these meetings. Much of this activity will be take place under the auspices of a small number of sub-groups to the Taskforce. These sub-groups will investigate, identify and, potentially, pursue interventions to address issues agreed by the Taskforce. The terms of reference for the Taskforce are in Appendix 1.

1.2 Requirements of all sub-groups
It is expected that all sub-groups will:

• be time-limited, generally running for a maximum of 12 months, but with a review if the time period needs to be extended
• meet as and when required, but generally at least once every quarter
• be chaired and led by a member of the Taskforce, who will be responsible for driving and co-ordinating the sub-group’s work, including providing a quarterly progress report, generally in writing, to the Taskforce
• include at least one officer from the GLA, who will ensure co-ordination between and a consistency of approach across the sub-groups
• within one month of their first meeting, have identified up to three key issues/challenges on which the group will focus, each with clear aims and measurable success factors
• identify gaps in evidence and data, and recommend how these can be resolved. This will include reviewing the robustness, comprehensiveness and consistency of CHAIN data, including data collection and data recording, in relation to their area(s) of focus, and making recommendations for improvement where appropriate
• draw on relevant data and information, including that relating to innovative initiatives or services outside London, as well as respond to the proposals and plans of other agencies.

Where there are potential conflicts of interest, members of sub-groups who provide, or may potentially provide, GLA or borough-commissioned services may be asked by the GLA to absent themselves from sub-group meetings. For example, where there are decisions or discussions that relate directly to those services.

1.2 Purpose of the Data Sub-Group
London has excellent data on rough sleeping, through CHAIN. A range of information from CHAIN is analysed and published every quarter. However, there is scope to do much more with this data, to identify trends and issues to inform new solutions and approaches. The Data Sub-Group will:

• suggest new solutions and approaches to tackling rough sleeping by identifying trends and issues using data, particularly CHAIN
• lead on all NNSRT data-related projects
• identify deficiencies or gaps in data, and data recording.
The Sub-Group will review published data on rough sleeping and commission further reports from CHAIN as appropriate. It will commission one in-depth report from CHAIN on a specific subject or issue each quarter.

It will provide updates to each NNSRT meeting on the number and profile of rough sleepers seen in London and on trends and issues.

1.3 Membership of the Data Sub-Group

Members will include:

- **Jeremy Swain, Chief Executive of Thames Reach (chair of the Sub-Group)**
- Robert White, Commissioner Manager Rough Sleeping Services, Westminster City Council
- Ian Canadine, CHAIN Information Manager, St Mungo’s
- Matt Harrison, Director of Business and Social Enterprise, Homeless Link
- Francesca Albanese, Acting Head of Research and Evaluation, Crisis
- Guy Robinson, Director of Housing and Support, Look Ahead
- Mike Young, Homelessness Statistics, DCLG
- Ellen Reaich, Rough Sleeping, DCLG
- Jonathan Qureshi, Project Officer, GLA
- Deborah Halling, Senior Policy Officer, GLA
‘No Nights Sleeping Rough’ Taskforce

Hostels Sub-Group

Terms of reference

1.1 Background

The Mayor’s ‘No Nights Sleeping Rough’ Taskforce (NNSRT) brings together partners key to tackle rough sleeping in London. It meets bi-annually, but all members of the group are expected to be active between these meetings. Much of this activity will be take place under the auspices of a small number of sub-groups to the Taskforce. These sub-groups will investigate, identify and, potentially implement, interventions to address issues agreed by the Taskforce. The terms of reference for the Taskforce are in Appendix 1.

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- be time-limited, generally running for a maximum of 12 months, but with a review if the time period needs to be extended
- meet as and when required, but generally at least once every quarter
- be chaired and led by a member of the Taskforce, who will be responsible for driving and co-ordinating the sub-group’s work, including providing a quarterly progress report, generally in writing, to the Taskforce
- include at least one officer from the GLA, who will ensure co-ordination between and a consistency of approach across the sub-groups
- within one month of their first meeting, have identified up to three key issues/challenges on which the group will focus, each with clear aims and measurable success factors
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- draw on relevant data and information, including that relating to innovative initiatives or services outside London, as well as respond to the proposals and plans of other agencies. Where there are potential conflicts of interest, members of sub-groups who provide, or may potentially provide, GLA or borough-commissioned services may be asked by the GLA to absent themselves from sub-group meetings. For example, where there are decisions or discussions that relate directly to those services.

1.2 Purpose of the Hostels Sub-Group

Rough sleeping hostels play a vital role in providing pathways away from rough sleeping, with many of those who have experienced street homelessness being housed in hostels. The Hostels Sub-Group will:

- look at the effectiveness and coverage of rough sleeping hostel provision across London, to see whether and how this provision could be used more efficiently
- consider how to improve provision for a growing cohort of older rough sleepers, whose needs are not well met by mainstream sheltered accommodation
- support the development of the hostels clearing house project.
1.3 Membership of the Hostels Sub-Group

Members will include:

- **Paul Davis, Senior Strategic Commissioning Manager, LB Lambeth (chair of the Sub-Group)**
- Jennifer Travassos, Senior Manager of Rough Sleeping Services, Westminster City Council
- Tom Preest, LB Camden
- Kath Dane, Street Population Co-ordinator, LB Tower Hamlets
- David Fisher, Executive Director of Services, St Mungo’s
- Katy Porter, Area Director, Thames Reach
- Steve Barnes, Progression Coach, Crisis
- Mark McPherson, Director of Strategy, Partnership and Innovation, Homeless Link
- Guy Robinson, Director of Housing and Support, Look Ahead
- Michael Brookes, Statistician, DCLG
- Lee Buss, Director of Operations, Evolve
- David Eastwood, Services and Commissioning Manager, GLA

Only the four largest providers of hostels for rough sleepers and four boroughs are included in the group. Feedback to other hostel providers and boroughs will be via the Homeless Link representative (to hostel providers) and one of the borough representatives (to the local authority rough sleeping leads meeting).
‘No Nights Sleeping Rough’ Taskforce

Mental Health Sub-Group

Terms of reference

1.1 Background
The Mayor’s ‘No Nights Sleeping Rough’ Taskforce (NNSRT) brings together partners key to tackle rough sleeping in London. It meets bi-annually, but all members of the group are expected to be active between these meetings. Much of this activity will be take place under the auspices of a small number of sub-groups to the Taskforce. These sub-groups will investigate, identify and, potentially implement, interventions to address issues agreed by the Taskforce. The terms of reference for the Taskforce are in Appendix 1.

1.2 Requirements of all sub-groups
It is expected that all sub-groups will:

- be time-limited, generally running for a maximum of 12 months, but with a review if the time period needs to be extended
- meet as and when required, but generally at least once every quarter
- be chaired and led by a member of the Taskforce, who will be responsible for driving and co-ordinating the sub-group’s work, including providing a quarterly progress report, generally in writing, to the Taskforce
- include at least one officer from the GLA, who will ensure co-ordination between and a consistency of approach across the sub-groups
- within one month of their first meeting, have identified up to three key issues/challenges on which the group will focus, each with clear aims and measurable success factors
- identify gaps in evidence and data, and recommend how these can be resolved. This will include reviewing the robustness, comprehensiveness and consistency of CHAIN data, including data collection and data recording, in relation to their area(s) of focus, and making recommendations for improvement where appropriate
- draw on relevant data and information, including that relating to innovative initiatives or services outside London, as well as respond to the proposals and plans of other agencies.

Where there are potential conflicts of interest, members of sub-groups who provide, or may potentially provide, GLA or borough-commissioned services may be asked by the GLA to absent themselves from sub-group meetings. For example, where there are decisions or discussions that relate directly to those services.

1.2 Purpose of the Mental Health Sub-Group
Almost half (46 per cent) of people seen rough sleeping in London during 2015/16 had a mental health support need. The NNSRT Mental Health Sub-Group will:

- investigate, identify and, potentially, pursue interventions to develop or increase options for people sleeping rough, and those at risk of doing so, who have mental health support needs.
1.3 Membership of the Mental Health Sub-Group

Members will include:

- **Chris Pelham, Assistant Director People, City of London Corporation (chair of the Sub-Group)**
- Susan Harrison, Head of Health and Homelessness (Pan-London), Healthy London Partnership
- Gus Wilson, Health and Equalities Programme Lead, GLA
- Barney Wells, Director, Enabling Assessment Service London
- Dominic Williamson, Executive Director of Strategy and Policy, St Mungo’s
- Catherine Parsons, Area Director, Thames Reach
- Jacqui McCluskey, Director of Policy and Communications, Homeless Link
- Dan Jones, Joint Homelessness Team, Central and North West London NHS Foundation Trust
- Petria Aylen, Mental Health & Wellbeing Manager, Crisis
- Aisling Clifford – Director of Acute, CANDI NHS Foundation Trust
- Kath Dane, Street Population Coordinator, LB Tower Hamlets
- Gill Leng, National Home and Health Advisor, Health Equity and Mental Health Division, Public Health England
- Adrian McLachlan, Chair of the Lambeth Clinical Commissioning Group & Clinical Lead for Healthy London
- David Eastwood, Services and Commissioning Manager, GLA
‘No Nights Sleeping Rough’ Taskforce

Rough Sleepers Initiative Sub-Group

Terms of reference (draft)

1.1 Background

The Mayor’s ‘No Nights Sleeping Rough’ Taskforce (NNSRT) brings together partners key to tackle rough sleeping in London. It meets bi-annually, but all members of the group are expected to be active between these meetings. Much of this activity will be take place under the auspices of a small number of sub-groups to the Taskforce. These sub-groups will investigate, identify and, potentially implement, interventions to address issues agreed by the Taskforce. The terms of reference for the Taskforce are in Appendix 1.

1.2 Requirements of all sub-groups

It is expected that all sub-groups will:

- be time-limited, generally running for a maximum of 12 months, but with a review if the time period needs to be extended
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- be chaired and led by a member of the Taskforce, who will be responsible for driving and co-ordinating the sub-group’s work, including providing a quarterly progress report, generally in writing, to the Taskforce
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- draw on relevant data and information, including that relating to innovative initiatives or services outside London, as well as respond to the proposals and plans of other agencies.

Where there are potential conflicts of interest, members of sub-groups who provide, or may potentially provide, GLA or borough-commissioned services may be asked by the GLA to absent themselves from sub-group meetings. For example, where there are decisions or discussions that relate directly to those services.

In addition, the RSI Sub-Group will set up, task and monitor a series of working groups. These will meet quarterly and be made up of experts from RSI partner organisations.

1.2 Purpose of the Rough Sleepers Initiative Sub-Group

RSI and the Clearing House were established in 1991 – a partnership between landlords with social purpose, statutory bodies and community organisations – to make it unnecessary for anybody to sleep rough on the streets of London. Since then, the partnership has gone on to provide the opportunity for thousands of rough sleepers to move away permanently from the streets and lead fulfilling lives within their communities.

Following the recent 25th anniversary celebrations of the Clearing House, it was recommended that those involved should work together to refocus on the purpose and delivery of the Rough Sleepers Initiative (RSI), and to come up with a) actions to capitalise on RSI opportunities and
b) solutions to RSI issues. The Steering Group will task a series of subordinate RSI working groups with carrying out these agreed actions and solutions across the RSI.

The key purposes of the RSI Sub-Group are:

1. to identify key challenges and opportunities for the RSI in its second quarter century
2. to create a meaningful response to the challenges faced by both users of the RSI service and its providers
3. tasking and oversight of operational working groups.

Areas of focus include:

- back to basics – meeting stock agreements, issuing agreed tenure
- leaving the service behind – move on options, employment opportunities, getting involved, staying put and becoming general needs
- who the provision is for – understanding the client group, understanding the challenges faced by landlords
- making a home – overcoming barriers e.g. fuel efficiency, stock condition, affordability, decoration, furnishings.

1.3 Membership of the RSI Sub-Group

Members will include:

- **GLA (chair of the Sub-Group)**
- G15 providers of RSI properties and other landlords providing significant numbers of properties to the RSI
- Clearing House
- Tenancy Sustainment Teams

The Group will be convened by Kate Moon, Clearing House Manager.

Guests may attend by invitation to assist with specific discussions.