

DMPC Decision – PCD 1262

Title: Fleet Transformation - Project Management

Executive Summary:

This paper seeks approval to undertake a competitive process to acquire specialist project management resources to deliver the transition and implementation of the multi-supplier model for the repair and maintenance service for the Metropolitan Police Service (MPS) fleet. The estimated cost will be funded from within existing resources.

Recommendation:

The Deputy Mayor for Policing and Crime is recommended to:

Approve the proposal to complete a mini-competition using established consultancies with proven capability to undertake the core project management activity to implement and transition from a single supplier to a multi-supplier model for the repair and maintenance of our overt fleet.

Authorise the Director of Commercial to award contract to the successful bidder under delegated authority with the assurance, from this paper, that approved funding is available from the Major Change Fund to cover the costs of the contract.

Deputy Mayor for Policing and Crime

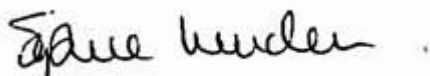
I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

Signature

Date

23/08/2022



PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC

1. Introduction and background

- 1.1. MOPAC approved the model for the procurement of the repair and maintenance of the MPS fleet in December 2021 – see PCD1090.

2. Issues for consideration

- 2.1. The full business cases to enable contract awards are expected between October 2022 and February 2023. The implementation of the new model needs to be complete by October 2023.
- 2.2. MPS has sought to resource the project management of the transition and implementation elements through internal capacity and through recruitment but due to market shortages, vetting issues and attrition a number of roles remain vacant.
- 2.3. This paper seeks approval for a mini-competition from the Crown Commercial Services (CCS) Management Consultancy Framework to appoint a consultancy to manage the transition and implementation over a 18 month period. This will transfer the risk of not having sufficient resources to the consultancy.
- 2.4. The delivery of the fleet transformation repair and maintenance function is designed to “provide professional fleet solutions in support of all operational policing requirements across the Met to ensure there is a safe, fit-for-purpose and available vehicle fleet.”

3. Financial Comments

- 3.1. The estimated cost of the specialist project management resource is set out in the part 2 restricted part of this report. The costs will be funded from the MPS Major Change Fund.

4. Legal Comments

- 4.1. The Mayor’s Office for Policing and Crime (“MOPAC”) is a contracting authority as defined in the Public Contracts Regulations 2015 (“the Regulations”). All awards of public contracts for goods and/or services valued at £213,477 or above shall be procured in accordance with the Regulations.
- 4.2. This report proposes a compliant route to market provided the terms of the CCS framework agreement are complied with during the mini-competition exercise.
- 4.3. The MOPAC Scheme of Delegation and Consent provides the Deputy Mayor for Policing and Crime (“DMPC”) has delegated authority to approve:
Business cases for revenue or capital expenditure of £500,000 and above (paragraph 4.8); and

All requests to go out to tender for contracts of £500,000 or above, or where there is a particular public interest (paragraph 4.13).

- 4.4. Paragraph 7.23 of the Scheme provides that the Director of Strategic Procurement has consent for the approval of the award of all contracts, with the exception of those called in through the agreed call in procedure. Paragraph 4.14 of the Scheme provides the DMPC reserves the right to call in any MPS proposal to award a contract for £500,000 or above. This report requests approval by the DMPC for the Director of Strategic Procurement to approve the eventual award

5. Commercial Issues

- 5.1. This paper seeks approval to procure project management resource to move the project through readiness, transition, implementation, go-live and into business-as-usual.
- 5.2. The route to market will be via a mini-competition through the Crown Commercial Services (CCS) Management Consultancy Framework (MCF).
- 5.3. The MPS assure that as part of the procurement process that London Anchor Institution charter objectives will “be explored during the procurements to further the economic benefit to the London economy and to support the city’s Covid-19 recovery as part of the Mayor’s Anchor Institutions.”

6. GDPR and Data Privacy

- 6.1. MOPAC will adhere to the Data Protection Act (DPA) 2018 and ensure that any organisations who are commissioned to do work with or on behalf of MOPAC are fully compliant with the policy and understand their GDPR responsibilities.
- 6.2. The MPS assure that as the project does not currently use personally identifiable data of members of the public, there are no current GDPR issues to be considered.

7. Equality Comments

- 7.1. MOPAC is required to comply with the public sector equality duty set out in section 149(1) of the Equality Act 2010. This requires MOPAC to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations by reference to people with protected characteristics. The protected characteristics are: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 7.2. MPS assure that the evaluation of supplier bid submissions will include supplier’s ability to meet the MPS requirements under the Equality Act 2010 and an assessment of acceptable equality and diversity statements. There are no known negative equality or diversity implications arising from this process.

8. Background/supporting papers

Appendix 1 MPS Report - Fleet Transformation Project – Resources for core Project Management Activity

Public access to information

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOIA) and will be made available on the MOPAC website following approval.

If immediate publication risks compromising the implementation of the decision it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.

Part 1 Deferral:

Is the publication of Part 1 of this approval to be deferred? NO

If yes, for what reason:

Until what date:

Part 2 Confidentiality: Only the facts or advice considered as likely to be exempt from disclosure under the FOIA should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a **Part 2** form – YES

ORIGINATING OFFICER DECLARATION

Tick to confirm statement (✓)

Financial Advice:

The Strategic Finance and Resource Management Team has been consulted on this proposal.

✓

Legal Advice:

The MPS legal team has been consulted on the proposal.

✓

Equalities Advice:

Equality and diversity issues are covered in the body of the report.

✓

Commercial Issues

Commercial issues are covered in the body of the report.

✓

GDPR/Data Privacy

GDPR compliance issues are covered in the body of the report .

✓

Drafting Officer

Alex Anderson has drafted this report in accordance with MOPAC procedures.

✓

Director/Head of Service:

The interim MOPAC Chief Finance Officer and Director of Corporate Services has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities.

✓

Chief Executive Officer

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

Signature

Date 22/08/2022

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Fleet Transformation Project – Resources for core Project Management Activity

MOPAC Investment Advisory & Monitoring meeting 18th August 2022

Report by Marie Heracleous, Senior Responsible Owner and Director of Operational Support Services

Part 1 – This section of the report will be published by MOPAC. It is classified as OFFICIAL – PUBLIC

EXECUTIVE SUMMARY

Work has established a multi-supplier repair and maintenance model of our overt fleet that fits the demands of modern policing.

This paper outlines the rationale for seeking to use an external supplier to undertake the core project management activity to implement and transition from a single supplier to a multi-supplier model for the repair and maintenance of our overt fleet.

Recommendations

The Deputy Mayor for Policing and Crime, via the Investment Advisory and Monitoring meeting (IAM), is asked to:

Approve the proposal to complete a mini-competition using established consultancies with proven capability to undertake the core project management activity to implement and transition from a single supplier to a multi-supplier model for the repair and maintenance of our overt fleet.

Authorise the Director of Commercial to award contract to the successful bidder under delegated authority with the assurance, from this paper, that approved funding is available from the Major Change Fund to cover the costs of the contract.

Time sensitivity

A decision is required from the Deputy Mayor by August 2022 to secure and ensure the

timely on-boarding of the necessary resources to successfully transition and implement the project by October 2023 when the incumbent contract for the repair and maintenance of our overt fleet expires. Initiation will align with the contract award of the first supplier, due October 2022.

Non-confidential facts and advice to the Deputy Mayor for Policing and Crime

Introduction and background

Work has been completed to establish a multi-supplier repair and maintenance model of our overt fleet that fits the demands of modern policing. An uplift in project delivery resource is required as the project moves into its next phase – transition and implementation. Not having the right dedicated resource at this key stage of the project will negate the achievements to date.

Issues for consideration

This information is contained in the restricted section of the report.

Contributes to the MOPAC Police & Crime Plan 2022-251

The Project is directly contributing to the delivery of the following Met Direction priorities:

- Enabling front line officers to do their jobs more effectively in delivery of operational priorities
- Contributing to improvements in the use of data and digital technology (harnessing innovation in vehicle technology)
- Caring for each other (improving health and safety, reducing operational risk)
- Constantly striving to improve (harnessing innovation)
- Being recognised as a responsible, ethical organisation (providing an effective, efficient value for money delivery model).

This is also in alignment with Fleet Service's vision to provide professional fleet solutions in support of all operational policing requirements across the Met to ensure there is a safe, fit-for-purpose and available vehicle fleet.

Financial, Commercial and Procurement Comments

The proposal, commissioned through the Crown Commercial Services (CCS) Management Consultancy Framework (MCF), would secure the core project management skills and experience required to move the project through readiness, transition, implementation, go-live and into business-as-usual.

Funds are available from the Major Change Fund to cover the costs of the contract.

The proposal will meet procurement requirements and reflect the support to the commitment of supporting the delivery of the London Anchor Institutions Charter, in so far as the CCS framework includes suppliers that have a London presence and this will be explored during the procurements to further the economic benefit to the London economy and to support the

¹ [Police and crime plan: a safer city for all Londoners | London City Hall](#)

city's Covid-19 recovery as part of the Mayor's Anchor Institutions.

Legal Comments The Mayor's Office for Policing and Crime ("MOPAC") is a contracting authority as defined in the Public Contracts Regulations 2015 ("the Regulations"). All awards of public contracts for goods and/or services valued at £213,477 or above shall be procured in accordance with the Regulations.

This report proposes a compliant route to market provided the terms of the CCS framework agreement are complied with during the mini-competition exercise.

The MOPAC Scheme of Delegation and Consent provides the Deputy Mayor for Policing and Crime ("DMPC") has delegated authority to approve:

- Business cases for revenue or capital expenditure of £500,000 and above (paragraph 4.8); and
- All requests to go out to tender for contracts of £500,000 or above, or where there is a particular public interest (paragraph 4.13).

Paragraph 7.23 of the Scheme provides that the Director of Strategic Procurement has consent for the approval of the award of all contracts, with the exception of those called in through the agreed call in procedure. Paragraph 4.14 of the Scheme provides the DMPC reserves the right to call in any MPS proposal to award a contract for £500,000 or above. This report requests approval by the DMPC for the Director of Strategic Procurement to approve the eventual award

Equality Comments

An Equalities Impact Assessment has been completed at regular intervals throughout the project with no equality and diversity issues identified at this stage. The evaluation of supplier bid submissions will include supplier's ability to meet the MPS requirements under the Equality Act 2010 and an assessment of acceptable equality and diversity statements. There are no known negative equality or diversity implications arising from this process.

There are no known negative equality or diversity implications arising from this process negating the requirement to present any mitigation.

In terms of the new tender CCS have conducted a procurement that follows accepted best practice and follows government policies leading to the award and during the framework agreement term. Any approved suppliers will be evaluated for acceptable equality and diversity statements, as well as their ability to meet the MPS requirements under the Equality Act 2010 as suppliers to MOPAC. The evaluation exercise will consider their ability to act as a responsible employer and meet employment obligations deemed commensurate with wider GLA objectives.

In addition, it should be noted that the MPS support the Mayor's Responsible Procurement Policy including: Enhancing Social Value, Encouraging Equality and Diversity, Embedding fair employment practices, Enabling skills, training and employment opportunities, promoting ethical sourcing practices and improving environmental sustainability. Where possible to do so under the terms of the CCS framework agreements, the MPS will take further steps to influence the behaviours of the preferred suppliers to achieve these aims if they are not already doing so.

London's Anchor Institutions' Charter will be supported by this paper in so far as the CCS framework includes suppliers that have a London presence and this will be explored during

the procurements to further the economic benefit to the London economy and to support the city's Covid-19 recovery as part of the Mayor's Anchor Institutions.

Privacy Comments

The MPS is subject to the requirements and conditions placed on it as a 'State' body to comply with the European Convention of Human Rights and the Data Protection Act (DPA) 2018. Both legislative requirements place an obligation on the MPS to process personal data fairly and lawfully in order to safeguard the rights and freedoms of individuals.

Under Article 35 of the General Data Protection Regulation (GDPR) and Section 57 of the DPA 2018, Data Protection Impact Assessments (DPIA) become mandatory for organisations with technologies and processes that are likely to result in a high risk to the rights of the data subjects.

A DPIA has been completed for this project. The project does not currently use personally identifiable data of members of the public, so there are no current GDPR issues to be considered. If the project uses personally identifiable data of members of the public at a later date DPIAs will be completed as needed.

The Information Assurance and Information Rights units within MPS will be consulted at further stages to ensure the project continues to meet its compliance requirements.

Real Estate Implications

There are no estate implications associated with this proposal.

Environmental Implications

The MPS is actively seeking to reduce its environmental footprint in line with the London Environment Strategy by exploring ultra-low emission and alternatively fuelled vehicles (e.g. hybridisation and electrification). The repair and maintenance regime that supports the fleet is an important contributory factor, namely through our ability to adopt emerging technologies which will reduce emissions.

Report author: Belinda Quigley, Programme Manager Operational Support Services, Transformation Directorate

Part 2 – This section refers to the details of the Part 2 business case which is NOT SUITABLE for MOPAC Publication.

The Government Security Classification marking for Part 2 is:

OFFICIAL-SENSITIVE [COMMERCIAL]

Part 2 of Fleet Transformation Project – Resources for core Project Management Activity is exempt from publication under:

- Article 2(2)(a) of the Elected Local Policing Bodies (Specified Information) Order 2011 (Data Protection Section 43 – Commercial Interests).

The paper will cease to be exempt when the contract has been completed.