

Accreditation Pilot - Workspace Accreditation Criteria

The accreditation does not assess the financial viability of an operator. Local authorities and developers must undertake their own due diligence when an accredited operator applies for space.

Affordability

[suggest that criteria 1 (or a version of it) is mandatory & checked by LA's, & then operators have to meet at least 1 of the other 3 affordability criteria]

1	The operator offers at least XX% of space at below market rent (to be verified by local authority)
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2	The operator offers easy in-easy out contract conditions
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3	The operator offers a meaningful tenancy package that contributes to the overall affordability
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4	The operator passes on the benefits of any discretionary business rates relief it is granted to members / tenants
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Economy (Business Support Provision)

[suggest that operators have to meet at least 2 of these 4 economic criteria]

5	The operator actively curates a collaborative culture
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6	The operator actively supports its members or tenants to develop and grow, and/or provides/facilitates training, workshops and seminars
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7	The operator provides business rates support
8	The operator actively looks after the health and wellbeing of its users
Community	
<i>[suggest that operators have to meet at least 3 of these 5 community criteria]</i>	
9	The operator actively supports and offers activities and events that engage and benefit the local and wider community, including charities/social enterprises, and 'harder to reach' groups
10	The operator engages and recruits local people in jobs and training opportunities
11	The operator actively seeks to engage local businesses in its supply chain
12	The operator lets XX% of its space to local residents and businesses (or a % of memberships)
13	The operator lets XX% of its space to underrepresented communities (or a % of memberships)
Responsible Business Practices	
<i>[suggest that criteria 14 is mandatory & then operators have to meet at least 2 of the other 4 responsible business practices criteria]</i>	
14	The operator pays the London Living Wage and is working towards being an accredited London Living Wage employer

15	The operator re-invests a proportion of income into the provision of affordable workspace and wrap-around business support; re-investment can take many different forms
16	The operator should be expected to use best endeavours to track representation and have in place policies/processes to address any imbalance
17	The operator collects and publishes data at least annually on economic, environmental or social impact
18	The operator makes reasonable adjustments for all users and the workspace is culturally and physically accessible to all communities