

GREATER LONDON AUTHORITY


(by email)

Our Ref: **MGLA121219-8852**

24 January 2020

Dear ,

Thank you for your request for information which the Greater London Authority (GLA) received on 3 December 2019. Your request has been dealt with under the Freedom of Information Act 2000 (FOIA).

You requested:

- 1) What is the email address of the person in your organisation who is responsible for the management of Subject Access Requests / DPA Requests?*
- 2) What percentage of Subject Access Requests have been responded to on time since 25th May 2018? If you do know have this figure please provide a figure for what you do have.*
- 3) On average how many SAR/DPA requests does your authority receive in a month?*
- 4) How many SAR officers are employed by your organisation who work on Subject Access Requests?*
- 5) What is the generic email address of the team which deals with SARs / DPA requests within your organisation?*
- 6) How many overdue Subject Access Requests do you currently have?*

Response

I will now answer each of your questions in turn.

1) What is the email address of the person in your organisation who is responsible for the management of Subject Access Requests / DPA Requests?

For further information on the Data Protection Officer for the GLA please see <https://www.london.gov.uk/about-us/governance-and-spending/privacy-policies/your-privacy-rights>.

2) What percentage of Subject Access Requests have been responded to on time since 25th May 2018? If you do know have this figure, please provide a figure for what you do have.

The GLA has received 27 Subject Access Requests since 25 May 2018. 22 of these were answered in time.

3) On average how many SAR/DPA requests does your authority receive in a month?

We typically receive one or two Subject Access Requests per month on average.

4) How many SAR officers are employed by your organisation who work on Subject Access Requests?

We have one member of staff who usually works on GLA SARs, however other members of the GLA Information Governance Team can also work on SARs where necessary.

5) What is the generic email address of the team which deals with SARs / DPA requests within your organisation?

The generic email address for any SARs and DPA requests can be sent to Data.Protection@london.gov.uk.

6) How many overdue Subject Access Requests do you currently have?

We do not have any overdue SARs.

If you have any further questions relating to this matter, please contact me, quoting the reference MGLA121219-8852.

Yours sincerely

[Redacted signature]

If you are unhappy with the way the GLA has handled your request, you may complain using the GLA's FOI complaints and internal review procedure, available at:

<https://www.london.gov.uk/about-us/governance-and-spending/sharing-our-information/freedom-information>