

GREATER LONDON AUTHORITY

[REDACTED]
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Our Ref: MGLA310119-4554

20 February 2019

Dear [REDACTED]

Thank you for your request for information which the GLA received on 29 January 2019. Your request has been dealt with under the Freedom of Information Act (2000)

You requested all information held by the GLA in relation to the Greener City Fund Community Grant Scheme. Project 68, Morecambe Community Garden Project

Our response to your request is as follows:

Please find attached the information held by the GLA within scope of your request. Please note that some names are exempt from disclosure under s.40 (Personal information) of the Freedom of Information Act. This information could potentially identify specific individuals and as such constitutes as personal data which is defined by Article 4(1) of the General Data Protection Regulation (GDPR) to mean any information relating to an identified or identifiable living individual. It is considered that disclosure of this information would contravene the first data protection principle under Article 5(1) of GDPR which states that Personal data must be processed lawfully, fairly and in a transparent manner in relation to the data subject.

If you have any further questions relating to this matter, please contact me, quoting the reference at the top of this letter.

Yours sincerely

Paul Robinson
Information Governance Officer

If you are unhappy with the way the GLA has handled your request, you may complain using the GLA's FOI complaints and internal review procedure, available at:

<https://www.london.gov.uk/about-us/governance-and-spending/sharing-our-information/freedom-information>

Explanation of scoring process

First-round scoring

All applications to the Community Green Space Grants underwent a first-round assessment process, where they were scored on six criteria by two scorers from the GLA and Groundwork London. Applications that received an average score of over 60% and were therefore judged to have met a minimum quality bar, proceeded to a long list for review by the grants panel. The first-round scores for Project 68, Morecambe Community Garden Project, were as follows:

1st round assessment scoring	Environment	Better Places	Empowering People	Making things Happen	Legacy	Budget	%	Comments
Scorer 1	3/5	4/5	5/5	5/5	3/5	5/5	86%	Strong application. Interesting small site, historic interest and walking links to Elephant. Well supported. Some maintenance in budget - could reduce. N.b. also includes tree removal to allow light in.
Scorer 2	3/5	4/5	3/5	4/5	3/5	2/5	60%	The concept is strong and the need for improvement to the space well-articulated - the heritage value of the site adds an additional component. There are two concerns that should be addressed: the design plan for the site includes the removal of some trees and an extensive area of lawn - is this appropriate? 2. The budget is heavily reliant on in kind support for provision of materials, however evidence for buy in from local artists etc. is not supplied.

Final grants panel

At the grants panel, each project was reviewed by two scorers (different to the first round, including independent experts) who assigned an overall score out of four, and a recommendation: red (reject), amber (possible), green (fund). All applications were then reviewed by the whole grants panel and a decision agreed. The grants panel scores for Project 68: Morecambe Community Garden Project, were as follows:

Final panel scoring	1st scorer		2nd scorer		Summary panel comments	Panel decision
	Score	Recommendation	Score	Recommendation		
	2/4	Amber	2/4	Red	<ul style="list-style-type: none">- a lot of removal of grass and some trees, then with a hoggin path. We disagree with making it less green - removal of trees could create opportunity for more diverse growing.- Talk to Southwark re: s106.	Reject

GREENER CITY FUND

COMMUNITY GRANT FUND APPLICATION FORM – ROUND ONE

August 2017

Greener City Fund Community Grants - Round One

Please note that decisions to grant funding are subject to a formal decision making process. You must not place any reliance whatsoever on the support of the GLA until formally notified in writing that your application has been successful and your authorised signatory(ies) has executed and returned a funding agreement, which will be sent to you by the GLA.

Accordingly, any expenditure that you incur or commit to in the course of preparing your proposal prior to formal notification and execution and return of the funding agreement is incurred and/or committed to entirely at your own risk.

How we will assess your application:

We will assess/score your project application on the basis of this form and the supporting documents you submit, which are designed to give us all the information we need about your organisation, the project you are applying for and the proposed budget. If we are not able to make a final decision based on the information you have provided, then we may contact you for more information.

Please use the Greener City Fund Prospectus as your guidance document.

Contact:

To contact us at any point during the application period, you should email greenercity@london.gov.uk

If you are disabled (or are affected by an impairment such as dyslexia) and require communication support to help you fill in your application, please contact our enquiries team as soon as possible at greenercity@london.gov.uk to find out about how we can help.

The deadline for applications is:

Community Tree Grants: 5pm, 29 September 2017

Community Greenspace Grants: 5pm, 20 October 2017

To submit your application:

Upload your completed application form via our website. <https://www.london.gov.uk/WHAT-WE-DO/environment/parks-green-spaces-and-biodiversity/apply-greener-city-grant>

Additional files each need to be under 2MB in size.

- Attach:
 - At least 3 photos of your project site (required)
 - Sketch design or planting plan for your project site (desirable)
 - Any other supporting information (e.g. landowner permission, maps, evidence of match funding, other letters of support – optional, but you may be asked to provide these later in the application process)

Section 1. Project overview

Name of your organisation	Morecambe Community garden/Friends of Nursery Row Park
Proposed project name	Morecambe Community Garden Project
Location(s) of proposed project (postcode or grid reference)	Land between Morecambe Street and Asolando Drive, SE17 1EH
Number of trees proposed to plant and/or area of woodland to be created (hectares) OR Amount of green space to be created or improved (m ²)	589m2 of green space to be improved
Amount of funding requested from the Mayor	£30,000
Total cost of the project	£50,000
A brief summary of your project (no more than 150 words. This text should also be included on the webform when you submit your application)	<p>Our project is to make attractive, loved and used an overlooked plot near Elephant & Castle.</p> <p>The plot is the remains of the Congregational Chapel and garden where Robert Browning was baptized in the 18th century, social work initiated at the chapel eased the suffering of the poor and destitute of Walworth.</p> <p>Given ongoing regeneration of the Elephant and Castle we would like to value appropriately the heritage of the Browning Chapel by enhancing the open plot that remains.</p> <p>Riverside housing association, which owns the site, supports us, as do BOST and Southwark Council/Southwark Living Streets.</p> <p>The Friends of Nursery Row Park, who are submitting the application have extensive experience of involving the community in green spaces and we aim to create a pocket park with flowers and plants and space for sculpture displays, where all ages can sit and pass through.</p>

Type of grant you are applying for (mark one option with a X):

<input type="checkbox"/>	Community Tree Planting Small Grant (£5,000-£20,000)
<input type="checkbox"/>	Community Tree Planting Medium Grant (£20,000-£50,000)

	Community Green Space Small Grant (£5,000-£20,000)
X	Community Green Space Medium Grant (£20,000-£50,000)

Section 2. Gateway questions

Please consider the following statements and answer yes or/no as requested
[for projects to be eligible for funding, questions 2.1 - 2.4 must all be answered YES, and relevant questions 2.5 - 2.10 must also be answered YES]

		Enter Yes/ No
2.1	I represent an organisation eligible to apply for these grants (local authority, community group, business, school, registered charity) (charities or community-groups need to be formally constituted and able to evidence this on request.)	YES
2.2	All of the proposed activity is confined to the Greater London area	YES
2.3	I have written land owner permission for the location of my proposal	YES
2.4	The organisation has a bank account, with two separate signatories, (registered in the name of the applicant organisation) into which a grant can be paid	YES

Due Diligence – if you are not a London Local Authority, please confirm that you would be able to produce the following documentation upon request
[newly-formed organisations are not excluded from applying if they do not have two years of audited accounts, but they will be required to have a statement of the organisation's current turnover, profit and loss, and cash flow position.]

		Enter Yes/ No (we do not want to see this documentation, just be assured that you have it if required)
2.5	Copy of the most recent audited accounts OR a statement of the organisation's turnover, profit & loss/income & expenditure and cash flow position for the most recent full year of trading/operations where this information is not available in audited form	Yes
2.6	Copies of the organisation's public liability and employer's liability insurance policies	Yes
2.7	Volunteer policy including assurance of appropriate DBS / CRB checks for volunteers	Yes
2.8	Health and safety policy or equivalent	Yes

2.9	Equality and diversity policy or equivalent	Yes
2.10	A copy of the organisation's governing document (i.e. Articles of Association or your constitution) if applicable (charities and community groups)	Yes

Section 3. About your organisation

In this section, please provide information about your organisation. If this is a joint or partnership application, please provide information on the lead organisation that will be the accountable body for the grant.

3.1	Name of your organisation	Morecambe Community Garden
3.2	Names of any other partner organisations in your project (please put N/A if not applicable)	Friends of Nursery Row Park; this application is submitted by an established affiliate group of Morecambe Community Garden, Friends of Nursery Row Park, who have over ten years' experience in managing grant funds and engaging the community.
3.3	Address of organisation (including postcode)	Morecambe Community Garden c/o Friends of Nursery Row Park, 102 Brandon Street SE17 1AL, FAO [REDACTED], Treasurer,
3.4	Contact name	[REDACTED]
3.5	Position	Contact in community/group founder
3.6	Phone number	[REDACTED]
3.7	E-mail address	[REDACTED]@gmail.com
3.8	Legal status of organisation (e.g. registered charity, ltd company, local authority, CIC)	Friends of Nursery Row Park is a constituted community group. We have also this year set up Friends of Nursery Row Park CIC but this is currently dormant.
3.9	Registered charity and/or company number (if applicable)	n/a

3.10 Related applications (is your organisation submitting, or has already submitted, other applications for Community Tree or Community Green Spaces funding? If so, please list the project names of the other applications)	No
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Contact with the Greater London Authority

3.11 How did you hear about the availability of grant funding?	Friends of Nursery Row Park
3.12 Have you discussed your activity with any of our staff? (if so, please tell us their name/s, if you know, and which team they work in)	Not yet
3.13 Are you related to, or do you have any contact with, any of our staff? (if so, please tell us about your relationship with them and their name/s and which team/s they work in)	NO

Section 4. About your project

4.1 Proposed project title	Morecambe Community Garden
4.2 Anticipated start and end dates of your project	January 2018- June 2018

Please use the section below to respond to the aims in section 3 of the Greener City Prospectus

(word count: in each section small grant applications should use up to 500 words, and medium grant applications up to 1,000 words)

4.3 Transforming London's environment

The Greener City Fund is focused on planting more trees and creating an accessible network of well-designed green spaces.

Points to consider:

- Why is this project needed?
- What actions are planned as part of the project? (*timescales should be outlined in Table 1*)
- How does your project meet the grant aims of planting trees, and/or improving or creating green space?
- What impact will your project have on (one or more of): reducing flood risk; improving air and water quality; providing shade; enhancing biodiversity; storing carbon?

Optional supporting documents could include:

- Relevant maps of local environmental issues (e.g. air quality)
- Annotated design for site showing how your project will improve the environment

Answer:

This green regeneration project is needed because

- It is an area of precious green space near the Elephant and Castle, been part of the largest regeneration project in London in recent years surrounded by tall buildings. It is important to preserve the green areas we have. The site has no formal protection as open space (it is zoned as housing land) and is owned by a large Housing Association who support our project but do not have the local focus to manage the space to benefit the local community. That means the site is at risk of disappearing.
- It contributes to conserving the history of the area at a time of enormous change through regeneration: Morecambe Community Garden is all that is left of the site that was Robert Browning's 's Congregational Chapel. Walworth has a wonderful history and Morecambe community Park could be part of this legacy. A chance to encourage community in a green space and this would be a fitting memorial to Robert Browning's social concerns.
- It would give the community somewhere to meet – the garden has high volumes of pedestrian traffic passing by but with nowhere to sit and rest.
- It is completely complementary with the current Walk Elephant project, which is a project led by Southwark Council and Living Streets to develop and enhance linkages between green spaces in Walworth and Bankside, including measures to provide

"wildlife corridors" between green spaces, as evidenced by our letter of support from Southwark Council.

Actions planned:

- The creation of the community garden will involve regrading of the space, selective pruning of mature trees to increase natural light, and creative new planting around spaces for temporary art exhibitions. New fruit trees and planting will be carried out with children from a local Primary School – the Friends of Nursery Row Park have a long-running outdoor education project (two weekly classes) with a local primary school. There will also be space for yoga and dance.
- Maps showing the project designs are appended to this application

Meeting funding aims:

- The space is currently well provided with mature trees but there is no ground level planting at all – no colour or interest. That makes the site dark contributing to significant underuse of the area. Our project will create a real green pocket park with a difference – a place to rest but also bringing together art and nature. The project will, through careful design and planting, turn this space into a well-used and loved green space.

Impacts:

- The project will be a fundamental and critical step in ensuring that the site remains green. Thus currently the site is effective as a small unpaved green space in reducing flood risk by permitting soaking up of rainwater; improving air and water quality through the impact of the trees and tree canopies (also providing shade). Fundamentally, the project will enhance biodiversity by planting plants that attract pollinators, turning what is currently a very un-diverse ecosystem at ground level (mown grass) into a haven for wildlife.
- Further, by involving the community and a local primary school in the design and planting, and providing community space for art and activities, the project is intended to foster and generate a new generation of champions of Morecambe Community Garden.

4.4 Making better places

We want to see projects that are part of a wider long-term effort to improve a place; where urban greening can make better, more imaginative use of spaces to benefit more people.

Points to consider:

- How is the area used? How does the proposed project fit in its location and context?
- How will your project increase the use and improve the quality of the space?
- What opportunities will your project provide for (one or more of): informal gathering; active play; tranquil places to rest and enjoy nature; encouraging more walking and cycling?

All applicants must submit least three good quality photos of the space with their application form.

Optional supporting documents could include:

- A simple design for your space or tree planting project
- A short video to show the space and talk through your ideas

Answer:

We have designs for the space which are appended to this application.

Currently Morecambe Community Park is used mainly by dogs, who use the enclosed space as their toilet; there is nowhere for people sit and it is dark and unloved. It has a number of very positive aspects, however, which mean we are confident it can be a successful pocket park and community garden – this includes its location on a key pedestrian route (we have East Street market and the Walworth Road nearby; shoppers could rest before continuing to the market or from the market.) It also has several mature trees and a wonderful tomb (of Robert Holbert) dating from the 1800s. The land is owned by a housing association (Riverside) who also own the adjacent Asolando Drive housing – they have provided a letter of support for this project appended). The site is part of the former Browning Hall, named after Robert Browning who lived in Walworth.

The project will radically increase the usage and quality of the space. It is currently not a place you can linger – no seating and the grass is heavily soiled by dogs. If more members of the community could sit and enjoy the green surroundings it would be an immediate improvement to the area. To have flowers that show seasons in our urban environment would be exciting, to see nature rather than hard surfaces. Very close by there a lot of artists; Pullen's Yard and artists in Brandon Street and Morecambe Street have expressed interest in displaying sculpture and other art forms shown in the park would be very different for an urban space We have so many cultures in our area that could use the garden to celebrate community. A chance to exercise by dancing in an open space outside in your own neighborhood in central London is an opportunity not to be missed

Finally the project will provide opportunities for all activities identified above:

- Informal gathering; some seating and new planting and light will attract informal community activities and gathering, supported by inclusive design and ensuring that opportunities for antisocial behaviour are reduced.
- Active play; a flat space for dance and yoga
- Tranquil places to rest and enjoy nature; the garden is tranquil despite heavy pedestrian traffic on Browning Street – on a key walking route between Walworth Road and East Street and the Browning and Rodney housing estates.
- Encouraging more walking and cycling? The garden is not big enough to generate walking and cycling within the space itself, but by being adjacent to major pedestrian and cycle route desire lines for travel it will make walking and cycling more attractive through providing an area to rest and reflect en-route.

4.5 Empowering people

To build a fairer city and stronger communities, we need to bring people together at a neighbourhood level. We want to see projects that will improve quality of life by celebrating, and catering for, London's diverse and changing population.

Points to consider:

- How you have obtained support for the project amongst different local groups?
- What impact it will have on the local and wider community, for example: supporting community cohesion; healthy and wellbeing; outreach for disadvantage groups; or address other community need?
- What training and volunteering opportunities could be provided as part of the project?
- How many adults and children will actively take part in your project?

Optional supporting documents could include:

- Letters of support for your project from Councillors, other community groups
- Results of any consultation you've undertaken

Answer:

Support: [REDACTED], founder of Morecambe Community Garden, [REDACTED] and has thus an extensive network of local contacts within the local community. The project has been guided in development by Bankside Open Spaces Trust (BOST), is supported by Walk Elephant (Southwark Council and Southwark Living Streets) and Riverside Housing Association. It is also supported by local park Friends' group, the Friends of Nursery Row Park who have been active locally in community-led protection and management of green space for over ten years. Nursery Row Park is 200metres from Morecambe Community Garden.

Impact on local and wider community: The local area is undergoing great change – the regeneration of the Elephant and Castle has meant a great deal of churn in the local population. We believe that this makes the project particularly important – during periods of great change in population, it is vital to provide enhanced opportunities for community cohesion and support for linkages between new and existing residents and businesses. For example, [REDACTED] as an artist living near East Street market has been an inspiration, for exhibitions at the Barbican 'Urban Walk' and Lethaby Gallery in Holborn 'The Pleasure of seeing you' her works have shown the changing local population and getting to know neighbors has been a celebration for her working life. To now work on Morecambe Community Park enhancing what is left of the Robert Browning's Congregational Chapel is exciting. A green space to support the community, schools and pensioners in the neighborhood who have so much to offer each other. Making an area where these groups can meet creating community cohesion and wellbeing. Planting projects and Art exhibitions and Dance performances could be a feature in Morecambe Community garden

Opportunities for training and volunteering will be a core element of the implementation of the project – we have already identified our connection with a local primary school and we know from experience that the only way of developing a successful open space project is to involve the local community in design and implementation Once implemented, the park will offer opportunities not just for volunteering (Friends of Nursery Row Park have a successful track record of monthly gardening days and regular community events, and have a Green Flag award) but also for artists to present work. We estimate that 10 adults will actively be involved in the project, with 20+children from the local community/primary school. Once implemented, the volunteering opportunities will be greater, and we envisage around 200 hours of volunteer time per year at a minimum.

We attach letters of support.

4.6 Making things happen

It is important that projects we fund can be completed on time and within the agreed budget. Therefore, all applications will need to clearly demonstrate they have a well thought out project plan and have considered what the risks are. See **Appendix 1** for example versions of these tables.

Please complete:

- Table 1 - Project plan
- Table 2 - Risk register

Table 1- Project Plan			
Milestone	Actions	Due Date	Comments
Project preparation			
<i>Consultation</i>	<i>Venue, materials, publicity and outreach</i>	<i>01/12/17</i>	
<i>Land owner permission in place</i>	<i>Confirm with landowner File written approval</i>	<i>Sept 2017</i>	<i>Already achieved</i>
<i>Match funding in place</i>	<i>Confirm sources of match funding in writing</i>	<i>Jan 2018</i>	<i>We have developed a phased approach which makes our plan robust to any delay</i>
<i>Submit grant application</i>	<i>Follow the guidelines and submit proposal along with photos and draft designs</i>	<i>20/10/17</i>	
<i>Committee in place</i>	<i>Establish Morecambe Community Garden committee and approve constitution</i>	<i>15/11/17</i>	
<i>Grant award announcement</i>	<i>If successful notify community and local press</i>		
Project delivery			
<i>Establish project steering group</i>	<i>Establish stakeholder network and communications plan</i>	<i>28/01/18</i>	
<i>Agree project design and approach</i>	<i>Final designs and technical approach agreed with committee, Agree detailed project plan and confirm success indicators iimpact of project and evaluate success including maintenance plan.</i>	<i>28/02/18</i>	
<i>Purchase necessary equipment</i>	<i>Buy any equipment</i>	<i>March 2018</i>	
<i>Groundworks completed</i>	<i>Led by professional team but with significant community support</i>	<i>April 2018</i>	
<i>Trained gardener works completed</i>	<i>Gardener in place to establish an easily maintained planting plan</i>	<i>April 2018</i>	
<i>Buy plants</i>	<i>Buy plants as per planting plan</i>	<i>April 2018</i>	

Table 1- Project Plan			
Milestone	Actions	Due Date	Comments
<i>Hold volunteer activity days</i>	<i>Develop outreach and social media strategy Develop list of planting day activities and timings Invite local press</i>	<i>May, June, July 2018</i>	
<i>Project Completion</i>	<i>Make check list of all the last jobs that are needed</i>	<i>August 2018</i>	<i>Escalate any serious issues to steering group and/or GLA</i>
<i>Project open day</i>	<i>Activity plan, networking and confirmation of artistic focus for event.</i>	<i>September 2018</i>	
<i>Project monitoring and evaluation</i>	<i>Review and evaluate impact from initial launch/open day</i>	<i>October 2018</i>	<i>We will review options for monitoring biodiversity</i>
<i>Submit claim</i>	<i>Look at guidelines and submit all paperwork</i>	<i>October 2018</i>	
Project maintenance			
<i>Maintenance</i>	<i>Arrange monthly volunteering days and any more frequent activities required.</i>		<i>Alongside Nursery Row Park's monthly work days</i>

Table 2 – Risk register				
Risk description (cause, 'risk event', potential impacts)	Mitigation / risk response	Probability (1 - not likely, 4 – likely)	Impact (1 – low impact, 4 – high impact)	RAG (red/amber/green)
Delay to matched funding – note we believe this is low probability because we have confirmed eligibility for both CGS and E&C Community funding and sponsors Friends of Nursery Row Pk have a track record of success in delivering CGS schemes (8 successful grants out of 8 over 10 years)	A phased approach to project layout to ensure that benefits are delivered early and dependencies are manageable	1	2	Green
Anti social behaviour and vandalism	Community input to design and maintenance, regular (monthly) involvement opportunities	2	2	Amber
Delay to establishment	Friends of Nursery	1	1	Green

of Morecambe Community Garden constitution and committee	Row Park, an established voluntary group, can provide continuity and oversight.			
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4.7 Leaving a positive legacy

Set out a clear plan for how the trees and/or green space will be maintained, and any volunteer programmes sustained.

Points to consider:

- How will you ensure that the space is well maintained?
- What resources will you have for maintenance once the project is completed?
- How will your project encourage a long term, greater use of the space?

Answer:

Our objective is to create a space that the community feels they own. By encouraging children from the schools and pensioners to help with the planting, there will be a sense of ownership that will grow. An open space to chat, have tea dances exhibitions somewhere the neighborhood will feel that they can use to have Tai Chi class because it will be a beautiful open space.

We will create projects to help maintain the space. Following the example of Nursery Row Park who have created a giant haystack in their park to maintain their wild flowers field which local children and Adults enjoyed, and have done this as a core element of the maintenance of the wildflower meadow, each year for the last ten years. We could clear the park to put up new art works or for a spring dance.

Crucial to the success of our plan is the support of Riverside Housing Association, the landowner. They currently maintain the garden at a basic level and are supporting our application – however the project will require enhanced maintenance input once established. Our plans envisage following the successful local examples of Victory Community Park and Nursery Row Park which both work with the landowner (in those cases, Southwark Council) to maintain specific elements of the parks through volunteer/community input. The local parks (these two plus Pasley Park Friends, Friends of Surrey Square Park and Friends of Salisbury Row Garden are all active in the local area of Walworth and work together (under the "Walwork Green Links" initiative) to share gardening equipment and expertise, providing a wider network of support and thus reducing future maintenance risks.

Ultimately the project will generate activity and interest and set the framework for the space to be significantly better used and loved, with structures to involve the community in decision making to generate ongoing community support in the long term.

4.8 Measurable impacts and project outcomes

In order to know if your project has been a success, you need to understand what problem you are trying to solve (objective) and what change you want to see happen (outcome). You also need to be able to describe what a successful project looks like by deciding what you will want to measure (indicators), and then deciding what your target should be (success criteria). See **Appendix 1** for an example version of this tables.

Please complete:

- Table 3 - with at least four examples

Table 3 - Measurable impacts and project outcomes					
	What problem do I want to solve?	What change do I want to see happen?	How will I know it's a success?	What will I measure?	What is my target?
	Objective	Outcome	Impact	Indicator	Success Criteria
1.	Lack of biodiversity in a precious inner city open space.	Increase biodiversity of the Morecambe Garden Space	Increased biodiversity	Community species audits (flora and fauna)	Positive trends in abundance and distribution of selected species
2.	Lack of community space for artists	A new space for local artists	Artists' exhibitions and involvement in curating the space	Displays and extent (attendees) of interaction between artists and community	>2 artists's displays per annum, stretch target 4 per year
3.	Improve the green space which is currently underused and underappreciated.	Morecambe garden will become a place people want to use, to sit and reflect, to view art and to participate in community activities	Greater use of the space	Number of people using the space before and after the project, and at different times of day / year	10 additional people a day staying longer than 5 minutes 589m2 of improved green space
4.	Increase opportunities for volunteering and outlet for creativity (artistic and horticultural)	In an area where few people have private open space, the garden is a valuable space.	Involvement of volunteers in design, creation and maintenance of the garden.	Number of local volunteers	200 volunteer hours per year

Section 5. Project budget

	Value to nearest £	Additional information, if necessary
5.1 What is the total cost of the project?	£50,000	
5.2 How much funding are you requesting from the Mayor? (Small grants £5-20k Medium grants £20-50k)	£30,000	
5.3 Match funding: we ask for at least 25% match for small grants and 50% match for medium grants. How much match funding do you have, from what sources, is it secured/ committed/applied for?*	£20,000	We expect to raise at least £10k from Cleaner Green Safer (CGS) Fund - although the grant funding cycle for CGS does not match the Greener City Fund, we have had initial discussions with councillors that have confirmed that the project is eligible and meets the aims of the grant (which are usually £5-£30k, so we believe £10-15k is a likely outcome). The Elephant and Castle Community Fund also funds local garden projects up to £5k and the catchment area includes Morecambe Garden (and is very small). The remaining match funding is through volunteer time and loans of artwork from established artists.
5.4 Please describe estimated volunteer hours your project expects to utilise. (please use the additional information column to detail this)	200 hours	We expect the delivery of the project (as opposed to the ongoing maintenance, which we expect to generate 200 volunteer hours per year) to involve around 200 hours over the six month implementation period.

***Please note:** Projects with secured cash match funding will be scored higher than projects that do not have this in place. If you do not have secured cash match funding, you can count goods or services in kind as part match funding. Please use the additional information column to detail this.

Please complete the following table. Please provide enough detail to show how you would spend the grant and to ensure that an assessor can see how the budget will be used primarily to support tree planting and/or green space improvements.

Table 4 – Project Budget			
Activity area and the type of expenditure to be incurred (use the blank boxes to enter any other categories)	Expenditure funded by the Greener City Fund - Community Grants	Expenditure funded from other sources (please specify sources)	
	£	£	Source
PRELIMINARIES			
General: fencing, site facilities, setting out etc	2000	0	
Removal of boundary railings along street frontages, sell for scrap (buyer removes free of charge)	0	0	
Demolition of boundary brick walls along street frontages, leaving foundations in place	500	0	
Removal of exg block paving, sell blocks , buyer takes away for free	0	0	
Removal of 2 No mature trees (Norway Maples) including removal of stumps	2000	0	
Removal of 4 No young trees (2 cherries, 1 Robinia and 1 Norway maple), including removal of stumps	1500	0	
Reduce crowns and deadwood from retained trees, removal of 2 old trees stumps and Pyracanthus shrub	500	0	
Site clearance of all exg turf with mechanical lifters and disposal off site (some hand digging around retained trees)	200	0	
Excavation to formation of new hoggin paths allowing 100 hardcore + 50 hoggin	250	0	
Excavation and adjustment of levels for new planted areas, disposing excavated material off site	450		

Table 4 – Project Budget

Activity area and the type of expenditure to be incurred (use the blank boxes to enter any other categories)	Expenditure funded by the Greener City Fund - Community Grants	Expenditure funded from other sources (please specify sources)	
	£	£	Source
HARD LANDSCAPE COSTS			
Drainage n/a as free-draining paths	0	0	
Flexible Aluminium edging to planted areas: AluExcel AE150FM	5220	0	
Fixing edging with proprietary aluminium stakes	400	0	
Geotextile membrane to paved areas to prevent weed growth	1300	0	
Blinded hardcore or granular sub-base to paved areas	1500	0	
Rolled hoggin to paths	2100	0	
Information board with images and text about the history of the land	0	920	To be manufactured by local businesses/ craftsmen / artists
Fixing information board into concrete footings	40	0	
Notice board for displaying upcoming events etc	0	400	To be manufactured by local businesses/ craftsmen/ artists
Fixing noticeboard to exg. Wall	20	0	
Supply of 6 No external timber and metal armchairs to be permanently fixed in paving	0	3000	To be donated / or manufactured by local businesses or craftsmen/ artists
Fixing chairs to concrete footings	450	0	
2 No. circular benches around existing trees	0	1300	To be donated / or manufactured by local businesses

Table 4 – Project Budget			
Activity area and the type of expenditure to be incurred (use the blank boxes to enter any other categories)	Expenditure funded by the Greener City Fund - Community Grants	Expenditure funded from other sources (please specify sources)	
	£	£	Source
			or craftsmen/ artists or CGS
Fixing tree benches to concrete footings	450	0	
Circular concrete plinths for sculpture	200	0	
Cast Iron or corten litterbin	0	650	To be supplied by LB Southwark (to replace an old missing bin on Morecambe St
TOPSOIL			
Turf lawn @ 300mm thick	0	330	To be provided by LB Southwark from their other local parks
Evergreen planting @ 450mm thick	0	3700	To be provided by LB Southwark from their other local parks or CGS
Ground cover and seasonal planting, @ 450mm thick	0	1400	To be provided by LB Southwark from their other local parks or CGS
Tree pits 3 No	70	0	
Fertiliser	50	0	
Mulch	450	0	
PLANTING			

Table 4 – Project Budget

Activity area and the type of expenditure to be incurred (use the blank boxes to enter any other categories)	Expenditure funded by the Greener City Fund - Community Grants	Expenditure funded from other sources (please specify sources)	
	£	£	Source
3No Multistemmed Himalayan birch trees, supply and plant	600	0	
Evergreen planting (including ornamental grasses) at 6 plants / m2 – supply and plant	5000	0	
Seasonal, ground cover and flowering planting , at 6 plants/m2 - supply and plant	0	2000	Donated by local community ad or CGS
12 months maintenance and DLP replacement.	4700	300	Community to maintain and replace plants in ground cover and seasonal & flowering planting zones
FEES			
Fixed fee for Landscape Architect	0	4000	Services offered gratis
SCULPTURE			
Various sculptures loaned by local artists, including delivery and insurance	0	2000	Sculptures loaned gratis
Total	30,000	20,000	Total project cost: £50,000

* **Please note:** a maximum of 10% of the total Community Grant can be spent on activities that support project delivery, this can include items such as volunteer expenses, catering,

marketing, workshops or additional staff costs.

All prices should include VAT where/if applicable.

Section 6. Meeting equality aims

		Description
6.1	Please describe how your proposed actions reflect your duties under the Equality Act 2010 <i>(a few lines)</i>	Our activities will be carried out in a way that ensures that we do not discriminate in any way in relation to the protected characteristics of age, disability, gender reassignment, race, religion or belief, sex, sexual orientation, marriage and civil partnership and pregnancy and maternity. We will actively work to ensure that we can take steps to meet the needs of people with certain protected characteristics where these are different from the needs of other people, and encourage people with certain protected characteristics to volunteer. Our current education programme with Robert Browning focuses on encouraging access to nature for pupils with a diverse range of characteristics and is explicitly aimed at meeting the needs of the Equality Act 2010.
6.2	Describe how your proposed actions will incorporate inclusive design and improve accessibility (where applicable) <i>(a few lines)</i>	The garden is open to all, fully accessible 24/7. The design of the garden will aim to ensure it is usable by as many people as reasonably possible – and we will also consider the needs of a range of other groups including those suffering from mental health challenges in the layout of the park, both seating and through the planting layout and composition.
6.3	Will the results of the actions (where applicable) be accessible to all? <i>(a few lines)</i>	Yes, the garden will continue to be accessible but will provide additional ways of better meeting the needs of those with protected characteristic and with mental and physical health challenges.
6.4	Describe how you are distributing the funding openly and equitably, and how this will be monitored (where applicable) <i>(a few lines)</i>	The project has been extensively consulted on with local groups and Walk Elephant. All project elements will be assessed against the objectives of the Equality Act 2010 and we propose to monitor our adherence to this through feedback from experts – notably Southwark Community Actions Network (CAN) a local registered charity.

Section 7. Declaration

Data protection and freedom of information

As a public organisation, the GLA has to follow the Data Protection Act 1998 and the Freedom of Information Act 2000. You can view our [Data Protection Policy](#) and [Freedom of Information](#) guidance on our website.

By signing this application form, you agree to the following:

1. We will use this application form and the other information you give us for the following purposes:
 - To decide whether to award grant funding to your project
 - To provide copies to other individuals or organisations that are helping us assess and monitor grants. After we reach a decision, we may also tell them the outcome of your application and, if appropriate, why we did not offer you a grant
 - To hold in our database and use for statistical purposes
2. If we offer you a grant, we will publish information about you relating to the activity we have funded, including the amount of the grant and the activity it was for. This information may appear in our press releases, in our print and online publications and in the publications or websites of any partner organisations who have funded the activity with us.

You have read the GLA data protection policy and freedom of information guidance and accept how we generally plan to treat your application and other related information if someone asks to see it under the Freedom of Information Act 2000.


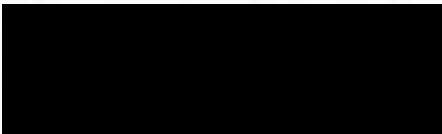
- ☐ Tick this box if you consider that we should treat your proposal as confidential information*.
- ☐ Tick this box if you consider that we should treat your financial information, such as your budget and any business plan, as confidential information*.
- ☐ Tick this box if there is any other information you have provided that you consider to be confidential information. You must tell us what that information is and give us your reasons below or in a separate letter. If you are sending us a separate letter, please write 'letter included' below*.

*** NB:** The GLA is subject, as noted above to the Freedom of Information Act 2000, and also the Transparency Commitment, and retains ultimate discretion in determining what information may be released and/or published pursuant thereto.

Before signing please:

- Check that you have answered all the questions in the application form
- Please ensure you keep a copy of your application for your records

In dating, signing and submitting this document you confirm that, to the best of your knowledge, the information provided is correct and you confirm that any grant awarded will be used exclusively for the purposes described.

Signed (a typed name will be sufficient if the application is submitted from that individual's email address)	 
Position	Treasurer, Friends of Nursery Row Park
Date	16 th October 2017

Please upload your application to our website: www.london.gov.uk/WHAT-WE-DO/environment/parks-green-spaces-and-biodiversity/apply-greener-city-grant

If you have any questions, please send these to: greenercity@london.gov.uk

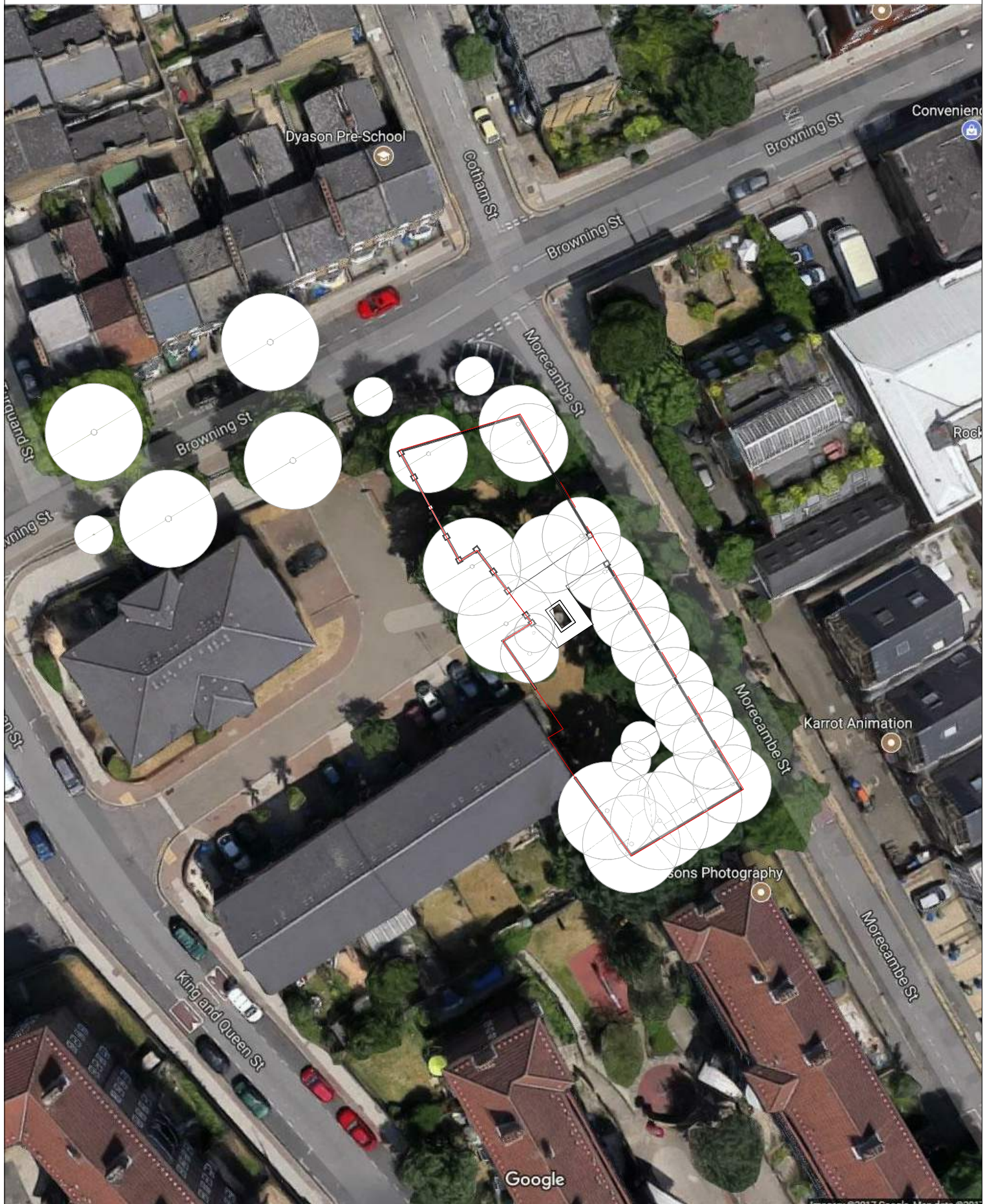
Thank you for submitting your application

Data protection, freedom of information and transparency

You will need to ensure you meet the requirements of the Data Protection Act 1998 and the GLA's data protection policy, available from our website at www.london.gov.uk.

As a public authority, we are subject to the Freedom of Information Act 2000. That means unless a relevant exemption applies, we will release information about this programme and its delivery held by us to those requesting it.

We are committed to openness and transparency and have formalised this commitment (www.london.gov.uk/about-us/governance-and-spending/sharing-our-information/openness-and-transparency). That means we will proactively publish a range of information held by us relating to this programme, including grant agreements, targets, performance and spending information and other data. We expect successful bidders to meet this commitment too, making available information to us so we can publish it and respond to specific requests.



MORECAMBE GARDEN

SITE CONTEXT

Sheet
No:

17-317-SK-01

Date:

19 October

Scale @ A4:

1 : 500

Rev:

A



Timothy Associates

St John's Hall, 9 Fair Street, London SE1 2XA
 t: 020 7403 2482 e: studio@timothy.co.uk
 w: www.timothy.co.uk

MORECAMBE GARDEN

EXISTING LAYOUT

Sheet
No:

17-317-SK-02

Date:

19 October

Scale @ A4: 1 : 250

Rev:

A



Timothy Associates

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MORECAMBE GARDEN

SITE CLEARANCE

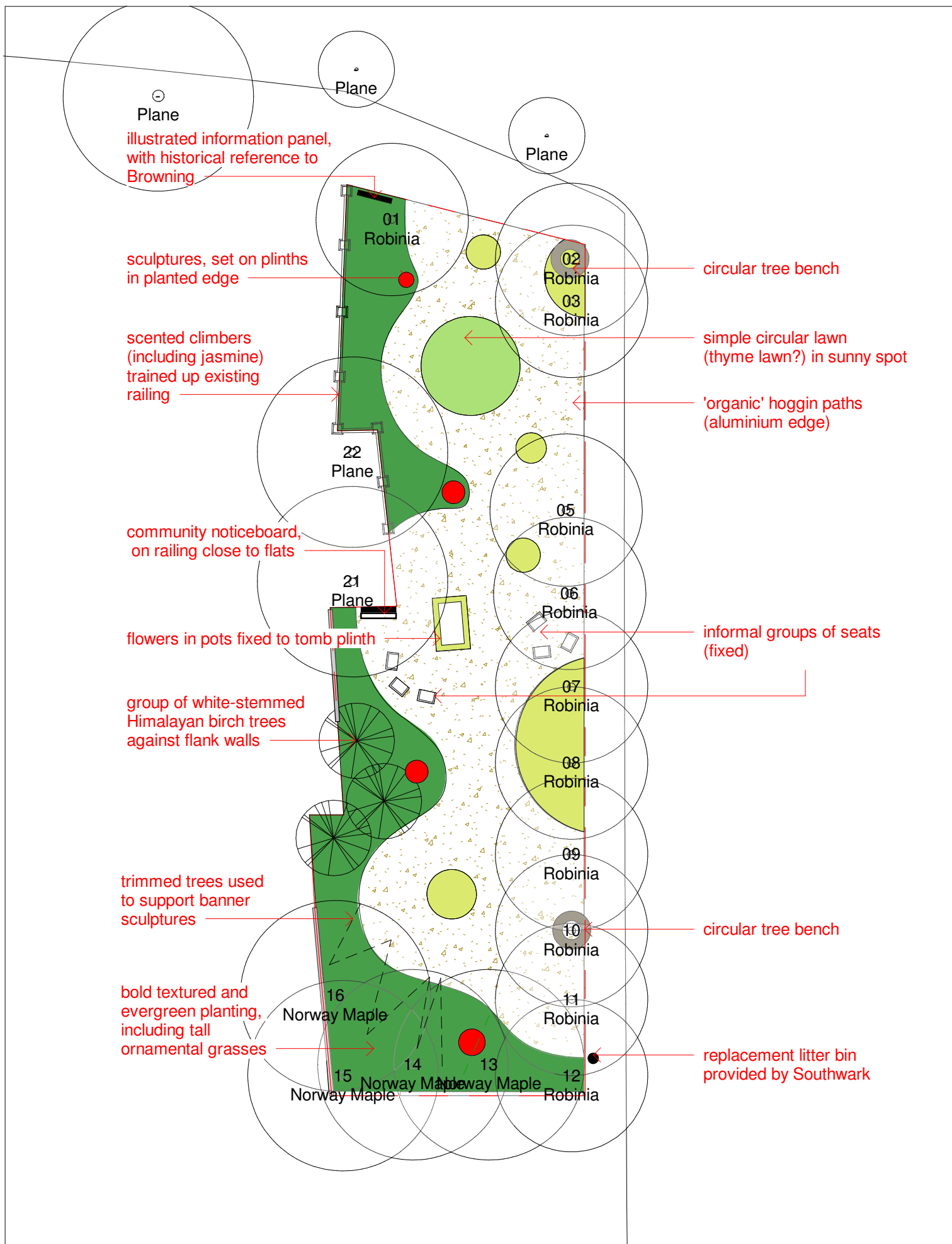
Sheet
No:

17-317-SK-03

Date: 19 October

Scale @ A4: 1 : 250

Rev: A



Timothy Associates

St John's Hall, 9 Fair Street, London SE1 2XA
t: 020 7403 2482 e: studio@timothy.co.uk
w: www.timothy.co.uk

MORECAMBE GARDEN

CONCEPT PROPOSAL

Sheet
No:

17-317-SK-04

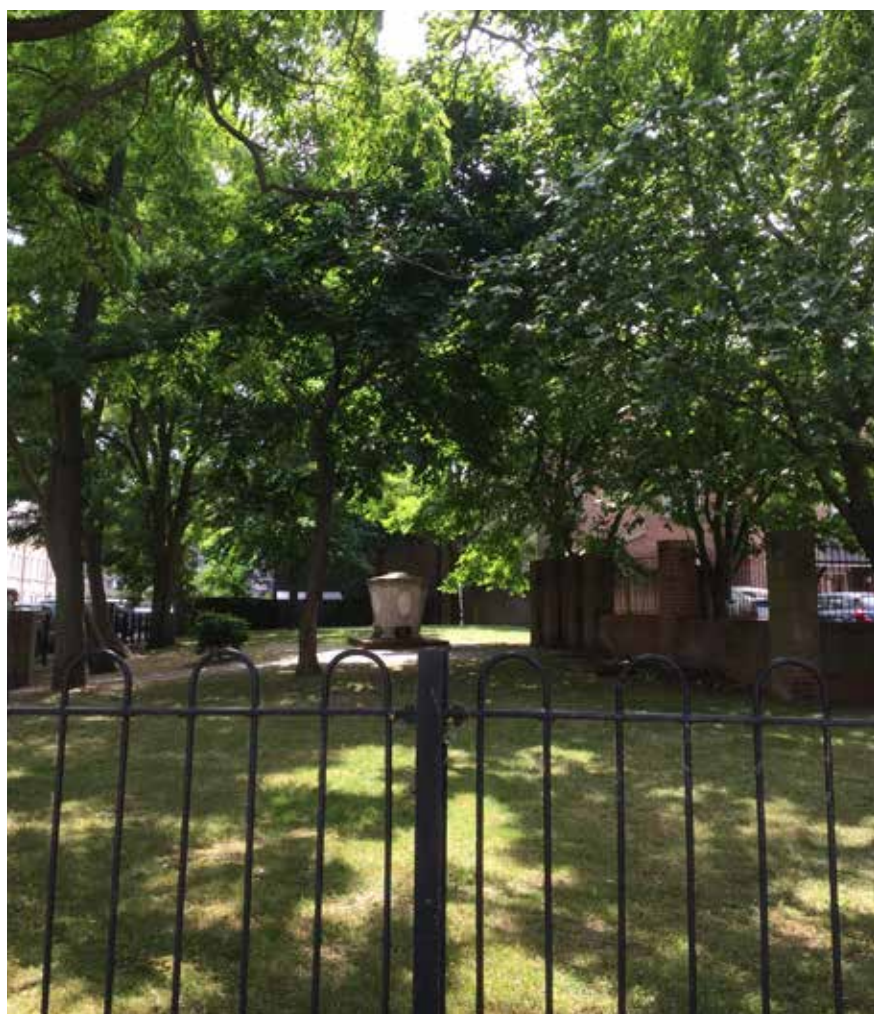
Date:

19 October

Scale @ A4: 1 : 250

Rev:

A



Morecambe Street Gardens



Morecambe Street Gardens



Morecambe Street Gardens



FAO – Morecambe Gardens
5 Morecambe Street,
London
SE17 1DX

Wednesday, 11 October 2017

Dear Morecambe Gardens,

I would like to thank you for meeting with myself and [REDACTED] on Thursday 5th October 2017 to discuss your community initiative plans in relation to Morecambe Gardens. This letter is to confirm that Riverside support your application for the grant and should you require any further assistance, please do not hesitate to contact me.

If you have any questions or would like to discuss this any further please don't hesitate to contact me on 0345 111 0000.

Kind regards

[REDACTED]

[REDACTED]

Housing Officer

Morecambe Garden project team
Via email
[redacted]

[redacted]
Programme Manager

Date: 13 October 2017

Dear [redacted]

Morecambe Garden project

Thank you for sending us a copy of your concept proposal to create a community garden on Morecambe Street to remember and celebrate the social history of Walworth, and to provide a valuable new green space in an area with an increasing population.

This initiative supports the objectives of the Walk Elephant campaign, a partnership with the council, Southwark Living Streets, and the Walworth Society to improve walking routes to connect the Elephant and Castle town centre to its' surrounding neighbourhoods. In this case, a high quality route between East Street market and the town centre to the North. Your concept seeks improve the quality and access to the open space with new seating, planting and potentially artworks. It would be great to deliver interpretation which tells the stories of the former Chapel which stood on the site, the famous playwright Robert Browning, and the tomb of Robert Holbert.

We have added your project idea to the Walk Elephant map at <https://walkelephant.commonplace.is/> and would be keen to work with you to help try and develop the proposal further, and think of ideas for how the project can be funded.

Yours sincerely

[redacted]
Programme Manager


Cc [redacted], Walworth Society
[redacted], Southwark Living Streets

Red Cross Garden
50 Redcross Way
London SE1 1HA
020 7403 3393
info@bost.org.uk
www.bost.org.uk

To Greener City Fund,

This letter is to confirm that Bankside Open Spaces Trusts supports the Morecambe Community Garden project and is very keen to develop a partnership in the development and implementation of the project, by supporting residents in developing not just horticultural skills, but also investing in building strong relationships in the community through this and other local green spaces. We believe it will bring a number of benefits and have a positive impact to the local community and the local environment.

Yours sincerely,


Community Green Champions Facilitator
Bankside Open Spaces Trust



www.bost.org.uk



Morecambe Garden



Drawing of the old Browning Hall

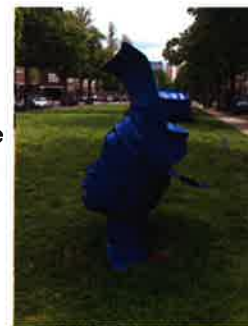
The pocket Park in Morecambe street is the last remaining strip of garden left from the Congregational Chapel where Robert Browning was baptised, there was a lovely hall and garden in the late 18th century, social work initiated at the chapel eased the suffering of the poor and destitute of Walworth. Today the Green space between Morecambe Street and Asolando drive has been unloved for over twenty years. The great London Plains were cut to build a wall, to separate the car park from the green. The tomb of Richard Holbert from the cemetery has been placed in the park and this is the only evidence of this history in Walworth's.

It would be great to celebrate Browning's Hall legacy and to create a garden again for all the community. A resting area with benches, a place with plants as well as the Acacias that make it green.

With all the development that has been going on in the neighbourhood, this is our chance to create a lung for Walworth and a nice garden to walk into and past. There are local artists in the area that could create a sculpture garden; many historical and contemporary things could be incorporated into the design. Can we ask you to be a friend to our endeavours? And if you have a chance in the future would you like to garden with us?



Example of garden design



Example of sculptures in garden
By Sokari Douglas Camp



Example of mural for garden
wall or fence By Ibiye Camp

morecambegarden@gmail.com

[REDACTED]

From: [REDACTED]
Sent: 18 October 2017 16:55
To: [REDACTED]
Subject: Fwd: Letter of support needed for our grant application for Morecambe Gardens

Begin forwarded message:

From: [REDACTED] <[\[REDACTED\]@timothy.co.uk](mailto:[REDACTED]@timothy.co.uk)>
Subject: RE: Letter of support needed for our grant application for Morecambe Gardens
Date: 10 October 2017 at 12:51:05 BST
To: [REDACTED]

[REDACTED]

I have signed for [REDACTED] and myself below

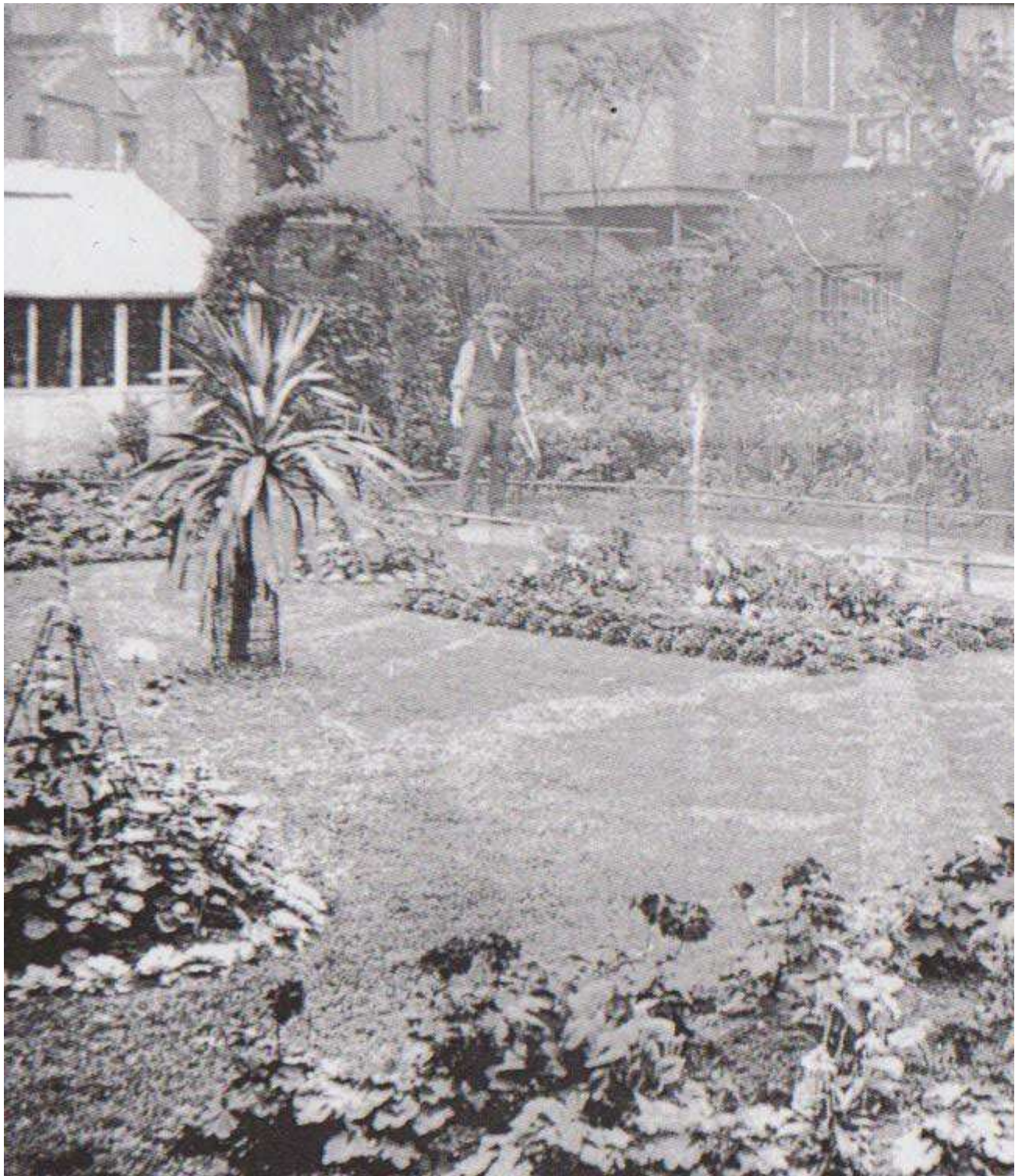
[REDACTED]

From: [REDACTED]
Sent: 10 October 2017 12:19
To: Undisclosed recipients:
Subject: Letter of support needed for our grant application for Morecambe Gardens

Dear Friends, for our Green City Fund application we need letters (e-mail) of support, to show that we have local approval for attempting to improve the pocket park.

I know that all of you are much too busy to write e-mails for this, so, if you are not able to send an individual letter / e-mail could you please sign this and return it to us so that we can include your name in our application as a supporter. Best wishes [REDACTED]

Morecambe Garden Supporter



'Browning Hall Gardens ' Site of Morecambe Garden Pocket Park in 1920s
Sign to reinstate community space.

- 1) [REDACTED]
- 2) [REDACTED]

[REDACTED]

From: [REDACTED]
Sent: 18 October 2017 16:54
To: [REDACTED]
Subject: Fwd: Letter of support needed for our grant application for Morecambe Gardens

Begin forwarded message:

From: [REDACTED]
Subject: Re: Letter of support needed for our grant application for Morecambe Gardens
Date: 15 October 2017 at 16:06:30 BST
To: [REDACTED] <[REDACTED]>

[REDACTED]
[REDACTED]
[REDACTED]

On 10 Oct 2017, at 12:19, [REDACTED] wrote:

Dear Friends, for our Green City Fund application we need letters (e-mail) of support , to show that we have local approval for attempting to improve the pocket park. I know that all of you are much too busy to write e-mails for this , so , if you are not able to send an individual letter / e-mail could you please sign this and return it to us so that we can include your name in our application as a supporter. Best wishes [REDACTED]

Morecambe Garden Supporter

<image.png> Browning Hall Gardens ± Site of Morecambe Garden Pocket Park in 1920s
Sign to reinstate community space.

[REDACTED]