

2015/16 Fees & Charges Schedule

	Charge	Concessions
Trafalgar & Parliament Square Hire		
Rallies, Demonstrations and Marches on Trafalgar Square	No charge for the use of Trafalgar Square. Cleaning and other contractor costs must be covered.	
Filming, Photographic Shoots and Photo calls on Trafalgar Square	£500-£1,000 per hour to be applied on a case-by-case basis. £750 per hour to be applied to film shoots that effect three of the six public access points on the square. The six public access points are defined as the three staircases on the north side of the square, the south west and south east corners and Nelson's Column. For the 2nd and subsequent full days of any let, a fee of £5,000-£10,000 can be applied on a case-by-case basis. £200 cancellation or postponement fee. Full fee will be charged if cancelled with less than 48 hours' notice. Postponement fee applicable if less than 48 hours' notice.	Up to 100% concession for: • Those holding press passes, as per the Press Pass Protocol • Students with a valid ID letter from their education establishment, as per the Student Protocol • Events organised by the GLA or GLA Group • Promotions for London organised by the Visit London or Film London Discretion to award the 100% concession rate held by Resilience and Facilities management. Concessions up to 90%: • Promotions for London organised by Visit London or Film London • Other events where the event contributes directly to Mayoral strategies and objectives as determined by the Mayor's Office Concessions up to 50%: • Registered Charities and Trade Unions Resilience and Facilities Management has discretion to offer further discounts and promotions to external clients.

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Promotional Events and Performance based activities on Trafalgar Square	£1,000 per hour. For the 2nd and subsequent full days of any let, a fee of £10,000 can be applied on a case-by-case basis. £500 cancellation or postponement fee. Full fee will be charged if cancelled with less than 48 hours' notice. Postponement fee applicable if less than 48 hours' notice. Notes: All cultural events require Mayors Events Steering Group approval. Applicable to all events: branding is permitted in line with standards for the square and subject to prior approval, including advertising consent and planning permission. The fee level will be determined by the GLA Facilities & Squares Management Team and is subject to review should the event proposal change.	Up to 100% concession for: • Events organised or promoted by the GLA and GLA Group. • Promotions for London organised by the Visit London or Film London • Other events where the event contributes directly to Mayoral strategies and objectives as determined by the Mayor's Office Up to 50% concession: Registered Charities • Events solely for charitable, educational or community benefit • Visit London or Film London promoted (but not organised directly by those organisations). Discretion to award the 100% concession rate held by Resilience and Facilities management. Up to 25% concession: • Event indirectly supports Mayoral strategies and objectives or is of promotional benefit to London, and is led by a commercial partner or sponsors Resilience and Facilities Management has discretion to offer further discounts and promotions to external clients. Organisations receiving substantial commercial sponsorship will be subject to reduced levels of discount.
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Filming, Photographic Shoots and Photo calls on Parliament Square Garden	£500-£1,000 per hour. £200 cancellation or postponement fee. Full fee will be charged if cancelled with less than 48 hours' notice. Postponement fee applicable if less than 48 hours' notice.	Up to 100% concession for: • Those holding press passes, as per the Press Pass protocol • Students with a valid ID letter from their education establishment, as per Student protocol • Events organised by the GLA or GLA group • Promotions for London organised by Visit London & Film London. • Other events where the event contributes directly to Mayoral strategies and Objectives as determined by the Mayor's Office Concessions apply up to 50%: • Registered Charities Discretion to award the 100% concession rate held by Resilience and Facilities management.
City Hall Hire		
Hire of City Hall for functions	Hire charges: LLR – Morning or afternoon £2,700 (Mon-Fri) £3,400 (Sat), £3,507 (Sun) for 5 hours LLR – All Day £5,200 (Mon-Fri), £6,400 (Weekend or Bank Holiday) LLR – Evening £5,900 (Mon-Fri), £6,550 (Weekend or	100% Concessions: • GLA Groups and functional bodies may receive space free from hire charge in City Hall as per MD 321. Statutory meetings will not count against these allocations. Up to 50% Concession • Registered Charities Discretion to award the 100% concession rate held by Resilience and Facilities management.

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	Bank Holiday) Chamber – Morning or Afternoon £3,150 (Mon-Fri) £3,800 (Weekend or Bank Holidays) for 5 hours Chamber – All Day £6,000 (Mon-Fri), £6,900 (Weekend or Bank Holidays) Chamber – Evening £6,300 (Mon-Fri), £7,100 (Weekend or Bank Holidays) Map Area £500 per day for events linked to LLR and/or Chamber £1,000 for public consultation events and exhibitions	
Hire of City Hall for functions	Committee Rooms 1 - 4, hired separately - Morning or Afternoon £1,650 (Mon-Fri) £2,250 (Weekend or Bank Holidays for 5 hours) Committee Rooms 1 - 4, hired separately - All Day or Evening £3,150 (Mon-Fri) £4,250 (Weekend or Bank Holidays) Committee Room 5 - Morning or Afternoon £2,350 (Mon-Fri) £3,000 (Weekend or	<u>Let-Periods:</u> Morning: 08.00 – 12.30 Afternoon: 13.00 – 17.30 All Day: 08.00 – 17.30 Evening: 18.00 – 22.30 Where a letting spans more than one letting period, a proportionate fee will be charged. Detailed rates for other rooms and spaces are available on request

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	Bank Holidays for 5 hours) Committee Room 5 - All Day or Evening £4,700 (Mon-Fri) £5,650 (Weekend or Bank Holidays) Conference Rooms 6 – 9 £150 per hour	
Hire of City Hall for filming	LLR/Chamber: Features and Commercials: £3,500 per day £2,000 per half day For rigging for Features & Commercials 50% of tariff 2-hour blocks of filming: £700 for two hours Still Photography; £300 per hour Mon - Fri, £600 per hour for weekends Additional security and cleaning out-of-hours, to be charged at cost	Concessions apply up to 100%: • Educational programmes • Tourist promotions for London • Films which showcase City Hall

GLA Conferences		
GLA Conferences and People's Question Time	No charge	N/A
Economic Business Services		
Data Management Ad Hoc work	Charges to be agreed on a case by case basis in order to recover costs	Concessions apply (for work within the normal programme) at 100% to: • Functional Bodies • London Boroughs
GLA Economics conferences	Charges to be agreed on a case by case basis in order to recover costs	Concessions apply at 100% to: • TfL
Housing, Planning & Environmental Services		
Affordable Housing Development Control Toolkit	Toolkit - £200	Concessions apply at 100% to: • London Boroughs
London Development Database (LDD)	£1,250 per annual licence Individual LDD Reports £100 Customised Reports: First 100 lines free: £30/per 100 lines or part thereof	N/A

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Planning Pre-Application Charging Scheme	£5,000 Pre-Application Meeting – Standard Service £1,000 Additional Meeting – Supplementary Advice	Fees for substantial London-wide cases to be negotiated upon an individual basis. Fee waivers on discretionary basis.
London Hydrogen Partnership (LHP)	Membership fees according to type of membership: SMEs - £300 for non-executive membership and £600 for Executive membership; Larger companies - £3,000 for non-executive membership and £6,000 for executive membership	N/A
Seaside & Country Homes Lettings	£875 per letting	N/A