

## Appendix A – CD 155 - Park Royal Streetspace and E-van projects Risk Register

#	Risk description and impact	Inherent risk assessment			Control measures/Actions	Target risk assessment after control measure		
		Prob.	Impact	Overall		Prob.	Impact	Overall
Streetspace project								
1	<b>Consultation</b>  Businesses and/or residents may object to the improvements. Or issues may arise during the consultation that require the designs to be altered or delay delivery.	4	4	16	<ul style="list-style-type: none"><li>• Include businesses, residents and external stakeholders in the development of the final designs.</li><li>• Build flex into the delivery scope and timescales to accommodate change and delay.</li></ul>	2	2	4
2	<b>Scope</b>  Issues may arise that mean that LB Ealing cannot deliver the transport improvements as set out in the final designs.	3	4	12	<ul style="list-style-type: none"><li>• Set out clear objectives in the grant agreement.</li><li>• Build flex into the scope to accommodate change as long as that change meets the objectives set put in the grant agreement.</li><li>• Set up regular meetings with LB Ealing to monitor progress.</li><li>• Include claw back conditions in the grant agreement stipulating that if the objectives cannot be achieved the grant should be returned to OPDC.</li></ul>	2	2	4

#	Risk description and impact	Inherent risk assessment			Control measures/Actions	Target risk assessment after control measure		
		Prob.	Impact	Overall		Prob.	Impact	Overall
3	<b>Cost and time</b>  During delivery, unforeseen challenges and opportunities may result in delays and rising costs.	3	4	12	<ul style="list-style-type: none"> <li>Set up regular meetings with LB Ealing to monitor progress.</li> <li>Substantial variations to scope and cost should be approved by OPDC.</li> </ul>	2	2	4
4	<b>Consultation</b>  A number of tranche 1 Streetspace schemes have received legal challenges.	3	4	12	<ul style="list-style-type: none"> <li>Ealing are still progressing with the second tranche of Streetspace schemes with the support of their Council Leader.</li> <li>Whilst a number of tranche 1 schemes are under legal challenges these are for Low Traffic Neighbourhood Schemes and not cycling schemes, which have been generally well received.</li> </ul>	2	4	8
<b>E-van sharing scheme</b>								
1	<b>Lack of interest</b>  Either none or too few Park Royal businesses join the e-van share meaning that the scheme is not	2	4	10	<ul style="list-style-type: none"> <li>WLB/PRBG has carried out some preliminary engagement and are confident of take up.</li> <li>WLB/PRBG will lead on engagement with businesses and has 80-100 members that will be targeted to join.</li> </ul>	1	2	2

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		Prob.	Impact	Overall		Prob.	Impact	Overall
	commercially viable after funding ends.				<ul style="list-style-type: none"> <li>A mix of businesses will be targeted to increase the likelihood that the e-van is needed at different times.</li> <li>The scheme will be free initially to attract businesses.</li> </ul>			
2	<b>No suitable parking space</b> A suitable and convenient parking space is not identified (within 5-min walking distance) meaning that the e-van is not attractive for businesses to use.	3	3	9	<ul style="list-style-type: none"> <li>OPDC and PRBG will work with LB Ealing/ Brent to identify the most appropriate location for the e-van.</li> <li>Surveys with businesses conducted by WLB/PRBG will support this process.</li> </ul>	2	2	4
3	<b>EV charge point not delivered</b> An EV charge point – either power supply or suitable infrastructure – cannot be delivered.	2	4	8	<ul style="list-style-type: none"> <li>OPDC and PRBG will work with LB Ealing/ LB Brent to identify the borough's preferred electricity suppliers and complementary EV charge point expansion schemes.</li> </ul>	1	2	2
4	<b>Objectives not met</b> WLB/PRBG do not adhere to the objectives, targets, terms and conditions set out in the grant agreement.	2	4	8	<ul style="list-style-type: none"> <li>A claw-back clause will be included in the agreement which will be triggered if objectives, targets, terms and/or conditions are not met.</li> </ul>	2	3	6