

REQUEST

- 1) please can you send me a copy of the current subject access request acknowledgment AND response letter that you use
- 2) a copy of the last 5 dpias completed
- 3) a copy of any internal mandatory information governance training that you give to staff which was written in the last 2 years including presentation slides and videos and any other media
- 4) a copy of any instructions given to staff members to reduce data security breaches, for example double checking work
- 5) a copy of any policies implemented in the last 2 years within the organisation to help reduce the environmental impact that the organisation has?
- 6) please can I have a copy of the risk rating that you use to evaluate data security incidents?

RESPONSE

Thank you for your Freedom of Information request of 28 December to the Mayor's Office for Policing And Crime (MOPAC) and I apologise for the delay in replying to you. I confirm that your request has been handled under the Freedom of Information Act 2000 and that MOPAC does hold information relating to your request, as follows:

1) please can you send me a copy of the current subject access request acknowledgment AND response letter that you use

MOPAC does not have templates for subject access request acknowledgements and replies. These are drafted and tailored to each individual case.

2) a copy of the last 5 dpias completed

Please see attached.

3) a copy of any internal mandatory information governance training that you give to staff which was written in the last 2 years including presentation slides and videos and any other media.

MOPAC appointed a consultant from Cadence Consulting to deliver in-house GDPR training and latterly have procured a GDPR e-learning package via <https://www.engageinlearning.com/>.

The content of these courses is exempt from disclosure under Section 43 of the FOIA - Commercial Interests. This allows the exemption from publication of any information which would be likely to prejudice the commercial interests of any person (including the public authority holding it). Section 43 exemption is a qualified exemption and is therefore subject to a public interest test, set out below:

Public Interest Test

The requested information relates to confidential details of training providers – the release of this information could be harmful both to the training providers' commercial interests and to MOPAC's bargaining position when negotiating future contracts. Bidders may be unwilling to provide details of their techniques and capabilities in case these are later disclosed and potential tenderers could be dissuaded from tendering due to the risk that their confidential information may later be disclosed.

For the reasons given above, the public interest in not publishing the information requested outweighs the public interest in publishing the information, therefore the requested information will not be disclosed.

4) a copy of any instructions given to staff members to reduce data security breaches, for example double checking work

Please see attached. (Information Governance, Staff Checklist, Data Breach Process documents)

5) a copy of any policies implemented in the last 2 years within the organisation to help reduce the environmental impact that the organisation has?

This information is exempt from disclosure under Section 21 of the Freedom of Information Act, since it is information which is already published. MOPAC adheres to the Mayor's Responsible Procurement Policy. It is available here:

https://www.london.gov.uk/sites/default/files/gla_group_rpp_v7.12_final_template_for_web.pdf.

The Implementation plan is available here:

https://www.london.gov.uk/sites/default/files/gla_group_rp_ip_final_for_publishing.pdf

The MPS Environment Policy is available here: <https://www.met.police.uk/SysSiteAssets/foi-media/metropolitan-police/policies/strategy--governance---environmental-policy-ems-002>

6) please can I have a copy of the risk rating that you use to evaluate data security incidents?

Please see attached the Greater London Authority Data Incident Assessment Template.

If you are unhappy with the response to your Freedom of Information requests, please see the MOPAC website on what the next steps are at:

<https://www.london.gov.uk/what-we-do/mayors-office-policing-and-crime-mopac/governance-and-decision-making/freedom-information>