

# GREATERLONDONAUTHORITY

██████████  
(By email)

Our Ref: MGLA200418-0054

17 May 2018

Dear ██████████

Thank you for your request for information which the GLA received on 20 April 2018. Your request has been dealt with under the Freedom of Information Act 2000.

Please find attached the information we hold within the scope of your request

## Finance & HR Key Stakeholders

1. Please provide the contact information for the council's Director of Finance:
  - a. Name: **Martin Clarke**
  - b. Email: **mayor@london.gov.uk**
  - c. Phone Number: **020 7983 4100 (GLA switchboard)**
  
2. Please provide the contact information for the council's HR Director (or equivalent):
  - a. Name: **Charmaine De Souza**
  - b. Email: **mayor@london.gov.uk**
  - c. Phone Number: **020 7983 4100 (GLA switchboard)**

## Accounts Payable

1. Has the organisation undergone an audit reviewing accounts payable (AP) to recover monies paid in error in the last five financial years (12/13 – 16/17)?

**Yes**

If so, please provide the following information based on the review

- a. Name of third party supplier  
**Caatalyst UK Ltd.**
  
- b. Duration of the review  
**1 year**
  
- c. Total value of duplicated invoices/erroneous payments identified  
**£6,136.49**

- d. How much did the third party invoice for any review work undertaken?  
**£736.38**
- e. Did the organisation procure these services through a framework?  
**No, the work was tendered**
- If so, please state which framework  
**n/a**
- f. Please state the following detail for the stakeholder responsible for signing the accounts payable contract:
- i. Name: **Diane Wadsworth**
  - ii. Job title: **Head of Accounts Payable**
  - iii. Email Address: **eprocurement@tfl.gov.uk**
  - iv. Phone number: **0343 222 5100 (TfL procurement and Finance line)**

#### National Fraud Initiative (NFI) Review

1. For each audit completed as part of the National Fraud Initiative (NFI) over the last five years, please provide the following information. Please create a new table for each NFI.

<b>2012/13</b>	Pensions	Payroll	Creditors
Identified by NFI review (£)	None	None	£6,316.52
Errors followed-up (£)			£6,316.52
Total recovered (£)			£6,316.52
Recovered by trust			£6,316.52
Recovered by third party			N/A
Name of third party used to follow-up and/or recover errors (e.g. Liaison, BDO, RSM)			N/A
Name of any data analysis and filtering software packages used (e.g. IDEA, ACL etc.)			N/A

<b>2013/14</b>	Pensions	Payroll	Creditors
Identified by NFI review (£)	None	None	None
Errors followed-up (£)			
Total recovered (£)			
Recovered by trust			
Recovered by third party			
Name of third party used to follow-up and/or recover errors (e.g. Liaison, BDO, RSM)			
Name of any data analysis and filtering software packages used (e.g. IDEA, ACL etc.)			

<b>2014/15</b>	Pensions	Payroll	Creditors
----------------	----------	---------	-----------

Identified by NFI review (£)	31,035.60	None	£2,475.05
Errors followed-up (£)			£2,475.05
Total recovered (£)	31,005.14		£2,475.05
Recovered by trust			£2,475.05
Recovered by third party			N/A
Name of third party used to follow-up and/or recover errors (e.g. Liaison, BDO, RSM)			N/A
Name of any data analysis and filtering software packages used (e.g. IDEA, ACL etc.)			N/A

<b>2015/16</b>	Pensions	Payroll	Creditors
Identified by NFI review (£)	None	None	None
Errors followed-up (£)			
Total recovered (£)			
Recovered by trust			
Recovered by third party			
Name of third party used to follow-up and/or recover errors (e.g. Liaison, BDO, RSM)			
Name of any data analysis and filtering software packages used (e.g. IDEA, ACL etc.)			

<b>2016/17</b>	Pensions	Payroll	Creditors
Identified by NFI review (£)	Zero	Zero	Zero
Errors followed-up (£)			
Total recovered (£)			
Recovered by trust			
Recovered by third party			
Name of third party used to follow-up and/or recover errors (e.g. Liaison, BDO, RSM)			
Name of any data analysis and filtering software packages used (e.g. IDEA, ACL etc.)			

2. Please describe the organisation's process for following up NFI reviews:

a. Who is responsible for this at the trust (name & job title)?

**Tom Middleton, Head of Finance and Performance**

b. How many internal FTEs were required to follow-up on the last review?

**None**

- c. How many days did it take for the trust or any external auditors used to follow-up and recover money identified by the last NFI review?

**None**

Financial Recovery Suppliers

1. Please list all management consultants used in the last three financial years (14/15 – 16/17) to review / identify / recover savings. I.e. management consultants, recovery experts etc.

**None**

If you have any further questions relating to this matter, please contact me, quoting the reference MGLA200418-0054.

Yours sincerely

**Ruth Phillips**  
**Information Governance Officer**

If you are unhappy with the way the GLA has handled your request, you may complain using the GLA's FOI complaints and internal review procedure, available at:  
<https://www.london.gov.uk/about-us/governance-and-spending/sharing-our-information/freedom-information>