

**REQUEST FOR DMPC DECISION – DMPCD 2016 50**

**Title: Investment Request – Public Access Strategic Outline Plan (SOP) – March 2016**

**Executive Summary:**

This paper requests the approval in investment in the Public Access Strategic Outline Plan

**Recommendation:**

To approve the:

Public Access Strategic Outline Plan (SOP)

1. The release of £218k from the Major Change Fund to progress the development of a Strategic Outline Case for the public access programme.
2. The release of £310k from the Major Change Fund to undertake and evaluate the Digital 101 proof of concept trial.
3. The release of £139k from the Major Change Fund to undertake and evaluate a proof of concept trial for on-line self service by the public. This will digitise a commonly accessed paper form used by the public, redesigning how the public access and use this service

**Deputy Mayor for Policing and Crime**

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

**Signature**

**Date**



18/03/16

## **PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC**

### **Introduction and background**

1. In support of the Police and Crime Plan commitment to reduce costs by 20% the DMPC considers all procurement activity which in accordance with the Scheme of Delegation requires his approval.

### **Issues for consideration**

2. The following item is to be considered for approval:

#### Public Access Strategic Outline Plan (SOP)

This paper and the accompanying Strategic Outline Plan (SOP) set out proposals for progressing a programme of work to develop and improve how the public access police services through both digital and physical channels. These changes have the potential to deliver significant benefits both in terms of customer satisfaction and demand reduction. This will happen as the public choose self-service routes and access channels that are both more convenient for them and more cost effective for the police.

### **Financial Comments**

3. The cost of the proposed contracts will be funded from within existing budgets.
4. Full details are contained in the attached reports.

### **Legal Comments**

5. The recommendation can be lawfully approved in accordance with MOPAC Contract Regulations and EU/UK Procurement law.
6. In accordance with the MOPAC Scheme of Delegation and Consent (4.8), the DMPC must approve all requests to go out to tender for contracts that exceed £500,000.
7. Full details are contained within the reports attached.

### **Equality Comments**

8. Suppliers will be assessed prior to entering into agreements to ensure they comply with relevant legislation. It will be the responsibility of user departments to ensure that the MPS Equality and Diversity policies are adhered to through the life of the contract.
9. Suppliers may be asked to sign up to the Diversity Works for London Programme which assesses suppliers against the Equality and Diversity framework.

### **Background/supporting papers**

10. Joint Investment Board Papers

**Public access to information**

Information in this form is subject to the Freedom of Information Act 2000 (FOIA) and other legislation. Part 1 of this form will be made available on the MOPAC website within 1 working day of approval. Any facts/advice/recommendations that should not be made automatically available on request should not be included in Part 1 but instead on the separate Part 2 form. Deferment is only applicable where release before that date would compromise the implementation of the decision being approved.

Is the publication of **this** form to be deferred? NO

If yes, for what reason:

Until what date (if known):

Is there a **part 2** form – YES

If yes, for what reason: Confidential Information

**ORIGINATING OFFICER DECLARATION:**

	<i>Tick to confirm statement (✓)</i>
<b>Head of Unit:</b> Rebecca Lawrence has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities.	✓
<b>Legal Advice:</b> The MPS legal team has been consulted on the proposal.	✓
<b>Financial Advice:</b> The Strategic Finance and Resource Management team has been consulted on this proposal.	✓
<b>Equalities Advice:</b> Equality and diversity issues are covered in the body of the report.	✓

**OFFICER APPROVAL****Chief Operating Officer**

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

Signature



Date

18/03/16

