

REQUEST FOR DMPC DECISION – PCD 390**Title:** Extension of Cap Gemini Contract for Email Services**Executive Summary:**

The Metropolitan Police Service is seeking approval to extend the email service in the Cap Gemini contract for a further 12 months from July 2018

Recommendation:

The Deputy Mayor for Policing and Crime is recommended to:

- Approve the extension of the Cap Gemini ICT agreement for the provision of Email for the period 1st July 2018 to 30th June 2019

Deputy Mayor for Policing and Crime

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

Signature*Sophie Hender***Date***1/6/18*

PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC

Decision required – supporting report

1. Introduction and background

- 1.1. Following the resolution of a former critical obstacle in January 2018 project timetables for implementing the replacement email system were recalculated and it became apparent that the Metropolitan Police Service would not complete migration away from the Cap Gemini email service before expiry of the current contract.

2. Issues for consideration

- 2.1. The contract was previously extended under delegated approval by Director, Commercial Services due to delays in implementing a replacement service from the original planned cessation date to 30th June 2018.

3. Financial Comments

- 3.1. The cost of this extension will be no more than £3,458,604 (for a 12-month term), fully funded in the Digital Policing budget. An early exit opportunity is available at 9 months which if taken will result in a total cost of £2,593.953.
- 3.2. The cost will be met from the overall 2018/19 Metropolitan Police Service revenue budget.

4. Legal Comments

- 4.1. Directorate of Legal Services and external lawyers TLT LLP confirm that on the basis of the information provided in this report the extension of this service is in accordance with Public Contract Regulation 72(1) (b): Economic or technical reasons.

5. Equality Comments

- 5.1. As this is an existing contract and there are no additional changes, there are no adverse implications to Equality and Diversity through the approval of this recommendation.

6. Background/supporting papers

- 6.1. Report

Public access to information

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOIA) and will be made available on the MOPAC website following approval.

If immediate publication risks compromising the implementation of the decision it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.

Part 1 Deferral:

Is the publication of Part 1 of this approval to be deferred? NO

If yes, for what reason:

Until what date:

Part 2 Confidentiality: Only the facts or advice considered as likely to be exempt from disclosure under the FOIA should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a **Part 2** form – YES

It is recommended that the information in the Part 2 form not be published since if a request for this information was made under the FOIA, it is likely that it would be exempt from disclosure under the following sections for the FOIA:

Section 43 – Commercial Interests

Section 31 – Law enforcement

Date at which Part 2 will cease to be confidential or when confidentiality should be reviewed: 24 months after the expiry of the contract term, i.e. 30th June 2021

ORIGINATING OFFICER DECLARATION

	<i>Tick to confirm statement (✓)</i>
Head of Unit: The Chief Finance Officer has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities.	✓
Legal Advice: The MPS legal team has been consulted on the proposal.	✓
Financial Advice: The Strategic Finance and Resource Management Team has been consulted on this proposal.	✓
Equalities Advice: Equality and diversity issues are covered in the body of the report.	✓

OFFICER APPROVAL**Chief Executive Officer**

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

Signature

R. Lawrence

Date

01/06/18



MOPAC

MAYOR OF LONDON
OFFICE FOR POLICING AND CRIME

Extension of Cap Gemini Contract for Email Services

MOPAC Investment Advisory Board 24th May 2018

Report by Angus McCallum on behalf of the Deputy Commissioner

Part 1 – This section of the report will be published by MOPAC. It is classified as OFFICIAL – PUBLIC

EXECUTIVE SUMMARY

The Metropolitan Police Service is seeking approval to extend the email service in the Cap Gemini contract for a further 12 months from July 2018

Recommendations

The MPS Portfolio & Investment Board (PIB) is asked to:

1. Approve the extension of the Cap Gemini ICT agreement for the provision of Email for the period 1st July 2018 to 30th June 2019.

If supported by the MPS Portfolio & Investment Board, the Deputy Mayor for Policing and Crime, via the Investment Advisory Board (IAB), is asked to:

2. Approve the extension of the Cap Gemini ICT agreement for the provision of Email for the period 1st July 2018 to 30th June 2019.

Time sensitivity

A decision is required from the Deputy Mayor by 10th June 2018 to provide enough time to allow Commercial & Finance and Digital Policing to complete contracts for the extension prior to expiry of the current term on 30th June 2018.

Pursuant to the resolution of a former critical obstacle in January 2018 project timetables were recalculated and it became apparent that the MPS would not complete migration away from the Cap Gemini email service before expiry of the current contract. Since January 2018 the MPS has explored all options, however failed to identify any at lower cost or assured to complete all works in time to avoid the need for an extension.

Introduction and background

1. The cost of this extension will be no more than £3,458,604 (for a 12-month term), diverted from the previously forecast cost for the replacement Office 365 service, therefore fully funded in the Digital Policing (DP) budget. An early exit

opportunity is available at 9 months which if taken will result in a total cost of £2,593,953.

2. The contract was previously extended under delegated approval by Director, Commercial Services due to delays in implementing a replacement service from the original planned cessation date to 30th June 2018.
3. Email underpins virtually the all the work undertaken by the MPS, both administratively and operationally.
4. The MPS is currently running a project to move Email services to Microsoft's Office 365 service, but the migration of user accounts has not yet started and, therefore, the existing email service will be required until at least March 2019. This date is extended to June 2019 to provide prudent contingency for any overruns, whilst retaining an option to exit 3 months early if migration can be completed early. As Cap Gemini provide the existing service and there is insufficient time to deploy and migrate to an equivalent system, there is no alternative source of supply that could be introduced within the timescales required.
5. The procurement will be via a change note (CCN) to the Cap Gemini ICT contract, in accordance with Public Contract Regulation 72(1)(b): Economic or technical reasons. u
6. The MPS strategy is for outsourced email. Costs of the extension of the Cap Gemini email service are offset by delayed onset of charges for Office 365. There is no net increase in budget or cost forecasts.
7. Delays in the project to date have centred on connectivity to Office 365 and been of a technical and commercial nature. The root causes of these delays were addressed and successfully resolved in January 2018.
8. This will be the final extension asked for. Underlying obstacles have been overcome and the project is now proceeding to plan. A three-month contingency window (from April 2019 to June 2019) will provide cover to absorb any slippage. The project teams will however endeavour to complete all works early and be able to exercise the option to exit the agreement early (by March 2019).

Issues for consideration

1. As part of the commitment for the MPS to be the 'best digital police force' as stated by the current Commissioner and the 2016 MPS IT strategy, Digital Enablement of Officers is essential to evolving the MPS for the future.
2. There are considered no negative equality or diversity implications arising from this request.
3. There are currently no environmental implications associated with the business justification for the proposed approach at this stage.

Section 3 - Economic Case – Entire Section on page 4 - (Freedom of information Act Section 43 – Commercial and Data Protection Act Section 31 - Law enforcement)

Section 4 - Commercial Case – all of page 5 - (Freedom of information Act Section 43 – Commercial and Data Protection Act Section 31 - Law enforcement)

The paper will cease to be exempt 24 months after the expiry of the contract term, i.e. 30th June 2021.

