

REQUEST FOR DIRECTOR DECISION – DD1321

Title: 7/7 Anniversary Memorial

Executive Summary:

This year, 2015, is the 10th Anniversary of the London Bombings which took place on 7 July 2005. To commemorate this, it is proposed to stage an appropriate and respectful series of memorials on 7 July 2015, in a tribute of remembrance and honour to the people killed and injured and their families, and to the first responders and other members of the public who were intimately involved in the event and /or the aftermath.

This decision requests approval of expenditure to cover consultation activity taking place in this financial year.

Decision:

That the Executive Director approves:

- Expenditure of up to £10,000 to cover consultation activity for the 7/7 Anniversary project;
- Entry into a contract for Communication and Consultation services in relation to dealings with the families involved in the event, and a related exemption from the requirement of the GLA's Contracts and Funding Code to seek three or more quotations or call off the services from a framework.
- Entry into a contract with St Paul's Cathedral, and a related exemption from the requirement of the GLA's Contracts and Funding Code to seek three or more quotations or call off the services from a framework.

AUTHORISING DIRECTOR

I have reviewed the request and am satisfied it is correct and consistent with the Mayor's plans and priorities.

It has my approval.

Name: Jeff Jacobs

Position: Executive Director Communities and Intelligence

Signature:

Date:

PART I - NON-CONFIDENTIAL FACTS AND ADVICE

Decision required – supporting report

1. Introduction and background

- 1.1. The 7 July 2005 London bombings (often referred to as 7/7) were a series of coordinated suicide attacks in central London, which targeted civilians using the public transport system during the morning rush hour.
- 1.2. On the morning of Thursday 7 July 2005, four British Islamist men detonated four bombs—three in quick succession aboard London Underground trains across the city and, later, a fourth on a double-decker bus in Tavistock Square. As well as the four bombers, 52 civilians were killed and over 700 more were injured in the attacks, the United Kingdom's worst terrorist incident since the 1988 Lockerbie bombing as well as the country's first ever suicide attack.

Memorials

- 1.3. Since the bombings, the United Kingdom and other nations have honoured the victims in several ways. Most of these memorials have included moments of silence, candlelit vigils, and the laying of flowers at the attack sites. Foreign leaders have also remembered the dead by ordering their flags to be flown at half-mast, signing books of condolences at embassies of the UK, and issuing messages of support and condolences to the British people.
- 1.4. The government ordered the Union Flag to be flown at half-mast on 8 July 2005. The following day, the Bishop of London led prayers for the victims during a service paying tribute to the role of women during the Second World War. A vigil, called by the Stop the War Coalition, Campaign for Nuclear Disarmament and Muslim Association of Britain, was held from 5 pm, at Friends Meeting House on Euston Road.
- 1.5. A two-minute silence was held on 14 July 2005 throughout Europe. Thousands attended a vigil at 6 pm on Trafalgar Square. After an initial silence there was a series of speakers for two hours. A memorial service was held at St Paul's Cathedral on 1 November 2005. To mark the first anniversary of the attack, a two-minute silence was observed at midday across the country.
- 1.6. A permanent memorial was unveiled in 2009 by Prince Charles in Hyde Park to mark the fourth anniversary of the bombings.
- 1.7. During the opening ceremony of the 2012 Olympic Games in London, a minute's silence was held to remember those killed in the attacks.
- 1.8. The present proposal concerns the plans to commemorate the 10th Anniversary memorials.

2. Objectives and expected outcomes

- 2.1. The objective of the project is to stage an appropriate and respectful series of memorials on 7 July 2015, the 10th anniversary, in a tribute of remembrance and honour to the people killed and injured and their families, and to the first responders and other members of the public who were intimately involved in the event and the aftermath.

- 2.2. Memorial events such as this one have national and indeed international significance. The prime consideration will remain the needs and expectations of the families directly affected.
- 2.3. Many people will wish to retain privacy and control over what they choose to do, visiting Hyde Park, the scenes of the bombings and places of worship, for example, as well or instead of any official events.
- 2.4. The expected outcomes are as follows:
- To create a clear and open channel of communication with the families to ensure all their wishes and objectives are at the forefront of the plans
 - To stage a multi-faith service at St Paul's Cathedral
 - To provide refreshments for families and survivors at The Guildhall
 - To provide quiet and private areas at Aldgate, Edgware Road, Russell Square and Tavistock Square for private reflection
 - To stage a private and quiet service at The Hyde Park Memorial
- 2.5. As noted above, part of the day will involve a multi-faith service at St Paul's Cathedral and refreshments for families and survivors at The Guildhall. St Paul's Cathedral is unique in its appropriateness and ability to accommodate the desired number of attendees; The Guildhall similarly is unique in being able to provide the desired available space to hold refreshments in the close vicinity to St Paul's.
- 2.6. In order to deliver the above objectives and outcomes, we need to engage fully and sensitively with the impacted families and survivors. To do this, it is proposed to appoint Gerald Oppenheim as a Family Liaison Consultant, without putting this service out to tender. This is a unique role, with Gerald Oppenheim having specific skills to fulfil it due to his previous role as Chair of the Bombings Relief Trust and the existing relationships he has with the families and survivors. His role will be to ensure the families and survivors have a channel of communication to the GLA regarding their wishes and concerns regarding the day and the service.

3. Equality comments

- 3.1. The families and survivors of the 7/7 bombings, as well as all of those impacted, came from all walks of life, including religious belief. The event likewise, is inclusive in terms of equalities, with due consideration given to potential impacts, such as disability access at venues; multi-faith service; types of food provided.

4. Other considerations

- 4.1. By providing a commemoration event for the 7/7 London bombings, it is an opportunity to reach out to a broad audience, with Londoners from all boroughs and communities having the opportunity to engage; even if this engagement is through the media that will report on the commemoration activities.
- 4.2. There is a risk of heightened security issues at this event, which could result in increased cost, due to the implementation of additional security measures. Close engagement and intelligence will be sought from the MPS and counter-terrorism unit.

- 4.3. There is a risk that the budget for this event is insufficient as the size and scale of the event was not fully defined at the point at which the budget was set. There is an expectation that the GLA will meet all and any reasonable costs associated with delivering this important event.

5. Financial comments

- 5.1. The total estimated cost for the 7/7 Anniversary project is £60,000, with expenditure of £10,000 funded from the Corporate Management Team Directorate in 2014/15 and the remaining £50,000 from the External Relations Unit in 2015/16 (as detailed in MD1431).
- 5.2. The expenditure breakdown is as follows:

Item	Total £
Family liaison Consultant	10,000
Venue hire and associated costs	35,000
Transport	2,500
Security	5,000
Barriers	4,000
Accreditation	500
Marketing	2,000
Contingency	1,000
TOTAL Expenditure	60,000
CMT 2014/15 Budget	10,000
External Relations Unit 2015/16 Budget (approved via MD1431)	50,000
GLA Total budget	60,000

- 5.3. In the event that the consultation exercise identifies that additional expenditure is required, further approval will be sought via the Authority's decision making process.
- 5.4. All appropriate budget adjustments will be made.
- 5.5. The External Relations Unit within the External Affairs directorate will be responsible for the management of these events and projects and ensure compliance with the Authority's Financial Regulations, the GLA Contracts and Funding Code and Expenses and Benefits Framework.

6. Legal comments

- 6.1 Under section 30 of the Greater London Authority Act 1999 (the 'Act') the GLA, after appropriate consultation, is entitled to do anything that will further the promotion, within Greater London, of economic development and wealth creation, social development and the improvement of the environment.
- 6.2 Furthermore, section 34 of the Act allows the GLA, to do anything which is calculated to facilitate, or is conducive or incidental to, the exercise of any functions of the GLA. In this case, the decision relate to the memorial service for the London bombings and communication with the families of the victims of those bombings. To this end, the proposal may be viewed as being calculated to facilitate and conducive and incidental to social development in Greater London.

- 6.3 Paragraph 4.1 of the GLA's Contracts and Funding Code (the "Code") requires the GLA to seek three or more written quotes or to call off from an available framework for a contract with a value between £10,000 and £125,000. The contracts for the communication services and for the venue hire are valued at £10,000 and £35,000 respectively. Accordingly, the requirement to seek three or more written quotes or to call off from a framework applies to the said procurements, unless grounds exist to support an exemption from the requirements of the Code.
- 6.4 Paragraph 5.4 of the Code lists the grounds upon which the Director may authorise an exemption from the requirements of the Code. The officers have set out in this report the bases, upon which the exemptions are sought. To this end, the director may approve the exemptions, if he be so minded.

7. Planned delivery approach and next steps

- 7.1. The project will be managed by the Events for London Team, with External Relations Assistant Director as the senior responsible officer.
- 7.2. A working group will be established consisting of Events, Marketing, Press, Corporate Management and Government Relations. They will meet fortnightly – and more frequently as the project nears – to report on actions and progress. The Family Liaison Consultant will also join the working group.
- 7.3. The events project manager will work with the venues and contractors and report on actions and progress. The project manager will also manage the Family Liaison Consultant.

Activity	Timeline
Delivery Start Date	February 2015
Agree contracts with Gerald Oppenheim	February 2015
Event planning	February 2015
Event	7 July 2015
Final evaluation start and finish	July-August 2015
Delivery End Date	July 2015
Project Closure	August 2015

Appendices and supporting papers: None

Public access to information

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOI Act) and will be made available on the GLA website within one working day of approval.

If immediate publication risks compromising the implementation of the decision (for example, to complete a procurement process), it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.

Note: This form (Part 1) will either be published within one working day after approval or on the defer date.

Part 1 Deferral:**Is the publication of Part 1 of this approval to be deferred? YES**

If YES, for what reason:

Elements of the event have yet to be procured and hence the budget and breakdown should remain confidential until procurement is completed.

Until what date: 31 May 2015

Part 2 Confidentiality: Only the facts or advice considered to be exempt from disclosure under the FOI Act should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a part 2 form – NO

ORIGINATING OFFICER DECLARATION:

Drafting officer to confirm the following (✓)

Drafting officer:

Kim Hobbs has drafted this report in accordance with GLA procedures and confirms that:

✓

Assistant Director/Head of Service:

Emma Strain has reviewed the documentation and is satisfied for it to be referred to the Sponsoring Director for approval.

✓

Financial and Legal advice:

The Finance and Legal teams have commented on this proposal, and this decision reflects their comments.

✓

EXECUTIVE DIRECTOR, RESOURCES:

I confirm that financial and legal implications have been appropriately considered in the preparation of this report.

Signature

Date