

REQUEST FOR DMPC DECISION – DMPCD 2015 133**Title: Data Processing, Disclosure and Document Management Solution****Executive Summary:**

This report is requesting approval to award a contract to Bouygues for the provision of Relativity software to deliver the data processing, disclosure and document management system.

Recommendation:

The DMPC is asked to approve the award a 3 year contract to Bouygues for the provision of Relativity software to deliver the data processing, disclosure and document management system with a maximum value of £285k.

Deputy Mayor for Policing and Crime

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

Signature**Date**

3/12/2015

PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC

Introduction and background

1. A Public Inquiry into Undercover Policing was announced by the Home Secretary in March 2014. The Inquiry Team issued a Rule 9 Disclosure Request on 24 September 2015 against the MPS, requiring the copying and provision of approximately 50,000 readable documents, most of which are sensitive, within a 14 day period. Using the current systems the disclosure of 50,000 will take the police and legal team 26,000 working days to complete.
2. The MPS and Pitchford Inquiry Teams have assessed that existing systems lack the user interface and capability to support disclosure on this scale, however, the proposed Relativity ediscovery platform fully meets the requirements.

Issues for consideration

3. The 50,000 documents which have been requested by the Inquiry Team is the first tranche of disclosure ordered and the Inquiry is likely to require provision of further material held in digital and paper systems.

Financial Comments

4. The total cost of the solution is £285k will be funded from within existing resources.
5. The MPS has recently procured a similar Relativity based document management system, it is therefore anticipated that Value for Money can be leveraged from Bouygues in terms of project management and Relativity licencing.
6. Full details are contained in the attached report.

Legal Comments

7. Regulations 32(2)(c) of the Public Contracts Regulations provides that a contacting authority may use the Negotiated procedure without prior publication of an OJEU notice where it is strictly necessary for reasons of extreme urgency brought about by events which were unforeseeable and where the time limits for procurement procedures elsewhere cannot be complied with.
8. This report confirms that the urgency is due to the need to comply with statutory timescales for disclosure. The disclosure requirements of the Public Inquiry leave MOPAC with insufficient time to comply with the time limits set out within other procurement processes and then to allow for a number of necessary actions to take place, such as vetting the contractor's staff and pre-service implementation work.
9. Full details are contained in the attached report.

Equality Comments

10. The project will address both internal and external community confidence. This includes the MPS's ability to deal with allegations of inappropriate practice within Undercover Policing which impacts on the trust and confidence of all communities both within and outside the service.

Background/supporting papers

11. Joint Investment Board paper

Public access to information

Information in this form is subject to the Freedom of Information Act 2000 (FOIA) and other legislation. Part 1 of this form will be made available on the MOPAC website within 1 working day of approval. Any facts/advice/recommendations that should not be made automatically available on request should not be included in Part 1 but instead on the separate Part 2 form. Deferment is only applicable where release before that date would compromise the implementation of the decision being approved.

Is the publication of **this** form to be deferred? NO

If yes, for what reason:

Until what date (if known):

Is there a **part 2** form – YES

If yes, for what reason: Commercially Confidential

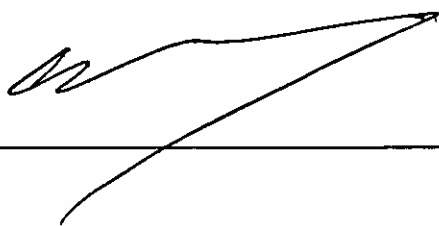
ORIGINATING OFFICER DECLARATION:

	Tick to confirm statement (✓)
Head of Unit: Annabel Cowell has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities.	✓
Legal Advice: The MPS legal team has been consulted on the proposal.	✓
Financial Advice: The Head of Strategic Finance and Resource Management has been consulted on this proposal.	✓
Equalities Advice: Equality and diversity issues are covered in the body of the report.	✓

OFFICER APPROVAL**Chief Operating Officer**

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

Signature



Date 3/12/2015.