GREATER LONDON AUTHORITY

REQUEST FOR MAYORAL DECISION - MD2311

Title: Social Integration Budget 2018-19

Executive Summary:

This Mayoral Decision (MD) seeks approval for delivery of the Social Integration Team's annual work programme for 2018-19, with associated expenditure.

Specifically, it requests approval to spend up to £595,000 from the Social Integration Team budget 2018-19, up to £50,000 from the Communities & Intelligence minor programmes fund 2017-18, and up to £30,000 from the Communities & Intelligence minor programmes budget 2018-19. This expenditure will continue work begun in 2017-18 and approved by MD2192 'Social Integration Programmes 2017-18'. In most cases we are seeking full approval to spend the budget as per these proposals. Where this is not the case for specific projects, we have made clear that we are seeking delegation to get detailed spending proposals approved via a DD or ADD at a later date.

Decision:

That the Mayor approves expenditure of up to £675,000 on the Communities and Social Policy Unit's Social Integration Programme for 2018-19.

Mayor of London

I confirm that I do not have any disclosable pecuniary interests in the proposed decision, and take the decision in compliance with the Code of Conduct for elected Members of the Authority.

The above request has my approval.

Signature:

Date:

27/6/18

PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE MAYOR

Decision required - supporting report

1. Introduction and background

- 1.1 This decision seeks approval for expenditure on the Communities and Social Policy Unit's Social Integration Programme for 2018-19 to deliver the aims set out in the Mayor's Social Integration Strategy, "All of Us".
- 1.2 Specifically, it requests approval to spend up to £595,000 from the Social Integration Team budget 2018-19, up to £50,000 from the Communities & Intelligence minor programmes fund 2017-18, and up to £30,000 from the Communities & Intelligence minor programmes budget 2018-19. This expenditure will continue work begun in 2017-18 and approved by MD2192 'Social Integration Programmes 2017-18'. In most cases we are seeking full approval to spend the budget as per these proposals. Where this is not the case for specific projects, we have made clear that we are seeking delegation to get detailed spending proposals approved via a DD or ADD at a later date.
- 1.3 Although London is a diverse city, Londoners do not always have opportunities to build relationships with others from different backgrounds. Londoners are more likely to be lonely than people in other parts of the UK, and rates of participation in volunteering, voting and civic life vary widely between groups. This, combined with the additional barriers some groups face to taking a full part in the life of the city, undermines the potential for London to reap the benefits of its incredible diversity. Social integration gives us all a stake in each other's lives and wellbeing. It helps reduce alienation and isolation, creating a healthier, safer and fairer city.
- 1.4 In November 2017, MD2192 approved four flagship social integration programmes namely the London Family Fund (formerly known as the Social Integration Innovation Fund), Workforce Integration Network (WIN), the Social Integration Design Lab, and ESOL Plus. These programmes were formally launched in the Mayor's Social Integration Strategy in March 2018 and successfully started with funding from 2017-18 budgets. The programmes are going well with high demand for grant offers and positive stakeholder feedback so we intend to continue using the same approaches for a second year. Funding is requested for 2018-19 in order to continue them, as planned, into a second year along with Mayor's Citizenship and Integration Initiative (CII), which was launched in April 2017 and has also proven to be an effective model.
- 1.5 A breakdown of the expenditure proposed for approval is summarised in the table below.

ltem	Social Integration budget 2018-19	C&I minor programmes budget 2017-18 (carry forward)	C&I minor programmes budget 2018-19
London Family Fund	£170,000		
Workforce Integration Network (WIN)	£130,000		
Social Integration Design Lab	£50,000		
ESOL Plus	£100,000		
Citizenship and Integration Initiative (CII)	£100,000		
Strategic fixed term staffing	£38,000	£50,000	£30,000
Social integration events and communications	£7,000		
Total (£675,000)	£595,000	£50,000	£30,000

1.6 A detailed strategy setting out funding requirements for the money allocated in the table above is set out in paragraphs 3 and 4 below. For all projects we are funding through grants and procurement, full funding agreements will be put in place with external partners when funding is awarded.

2. Objectives

- 2.1 The Social Integration Team works with colleagues across the GLA to:
 - Deliver key initiatives with social integration at their heart;
 - Lead policy and advocacy work to remove specific barriers to social integration;
 - Mainstream social integration in the organisation's strategies, projects and policies; and
 - Partner with a wide range of stakeholders to affect change for Londoners.

2.2 The Team's key objectives for 2018-19 are:

- To widely communicate the Mayor's strategy for improving social integration in London and turn
 his vision into reality through strategic actions and key initiatives in close collaboration with
 London-wide stakeholders.
- To develop a useful dashboard of social integration measures for London that allows City Hall to understand and track progress on improving integration, plan strategically, and advocate for policy change by others.
- Through the Citizenship and Integration Initiative (CII), to run an effective partnership with civil society which increases civic engagement, facilitates the pathway to citizenship for Londoners with insecure status, celebrates diversity and builds shared identity.
- Through the London Strategic Migration Partnership (LSMP) and Migrant and Refugee Advisory Panel (MRAP), to work closely with strategic partners to achieve a reduction in specific barriers to social integration facing migrant and refugee communities in London by promoting policy change, improved policy implementation and effective programmes such as community sponsorship.

3. Social integration projects and expected outcomes

3.1 To achieve its objectives, the team is delivering the following projects.

Project	What output, by when	Outcomes	Monitoring and evaluation	2018-19 budget
1. The London Family Fund A Fund to support innovative projects which bring together families with young children from different backgrounds.	 Fund launched March 2018 (with 2017-18 budget, approved in MD2192). Expressions of interest by April 2018. Full applications by July 2018. Projects selected in August 2018. 	A number of innovative projects which support the social integration of families and their wider communities are developed and embedded in London Learning from projects	GLA Intelligence Unit is training all successful projects in data collection for monitoring and evaluation. An external evaluator is being appointed to analyse data collected by projects, to produce a report and multi- media output on 'what works'.	£170k

	 Second round applications open August 2018. Projects start August-September 2018. First round projects run Summer 2018 to Summer 2019. Second round projects run January 2019 to January 2020. 	contribute to a best practice toolkit, so that a wider network of providers can learn from the evidence-based approaches to social integration.		
2. Workforce Integration Network (WIN) Addressing the underrepresentation of key groups in London's workforce. Building a network of employers and peer ambassadors taking action. Focus for 2018-19 on young black men in construction and digital/tech sectors.	 Research commissioned April 2018 (from 2017-18 budget, approved in MD2192). Mayoral launch May 2018. Coordinator appointed June/July 2018. Research findings launched Summer 2018. Employer and peer ambassador events throughout 2018-19. 	 Build a network of employers committed to increasing representation of young black men in their organisation. Share up-to-date research on sector specific employment rates. Build a network of peer mentors, supporting young black men into the construction and digital sectors. 	Joint evaluation of outcomes achieved with partners – Trust for London and BTEG.	£130k
3. Social Integration Design Lab Opportunities for boroughs to work with design experts to embed social integration into service delivery.	 Co-design with local authorities in Spring 2018. Launch in Summer 2018. Lab to run twice – in 2018-19 and 2019-20. 	 More London councils apply social integration principles to their service design and delivery. Local public services increase the extent of positive interactions and connections between Londoners. 	Pre- and post- surveys with councils tracking the impact of the Lab on their approach to service design and delivery. Writing up case studies of Lab projects, including data on outcomes for Londoners collected by councils.	£50k
4. ESOL Plus Pilots to improve the suitability and availability of English for Speakers of Other Languages (ESOL), including partnerships with employers and testing the value of teaching and learning for building relationships.	 Funding for employer partnerships and provision for learners with childcare responsibilities launched March 2018 (with 2017-18 budget, approved in MD2192). Applications received by end April 2018. 	 More employers actively engaged with providing ESOL for their employees More providers considering social integration aims when assessing learner outcomes More provision in London to better 	Partners and projects collecting data through pre- and post- surveys with learners. Analysing and sharing with us in a report.	£100k

oung ondoners chasing Status ugh the CII, orting young oners to secure legal rights to nship/residence gh engagement chem, raising	May 2018, running until May 2019. Launch of new round of funding to test the value of voluntary language teaching in September 2018. Launch of new guidance for young people with insecure status and the professionals who support them in July 2018. New communications materials to raise awareness of insecure status among young	 Evidence to inform the Adult Education Budget Model for voluntary language teaching Young Londoners hear a message of support. Greater awareness of rights amongst children and young people and those who support them. Concept of embedding legal advice for young 	Tracking of downloads of guidance. CII evaluation of schools advice pilot. External evaluation by Renaisi of CII process and impact.	£40k for legal advice provision embedded in GLA projects
ghts, supporting egal provision, and dvocating alongside hem for changes to he system.	Londoners by Summer 2018 and use in messaging on this issue (commissioned from 2017-18 budget, approved in DD2176). Updated research on the numbers of young people living in London with insecure status by Autumn 2018 (commissioned from 2017-18 budget, approved in DD2176). Pilot to provide legal advice in London	Londoners in GLA projects proven. Accurate knowledge of non-British population of children and young people serving as baseline. Effective positive messaging.		
	schools (funded by CII pooled fund) by Autumn 2018. Testing provision of legal advice in GLA projects from January 2019.			
Civic engagement Through the CII, bromoting active citizenship through colitical literacy work with schools and cenhancing citizenship	 Intelligence Unit research to better understand voter turnout in May 2018 local elections and differences in voter registration. New resources on political literacy for secondary schools in London by 	Political literacy resources for schools have been widely used by schools, colleges and other educational institutions, and have led to an upturn in voter registration	Shout Out UK will provide a report on school take-up of resources, levels of engagement and user feedback. Citizenship ceremony experimental research (comparing controls and	£60k for mayoral citizenship ceremony and best practice guidance for local authorities

include volunteering and voter registration.	September 2018 (commissioned from 2017-18 budget, approved in DD2183) New pilot research with six local areas on enhancing citizenship ceremonies by July 2018 (commissioned from 2017-18 budget, approved in DD2183). Best practice guidance on citizenship ceremonies and active citizenship by September 2018. Major mayoral Citizenship Ceremony in September 2018.	among young people in participating institutions. A London-wide campaign to promote voter registration has been launched, which makes use of GLA group platforms. Local authorities have best practice guidance on how to run citizenship ceremonies in ways which increase civic engagement.	interventions) by Social Engine and the Behavioural Insights Team. External evaluation by Renaisi of CII process and impact.	
7. Welcome and Identity (already approved by DD2240) Through the CII – an investigation of a city-wide approach to welcoming newcomers, including mapping entry points and institutions, and a programme of micro grants for welcome groups.	 Publication of London identities research, Summer 2018. Launch of orientation pages on London.gov website, Summer 2018. Map of existing welcome initiatives by Autumn 2018. Action research on entry points September 2018 - March 2019. Recognition event for welcome groups launching microgrants in December 2018 or January 2019. 	 Institutions which act as entry points for newcomers to London become more welcoming. Increased volunteering with welcome initiatives in London. Existing welcome groups become better known, connected and more effective. Best practice on welcoming newcomers is promoted nationally. 	External evaluation of impact of microgrants. External evaluation by Renaisi of CII process and impact.	£70k already approved by DD2240
8. Social integration and the built environment Ensuring that the Mayor's powers in planning, housing, environment and regeneration are used to promote social integration, including addressing inequalities which threaten social	 New post to sit in the Regeneration Unit with dotted line management to the Social Integration team, by Autumn 2018. Research into the impact of built environment interventions on social integration by Winter 2018. 	Better understanding in the GLA and built environment sector of the links to social integration. Increased levels of citizen-led regeneration, housing and planning. London's social and cultural	Data collected through surveys at events and informal interviews with GLA colleagues on impact of the work.	£30k from C&I minor programmes budget 2018-19

integration, and promoting social mixing.	Joint conference with CSP, Planning, Regeneration and Housing in discussion (TBC).	infrastructure promotes social integration.		
9. Partnership with National Citizen Service Trust A new partnership to evolve the National Citizen Service (NCS) to suit the needs of young Londoners and promote every aspect of social integration.	 Development of partnership agreement March to July 2018. Event launching partnership in September 2018. Full partnership agreement by December 2018. 	 Developing a revised model of the NCS programme, to reflect the needs of young people and the city. Using our social integration expertise to inform the development of NCS in London and promote social integration and social mobility among young people. Working with the Trust to diversify the number of delivery partner organisations in London. 	NCST evaluating success of commissioned projects – GLA Intelligence Unit to analyse London-specific data they collect.	N/A
10. European Londoners Portal An online portal and campaign which will signpost EEA+ and third country nationals to up-to-date information and advice about their rights after the UK leaves the European Union.	 Press launch in March 2018 with holding site and email sign-up. Development of site and materials Spring to Autumn 2018. Initial campaign building on #LondonlsOpen to promote messages of welcome to European Londoners in Summer 2018. Outreach work in partnership with civil society to reach groups at risk of marginalisation Summer to Autumn 2018. Full online portal and awareness campaign from November 2018. Advocacy and press 	 European Londoners have a trusted resource to access quality information and guidance and be signposted to advice and support services. Londoners hear strong message of welcome, reducing discrimination and uncertainty about rights post-Brexit. Groups at risk of marginalisation are empowered to secure their status to remain in the UK. 	GLA Website team will provide data on usage of the webpage to track its reach and impact.	£90k agreed in DD2239. A further £110k is available to be drawn down (approval will be sought in future ADDs and DDs).

11 Refugee and	T	Ouertack	1	Maintan Land	Ouartasky ramests	Condad L.
11. Refugee and migrant policy Working in partnership with LSMP and MRAP to advocate for policy change and better policy implementation. 12. Community sponsorship Enabling community groups to receive resettled refugee	•	Quarterly meetings of LSMP throughout 2018–19. Meetings of MRAP in advance of LSMP to feed into agendas and policy programme. Strategic letters to and meetings with Home Office and Government on policy issues on responsive basis. Ongoing work in response to the Windrush scandal, including developing options for GLA work to support Londoners to access their legal rights to residence and citizenship (e.g. through an awareness campaign and/or legal clinics). Events to support London's Community Sponsors to better understand and navigate specific	•	Mitigate barriers to vulnerable EEA+ nationals in London securing status in the UK after Brexit Increased awareness of EEA+ nationals rights Strategic overview of data and information on London demographic trends, with improved migration and asylum data Better join-up of voluntary ESOL provision to meet the needs of resettled refugees and other vulnerable learners in London Local authorities have better understanding of their roles & responsibilities in	Quarterly reports produced for the Home Office where progress against the outcomes detailed in the workplan will be closely monitored. Feedback from LSMP/MRAP members regularly collected to inform these reports. Progress against Home Office workplan monitored, including numbers of groups engaged.	Funded by Home Office grant (separate MD to follow for approval to receive grant) Funded by Home Office grant (separate MD to follow for
resettled refugee families and support their social integration through a London-wide coordinator. 13. Social Integration		systemic challenges (e.g. benefit system) Links established with variety of community groups and charitable organisations to disseminate opportunities for services and support to Community Sponsored and Local Authority-resettled refugees Businesses actively supporting refugees engaged to capture and disseminate innovative approaches Selection of external delivery partner	•	relation to Community Sponsor groups Coordination of ESOL for resettled refugees via Home Office grant A 'Business Toolkit' created with case studies of best practice to encourage more businesses to offer support to resettled refugees across the capital for better integration outcomes	Tracking listens and downloads across	follow for approval to receive grant)
ntegration podcast A six-episode podcast series		delivery partner through competitive tender by Autumn 2018		awareness among the London public of the Mayor's work on improving	downloads across distribution channels.	
hograst selles				social integration.		

listening to Londoners who are engaged through City Hall's social integration initiatives – hearing their experiences of developing meaningful connections with Londoners from different backgrounds.	 First three episodes by Spring 2019 Final three episodes by Autumn 2019 	Increased engagement with key social integration initiatives through publicity and social media.		
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3.2 We also propose allocating the following budget to fixed term posts within the Social Integration Team to ensure the effective delivery of key social integration initiatives:

Post	Purpose	2018-19 budget	Source of budget
Grade 7 Policy and Project	Support the delivery of flagship social integration initiatives and	£50k	Budget allocated from the C&I Minor Programmes Budget 17/18
Officer	mainstreaming with other GLA units.		(carry forward) to cover salary for 2 years.
Grade 5 Policy and Project Support Officer	Support the delivery of the CII and the promotion of social integration to internal and external audiences.	£38k	Social Integration Team budget.

4. Breakdown of requested spend

Project	Budget 2018-19 for approval	Cost breakdown
The London Family Fund	£170k	£140k grant-funding to innovative projects bringing families and children together (full rational set out in MD2192) £10k to run grant-making platform £20k for external evaluation.
Workforce Integration Network (WIN)	£130k	£20k events with employers and peer ambassadors £50k to commission and publish research and guidance on employer best practice £60k to fund a WIN coordinator to run events and follow up with employers and ambassadors (rational set out in MD2192).
Social Integration Design Lab	£50k	£50k to commission external partner to run the Lab with 10-15 local authorities (rational set out in MD2192).
ESOL Plus	£100k	£60k grants for ESOL pilots in areas where there is a gap in provision or lack of accessibility (rational set out in MD2192) £10k to commission evaluation partner £30k to part fund Grade 8 ESOL Coordinator role.
Young Londoners Chasing Status (part of the CII)	£40k	£40k to test provision of legal clinics in a range of contexts, connecting to existing GLA projects and initiatives (rationale set out in DD2176).
Civic engagement (part of the CII)	£60k	£60k to produce best practice guidance on delivering citizenship ceremonies, and to disseminate through a high profile Mayoral Citizenship Ceremony (rationale set out in DD2183).
Social integration and the built environment	£30k	£30k to part fund Grade 9 post, out of budget carried forward from C&1 minor programmes budget

		2018-19. The rest of the post will be funded by the Regeneration Unit.
Social Integration podcast	£5k	£5k to commission a producer to record, edit and release a series of six podcasts.
Grade 7 Policy and Project Officer - to deliver key social integration initiatives and support GLA units.	£50k	£50k to fund a fixed term Grade 7 post (including on-costs), out of budget allocated Budget allocated from C&I minor programmes budget 2017-18.
Grade 5 Policy and Project Support Officer - to bolster the CII team and help deliver key social integration initiatives.	£38k	£38k to fund a fixed term Grade 5 post (including on-costs).
Contingency: events, travel, printing	£2k	£2k to fund events catering, travel and printing costs on emerging social integration issues, for example loneliness and social isolation.
Total	£675k	£595k from the Social Integration budget 2018-19 £50k from the C&I minor programmes budget, carried forward from 2017-18 £30k from the C&I minor programmes budget 2018- 19

5. Equality comments

- 5.1 Under Section 149 of the Equality Act 2010, as a public authority, the Mayor of London must have 'due regard' of the need to eliminate unlawful discrimination, harassment and victimisation as well as to advance equality of opportunity and foster good relations between people who have a protected characteristic and those who do not.
- 5.2 Equality, integration and inclusion are the drivers behind this programme. Tackling disadvantage and discrimination is a central part of these programmes on social integration. The programmes on workforce integration and ESOL are specifically designed to overcome the additional barriers that some groups face to social integration (in this case race, and English language proficiency).
- 5.3 The London Family Fund will continue to make the inclusion of disadvantaged and excluded groups key criteria for awarding funding to a project.

6. Other considerations

Risk register

Risk	Mitigation measures	Current probability (1-4)	Current impact (1-4)	RAG	GLA Lead
Stakeholder expectations exceed what it is possible to deliver in terms of positive change.	Clear in the strategy on the scope of the Mayor's powers and the need to work in partnership.	2	4	A	Social Integration team
Commissioned partners fail to deliver resources to expected quality or to time.	Set clear and specific parameters for commission; build in regular milestones to check progress;	2	2	G	Social Integration team

	work with trusted partners where possible.				
Financial mismanagement of any funding provided by the GLA to partners involved in the programmes outlined above.	The GLA will conduct due diligence on all partners, appropriate funding agreements will be in place before funding agreements are signed.	1	4	G	Social Integration Team

Links to Mayoral strategies and priorities

- 6.1 Social Integration is one of the Mayor's top priorities. The projects listed here were all announced as part of 'All of us: The Mayor's Strategy for Social Integration', approved in MD2250, and launched by the Mayor in March 2018.
- Work proposed within this Decision which relates to other areas of GLA work, including the Early Years Hubs, the Skills Strategy, Culture, Team London and Sports programmes, Housing, Regeneration and Planning, and the Good Work Standard, will be coordinated with the relevant officers from other GLA Units.

Consultations

6.3 An extensive phase of community and stakeholder engagement informed the development of the Mayor's Strategy for Social Integration. The London Family Fund has been further developed in consultation with families and parents, and the Social Integration Design Lab has been co-designed with integration and equality leads from London borough councils.

7. Financial comments

- 7.1 Approval is sought for expenditure of up to £675,000 on the Communities and Social Policy's Social Integration Programme for 2018–19.
- 7.2 Of the budget required, £595,000 will be funded from the Social Integration Programme budget for 2018–19 held within the Communities and Social Policy Unit, £30,000 will be funded the Director of Communities and Intelligence's Minor Programmes budget for 2018–19. The balance of £50,000 will be funded from the Communities and Social Policy's agreed 2017–18 carry-forward, original funded from Director of Communities and Intelligence's Minor Programmes budget for 2017–18.

8. Legal comments

- 8.1 Sections 1-7 of this report indicate that:
- 8.2 The decisions requested of the Mayor (in accordance with the GLA's Contracts and Funding Code) concern the exercise of the GLA's general powers, falling within the GLA's statutory powers to do such things considered to further or which are facilitative of, conducive or incidental to the promotion of economic development and wealth creation, social development or the promotion of the improvement of the environment in Greater London; and in formulating the proposals in respect of which a decision is sought officers have complied with the Authority's related statutory duties to:
 - Pay due regard to the principle that there should be equality of opportunity for all people;

- Consider how the proposals will promote the improvement of health of persons, health inequalities between persons and to contribute towards the achievement of sustainable development in the United Kingdom; and
- Consult with appropriate bodies.
- 8.3 In taking the decisions requested, the Mayor must have due regard to the Public Sector Equality Duty; namely the need to eliminate discrimination, harassment, victimisation and any other conduct prohibited by the Equality Act 2010 and to advance equality of opportunity and foster good relations between persons who share a relevant protected characteristic (race, disability, gender, age, sexual orientation, religion or belief, pregnancy and maternity and gender reassignment) and persons who do not share it (section 149 of the Equality Act 2010). To this end, the Mayor should have particular regard to section 5 (above) of this report.
- 8.4 Officers must ensure that the funding is distributed fairly, transparently, in accordance with the GLA's Equality Duty and in a manner which affords value for money in accordance with the Contracts and Funding Code. Officers must ensure that an appropriate funding agreement is put in place between and executed by the GLA and recipient before any commitment to fund is made.
- 8.5 Officers should ensure that should any works/services/supplies be required, it must be procured by Transport for London Procurement who will determine the detail of the procurement strategy to be adopted in accordance with the GLA's Contracts and Funding Code. Officers must ensure that appropriate contract documentation is put in place and executed by the successful bidder(s) and the GLA before the commencement of any works/services/supplies.
- 9. Planned delivery approach and next steps
- 9.1 Once this MD has been approved the team will develop a detailed delivery plan for each of the programmes for the year.

Appendices and supporting papers:

None

Public access to information

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOI Act) and will be made available on the GLA website within one working day of approval.

If immediate publication risks compromising the implementation of the decision (for example, to complete a procurement process), it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary. Note: This form (Part 1) will either be published within one working day after approval or on the defer date.

Part 1 Deferral:

is the publication of Part 1 of this approval to be deferred? NO

If YES, for what reason:

Until what date: (a date is required if deferring)

Part 2 Confidentiality: Only the facts or advice considered to be exempt from disclosure under the FOI Act should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a part 2 form - NO

ORIGINATING OFFICER DECLARATION:	Drafting officer to confirm the following (✓)
Drafting officer:	Tollowing (*)
Sarah Lyall, Social Integration Manager, Communities and Social Policy	✓
Sponsoring Director: Sarah Mulley, Executive Director for Communities and Intelligence	✓
Mayoral Adviser:	
Nick Bowes, Mayoral Director for Policy	✓
Advice:	
The Finance and Legal teams have commented on this proposal.	✓
Corporate Investment Board This decision was agreed by the Corporate Investment Board on the 25 June 2018.	

EXECUTIVE DIRECTOR, RESOURCES:

I confirm that financial and legal implications have been appropriately considered in the preparation of this report.

Signature

M. D. Alce

Date 25.6.16

CHIEF OF STAFF:

I am satisfied that this is an appropriate request to be submitted to the Mayor

Signature

Date 25/6/2018.

