

REQUEST FOR DMPC DECISION – PCD 242**Title: Digital Asset Management and Collaboration****Executive Summary:**

The MPS is seeking approval to extend the pilot of the digital asset management tool by a further two years. The digital asset management tool provides the MPS with a secure, cloud based solution for sharing video, photographs and documents in a more collaborative environment.

Recommendation:

The DMPC is asked to

1. Approve the implementation of an extended two year pilot of the digital asset management solution;
2. Approve funding this investment initially from reserves, with future funding being decided as part of the annual financial planning process.

Deputy Mayor for Policing And Crime

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

Signature*Sybil Under***Date***19/7/17*

PART I – NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC

Decision required – supporting report

1. Introduction and background

- 1.1. During the last 8 months the MPS has piloted a digital asset management tool. The results from these pilots have provided the MPS with evidence of the benefits of such a tool. The tool will enable the MPS to securely store video, photographs and documents more effectively and efficiently using cloud based technology.

2. Issues for consideration

- 2.1 The new digital asset management tool will provide a secure, resilient and scalable cloud based platform that will enable the MPS to store and share video, photographs and documents internally and externally. The tool will also support greater collaborative working, improve efficiency and support the modernisation of ways of working.
- 2.2 These are discussed in the Part 2.

3. Financial Comments

- 3.1 The funding for year one of this proposal will be funded from reserves. With future years' funding being determined as part of the annual budget setting process.
- 3.2 See Part 2 for further details.

4. Legal Comments

- 4.1. There are no legal implications arising from this report.

5. Equality Comments

- 5.1. There are no direct equality or diversity implications arising from this report

6. Background/supporting papers

- 6.1. Report.

Public access to information

Information in this form is subject to the Freedom of Information Act 2000 (FOIA) and other legislation. Part 1 of this form will be made available on the MOPAC website within 1 working day of approval. Any facts/advice/recommendations that should not be made automatically available on request should not be included in Part 1 but instead on the separate Part 2 form. Deferment is only applicable where release before that date would compromise the implementation of the decision being approved.

Part 1 Deferral:

Is the publication of Part 1 of this approval to be deferred ? NO

Part 2 Confidentiality: Only the facts or advice considered as likely to be exempt from disclosure under the FOIA should be in the separate Part 2 form, together with the legal rational for non-publication.

Is there a **part 2** form – Yes

If yes, for what reason: EXEMPT under Article 2(2)(a) of the Elected Local Policing Bodies (Specified Information) Order 2011.

ORIGINATING OFFICER DECLARATION:

Head of Unit: The Chief Financial Officer has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities.	✓
Legal Advice: The MPS legal team has been consulted on the proposal.	✓
Financial Advice: The Chief Financial Officer has been consulted on this proposal.	✓
Equalities Advice: No Equality and Diversity issues identified.	✓

OFFICER APPROVAL**Chief Executive Officer**

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

Signature

R. Lawrence

Date

19/ 7/17

DATE REC'D

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Digital Asset Management and Collaboration

Investment Advisory Board

06 July 2017

Report by Angus McCallum on behalf of the Deputy Commissioner

EXECUTIVE SUMMARY

This paper seeks approval to implement a digital asset management tool, following a series of successful pilots. The tool will enable the MPS to securely store video, photographs and documents more effectively and efficiently using cloud-based technology.

The decision is required at July's IAB so that work can begin immediately to maximise benefits.

A. DECISIONS REQUIRED

- 1. To approve implementation of an extended two year pilot of the digital asset management solution;**
- 2. To approve funding this investment initially from reserves, with future funding being decided as part of the annual financial planning process.**

B. SUPPORTING INFORMATION

- 1. The new solution will provide a secure, resilient and scalable cloud based platform that enables MPS to store and share video, photographs and documents internally and externally, in a collaborative environment bringing significant efficiency savings for the MPS and modernising ways of working.**
- 2. The solution has been piloted over the last 8 months and could be rolled out across the MPS within just a few months of completing the procurement activity. The pilots were a great success and have shown significant savings and improvements in service even with just a handful of use cases.**
- 3. Introduction of a new digital asset management is a strategic move, in line with:**
 - The MOPAC Police and Crime Plan (supporting efficiency, better use of information, greater collaboration within MPS, with other organisations and public)**
 - MPS Digital Policing Strategy (enabling greater use of digital evidence, durable technology infrastructure and technology rationalization)**

- The National Police Chiefs Council Policing Vision 2025 (digital policing theme)

C. OTHER ORGANISATIONAL & COMMUNITY IMPLICATIONS

Equality and Diversity Impact (mandatory)

No equality and diversity issues identified

Financial Implications / Value for Money (mandatory)

1. The funding for the extended pilot will be funded from reserves in year one, with future funding determined within the appropriate planning process for the relevant financial year.

Legal Implications (mandatory)

Not applicable

Consultation undertaken (mandatory)

Key stakeholder engagement (up to what level)	Supportive / Supportive with concerns / Not supportive / Not affected
Director of People and Change	Supportive
Director of Commercial and Finance	Supportive
Chief Information Officer	Supportive
Various operational Met teams	Supportive

Risk (including Health and Safety) Implications (mandatory)

There are no health and safety risks that have been identified with this product

Real Estate and Environmental Implications (if relevant to the subject)

None

Report author:

Darren Scates, Director of Technology;
Elena Martin, Strategy and Innovation Manager;
James Vincent, Head of IT Strategy and Innovation.

Background papers:

PART 2: EXEMPT SECTION OF THE REPORT

1. 'MPS Business Justification – Digital Asset Management' is included in Part 2 (separate attachment) and is exempt from publication for the following reasons:
 - a. Part 2 is exempt under Article 2(2)(a) of the Elected Local Policing Bodies (Specified Information Order 2011).
 - b. The FOIA that would exempt this information disclosure is:

Section 1 - Decisions required - page 2, section Decision required (Section 43 – Commercial interests)

Section 3 - Economic Case – page 7, section 3.2 Preferred option (Section 43 – Commercial interests)

Section 4 - Commercial Case – page 8, (Section 43 – Commercial interests)

Section 5 - Financial Case – page 9, financial tables (Section 43 – Commercial interests)

2. Part 2 will cease to remain confidential until 7 years from the date of the IAB board i.e. 6th July 2024. At this point the report should be reviewed to ensure commercially sensitive information is not released.

