

# GREATER LONDON AUTHORITY

## REQUEST FOR MAYORAL DECISION – MD1391

**Title: GLA Outturn 2013-14**

### **Executive Summary:**

This report summarises the 2013-14 GLA Outturn, including the year-end financial and performance data for the GLA and highlights a number of key issues. The report also provides a summary of corporate items including transfers to and from reserves, the allocation of contingency, review of uncollectable debt, approved budget carry forwards and a review of the corporate health indicators.

Mayoral approval is also sought for the related transfers to and from revenue reserves, which is supported by section 34 of the GLA Act, allowing the Authority (acting by the Mayor) to do anything which is calculated to facilitate or is conducive or incidental to, the exercise of any functions of the Authority.

### **Decision:**

That the Mayor:

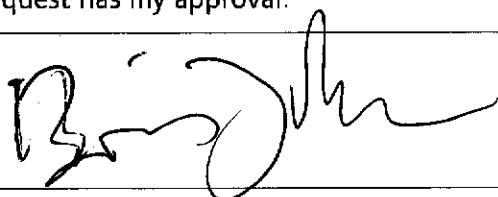
- Approves the transfers to and from reserves as set out in paragraph 5.5 of the attached report
- Notes the write off of debts totalling £208,648 as set out in paragraphs 5.3 and 5.4 of the attached report

### **Mayor of London**

I confirm that I do not have any disclosable pecuniary interests in the proposed decision, and take the decision in compliance with the Code of Conduct for elected Members of the Authority.

The above request has my approval.

**Signature:**



**Date:**

11 August 2014

## **PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE MAYOR**

### **Decision required – supporting report**

#### **1. Introduction and background**

- 1.1 The attached report provides a summary of the year-end financial data for the GLA.
- 1.2 The Budget is the financial expression of the Mayor's policies and priorities; and to ensure that its business is conducted efficiently, the GLA has established and adheres to sound financial management policies. Part of this process includes advising on the Authority's financial position at the end of each financial year, which is detailed in the appendix to this decision.

#### **2. Objectives and expected outcomes**

- 2.1 The objective of this report is to provide a summary of the GLA's financial performance in 2013-14 and to seek approval of the proposed transfers to and from reserves and bad debt write off.

#### **3. Equality comments**

- 3.1 There are no adverse equality implications as the report contains no proposed changes to new or existing services, policies or strategies.

#### **4. Other considerations**

##### *a) key risks and issues*

- 4.1 It is the responsibility of Executive Directors to establish sound arrangements for planning, appraising, authorising and controlling their operations in order to achieve continuous improvement, economy, efficiency and effectiveness and for achieving their financial and operational performance targets, which are monitored and reported on as part of the budgetary control process.

##### *b) Links to Mayoral strategies and priorities*

##### The GLA Business Plan

- 4.2 This request for a Mayoral Decision supports the monitoring of the GLA Business Plan, which sets out the Mayor's priorities, how we will resource and deliver those priorities and the measures we will use to monitor our progress.

#### **5. Financial comments**

- 5.1 Financial issues are considered within the annex to this report.

#### **6. Legal comments**

- 6.1 Section 127 of the Greater London Authority Act 1999 (the "GLA Act") requires relevant authorities to make arrangements for the proper administration of their financial affairs and to ensure that their chief financial officer has a responsibility for the administration of those affairs. The GLA is a relevant authority under section 127 and consequently is required to comply with these requirements. The attached report has been prepared for

the GLA as part of the chief financial officer making arrangements for the proper administration of the GLA's financial affairs.

- 6.2 The approval of the transfers to and from the reserves as set out in paragraph 2 of the report is supported by section 34 of the GLA Act which allows the Authority, acting by the Mayor, to do anything which is calculated to facilitate, or is conducive or incidental to, the exercise of any functions of the Authority exercisable by the Mayor.

## **7. Investment & Performance Board**

- 7.1 The draft 2013-14 outturn position was presented to IPB at its meeting of the 12<sup>th</sup> June 2014.

## **8. Planned delivery approach and next steps**

- 8.1 Budgetary control reports are circulated across the organisation for review by Executive Directors/Assistant Directors/Heads of Unit and, where appropriate, other nominated officers, with a list of specific variances that require explanation, every four weeks. These explanations and a full year forecast of income and expenditure are presented to the Investment and Performance Board and Budget Monitoring Sub-Committee on a quarterly basis, along with a year-end report (Appendix A). The year-end report details the revenue and capital outturn for each Directorate, highlighting the key variances, along with a summary of the transfers to and from reserves and budget carry forwards agreed as part of the year-end closure of accounts process.

### **Appendices and supporting papers:**

- Annex A: GLA Outturn 2013-14

**Public access to information**

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOI Act) and will be made available on the GLA website within one working day of approval.

If immediate publication risks compromising the implementation of the decision (for example, to complete a procurement process), it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary. **Note:** This form (Part 1) will either be published within one working day after approval or on the defer date.

**Part 1 Deferral:**

**Is the publication of this approval to be deferred? NO**

If YES, for what reason:

Until what date: (a date is required if deferring)

**Part 2 Confidentiality:** Only the facts or advice considered to be exempt from disclosure under the FOI Act should be in the separate Part 2 form, together with the legal rationale for non-publication.

**Is there a part 2 form – NO**

**ORIGINATING OFFICER DECLARATION:**

Drafting officer to  
confirm the  
following (✓)

**Drafting officer:**

Jasbir Sandhu has drafted this report in accordance with GLA procedures and confirms the following have been consulted on the final decision.

✓

**Assistant Director/Head of Service:**

Doug Wilson has reviewed the documentation and is satisfied for it to be referred to the Sponsoring Director for approval.

✓

**Sponsoring Director:**

Martin Clarke has reviewed the request and is satisfied it is correct and consistent with the Mayor's plans and priorities.

✓

**Mayoral Adviser:**

Ed Lister has been consulted about the proposal and agrees the recommendations.

✓

**Advice:**

The Finance and Legal teams have commented on this proposal.

✓

**EXECUTIVE DIRECTOR, RESOURCES:**

I confirm that financial and legal implications have been appropriately considered in the preparation of this report.

**Signature**

*M. D. Ellis*

**Date**

*7.8.14*

**CHIEF OF STAFF:**

I am satisfied that this is an appropriate request to be submitted to the Mayor.

**Signature**

*Edmund Hill*

**Date**

*8:8:2014*