

Request

Dear Mayor's Office for Policing and Crime, please could you provide the following information regarding your Microsoft Office training requirements.

1. Do you have a contract with an external training supplier to provide you with Microsoft office training i.e. Excel, Word, Outlook, Access, Project, PowerPoint training? Or are you able to use any local supplier?
2. If you have a contract, does that contract expire?
3. Which training supplier(s) do you currently use?
4. Which version of Microsoft Office is used at your organisation?
5. Are there any plans to upgrade to the next version of Microsoft Office? If so, When?
6. How many users of Microsoft Office do you have at your organisation?
7. Who is the person responsible for your Microsoft Office training for all staff? Please provide full name, title and contact information if possible

Response

Thank you for your Freedom of Information request dated 8 July to the Mayor's Office for Policing and Crime. I confirm that this has been handled under the Freedom of Information Act 2000 and MOPAC does hold some information relating to your request, as follows:

1. Do you have a contract with an external training supplier to provide you with Microsoft office training i.e. Excel, Word, Outlook, Access, Project, PowerPoint training? Or are you able to use any local supplier? There is no contract for training provision
2. If you have a contract, does that contract expire? N/A
3. Which training supplier(s) do you currently use? N/A
4. Which version of Microsoft Office is used at your organisation? MS Office 2010
5. Are there any plans to upgrade to the next version of Microsoft Office? If so, When? We are planning to pilot MS 365 in the next 6 months – depending on how that Pilot goes we will then put together an implementation plan.
6. How many users of Microsoft Office do you have at your organisation? 95
7. Who is the person responsible for your Microsoft Office training for all staff? Please provide full name, title and contact information if possible N/A

If you are unhappy with the response to your Freedom of Information request, please see the MOPAC website on what the next steps are at:

<http://www.london.gov.uk/priorities/policing-crime/how-we-work/freedom-of-information>

Yours sincerely