

**REQUEST FOR ASSISTANT DIRECTOR DECISION – ADD196**

**Title:** LEP Governance Review

**Executive Summary**

The Mayor, boroughs and business groups have agreed that there should be a governance review of the London Enterprise Panel (LEP) and that the Greater London Authority (GLA) should procure a consultant to undertake that work.

**Decision**

That the GLA incurs expenditure of up to £50,000 on a consultant to undertake a governance review of the LEP.

**AUTHORISING ASSISTANT DIRECTOR/HEAD OF UNIT:**

I have reviewed the request and am satisfied it is correct and consistent with the Mayor's plans and priorities.

It has my approval.

**Name:** Tom Middleton

**Position:** Head of Governance & Resilience

**Signature:**

**Date:** 19 May 2014

## **PART I - NON-CONFIDENTIAL FACTS AND ADVICE**

### **Decision required – supporting report**

#### **1. LEP Governance Review**

- 1.1 The Mayor, boroughs and business groups have agreed that there should be a governance review of the London Enterprise Panel (LEP) and that the Greater London Authority (GLA) should procure a consultant to undertake that work.
- 1.2 Further details are provided in the appended scoping document.

#### **2. Financial comments**

- 2.1 It is proposed that the GLA, boroughs and business groups share the costs involved in engaging a consultant equally. The total cost of the consultant will not exceed £50,000.
- 2.2 The GLA contribution will be from the corporate contingency for 2014-15.

#### **Appendices and supporting papers:**

Appendix: scoping document for LEP Governance Review.

**Public access to information**

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOI Act) and will be made available on the GLA website within one working day of approval.

If immediate publication risks compromising the implementation of the decision (for example, to complete a procurement process), it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.

**Note:** This form (Part 1) will either be published within one working day after approval or on the defer date.

**Part 1 Deferral:****Is the publication of Part 1 of this approval to be deferred? NO**

If YES, for what reason:

Until what date: (a date is required if deferring)

**Part 2 Confidentiality:** Only the facts or advice considered to be exempt from disclosure under the FOI Act should be in the separate Part 2 form, together with the legal rationale for non-publication.

**Is there a part 2 form –NO**

**ORIGINATING OFFICER DECLARATION:**

Drafting officer  
to confirm the  
following (✓)

**Drafting officer:**

Tom Middleton has drafted this report in accordance with GLA procedures and confirms that the Finance and Legal teams have commented on this proposal as required, and this decision reflects their comments.

✓

**HEAD OF GOVERNANCE AND RESILIENCE:**

I confirm that financial and legal implications have been appropriately considered in the preparation of this report.

**Signature:**

**Date:**

## LEP Governance Review

May 2014

### 1 Background

- 1.1 The London Enterprise Panel (LEP) is the local enterprise partnership for London. Chaired by the Mayor of London, the LEP is the body through which the Mayoralty works with London's boroughs and businesses to take a strategic view of the regeneration, employment and skills agenda for London.
- 1.2 The Mayor, London Councils (on behalf of the boroughs) and business representatives have agreed that there should be a review of LEP governance to ensure that the body functions as effectively and efficiently as possible.

### 2 Scope

- 2.1 The review will encompass:

#### Membership

- Balance between business, borough, GLA and other representatives on the LEP and its working groups;
- Deputy Chair role/s;
- Optimum size of the LEP and its working groups in order to ensure the Panel can operate as effectively and efficiently as possible;
- Consideration of how membership can best represent separate functions and geographies in terms of London's economy and economies. Among the questions the consultant should address will include: Within the framework of London Councils' nominations process, how best can appropriate coverage of sub-regional geographies be achieved? Does the representative role on behalf of other boroughs in a particular geography need to be made more explicit? Should business members be expected to link more directly to representative business bodies such as London First, or the Federation of Small Business? How best is business representation from key economic sectors secured?; and
- Process for appointing members co-opted to working groups.

#### Decision-making

- Role of all members / key stakeholders in LEP decision-making;
- Transparency of decision making;
- Expediency of decision making; and
- Effectiveness of implementation mechanisms.

## Other

- Relationship between the LEP and its current and future delivery partners (e.g. GLA, boroughs and others);
- Efficiency and effectiveness of current member and meeting support; and
- Consideration of the resources available to support the LEP.

## **3 Activities**

### Member and officer survey

- 3.1 In order to obtain full and direct feedback, a member and officer survey will be undertaken. The survey will involve a confidential written submission and / or follow up with 1:1 interviews in order to explore specific issues in greater detail. This would aim to provide a mixture of quantitative and qualitative data.

### Key stakeholder survey

- 3.2 A survey of key stakeholders will also be undertaken, which would not be as in-depth as the member and officer survey. Likely recipients would be London Councils, borough leaders and CEOs, key Government departments, Assembly Members, other LEPs within the wider South East and London MPs.

### Best practice research

- 3.3 The review will include consideration of other LEP governance models, existing research into the effectiveness of LEPs, other governance models available and corporate governance best practice.

## **4 Resourcing and oversight**

- 4.1 The review will be carried out by a consultancy firm which will be able to provide a valuable external perspective on LEP operations.
- 4.2 An advisory group, comprising key LEP participants (businesses, London Councils and the GLA), will be established to oversee the review.

## **5 Timeline**

Activity	Timeline
Procurement and appointment of consultant	May 2014
Review commences	June 2014
Consultant to present progress on the review to the LEP	16 July 2014
LEP to consider the consultant's report	29 October 2014
Implementation of agreed actions	From November 2014