

DMPC Decision – PCD 994

Title: Firearms Asset Management System

Executive Summary:

This paper seeks approval for an investment and on-going support for the implementation of a firearms asset management system. The system will improve the process for the issue and return of weapons, improve the management information on the assets, and provide the ability to link to a digital training record to ensure officers being issued the assets are authorised and correctly trained. The capital investment sought is £2,093,000 with £670,000 of revenue costs over a five year period. Included in these figures the paper seeks approval for the procurement of the system and on-going support at £904,000.

Recommendation:

The Deputy Mayor for Policing and Crime is recommended to:

1. Approve, in retrospect, the procurement process via CDW (Value Added Reseller) VAR IT Framework, for; Lot 1 an Asset Management System (AMS) and Lot 2 (training records) (as a forced variant) for a COTS (Commercial Off The Shelf) solution up to a value of £904,000 for a four year (plus 1 year) contract term.

Subject to the approval of recommendation 1;

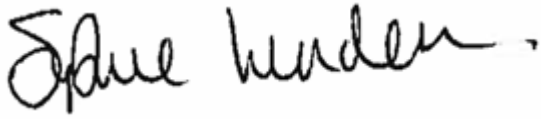
2. Approve the award of the contract for the provision of the Asset Management System (AMS) to Innaxys Ltd for Lots 1 and Lot 2 for £904,000 (for a four year term (plus 1 year extension)) and delegate the entering into the contract to the Director of Commercial Services.
3. Approve this project to proceed to Gate 4 ('Go Live' Decision)
4. Approve the spend Capital of £2,093,000, which is contained within the approved capital programme.
5. Approve to spend Revenue of £670,000 over a period of 5 years, from 2021/22 to 2025/26 (£149,000 per annum), split proportionally across Met Ops, SO, and FLP, which has been agreed by all business areas.

Deputy Mayor for Policing and Crime

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

Signature

A handwritten signature in black ink, appearing to read "Edue Warden", is written over a light gray rectangular background.

Date

22/7/2021

PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC

1. Introduction and background

- 1.1. This paper sets out proposals to address the lack of an automated firearm asset management system (AMS).

2. Issues for consideration

- 2.1. The lack of an automated firearm asset management system (AMS) results in an inefficient process for the issuing and return of firearms/tasers to armouries. The current process relies on a manual presentation of a personal card to authenticate approval status.
- 2.2. The proposed investment will provide an improved process for the issuing and return of weapons and tasers, and there will be non-cashable benefits from a reduction in officers overseeing the processes. There will be better management information for the planning for or responding to incidents, and the investment will enable a link to a digital training record to ensure those authorised and correctly trained can deploy with the weapon/taser.

3. Financial Comments

- 3.1. The estimated capital investment to implement this solution is £2,093,000 which will be met from within the approved Capital Programme.
- 3.2. The estimated revenue costs over a five year period is £670,000 which will be met from within the MPS existing resources.

4. Legal Comments

- 4.1. The Mayor's Office for Policing and Crime ("MOPAC") is a contracting authority as defined in the Public Contracts Regulations 2015 ("the Regulations"). All awards of public contracts for goods and/or services valued at £189,330 or above shall be procured in accordance with the Regulations. This report confirms the value of the proposed contract exceeds this threshold.
- 4.2. The MPS assure that the route to market is compliant with the Regulations.
- 4.3. Paragraph 4.13 of the MOPAC Scheme of Delegation and Consent provides that the Deputy Mayor for Policing and Crime (DMPC) has delegated authority to approve all requests to go out to tender for contracts of £500,000 or above.
- 4.4. Paragraph 7.23 of the MOPAC Scheme of Delegation and Consent provides that the Director of Strategic Procurement has consent for the approval of the award of all contracts, with the exception of those called in through the agreed call in procedure. Paragraph 4.14 of the Scheme provides the Deputy Mayor for Policing and Crime

reserves the right to call in any MPS proposal to award a contract for £500,000 or above.

5. Commercial Issues

- 5.1. This proposal includes the procurement of design, implementation of a host environment, data migration and interface, and the installation of hardware for scanning and storage. There will be an on-going support service for a period of up to 5 years.
- 5.2. Due to an error in the interpretation of the scheme of delegation the MPS were advised that the Outline Business Case including the initiation of procurement did not require MOPAC approval and the MPS progressed with the procurement. This paper now seeks approval for the route to market and approval of the contract award following a compliant procurement process.

6. GDPR and Data Privacy

- 6.1. MOPAC will adhere to the Data Protection Act (DPA) 2018 and ensure that any organisations who are commissioned to do work with or on behalf of MOPAC are fully compliant with the policy and understand their GDPR responsibilities.
- 6.2. The MPS assure that a Data Protection Impact Assessment (DPIA) has been completed for this project and it is currently with the MPS Information Sharing Support Unit (ISSU) and the Data Protection Officer for final sign off. The project will ensure a privacy by design approach, which will allow the MPS to find and fix problems at the early stages of any project, ensuring compliance with GDPR.

7. Equality Comments

- 7.1. MOPAC is required to comply with the public sector equality duty set out in section 149(1) of the Equality Act 2010. This requires MOPAC to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations by reference to people with protected characteristics. The protected characteristics are: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 7.2. An Equalities Impact Assessment (EIA) has been completed which the MPS assure concluded that no protected category was affected by the proposal.

8. Background/supporting papers

- Appendix 1 Asset Management System for firearms and Taser Final Business Case

Public access to information

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOIA) and will be made available on the MOPAC website following approval.

If immediate publication risks compromising the implementation of the decision it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.

Part 1 Deferral:

Is the publication of Part 1 of this approval to be deferred? NO

If yes, for what reason:

Until what date: n/a

Part 2 Confidentiality: Only the facts or advice considered as likely to be exempt from disclosure under the FOIA should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a **Part 2** form – YES

ORIGINATING OFFICER DECLARATION

Tick to confirm statement (✓)

Financial Advice:

The Strategic Finance and Resource Management Team has been consulted on this proposal.

✓

Legal Advice:

The MPS legal team has been consulted on the proposal.

✓

Equalities Advice:

Equality and diversity issues are covered in the body of the report.

✓

Commercial Issues

Commercial issues are covered in the body of the report.

✓

GDPR/Data Privacy

GDPR compliance issues are covered in the body of the report.

✓

Director/Head of Service:

The MOPAC Chief Finance Officer and Director of Corporate Services has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities.

✓

Chief Executive Officer

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

Signature



Date 13/7/2021



Asset Management System for firearms and Taser Final Business Case

MOPAC Investment Advisory & Monitoring meeting 30th June 2021

Report by DAC Barbara Gray on behalf of the Chief of Corporate Services

Part 1 – This section of the report will be published by MOPAC. It is classified as OFFICIAL – PUBLIC

EXECUTIVE SUMMARY

This case is part of creating a sustainable armed policing capability for the Metropolitan Police Service (MPS) as set out to and supported by the Management Board in November 2020.

The Metropolitan Police Service (MPS) has identified a requirement for a digital asset management system (AMS) to provide an efficient automated system to record the issue and return of firearms and Tasers to all relevant trained officers

The Outline Business Case (OBC) preferred option, approved by the MPS Portfolio and Investment Board (PIB) and shared with MOPAC, in June 2020 supported the implementation of an Asset Management System (AMS) and scanning solution across all Taser rooms and armouries. There has been no changes to the option approach however, the Detailed Design work and consultation with stakeholders has brought opportunities to further maximise the proposed benefits through the use of Body Worn Video (BWV) in Taser rooms besides CCTV; larger Taser rooms identified to accommodate the required equipment and dynamic flow of officers, as well as other elements.

AMS will deliver quantitative non-cashable benefits by facilitating improvements to both the issuing and returning of Tasers incorporating new technology, re-designing rooms and updating policies and procedures. It will also deliver qualitative benefits as the system will access the officers' digital training record to ensure they are authorised and correctly trained.

Decision from DMPC is needed in order to award contract and proceed to implementation.

Recommendations

The Deputy Mayor for Policing and Crime, via the Investment Advisory and Monitoring meeting (IAM), is asked to:

1. **Approve, in retrospect, the procurement process via CDW (Value Added Reseller) VAR IT Framework, for; Lot 1 an Asset Management System (AMS) and Lot 2 (training records) (as a forced variant) for a COTS (Commercial Off The Shelf) solution up to a value of £904k for a four year (plus 1 year) contract term.**
- (a) **Subject to the approval of recommendation 1;**
2. **Approve the award of the contract for the provision of the Asset Management System (AMS) to Innaxys Ltd for Lots 1 and Lot 2 for £904k (for a four year term**

(plus 1 year extension)) and delegate the entering into the contract to the Director of Commercial Services.

3. Approve this project to proceed to Gate 4 ('Go Live' Decision)
4. Approve the spend Capital of £2,093m, which is contained within the approved capital programme.
5. Approve to spend Revenue of £670k over a period of 5 years, from 2021/22 to 2025/26 (£149k per annum), split proportionally across Met Ops, SO, and FLP, which has been agreed by all business areas.

Time sensitivity

1. A decision is required from the Deputy Mayor by 12th July to allow the contract to be placed in a timely fashion and alleviate operational risk.

Non-confidential facts and advice to the Deputy Mayor for Policing and Crime

Introduction and background

1. This project aims to deliver a solution that will facilitate firearms asset management, training records management, and administration, with a future proof solution that can be scalable to the target number of 10,000 Taser users after the Taser Uplift.
2. The main business drivers are:
 - a. There is currently no automated Asset Management System in use for Firearms within the MPS, and a limited version currently in use for Taser.
 - b. Current procedure relies on the presentation of a personal card to authenticate approval status.
 - c. The current pilot system, Firearms Management System (FMS), a firearms training records system, was not planned for long term use and does not meet the current user requirements. FMS also cannot scale to the number of potential users in the coming years.
 - d. The time to issue/return Tasers and deploy on duty is highly inefficient, impacts on operational deployment and will increase with the Taser uplifts. We currently have circa 7,600 Taser users that will increase up to 10,000 at the end of 2022.
 - e. An Asset Management System will address these issues and contribute to reducing inefficiencies by improving processes for controlling armouries and the issuing and return of weapons and Tasers to officers.

Issues for consideration

3. There is a risk that some Taser rooms are not ready for roll out, due to the dependency on the Estate Strategy and refurbishment plan to be completed during 2022.
4. The project has been mandated with the delivery of an Asset Management System (AMS) for firearms and Taser, which links with the MPS new Learning Management System (LMS), expected to be delivered by the Learning and Development Transformation programme (Programme 8). We have agreed with P8 that we would integrate with the

current firearms training records solution as an interim position until the firearms training service is available via LMS.

Contributes to the MOPAC Police & Crime Plan 2017-2021

5. An Asset Management System will contribute by improving processes for the issuing and return of weapons and Tasers to officers.
6. The digital system will provide efficiencies in workloads and improvements in quality of data. With the current threat level, it will improve the management of information available for planning or responding to a terrorist incident.
7. The AMS will improve the issuing of weapons and Tasers by accessing an officer's digital training record to ensure they are authorised and correctly trained to deploy operationally with that asset.
8. An AMS solution will increase the availability of Tasers for authorised officers at the commencement of duty by reducing the processing time. This will ensure officers are not deployed prior to having been issued a Taser, decreasing operational risks, increasing officer safety and increasing public confidence. AMS can accurately determine all available officers for deployment with firearms and Taser capability should a force mobilisation be required.

Financial, Commercial and Procurement Comments

9. The existing CDW¹ Value Added Reseller (VAR) IT Framework Agreement with the East Midlands Strategic Commercial Unit (EMSCU) was utilised to conduct a mini-competition exercise. Innaxys Ltd won the Tender, scoring the highest marks in the technical and commercial evaluation. The maximum contract length under the EMSCU framework is four years. Should the Met wish to contract beyond four years, a new contract would need to be implemented. In such an instance the Met maintains its ability to direct award to Innaxys to enable continuation of the service.
10. Should the recommendations of this FBC be approved, it is requested that funding be approved to undertake the activities necessary to complete the implementation of the proposed changes. A total of £2,763k comprising £2,093k capital from the Capital Plan and £670k revenue split proportionally across Met Operations, Specialist Operations, and Front Line Policing over five years from 2021/22 to 2025/26. The OBC approved in June 2020 approved a capital budget of £2,960k, which the FBC is well within. The respective Commands have agreed to fund the revenue.

Legal Comments (by Directorate of Legal Services)

11. The Mayor's Office for Policing and Crime ("MOPAC") is a contracting authority as defined in the Public Contracts Regulations 2015 ("the Regulations"). All awards of public contracts for goods and/or services valued at £189,330 or above shall be procured in accordance with the Regulations. This report confirms the value of the proposed contract exceeds this threshold.
12. Section 5.3 of Part 2 confirms the MOPAC's route to market is compliant with the Regulations.

¹ Name of Added Value Reseller company

13. Paragraph 7.23 of the MOPAC Scheme of Delegation and Consent provides that the Director of Strategic Procurement has consent for the approval of the award of all contracts, with the exception of those called in through the agreed call in procedure. Paragraph 4.14 of the Scheme provides the Deputy Mayor for Policing and Crime reserves the right to call in any MPS proposal to award a contract for £500,000 or above.

Equality Comments

14. In the full Equality Impact Assessment for AMS we concluded that no protected category was negatively affected by AMS. Only those with learning disabilities had some likelihood to need extra and adapted training which has been included in the plans as a mitigation action. It has been identified that AMS will positively impact protected categories like 'age' or 'maternity'. This project consulted with representatives from the Disability Staff Association, Public and Commercial Services Unions and The Police Federation as well as business group leaders from the Parliamentary Protection and Royal Protection Groups (PaDP and RaSP), Aviation Policing, Front Line Policing and the Taser Uplift Team. No objections, concerns or issues were raised by any of the above mentioned parties.

Privacy Comments

15. This information is contained in the restricted section of the report.
16. The MPS is subject to the requirements and conditions placed on it as a 'State' body to comply with the European Convention of Human Rights and the Data Protection Act (DPA) 2018. Both legislative requirements place an obligation on the MPS to process personal data fairly and lawfully in order to safeguard the rights and freedoms of individuals.
17. Under Article 35 of the General Data Protection Regulation (GDPR) and Section 57 of the DPA 2018, Data Protection Impact Assessments (DPIA) become mandatory for organisations with technologies and processes that are likely to result in a high risk to the rights of the data subjects.
18. The Information Assurance and Information Rights units within MPS will be consulted at all stages to ensure the project meets its compliance requirements.
19. A DPIA has been completed for this project and it is currently with the ISSU and the Data Protection Officer for final sign off. The project will ensure a privacy by design approach, which will allow the MPS to find and fix problems at the early stages of any project, ensuring compliance with GDPR. DPIAs support the accountability principle, as they will ensure the MPS complies with the requirements of GDPR and they demonstrate that appropriate measures have been taken to ensure compliance.

Real Estate Implications

20. The Estates Strategy (2021 – 2025) has been submitted to the Commissioner for final sign off and approval is expected from MOPAC after the Mayoral elections. The BCU refurbishment FBC is due in June which means that a number of BCU locations will go under refurbishment with new Taser rooms available not earlier than Q2 2022. The new BCU Taser rooms that form part of the Estates refurbishment plan are funded by the Estates programme and will meet the user requirements for the AMS to-be state.

Environmental Implications

21. No environmental implications have been identified.

Background/supporting papers

22. Supporting papers included in Part 2, exempt from publication.

Report author: (Olivia Gualda, Senior Project Manager, 07557064967)

Part 2 – This section refers to the details of the Part 2 business case which is NOT SUITABLE for MOPAC Publication.

The Government Security Classification marking for Part 2 is OFFICIAL-SENSITIVE [OPERATIONAL].

Part 2 of Asset Management System (AMS) Final Business Case is exempt from publication for the following reasons:

- Exempt under Article 2(2)(a) of the Elected Local Policing Bodies (Specified Information) Order 2011.
- Exempt under the Law Enforcement Sect. 31, and Commercial Interest, Sect. 43 of the FOIA.

The confidentiality of part 2 should be reviewed after ten years (November 2030). No disclosure of part 2 is permitted without consultation from the MPS. Any request for information under FoIA would need to be assessed on a case by case basis, no matter what or when the original decision was made, as the circumstances may have changed eg. information no longer commercially sensitive.