

GREATER LONDON AUTHORITY

[REDACTED]
(By email)

Our Ref: MGLA051018-4566

24 October 2018

Dear [REDACTED]

Thank you for your request for information which the Greater London Authority (GLA) received on 5 October 2018. Your request has been dealt with under the Freedom of Information Act 2000.

Please find attached the information we hold within the scope of your request:

1. *Has the authority outsourced or proposes to outsource any of its back office functions? i.e. HR, Payroll, Finance, Legal, Customer Services if so, please list which services and to whom they are outsourced or will be outsourced.*

With regards to legal services, procurement services, financial transactions (Accounts Payable and Accounts Receivable) and the finance system, the GLA has not outsourced these functions but has entered into an ongoing arrangement with Transport for London (TfL) for the discharge of these functions under section 401 of the Greater London Authority Act 1999. There is no specified end date to this arrangement. The same applies to the London Fire Commissioner providing payroll services to the GLA.

2. *Has the authority outsourced or is it actively considering outsourcing services that are direct customer facing i.e. front facing services? If so what services are being considered for outsourcing and the expected timeline for this to be realised*

No.

3. *Further to the above does the authority have control or ownership over any other entities. If so, is the authority required to produce consolidated or Group Accounts? Please list the entities and their function. For example are there any leisure trusts or has the authority passed leisure and tourism services over to externally controlled and managed organisations.*

Yes, the GLA prepares group accounts.

- GLA Land and Property Ltd – purchase, sale and development of land and property, and the holding of land and property for capital growth or rental
- London Legacy Development Corporation – Delivery of the long-term planning, management and maintenance of the Olympic Park and its facilities
- Old Oak and Park Royal Development Corporation (OPDC)–Regenerate Old Oak and Park Royal, and surrounding areas.
- SME Wholesale Finance Limited and London Co-Investment Fund LLP– provision of finance for early stage businesses through the provision of loan and equity financing.
- London Treasury Ltd - treasury management agent

4. *Has the Authority established or proposed to establish any Community Interest Companies (CiC's) to undertake some of its services or functions such as housing provision.*

No.

5. *What is the Authority's procurement policy with regard to systems and services – does the Authority utilise frameworks and procurement vehicles such as the GPS or does it follow EU procurement procedures?*

The Authority is obliged to follow the EU Procurement Directives by either utilising suitable compliant frameworks such as those let by the Crown Commercial Service (CCS) or advertising the contract in the Official Journal of the European Union. The chosen option would depend on circumstances and suitability, and would be determined on a case by case basis. (NB the Government Procurement Service [GPS] no longer exists and has been replaced by the CCS.)

6. *Can the authority please detail who are the providers of the following products / systems:*

1. *Payroll*
London Fire Commissioner (LFC)
2. *Personnel*
Midland HR Solutions
3. *Debtors*
Transport for London (TfL)
4. *Creditors*
Transport for London
5. *Payment Services* Transport for London
6. *Accounting* Transport for London

7. *Asset Management* Transport for London

8. *Expenses and Purchasing*

Expenses system is provided by MHR and Procurement is provided by Transport for London

7. *In respect of the systems listed in response to 5) above what is the cost of these systems such as Implementation (if known) Support, Licences, Updates and Training & Professional Services*

1. *Implementation year 1 incl Licenses, training and professional services, support*
2. *Ongoing annual costs, support and recurring fees*

We assume you are referring to the response 6) above

LFC - Payroll – annual cost, all included - £57,549.00

TfL - Financial System annual cost, all included - £288,000

TfL - Transactions services, all included - £236,288

TfL - Procurement(Purchasing) - £2.6m

Midland HR Solutions – Personnel and expenses – Annual hosting costs £8,413 and Licensing costs £12,290

8. *In respect to the systems listed in response to 5) above **when does the current contract fall due for renewal***

We assume you mean question 6) above. For the delegated services there is no end date to the current arrangements. The end date for the current Midland HR Solutions contract extension is March 2020, two years from March 2018.

If you have any further questions relating to this matter, please contact me, quoting the reference MGLA051018-4566.

Yours sincerely

Ruth Phillips
Information Governance Officer

If you are unhappy with the way the GLA has handled your request, you may complain using the GLA's FOI complaints and internal review procedure, available at:

<https://www.london.gov.uk/about-us/governance-and-spending/sharing-ourinformation/freedom-information>

