

REQUEST FOR DMPC DECISION – PCD 314

Title: MOPAC and MPS provision of research requirements 2018/19

Executive Summary:

This paper seeks approval to award a twelve-month extension of £1m to Opinion Research Services (ORS) Ltd for the financial year 18/19, contract SS31380 for the provision of research requirements. The need for a twelve-month extension has arisen as circumstances have occurred that MOPAC and the MPS could not have foreseen. The contract extension requested will take the total contract value (existing contract value, £3.2m plus the £1m extension requested) to £4.2m over a total five-year period.

MPS and MOPAC had engaged with the GLA as part of the GLA Collaborative Procurement Programme for a joint replacement contract for research services across the functional bodies. The anticipated timescales of collaborative approach would have allowed for a contract to be available in time to meet our contract expiration dates, however due to delays this has not been possible and now an extension is required for ongoing services. With the TfL Collaborative Programme in mind, the strategy is to award this extension due to unforeseen circumstances to ORS for financial year 2018/19.

Recommendation:

The DMPC is asked to approve:

- Approve the extension to contract SS31380 for the Provision of Research to Opinion Research Services Ltd for 12 months (FY 2018/19) with an added value of £1m to the contract for 2018/19 due to unforeseen circumstances. MOPAC and the MPS meet all the criteria considered essential to modify the terms of an original contract via regulation 72 (1) c.

Deputy Mayor for Policing And Crime

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

Signature

Sybil Henden

Date

29/01/18

PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC

Decision required – supporting report

1. Introduction and background

- 1.1. In 2014/15 the MPS and MOPAC awarded the contract for all research services to ORS for 48 months following a competitive tender process. The requirement under this contract was to supply a variety of Research Services. MOPAC and the MPS spend is primarily on large scale public surveys plus in-depth pieces of qualitative and quantitative research and a number of other small scale customer satisfaction surveys with an annual total spend of approx. £1m.

2. Issues for consideration

- 2.1. MPS and MOPAC had engaged with the GLA as part of the GLA Collaborative Procurement Programme for a joint replacement contract for research services across the functional bodies. The anticipated timescales of collaborative approach would have allowed for a contract to be available in time to meet our contract expiration dates, however due to delays this has not been possible and now an extension is required for ongoing services. With the TfL Collaborative Programme in mind, the strategy is to award this extension due to unforeseen circumstances to ORS for financial year 2018/19.

3. Financial Comments

- 3.1. The contract extension requested will take the total contract value (existing contract value, £3.2m plus the £1m extension requested) to £4.2m over a total five-year period.
- 3.2. The contract extension is to be funded from existing revenue budgets.

4. Legal Comments

- 4.1. This report seeks approval for a modification to an existing contract that is due to expire in March 2018 and which has not been provided for within the terms of the contract.
- 4.2. Regulation 72 of the Public Contract Regulations 2015 permit an unexpired contract to be varied in limited circumstances. Commercial Services have confirmed following their investigations and in the absence of an alternate route to market regulation 72(1)(c) is the most appropriate. On the basis of the contents of this report and discussions DLS are content for the exemption to apply.
- 4.3. Under the MOPAC Scheme of Delegation and Consent, the DMPC must approve the contract modification under section 4.13 as the modification relies on an exemption and is valued over £100k.

5. Equality Comments

- 5.1. All Equality and Diversity implications were considered by the Government Procurement Service who completed the original tender process for the Framework Agreement.
- 5.2. At the Pre-Qualification questionnaire (PPQ) and the Invitation to tender (ITT) stage of the Framework, organisations were asked specific questions to ensure they were compliant with the Equality act and the public sector equality duties associated with the act.

6. Background/supporting papers

- 6.1. Report

Public access to information

Information in this form is subject to the Freedom of Information Act 2000 (FOIA) and other legislation. Part 1 of this form will be made available on the MOPAC website within 1 working day of approval. Any facts/advice/recommendations that should not be made automatically available on request should not be included in Part 1 but instead on the separate Part 2 form. Deferment is only applicable where release before that date would compromise the implementation of the decision being approved.

Part 1 Deferral:

Is the publication of Part 1 of this approval to be deferred ? NO

Part 2 Confidentiality: Only the facts or advice considered as likely to be exempt from disclosure under the FOIA should be in the separate Part 2 form, together with the legal rational for non-publication.

Is there a **part 2** form – Yes

ORIGINATING OFFICER DECLARATION:

Head of Unit: The Head of Strategic Finance and Resource Management has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities.	✓
Legal Advice: DLS have been consulted on this proposal.	✓
Financial Advice: The Chief Financial Officer has been consulted on this proposal.	✓
Equalities Advice: There are no Equality and Diversity issues arising from this proposal.	✓

OFFICER APPROVAL**Chief Executive Officer**

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

Signature

R. Lawrence

Date

24/01/18

PART 1 - NOT PROTECTIVELY MARKED

PART 1: PUBLISHABLE

SS31380 – MOPAC and MPS provision of research requirements 2018/19

Investment and Advisory Board (IAB), 22nd February 2018

Report by the Chief Finance Officer on behalf of the MOPAC

EXECUTIVE SUMMARY

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TIME-SENSITIVITY

A decision is required by 1st March 2018 to enable Opinion Research Services to plan the fieldwork and reporting requirements for the Public Attitude Survey and User Satisfaction Survey corporate surveys for FY 2018/19.

A. RECOMMENDATIONS – That DMPC approves:

1. Approve the extension to contract SS31380 for the Provision of Research to Opinion Research Services Ltd for 12 months (FY 2018/19) with an added value of £1m to the contract for 2018/19 due to unforeseen circumstances. MOPAC and the MPS meet all the criteria considered essential to modify the terms of an original contract via regulation 72 (1) c.

