

# GREATER LONDON AUTHORITY

[REDACTED]  
(By email)

Our Ref: MGLA260618-6042

3 July 2018

Dear [REDACTED]

Thank you for your request for information which the GLA received on 26 June 2018. Your request has been dealt with under the Freedom of Information Act 2000.

You requested:

*I would like to make an FOI request for the following pieces of information:*

- 1. How many people are employed to deal with FOI?*
- 2. What is the budget for administering FOI?*
- 3. Do you use case management software for FOI? If so, which one?*
- 4. Do you publish a disclosure log?*

Please find below the information that we hold within the scope of your request:

1. Three people are employed full time to deal with Information Governance, FOI and GDPR
2. The budgeted salary for these 3 posts in 18/19 is £146,000.
3. We use the GLA's correspondence system (WriteOn) to store and respond to requests
4. Yes - <https://www.london.gov.uk/about-us/governance-and-spending/sharing-our-information/freedom-information/foi-disclosure-log?order=DESC>

If you have any further questions relating to this matter, please contact me, quoting the reference MGLA260618-6042.

Yours sincerely

**Ruth Phillips**  
**Information Governance Officer**

If you are unhappy with the way the GLA has handled your request, you may complain using the GLA's FOI complaints and internal review procedure, available at:

<https://www.london.gov.uk/about-us/governance-and-spending/sharing-our-information/freedom-information>