

GREATER LONDON AUTHORITY

██████████
(By email)

Our Ref: MGLA240418-0374

14 May 2018

Dear ██████████

FOI request – temporary staff

Thank you for your request for information, which the Greater London Authority (GLA) received on 24 April 2018. Your request has been dealt with under the Freedom of Information Act 2000.

Please find attached the information that we hold within the scope of your request

To put this information in context, I should make it clear that the GLA is London's strategic government and does not operate in the same way as local authorities. We do not deal with the same kinds of services. For example, the GLA does not deal with social care services as mentioned in your question 3 or with social work qualifications or refuse services as mentioned in your question 6. If you want to contact the individual local Borough Councils in London, you can find their details via this page: <https://www.london.gov.uk/in-my-area>.

1. *What model does your organisation use to source temporary staff?*
 1. *Neutral Vendor*
 2. *Master Vendor*
 3. *Hybrid*
 4. *Preferred Supplier List*
 5. *other (please describe)*

Master Vendor

2. *If your organisation utilises a Managed Service Provider to facilitate the sourcing of temporary staff, who are they?*

The GLA shares its procurement services with Transport for London (TfL) and will utilise TfL contracts wherever possible. Following an OJEU procurement exercise, TfL awarded framework agreements to Hays plc which commenced on 23 June 2014 for the provision of temporary staff recruitment services. The contracts awarded to Hays plc are Master Vendor contracts and the GLA uses these contracts.

3. *Are any job categories excluded from this contract e.g. Social Care, Interims etc.*

There no job categories excluded and the contracts awarded are listed below

Lot 1 – Master Vendor - Professional & Administrative Services (permanent and non-permanent roles)

Lot 2 – Maser Vendor - IT & Technology Services (permanent and non-permanent roles)

4. *What is the most recent annual spend / last 12 months on temporary staff?*

The annual spend from 01 April 2017 to 31 March 2018 for all temporary staff (not including off contract spend) is £2,601,107.45

We believe the increase in spend is down to an increase in new temporary staff (Hays plc) joining between 01/02/18 – 31/03/18 and outstanding invoices being settled before the end of the financial year end (the data is based on invoices paid).

5. *Do you have any off contract spend, if so, what is the approximate value?*

The annual spend from 01 April 2017 to 31 March 2018 for off contract temporary workers is £211, 928.36

6. *What are the top 3 categories of temporary staff spend within your organisation? e.g. (Qualified Social Work, Refuse, etc)*

There are only two job category contracts in place (see question 3). Temporary workers are predominantly sourced via Lot 1 – Master Vendor - Professional & Administrative Services (non-permanent roles).

7. *What date does the current temporary staff contract end?*

The current Master Vendor contract ends on 22 June 2018

8. *Is there an option to extend the current temporary staff contract? If so, until what date?*

The current Master Vendor contract was extended for 1 year from 23 June 2017 – 22 June 2018. There is no option to extend beyond 22 June 2018.

9. *Who manages the contract from your organisations perspective?*

The main contact for the GLA is:

Andrew Baxter, Resourcing Manager (Human Resources and Organisational Development)
Greater London Authority,
City Hall, The Queens Walk, More London,
London, SE1 2AA
Tel: 020 7983 4000 (switchboard)

Email: Andrew.Baxter@london.gov.uk

If you have any further questions relating to this matter, please contact me, quoting the reference MGLA240418-0374.

Yours sincerely

Ruth Phillips
Information Governance Officer

If you are unhappy with the way the GLA has handled your request, you may complain using the GLA's FOI complaints and internal review procedure, available at:

<https://www.london.gov.uk/about-us/governance-and-spending/sharing-our-information/freedom-information>