

Greater London Authority

Single Source Request

SUBJECT	Membership to the Ellen MacArthur Foundation	Date: 28/04/2015
Originating Department: Environment		Cost Centre No: GE.0330.008.06
Submitted By (Budget Holder):		Prepared By:
<i>Signature</i>		<i>Signature</i>
<i>Print</i>	Patrick Feehily	<i>Print</i> Larissa Bulla
The Budget Holder accepts that in submitting this single source request it may be subject to challenge as “anti competitive” by an external third party under the EC Treaty of Rome.		

Consultees/Procurement Comments		
<i>Add details as appropriate e.g. Legal Specialist, Sponsor, other staff etc. Consultees may indicate agreement or dissent or make other comments if appropriate.</i>		
Procurement signature (only if approved)		
<i>Signature</i>		Date
<i>Print</i>		<i>Shopping Cart No.</i>
<i>Single Source Request Value</i>		<i>PO No.</i>

1 Purpose of Goods / Services

This document is a request for approval to pay for 50 per cent of the membership costs to join the Ellen MacArthur Foundation Circular Economy 100 (CE100).

- a. **Unique, global network:** The CE100 is a global network bringing together leading companies, emerging innovators, city and regional governments to accelerate the transition to a circular economy. Member organisations have access to the following support and benefits:
 - Expert guidance and workshops with other leading city and regional governments, consultants and academics to support public programme and strategy development
 - Access to networking events and online resources, including document libraries and online events
 - Forums and support for learning from and potentially partnering with companies who are fellow CE100 members and working to develop new products, services and business models to support the circular economy. These stakeholder relationships have potential to support London’s accelerated transition to circular economy through future projects.
- b. **London’s membership:** The GLA and London Waste and Recycling Board (LWARB) have negotiated a provisional offer for rolling annual membership (to be renewed and paid annually) from 2015 through 2018 that will include:
 - participation in the CE100 Regions programme, provision of tailored support and workshops for policy-makers and

- the opportunity to bring 10 small- to medium-sized enterprises (SMEs) per annum to participate in the CE100 'Emerging Innovators' programme. The Emerging Innovators Programme is designed specifically to support SMEs to access and participate in the circular economy through tailored workshops, networking events on online resources. Participating SMEs also benefit from the global recognition of the CE100 and the opportunity to access the network's multi-national companies and universities. Between 2015-2018, London's membership will allow a total of 30 SMEs (10 in each of the three years) to participate in the programme for one year at no additional cost.
- c. **Joint membership:** One years' membership costs £35,000. LWARB will contribute 50 per cent of the membership cost, and will be joint members included within the GLA's membership.

2 Background

- a. **The circular economy** is one in which the manufacture, consumption and management of products is restorative by nature; materials remain in circulation in their highest-value use. The benefits of the circular economy include:
 - Moving to circular economy will save London £5billion in waste management costs between 2016 and 2050.
 - The circular economy will provide opportunities for businesses to access new revenue streams and reduce costs, enabling growth and job creation.
- b. **Links with Mayoral strategies and commitments:** The London Infrastructure Plan 2050 sets out London's infrastructure needs through 2050 to support the city's growing population and economy. The Resources chapter of the London Infrastructure Plan 2050 sets out a number of commitments to accelerate the transition to a circular economy in London including for LWARB to develop a circular economy route map and for the GLA family to lead by example by reviewing its procurement and material handling to enable the circular economy. The benefits of membership to the CE100 will support achievement of both these commitments.

3 Alternatives

There is no comparable network to the CE100. The closest alternative option is to request the C40 Cities network, which London is a member of, to include the circular economy in its work programme. However, unlike the CE100, the C40 does not offer membership to businesses, which are key to delivering the circular economy, nor does it currently have the expertise in this subject compared to the CE100.

4 Reason Request has been raised after commitment (if applicable)

No commitment has been made

5 Impact on Funds

This approval is being sought in parallel and to support MD1503, which, among other Environment Team programmes, seeks approval to:

- Enter into a contract to join the Ellen MacArthur Foundation CE100
- allocate programme budget to cover 2015-16 membership costs to the CE100

6 Recommendation(s)

To approve single source request for membership costs to the CE100

7. Disclaimer (for Budget Holder)

I, the client, am fully aware of the requirements of the Transport for London Business Ethics policy.

I, and any other persons involved in the selection of this supplier, declare that I/we have no existing financial or other interests in the recommended supplier for this transaction and I/we am/are not aware that any close relative or friend has any such interests.

I, and any other persons involved in the selection of this supplier, declare that I/we have not received in the last 12 months any offer of gifts or hospitality from the recommended supplier for this transaction other than those I/we have already disclosed. I understand that nothing I have signed seeks to circumvent the provisions of the Public Interest Disclosure Act 1998.