

REQUEST FOR DMPC DECISION – PCD 20**Title:** Curtis Green Audio/Visual System**Executive Summary:**

This report is requesting approval to initiate procurement activity and award of a contract to Cinos Ltd for the supply, installation and support of Audio Visual system at Curtis Green and the associated investment of up to a total of £1.462m.

Recommendation:

That the DMPC approves the:

- Award of a contract to Cinos Ltd for the supply, installation and support of Audio Visual system at Curtis Green and the associated investment of £1.462m. Within this an amount of up to £150k is set aside for the provision of disability access in meeting rooms.

Deputy Mayor for Policing and Crime

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

Signature**Date**

23/06/2016

PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC

Decision required – supporting report

1. Introduction and background

- 1.1. The closure of NSY has resulted in the need to provide AV capabilities within the HQ estate. This contract will ensure there are meeting facilities, a press environment and briefing area in Curtis Green.

2. Issues for consideration

- 2.1. Initial stages of work with a cost of £348k were completed in January 2016; this stage of work is above the £500k threshold and requires DMPC approval.

3. Financial Comments

- 3.1. The required investment will be funded from within existing resources.

4. Legal Comments

- 4.1. The recommendation can be lawfully approved in accordance with MOPAC Contract Regulations and EU/UK Procurement law.
- 4.2. In accordance with the MOPAC Scheme of Delegation and Consent (4.8), the DMPC must approve all requests to go out to tender for contracts that exceed £500,000.

5. Equality Comments

- 5.1. Suppliers will be assessed prior to entering into agreements to ensure they comply with relevant legislation. It will be the responsibility of user departments to ensure that the MPS Equality and Diversity policies are adhered to through the life of the contract.
- 5.2. Suppliers may be asked to sign up to the Diversity Works for London Programme which assesses suppliers against the Equality and Diversity framework.

6. Background/supporting papers

- 6.1. MPS Paper

Public access to information

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOIA) and will be made available on the MOPAC website following approval.

If immediate publication risks compromising the implementation of the decision it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.

Part 1 Deferral:

Is the publication of Part 1 of this approval to be deferred? NO

If yes, for what reason:

Until what date:

Part 2 Confidentiality: Only the facts or advice considered as likely to be exempt from disclosure under the FOIA should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a **Part 2** form – NO

ORIGINATING OFFICER DECLARATION:

| | <i>Tick to confirm statement (✓)</i> |
|---|--------------------------------------|
| Head of Unit: The SFRM team has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities. | ✓ |
| Legal Advice: The MPS legal team has been consulted on the proposal. | ✓ |
| Financial Advice: The Strategic Finance and Resource Management Team has been consulted on this proposal. | ✓ |
| Equalities Advice: Equality and diversity issues are covered in the body of the report. | ✓ |

OFFICER APPROVAL**Chief Operating Officer**

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

Signature 

Date 23/06/2016



**Virtual Procurement Board 14 June 2016
Joint Investment Board 23 June 2016**

**INITIATE AND CONTRACT AWARD FOR SUPPLY AND INSTALLATION OF
AUDIO/VISUAL SYSTEMS FOR CURTIS GREEN (NSY EXIT PROGRAMME –
TECHNOLOGY INFRASTRUCTURE)**

Report by Director of Digital Policing on behalf of the Commissioner

Executive Summary

This paper follows on from the Business case and strategy review approved by DMPC in December 2013 and the subsequent Re-allocation of funding for NSY Exit the DMPC approved in December 2015.

The initiate and contract award recommendation is for the provision, installation and first year support for an Audio Visual System capability at Curtis Green, accordingly the approval facilitates the NSY Exit Programme.

A. RECOMMENDATION

1. Approve the initiate and contract award to Cinos Limited utilising the MOPAC Electronic Security and Control Room Framework. The scope includes the supply, installation and support of Audio Visual (AV) systems at Curtis Green, at estimated cost of £1.329m.

B. SUPPORTING INFORMATION

Background

2. The closure of NSY necessitates AV capabilities within the HQ estate. The investment will ensure effective meeting facilities, press environment and briefing area. The systems at Curtis Green will be the same as those as Hendon giving users a consistent experience with an interoperable common standard, technology platform.
3. Funding was approved by DMPC in December 2013 as part of the NSY Exit Programme - Technology Infrastructure. A subsequent paper requesting amendments to the funding was approved by DMPC in December 2015.
4. Initial stage works were completed in January 2016 at a total value of £348k with approval via Procurement Services Scheme of Delegation. The project team had assumed approval for these second stage works would fall within the same delegated authority arrangement. This has led to an expedited and extraordinary submission request to ensure NSY exit.

Procurement Strategy Information

5. This requirement will be procured using the MOPAC Electronic Security and Control Room Framework Agreement. Tables B1 and B2 at Appendix 1 contain the key information in relation to the Procurement Strategy.
6. The Framework Agreement itself was market tested through an OJEU competitive process with four year agreements commencing in November 2014. This compliant contract call off is within scope of the single supplier Lot 3, "Digital Video Recording Systems, Videowalls and Ancillary Services".

Value for Money Statement

7. The tendering exercise for the framework evaluated financial status, past experience and future capabilities of Cinos Limited.
8. A professional services rate card exists in addition to equipment unit pricing. Annual rebates and benchmarking provisions ensure continuous value for money protective measures. A final detailed review of all bill of material specifications and unit pricing will be completed in advance of purchase order committal and within the approved ceiling value.

General Contract Information

9. Electronic and Audio Visual systems are not in scope of the TTPI Tower Model. Contract and supplier performance will therefore be managed by Digital Policing Project Team.
10. Table B2 at Appendix 2, Part 2 sets out the key contract information.

C. OTHER ORGANISATIONAL & COMMUNITY IMPLICATIONS

Equality and Diversity Impact

1. There are considered to be no negative equality or diversity implications arising from this procurement process. The applicants short listed were evaluated for acceptable equality and diversity statements, as well as their ability to meet the MPS requirements under the Equality Act 2010 as a supplier to MOPAC. The evaluation exercise considers the applicants ability to act as responsible employers and meet employment obligations deemed commensurate with wider GLA objectives.

Environmental Implications

2. This meets WEEE directive on disposal and management of hardware containing electronic equipment, plastics and hazardous substances which include approved processes and suppliers.

Financial Implications

3. A £1.766m budget provision for Audio Visual Systems was granted by MOPAC following submission of the full Business Case. A subsequent Re-allocation of funding for NSY Exit was approved in December 2015. Total value of all first and second stage works is £1.677m.
4. Initial stage first fix work was completed in January 2016, total value £348k. The contract call off was approved via Procurement Services Scheme of Delegation. The scope and value of this second stage works covering the supply, installation and system maintenance is £1.329m.
5. The cost of annual maintenance for year 2 onwards is circa £87k per annum. The cost to protect this investment will be covered from existing business as usual maintenance budgets.

Consultation Undertaken

6. The following key stakeholders have been consulted and any comments/ recommendations have been progressed as part of the JIB and Business Case approval process:

Consultation grid

| Key stakeholder engagement (up to what level) | Supportive / Supportive with concerns / Not supportive / Not affected |
|---|---|
| Finance Business Partner | Supportive |
| Diversity Adviser - DCFD | N/A |
| Digital Policing | Supportive |
| Property Services | Supportive |
| Directorate of Legal Services | N/A |
| Business group risk co-ordinator or MPS Health & Safety advisor | Supportive |
| Procurement | Supportive |
| Director of Finance Business Partnering | Supportive |
| SRO (senior Responsible Owner) | Supportive |

7. Risk (including Health and Safety) Implications

| Risk | Impact | Mitigation |
|-------|---|--|
| Delay | Impact on the A/V operational facilities when the building opens from the end of Sept 2016. | The move of users out of NSY is planned to be completed by the end of Sept 2016. Users will move without A/V facilities or with temporary system where possible. |

Report author: Peter Sutton / Matt Wilmot

Background papers: DMPC Decision Sheet, 18 December 2013
DMPC Decision Sheet, 21 December 2015