

DMPC Decision – PCD 508

Title: Contract Award - Portable Accommodation and Toilets; Firing Ranges and Firing Equipment; Fuel Metering and Pumps, and Traffic Barriers

Executive Summary:

This paper recommends the award of four single supplier frameworks in the value of £4.9m, and the award of four call off contracts in the value of £4m, following MPS procurement exercises. The costs can be met from within the MPS approved budget.

Recommendation:

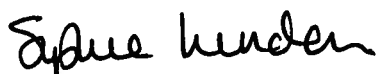
The Deputy Mayor for Policing and Crime is recommended to:

1. Approve four single supplier framework agreements accessible to all members of the GLA members (including Mayor's Office for Policing and Crime/ Metropolitan Police Service, Transport for London, London Fire Commissioner (London Fire Brigade)), Royal Parks, City of London Corporation, London Ambulance Service.
2. Approve award of four Call-Off Contracts for the following services:
 - a) The Supply and Hire of Portable Accommodation and Toilets
 - b) Maintenance of Firing Ranges and Firing Equipment including Statutory Inspections
 - c) Planned Maintenance and Reactive Repair/Replacement of Fuel Metering and Pumps
 - d) The Supply and Hire of Traffic Barriers

Deputy Mayor for Policing and Crime

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

Signature**Date** 10/12/2018

PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC

1. Introduction and background

- 1.1. MOPAC approved the initiation of procurement for the services set out below in July 2018, PCD 436. The services are
- Supply and Hire of Portable Accommodation and Toilets
 - Maintenance of Firing Ranges and Equipment.
 - Planned and Reactive Maintenance/Repair of Fuel Metering and Pumps
 - Supply and Hire of Traffic Barriers

2. Issues for consideration

- 2.1. The MPS engaged with the market and carried out procurement exercises for each of the services. The recommended single supplier framework awards are to those suppliers who across both price and technical evaluations scored the overall best score. The award of the frameworks does not commit MOPAC/MPS to any liability.
- 2.2. The contract call-off awards are for the periods (either initial term 3 years plus two 12 month optional extensions, or initial term 5 years plus two 12 month optional extensions) where greater value for money is demonstrated.
- 2.3. The prices are fixed for the first three years and subsequently subject to increases capped at inflationary indexation for the remaining of contract period.

3. Financial Comments

- 3.1. The estimated value of the frameworks is £4.9m. The costs of the contract call offs are estimated at £4m across the respective proposed multiple years. These costs can be met from within the MPS approved budget.

4. Legal Comments

- 4.1. There are no legal implications arising from this report. The DMPC is asked to approve this request based on section 4.14 of the MOPAC Scheme of Delegation and Consent "To reserve the right to call in:- Any MPS proposal to award a contract for £500,000 or above."

5. Commercial Issues

- 5.1. The subject of this paper is a commercial procurement and the issues are included in the body of the report.

6. GDPR and Data Privacy

- 6.1. The proposal does not use personally identifiable data therefore there are no GDPR issues to be considered.

7. Equality Comments

- 7.1. There are no equality or diversity implications arising from this report.

8. Background/supporting papers

- 8.1. MPS report

Public access to information

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOIA) and will be made available on the MOPAC website following approval.

If immediate publication risks compromising the implementation of the decision it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.

Part 1 Deferral:

Is the publication of Part 1 of this approval to be deferred? No

If yes, for what reason:

Until what date:

Part 2 Confidentiality: Only the facts or advice considered as likely to be exempt from disclosure under the FOIA should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a **Part 2** form – Yes

ORIGINATING OFFICER DECLARATION

	<i>Tick to confirm statement (✓)</i>
Financial Advice: The Strategic Finance and Resource Management Team has been consulted on this proposal.	✓
Legal Advice: Legal advice is not required.	✓
Equalities Advice: Equality and diversity issues are covered in the body of the report.	✓
Commercial Issues Commercial issues are covered in the body of this report	✓
GDPR/Data Privacy A DPIA is not required.	✓
Director/Head of Service: The MOPAC Chief Finance Officer has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities.	✓

OFFICER APPROVAL**Chief Executive Officer**

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

Signature

R. Lawrence

Date 05/12/2018



MAYOR OF LONDON
OFFICE FOR POLICING AND CRIME

Facilities Management Services:

- The Supply and Hire of Portable Accommodation and Toilets
- Maintenance of Firing Ranges and Firing Equipment including Statutory Inspections
- Planned Maintenance and Reactive Repair/Replacement of Fuel Metering and Pumps
- The Supply and Hire of Traffic Barriers

MOPAC Portfolio and Investment Board 13th November 2018

Report by KBR / MPS on behalf of the Deputy Commissioner

Part 1 – This section of the report will be published by MOPAC. It is Classified as OFFICIAL – PUBLIC

EXECUTIVE SUMMARY

The award of four Mayor's Office for Policing and Crime (MOPAC) single-supplier Call-off Contracts, one for each Service Line for the following periods:

- The Supply and Hire of Portable Accommodation and Toilets: Five Years plus two optional one year extension periods
- Maintenance of Firing Ranges and Firing Equipment including Statutory Inspections: Five Years plus two optional one year extension periods
- Planned Maintenance and Reactive Repair/Replacement of Fuel Metering and Pumps: Three Years plus two optional one year extension periods
- The Supply and Hire of Traffic Barriers: Five Years plus two optional one year extension periods.

Recommendations

The MPS Portfolio & Investment Board (PIB) is asked to:

1. **Approve four single supplier framework agreements accessible to all members of the GLA members (including Mayor's Office for Policing and Crime/ Metropolitan Police Service, Transport for London, London Fire Commissioner (London Fire Brigade), Royal Parks, City of London Corporation, London Ambulance Service.**
2. **Approve award of four Call-Off Contracts for the following services:**
 - **The Supply and Hire of Portable Accommodation and Toilets**
 - **Maintenance of Firing Ranges and Firing Equipment including Statutory Inspections**
 - **Planned Maintenance and Reactive Repair/Replacement of Fuel Metering and Pumps**
 - **The Supply and Hire of Traffic Barriers**

If supported by the MPS Portfolio & Investment Board, the Deputy Mayor for Policing and Crime, via Investment Advisory Monitoring (IAM), is asked to:

1. **Approve four single supplier framework agreements accessible to all members of the GLA members (including Mayor's Office for Policing and Crime/ Metropolitan Police Service, Transport for London, London Fire Commissioner (London Fire Brigade), Royal Parks, City of London Corporation, London Ambulance Service.**
2. **Approve award of four Call-Off Contracts for the following services:**
 - **The Supply and Hire of Portable Accommodation and Toilets**
 - **Maintenance of Firing Ranges and Firing Equipment including Statutory Inspections**
 - **Planned Maintenance and Reactive Repair/Replacement of Fuel Metering and Pumps**
 - **The Supply and Hire of Traffic Barriers**

Time sensitivity

A decision is required from the Deputy Mayor by 21/12/2018 to allow for contract award and mobilisation ensuring continued uninterrupted service provisions to all service lines.

Non-confidential facts and advice to the Deputy Mayor for Policing and Crime

Introduction and background

1. This Business Justification paper seeks the approval to award four single-supplier Call-off Contracts as listed below. This contract will replace existing contracts, which are due to expire between April and July 2019
 - The Supply and Hire of Portable Accommodation and Toilets: Expires 9th April 2019
 - Maintenance of Firing Ranges and Firing Equipment including Statutory Inspections: Expires 29th April 2019
 - Planned Maintenance and Reactive Repair/Replacement of Fuel Metering and Pumps: Expires 29th April 2019
 - The Supply and Hire of Traffic Barriers: Expires 31st July 2019
2. The Board is requested to approve the following recommendations:
 - The award of four Mayor's Office for Policing and Crime (MOPAC) single-supplier Call-off Contracts for the following periods:
 - The Supply and Hire of Portable Accommodation and Toilets: Five Years plus two optional one year extension periods
 - Maintenance of Firing Ranges and Firing Equipment including Statutory Inspections: Five Years plus two optional one year extension periods
 - Planned Maintenance and Reactive Repair/Replacement of Fuel Metering and Pumps: Three Years plus two optional one year extension periods
 - The Supply and Hire of Traffic Barriers: Five Years plus two optional one year extension periods.

The revenue funding to support these contracts is allocated within Property Services revenue budget.

Issues for consideration

3. The overall value of all the Frameworks is £4.9M
4. The overall MPS Spend is anticipated to be in the region of £4M
5. Full public procurement (OJEU Open procedure) tender exercises has been undertaken for each service line in compliance with the Public Contract Regulations 2015 (PCR15) and MOPAC Contract Regulations.
6. There is also no exclusivity or guarantee of work volumes to using the Call-off Contracts.

Contributes to the MOPAC Police & Crime Plan 2017-2021¹

7. The delivery of Facilities Management (FM) services to the MOPAC Estate ensures these key objectives are provided:
 - Quality of service – best service
 - Cost effectiveness – Value for Money (*VfM*)
 - Service Delivery - best possible service
 - Responsiveness – ability to anticipate change
 - Resilience – ensure we have a robust supply chain
 - Flexibility – being able to adapt to change

Financial, Commercial and Procurement Comments

8. The MPS currently spend on average £580K p.a. on the contracts for the provision for Portable Toilets, Traffic Barriers, Firing Ranges and Equipment and Fuel Metering and Pumps all of which expire in 2019. Costs are met from the property services revenue budget. Provision has been made within the Medium Term Financial Plan to meet the cost of the inflationary impact from year 4 onwards. This information is contained in the restricted section of the report.

Legal Comments

9. There are no deviations from the contract agreed by MPS legal advisers.

Equality Comments

10. There are no negative equality or diversity implications arising from this procurement process. All bidders were evaluated for acceptable equality and diversity statements, as well as their ability to meet the MPS requirements under the Equality Act 2010 as a supplier to MOPAC. The evaluation exercise considered their ability to act as a responsible employer and meet employment obligations deemed commensurate with wider GLA objectives.

¹ [Police and crime plan: a safer city for all Londoners | London City Hall](#)

Privacy Comments

11. These services will not involve the processing of personal data.

Real Estate Implications

12. Services for Fuel Metering and Pumps and Firing Ranges and Equipment may be impacted by future estate transformation changes. However, any changes will be dealt with by initiating the necessary change control procedures outlined in the supplier contracts.

Environmental Implications

13. There are no additional environmental risks arising from this request.
14. KBR has worked closely with the Authority's Environment and Sustainability Team to ensure that a supply chain is procured which has an environmental capability relating to service delivery aligned to Authority's sustainability programmes.
15. KBR and the Authority have developed a set of contractual provisions for suppliers working with the Authority, including a set of robust requirements relating to sustainability embedded in the contracts. In addition, KBR has developed a Contract Health, Safety and Environment plan which sets out how the contract will be delivered in a way which meets the Authority's sustainability standards and environmental compliance, and where applicable, industry best practice.

Background/supporting papers

16. Supporting papers in Part 2, exempt from publication.

Report author: Dawn Lewis (KBR), Procurement Lead (Acting)