

REQUEST FOR DMPC DECISION – PCD 417

Title: Facilities Management - Contract Value Increase – Portable Accommodation and Toilets

Executive Summary:

Following the award of the optional extension year for the contract for the supply of portable accommodation and toilets MOPAC is asked to approve an increase in the contract value to reflect a change in the volume of activity. The costs are funded from within existing budgets.

Recommendation:

The DMPC is recommended to approve an increase of £200k in the contract value for the supply of portable accommodation and toilets.

Deputy Mayor for Policing and Crime

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

Signature

Spur Wende

Date

17/7/18

PART 1 - NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC

Decision required – supporting report

1. Introduction and background

- 1.1. In April 2015 a contract was awarded for the supply of portable accommodation and toilets on the basis of a 3 year contract plus a one year optional extension year. The extension of the contract to April 2019 was recently approved under consented authority by the MPS. Changes to the volume of work associated with this service has resulted in a need to increase its contract value.

2. Issues for consideration

- 2.1. Due to the higher than anticipated volume of demand for this service arising from the Grenfell Tower incident there is insufficient value remaining on the approved contract.

3. Financial Comments

- 3.1 The increase in the contract value is £200,000. These costs will be met from within the existing MPS revenue budget.

4. Legal Comments

- 4.1 There are no legal implications arising from this report. The DMPC is asked to approve this variation based on section 4.13 of the Scheme of Delegation and Consent "To approve all unforeseen variations and extensions to contracts with an original value of £500,000 or above, when the variation or extension is greater than 10% of the original value and/or is for a period of more than 12 months."

5. Equality Comments

- 5.1 There are no equality or diversity implications arising from this report.

6. Background/supporting papers

MPS Report

Public access to information

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOIA) and will be made available on the MOPAC website following approval.

If immediate publication risks compromising the implementation of the decision it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.

Part 1 Deferral:

Is the publication of Part 1 of this approval to be deferred? No

If yes, for what reason:

Until what date:

Part 2 Confidentiality: Only the facts or advice considered as likely to be exempt from disclosure under the FOIA should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a **Part 2** form – Yes

ORIGINATING OFFICER DECLARATION:

		<i>Tick to confirm statement (✓)</i>
Head of Unit: The Chief Finance Officer has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities.		✓
Legal Advice: The MPS legal team has been consulted on the proposal.		✓
Financial Advice: The Chief Financial Officer has been consulted on this proposal.		✓
Equalities Advice: Equality and diversity issues are covered in the body of the report.		✓

OFFICER APPROVAL**Chief Executive Officer**

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

Signature

R. Lawrence

Date

04/07/18





MOPAC

MAYOR OF LONDON
OFFICE FOR POLICING AND CRIME

Facilities Management Services – Increase contract value – the Provision of Supply and Hire of Portable Accommodation and Toilets

Report by KBR / MPS on behalf of the Deputy Commissioner

EXECUTIVE SUMMARY

This report seeks the approval to increase the Portable Accommodation and Toilets contract value by £200,000, 23%, of the current contract value. The current contract value (3+1 years) is insufficient to provide cover until the end of the contract extension year (09 Apr 2019). The current approved contract value is only sufficient to cover the contract extension period until Aug / Sep 2018.

The above approvals will provide continuity of service whilst a new Contract is sourced for commencement 10th Apr 2019.

This proposal requires MOPAC approval due to the proposed increase in the contract value being greater than 10% of the original contract value.

Recommendations

The Deputy Mayor for Policing and Crime is asked to:

1. **Increase the Provision of Supply and Hire of Portable Accommodation and Toilets call-off contract value by £200,000, 23% of the current contract value. The original contract value (3+1 years) is insufficient to provide cover until the end of the contract extension year - 09 Apr 2019**

Non-confidential facts and advice to the Deputy Mayor for Policing and Crime

Introduction and background

1. This Business Justification paper seeks the approval to increase the Provision of Supply and Hire of Portable Accommodation and Toilets call-off contract value by 23% of the current contract value. The original contract value (3+1 years) is insufficient to provide cover until the end of the contract extension year - 09 Apr 2019.
2. The Provision of Supply and Hire of Portable Accommodation and Toilets contract is provided by Qdos Event Hire Limited; and the current approved contract value is only sufficient to cover the contract extension period until Aug / Sep 2018.

3. There is sufficient value available in the approved Framework approved by MOPAC, which was set at between £660,000 and £2,640,000, and compliantly accessible to MOPAC and all GLA members.

Issues for consideration

4. The increase in contract value is required due to a higher than expected demand resulting from the unforeseen event of Grenfell Tower.
5. Also, the following events that Operational Support Group (OSG) will require in the next 5 – 6 months are as shown below:
 - Vehicle search facility for CHOGM April
 - Search facilities for ceremonial events starting in May
 - Search facilities for Mela Festival May
 - Search facilities for Field Festival June
 - Search facilities for Lovebox Music festival in Victoria park July
 - Snacking centres for Notting Hill Carnival in August

Contributes to the MOPAC Police & Crime Plan 2017-2021¹

6. The Police & Crime Plan 2017 – 21 identifies the need to 'invest in the tools they (officers) need to do their job'. This includes investment in operational support facilities critical to ensuring the police can "do their job".

Financial, Commercial and Procurement Comments

7. The paper is requesting approval to increase the contract value for the provision of Supply and Hire of Portable Accommodation and Toilets by £200,000, 23%, from the current contract value. Costs will be met from the property services revenue budget.

Legal Comments

8. There are no deviations from the contract agreed by MPS legal advisers.

Equality Comments

9. As this is an extension of an existing service this work does not change any aspects relating to equality or diversity.

Privacy Comments

10. This contract change does not involve the processing of personal data.

Real Estate Implications

11. These services are not affected by the changes to the estate, and do not impact the estate.

Environmental Implications

12. There are no additional environmental risks arising from this request.

¹ [Police and crime plan: a safer city for all Londoners | London City Hall](#)

13. KBR has worked closely with the Authority's Environment and Sustainability Team to ensure that a supply chain is procured which has an environmental capability relating to service delivery aligned to Authority's sustainability programmes.
14. KBR and the Authority have developed a set of contractual provisions for suppliers working with the Authority, including a set of robust requirements relating to sustainability embedded in the contracts. In addition, KBR has developed a Contract Health, Safety and Environment plan which sets out how the contract will be delivered in a way which meets the Authority's sustainability standards and environmental compliance, and where applicable, industry best practice.

Background/supporting papers

15. Supporting papers in Part 2, exempt from publication.

Report author: Hong Kang (KBR), Procurement Specialist

Part 2 – This section refers to the details of the Part 2 business case which is NOT SUITABLE for MOPAC Publication.

The Government Security Classification marking for Part 2 is:
OFFICIAL-SENSITIVE [COMMERCIAL]

Part 2 of IAM Business Justification Award – 2018 Increase in contract value – the Provision of Supply and Hire of Portable Accommodation and Toilets is exempt from publication for the following reasons:

- Exempt under Article 2(2)(a) of the Elected Local Policing Bodies (Specified Information) Order 2011
- The relevant sections under the FOIA that would exempt this information from disclosure - : Commercial Interest Section 43

The paper will cease to be exempt after June 2025

