

**From:** Trump Baby <[REDACTED]@gmail.com>  
**Sent:** 04 July 2018 09:00  
**To:** [REDACTED]  
**Cc:** [REDACTED] Simon Grinter  
**Subject:** Re: Trump Baby PSG flight 13th July - risk assessment  
**Attachments:** image004.png

That's wonderful, thanks so much. I'm sure Imagine can clear up your not unreasonable points about their numerical values lacking a key this morning also.

Very best,

Leo

On Wed, 4 Jul 2018 at 08:32 [REDACTED] <[REDACTED]@wyg.com> wrote:

Good Morning Leo

Thanks for that. I think that covers everything now.

regards

[REDACTED]  
Associate Health and Safety Consultant

#### WYG

Executive Park, Avalon Way, Anstey, Leicester, LE7 7GR

**Tel:** +44 116 234 [REDACTED]

**Mob:** +44 777 581 [REDACTED]

[www.wyg.com](http://www.wyg.com)

WYG Management Services Limited. Registered in England number: 4807864.  
Registered Office: Arndale Court, Otley Road, Headingley, Leeds, West Yorkshire LS6 2UJ VAT No: 431-0326-08.



**From:** Trump Baby <[REDACTED]@gmail.com>

**Sent:** 03 July 2018 23:05

**To:** [REDACTED] <[REDACTED]@wyg.com>

Cc: [REDACTED] [REDACTED] [REDACTED] [\[REDACTED\]@london.gov.uk](mailto:[REDACTED]@london.gov.uk)>; Simon Grinter [REDACTED] [\[REDACTED\]@london.gov.uk](mailto:[REDACTED]@london.gov.uk)>  
Subject: Re: Trump Baby PSG flight 13th July - risk assessment

Dear [REDACTED]

Many thanks for this feedback. Please find attached an addendum addressing the additional risk factors associated with the plan. I'm confident we have now covered off all of the key risks, so I hope you can review and confirm this ASAP tomorrow morning?

With respect to the operation of flying the inflatable itself, we have rightly deferred to the specialist inflatables company, Imagine, to provide the risk assessment for this, so I am unable to answer your queries regarding the format and key for the risk values given. Due to the late hour this will need to wait until tomorrow morning, but I will pass your queries on to Imagine now anyway, and cc you in. I trust this will not delay matters further in any case.

Very best,

Leo

On 3 July 2018 at 19:57, [REDACTED] <[REDACTED]@wyg.com> wrote:

Hello Leo

Many thanks for sending this through.

The assessment is fair enough but I have a few comments:

- Additional hazards you should consider include vehicle movements getting to and from the Square, manual handing of any of the equipment and the security arrangements in case any member of the public decides they want to disrupt or interfere with the event.
- In terms of format, shouldn't the second column of the assessment actually describe the nature of the hazard being assessed rather than just giving a numerical value and is there a key that explains how the numerical ratings at the end of each line are derived?

I'm happy to discuss further with you if you would like to, but I will be uncontactable today, but available any other time for the rest of the week.

Regards

██████████  
Associate Health and Safety Consultant

**WYG**

Executive Park, Avalon Way, Anstey, Leicester, LE7 7GR

**Tel:** +44 116 234 ██████████

**Mob:** +44 777 581 ██████████

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**From:** Trump Baby <██████████@gmail.com>

**Sent:** 02 July 2018 12:36

**To:** ██████████ <██████████@wyg.com>

**Cc:** ██████████ <██████████@london.gov.uk>

**Subject:** Trump Baby PSG flight 13th July - risk assessment

Dear ██████████

Really good to speak earlier, and great to know that you were satisfied with the method statement as submitted. I've just had the risk assessment through from Imagine's chief exec, so please find this attached.

██████████ you had a specific question about wind speed limits, which are not currently covered in either of the RAMS docs, so I went back through the notes from our team safety briefing with Imagine to check.

I can confirm that wind speeds of over 15mph can make the inflatable difficult to handle, and if there are forecast gust speeds in Westminster of between 10 and 15mph this would likely trigger the team reeling Trump Baby in to fly at a lower height. Imagine have indicated that their team would exercise judgement throughout the flight and

this features in the method statement already; I have amended the MS to include these wind speed figures, so please find a v2 of this attached also.

Do please let me know ASAP if you have any further questions or require further information, and I'll endeavor to expedite a response. Cc'ing in [REDACTED] [REDACTED] also for convenience; [REDACTED] please do also take a moment to review and comment if there is anything still missing here?

All the best,

Leo

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[REDACTED] [REDACTED]

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**From:** Trump Baby <[REDACTED]@gmail.com>  
**Sent:** 04 July 2018 16:31  
**To:** [REDACTED]  
**Cc:** [REDACTED] Simon Grinter  
**Subject:** Fwd: Trump Baby PSG flight 13th July - risk assessment  
**Attachments:** image005.gif; RiskAssessmentForm - Helium Special Shape - 6m Trump Baby.docx

Dear [REDACTED]  
Imagine have amended the risk assessment to answer your queries, so please find this attached for your records.  
Very best,  
Leo

[Section 38 Health & Safety]

**From:** [REDACTED]  
**Sent:** 06 July 2018 12:23  
**To:** [REDACTED] Simon Grinter  
**Cc:** [REDACTED]  
**Subject:** FW: Urgent for signing: Authorisation for PSG - Friday 13 July 2018  
**Attachments:** Trump Baby authorisation notice - SIGNED P1.pdf; Trump Baby authorisation notice - SIGNED P2.pdf; Trump Baby authorisation notice - SIGNED P3.pdf; Trump Baby authorisation notice - SIGNED P4.pdf

Please let us know next steps on below.

**From:** Trump Baby [mailto:[REDACTED]@gmail.com]  
**Sent:** 06 July 2018 12:16  
**To:** Trafalgar Square <TrafalgarSquare@london.gov.uk>  
**Cc:** [REDACTED] <[REDACTED]@london.gov.uk>  
**Subject:** Re: Urgent for signing: Authorisation for PSG - Friday 13 July 2018

Dear [REDACTED]

Apologies for the slow response, we've had the typical scanner problems. All sorted now, so please find our countersigned four pages attached here. I'd be very grateful if you could acknowledge receipt when you see this?

[REDACTED] there remains one outstanding item to resolve in the method statement, which is locations and associated parking permits for our vehicles. There will be two small vans on the day and we plan to unload them swiftly and then get them away to a suitable parking location nearby, but [REDACTED] asked me to leave this section of the method statement blank as he knew that you and your team would want to input. Are you able to confirm your preferred plan for vehicle access and parking on the morning of the 13th please?

Thanks so much,  
Leo

On 5 July 2018 at 09:20, Trump Baby <[REDACTED]@gmail.com> wrote:

Many thanks for this [REDACTED] We'll sign, scan and return ASAP.  
Very best,  
Leo

On 4 July 2018 at 18:26, Trafalgar Square <TrafalgarSquare@london.gov.uk> wrote:

Dear Leo,

Attached is the authorisation notice for **Trump Baby UK** on Parliament Square on **Friday 13 July 2018** from 0845 – 1130hrs.

Please note all conditions contained within the letter related to the activity, particularly the conditions/guidance on pages 1 to 4 of the letter. The letter has the final agreed timings and detail. The Greater London Authority has received an update of the Health & Safety assessment of the activity from White Young Green.

Check the permissions notice, then sign and return a scanned copy or photograph of the **first 4 pages** of the permission letter to us.

The GLA needs the signed copies returned by **4pm at the latest on Friday 6 July 2018** in order for the GLA to share with Wardens and contractors.

Many thanks

██████████ ft | Events & Lettings Officer | Facilities Management

Telephone: 020 7084 ██████████

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Leo Murray  
Trump Baby UK

Department: Facilities Management

Date: 5th July 2018

Dear Mr Murray,

**Authorisation Notice for use of Parliament Square Garden ("PSG")**

The Greater London Authority ("GLA") has agreed to grant the following authorisation ("the Authorisation Notice") for the purposes of byelaw 5 of the Parliament Square Garden Byelaws 2012, made under the Greater London Authority Act 1999 and part 3 of the Police Reform and Social Responsibility Act 2011:

**Authorised person:** Leo Murray on behalf of Trump Baby UK ("the Authorised Person")  
**Activity:** Trump Baby inflatable ("the Activity")  
**Date and times:** Friday 13th July 2018, 0845-1130hrs ("the Agreed Period")  
**Insurance amount:** £5 million Public Liability Insurance ("the Insured Amount")  
**Number of attendees:** 20 – 30 ("the Maximum Audience")  
**Permitted Area:** The central grassed area of Parliament Square ("the Permitted Area")

You will not be charged for the use of Parliament Square; however, you must fully compensate the GLA for any costs incurred in respect of cleaning and or damage and because of your non-compliance with any of the terms of this Authorisation Notice. Any costs incurred will be confirmed after the event.

Please note the attached term and condition 8 with regards to charges applicable to the cancellation of the Activity.

This Authorisation Notice is granted subject to the attached terms and conditions and the following special terms and conditions:

1. The GLA recognises that the required level of £5 million Public Liability Insurance has been provided in the name of Imagine Inflatables Limited, by the organiser of the event, Leo Murray. The event title is recognised as Trump Baby UK.
2. Wind speeds will be measured using an anemometer throughout the build, flight and de-rig. The inflatable should not be used in above any wind speeds or at a height determined to be unsafe by the operator. Wind speeds must be monitored on site with an anemometer at all times. If conditions are determined to be



unsafe, the production team will secure the inflatable at ground level immediately.

3. It has been noted that the inflatable weighs 15kg with nylon tether lines attached at multiple tether points include main harness, four anchor points on front and back of inflatable plus final safety attached to head. It will be secured with 20 x 25kg ballast bags, 500kg in total. Driving any tether poles into the ground is strictly prohibited.
4. Any use of helium must comply with UK Safety regulations and monitored throughout the activity in a safe and secure location.
5. All defined areas for the inflatable and helium cannisters must be stewarded or crewed at all times for public safety.
6. The named and responsible person on Parliament Square Garden at all times is [REDACTED] who must ensure that they liaise with Heritage Wardens [REDACTED] on site upon arrival. This 'authorised person' is required to be on site throughout the agreed period.
7. All instructions from Heritage Wardens and/or Greater London Authority Officers or Police must be complied with at all times. The organiser and/or 'authorised person' is responsible for ensuring that all volunteers and participants are aware of all Terms and Conditions before coming to Parliament Square Garden.
8. A representative from the GLA Health and Safety advisor White Young Green will be on site throughout the activity and any instructions regarding the safety of the inflatable and its deflation must be considered and complied with at all times.
9. The organiser and/or 'authorised person' must make every reasonable attempt to ensure that the 'permitted area' is kept clear of obstructions to allow safe movement, entry and egress.
10. The organisers must ensure that adequate stewarding of the GLA managed area is provided to ensure the protection of the fabric, including statues and flowerbeds. Any damage incurred because of your event will be charged to the organiser.
11. No vehicles are permitted onto Parliament Square Garden at any time.
12. Additional infrastructure (including stalls, tents or any other form of infrastructure) is not permitted on any part of the GLA managed area of the square including the grassed area. Police instruction must also be considered if there are any safety issues on the day.
13. There is a defined maximum capacity of 5,000 people on the GLA managed area. Any attendance above 5,000 people would mean attendees are in the roadway.

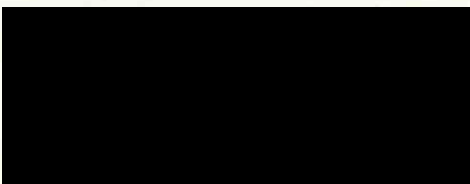
14. Any set up on the roadside with vehicles must have consultation with Westminster, police and Transport for London prior to the activity as part of road closure planning.
15. Placards/display boards should be free standing; nothing should be attached to the fabric of Parliament Square. You must ensure that any leaflet, picture or placard content is suitable for all users of the Square. Any content deemed upsetting or offensive must be removed immediately as per instructions from Heritage Wardens or GLA officers.
16. Placards, substantial waste and other debris must be removed from the Square at the end of your activity. Extra cleaning or waste removal required because of your event or build will be charged to the organiser.
17. If you cancel the Activity with less than 48 hours' notice, the GLA may charge you for any potential contractor costs which have resulted from requests by the organiser.

Please Note - This Authorisation Notice applies to the permission to use Parliament Square Garden only and does not supersede any separate additional permissions that are required by other relevant authorities including the Metropolitan Police Service and National Air Traffic Service. The hirer is required to advise the Authority of the outcome of such other permissions.

This Authorisation Notice (or a copy of it) must be produced on request to the GLA's Heritage Wardens or the police.

Kindly acknowledge your acceptance of this Authorisation Notice and the attached terms and conditions by signing the Authorisation Notice and returning one copy to [parliament.square@london.gov.uk](mailto:parliament.square@london.gov.uk). Failure to abide with the terms and conditions of this Authorisation Notice may result in the Authorisation Notice being revoked and your event not being permitted to proceed. The signed Authorisation Notice should be received by the GLA **no later than 1600hrs on Friday 6 July 2018**.

Yours sincerely,



Events and Lettings Officer



[@london.gov.uk](mailto:parliament.square@london.gov.uk)

For and on behalf of the GLA

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I hereby accept the terms and conditions of this Authorisation Notice for use of PSG.



Signed:

Name: LEO MURRAY

Position: FOUNDER

Organisation: TRUMP BABY UK

Date: 05/7/18

cc GLA's Heritage Wardens

[REDACTED]

---

**From:** [REDACTED]  
**Sent:** 09 July 2018 11:47  
**To:** [REDACTED]  
**Cc:** Simon Ginter; [REDACTED]  
**Subject:** RE: Trump inflatable Urgent for signing: Authorisation for PSG - Friday 13 July 2018  
**Attachments:** Re: Urgent for signing: Authorisation for PSG - Friday 13 July 2018

[REDACTED]

Signed authorisation attached. Leo is asking about vehicle parking – text below which we cannot comment on as vehicles normally park in cycle lane with police, Westminster, TFL advice / comment. I hadn't received any instruction on how items would be transported etc

Can you advise if anyone else knows and about vehicle request and also what is the latest status on MPS and NATS approvals?

*There will two small vans on the day and we plan to unload them swiftly and then get them away to a suitable parking location nearby, but [REDACTED] asked me to leave this section of the method statement blank as he knew that you and your team would want to input. Are you able to confirm your preferred plan for vehicle access and parking on the morning of the 13th please?*

Best Wishes

[REDACTED]

---

**From:** [REDACTED]  
**Sent:** 06 July 2018 08:42  
**To:** [REDACTED] <[REDACTED]@london.gov.uk>  
**Subject:** Re: Trump inflatable Urgent for signing: Authorisation for PSG - Friday 13 July 2018

MPS are dealing with him direct as he has to get some permission from NATS. On the whole MPS are in a good place with it and WCC were comfortable.

On 6 Jul 2018, at 08:36, [REDACTED] <[REDACTED]@london.gov.uk> wrote:

I thought as much so that you could then check view from other authorities

Many thanks

[REDACTED]

---

**From:** [REDACTED]  
**Sent:** 06 July 2018 08:35  
**To:** [REDACTED] <[REDACTED]@london.gov.uk>  
**Subject:** Re: Trump inflatable Urgent for signing: Authorisation for PSG - Friday 13 July 2018

[REDACTED]

I was expecting him to sign and return and have no idea why he has not. I'll chase him.

Thanks



On 6 Jul 2018, at 08:26, [REDACTED] <[REDACTED]@london.gov.uk> wrote:

No letter received as of yet. What's the latest update your end as I'm working on [REDACTED] and need to consider all elements.

Many thanks

[Different subject matter -  
unrelated to request]

**From:** Trump Baby [mailto:[REDACTED]@gmail.com]  
**Sent:** 05 July 2018 09:21  
**To:** Trafalgar Square <TrafalgarSquare@london.gov.uk>  
**Cc:** [REDACTED] <[REDACTED]@london.gov.uk>  
**Subject:** Re: Urgent for signing: Authorisation for PSG - Friday 13 July 2018

Many thanks for this [REDACTED] We'll sign, scan and return ASAP.  
Very best,  
Leo

On 4 July 2018 at 18:26, Trafalgar Square <TrafalgarSquare@london.gov.uk> wrote:

Dear Leo,

Attached is the authorisation notice for **Trump Baby UK** on Parliament Square on **Friday 13 July 2018 from 0845 – 1130hrs.**

Please note all conditions contained within the letter related to the activity, particularly the conditions/guidance on pages 1 to 4 of the letter. The letter has the final agreed timings and detail. The Greater London Authority has received an update of the Health & Safety assessment of the activity from White Young Green.

Check the permissions notice, then sign and return a scanned copy or photograph of the **first 4 pages** of the permission letter to us.

The GLA needs the signed copies returned by **4pm at the latest on Friday 6 July 2018** in order for the GLA to share with Wardens and contractors.

Many thanks

██████████ | **Events & Lettings Officer | Facilities Management**

Telephone: 020 7084 ██████████

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**From:** Trump Baby <[REDACTED]@gmail.com>  
**Sent:** 11 July 2018 10:10  
**To:** Trafalgar Square  
**Cc:** [REDACTED]@met.police.uk; [REDACTED] Sales; [REDACTED]@met.police.uk  
**Subject:** Re: Urgent for signing: Authorisation for PSG - Friday 13 July 2018  
**Attachments:** METHOD STATEMENT PROJECT TRUMP BABY AT PSG 13 07 18 v2.xlsx

Dear [REDACTED]

Thank you for your email. We concur that minimising vehicle movements around the square is the ideal scenario; this measure is detailed in our risk assessment (see addendum), attached again for your reference.

With this in mind we propose that

- 1) two vehicle drop-offs happen at 8:00am (bringing inflatable & sandbags) and 8:15am (bringing helium canisters), so as to not coincide, as per your request
- 2) just one vehicle collection happens at 9:30am (to remove empty helium canisters)

As you have proposed, all of these will happen at the [REDACTED] [s.38 Health & Safety]

Once the inflatable has been deflated, we propose it will be safest and most straightforward for our crew to manually transport the inflatable & sandbags etc off site by foot, rather than bringing the 2nd vehicle to the square to collect this equipment. Roads are likely to be closed to traffic by this time anyway we believe.

This proposal ensures that all vehicle movements are over [REDACTED] start setting up in the square.

[Third party subject reference - not relevant]

This method also means the used canisters are out of the way as soon as possible, minimising any risk to health and safety with them staying in the square, which I'm sure you'll agree would be much safer.

The timings that we have discussed with [REDACTED] the Met Police, CAA, NATS, etc.. in all correspondence, are all detailed in our Method Statement which provides the basis of the consent from all parties. Please do take the time to read this document in full. Permissions from all parties specify that the inflatable will be flown in the square for 2 hours, from 9:30 to 11:30. We will need to be on site earlier than this in order to give time to comply with all of the risk mitigation measures and other conditions stipulated by yourselves and the Metropolitan Police, such as securing an exclusion zone for works and checking wind speeds with an anemometer. The reason for starting inflation at 8:40 is to allow for the 45mins this will take. Similarly 60mins is required to allow for deflating after 11:30. (deflating will take slightly longer).

These timings are all outlined in the Method Statement, which we re-attach to this email for your reference. As requested, we will also forward now the authorisation from the Met Police and NATS for your records.

As you have recommended, we will speak to the Met Police and Westminster separately regarding the issue of nearby parking.

Once again, many thanks for all your support with this matter.

Best Wishes,  
[REDACTED] & Leo

(on behalf of #TrumpBaby Team)

On 10 July 2018 at 18:16, Trafalgar Square <[TrafalgarSquare@london.gov.uk](mailto:TrafalgarSquare@london.gov.uk)> wrote:

Dear Leo and [REDACTED],

As discussed with [REDACTED] on the phone today, we understand that you plan to use one of the vehicles to drop-off the blimp and its weights, the second will drop-off one the helium cannisters.

### s.38 Health & Safety

The two vehicles should drop-off the items one at a time on the [REDACTED]  
[REDACTED] We need confirmation of timings of each vehicle drop-off. To clarify, we cannot allow both vehicles on the Square at the same time.

The timings given on the authorisation are from 0845 – 1130hrs, this includes any time spent for set-up and de-rig. If the timings are incorrect, please update us and keep the police copied in. [REDACTED]  
[REDACTED].

[Comment not relevant to request - relates to different subject matter]

We suggest that car movement is minimised. Collection of the empty cannisters should be made at the end of the event, with provisions to ensure they are secured during the event as mentioned in the authorisation. It would be ideal if they could be taken away in the same vehicle as the blimp when deflated.

In regards to parking vehicles in adjacent streets, you will need to contact Westminster and the Police, the GLA does not manage surrounding streets.

You mention that you have received authorisations from the Met Police and NATS, please can you send us a copy (an email or document) as we need these for our records.

Please keep everyone included in the response and we can discuss in the morning and assist with any requests.

Many thanks,

[REDACTED] R [REDACTED] t | Events & Lettings Officer | Facilities Management

Telephone: 020 7084 [REDACTED]

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**Website** [www.london.gov.uk/about-us/venue-hire](http://www.london.gov.uk/about-us/venue-hire) | **Twitter** @LDN\_gov |

**From:** Trump Baby [mailto:[REDACTED]@gmail.com]

**Sent:** 10 July 2018 09:32

**To:** Trafalgar Square <TrafalgarSquare@london.gov.uk>; [REDACTED]@gmail.com

**Cc:** [REDACTED]@met.police.uk; [REDACTED]@london.gov.uk>; Sales [REDACTED]  
inflat [REDACTED]

**Subject:** Re: Urgent for signing: Authorisation for PSG - Friday 13 July 2018

Hi again [REDACTED]

To help expedite matters my colleague [REDACTED] will be in touch to discuss this morning [REDACTED] Here are the two vehicle registrations and descriptions:

[REDACTED]

[REDACTED]

Very best,

Leo

On Tue, 10 Jul 2018 at 06:59 Trump Baby <[REDACTED]@gmail.com> wrote:

Good morning [REDACTED]

Having now received authorisation from NATS and final confirmation from the Met during past couple of days, the matter of your preferences for parking and vehicle access to PSG on the morning of the 13th are now the only outstanding administrative task still requiring resolution by Friday. The Met require this information as do Imagine, the inflatables company, so I am hoping you may be able to revert to us ASAP today to finalise this detail? I am cc'ing in both parties in order to expedite arrangements. I am speaking at an event for my day job between 10am and 3pm today, but I will endeavour to call your office during the lunch break if further discussion is required.

Many thanks,

Leo

On 6 July 2018 at 12:14, Trump Baby <[REDACTED]@gmail.com> wrote:

Dear [REDACTED]

Apologies for the slow response, we've had the typical scanner problems. All sorted now, so please find our countersigned four pages attached here. I'd be very grateful if you could acknowledge receipt when you see this?

[REDACTED] there remains one outstanding item to resolve in the method statement, which is locations and associated parking permits for our vehicles. There will be two small vans on the day and we plan to unload them swiftly and then get them away to a suitable parking location nearby, but [REDACTED] asked me to leave this section of the method statement blank as he knew that you and your team would want to input. Are you able to confirm your preferred plan for vehicle access and parking on the morning of the 13th please?

Thanks so much,

Leo

On 5 July 2018 at 09:20, Trump Baby <[REDACTED]@gmail.com> wrote:

Many thanks for this [REDACTED] We'll sign, scan and return ASAP.

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Leo

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Check the permissions notice, then sign and return a scanned copy or photograph of the **first 4 pages** of the permission letter to us.

The GLA needs the signed copies returned by **4pm at the latest on Friday 6 July 2018** in order for the GLA to share with Wardens and contractors.

Many thanks

[REDACTED] | **Events & Lettings Officer** | **Facilities Management**

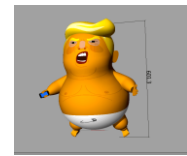
Telephone: [REDACTED]

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TRUMP BABY UK https://www.crowdfunder.co.uk/trump-baby/?	METHOD STATEMENT DATE AUTHOR REVISION	No. 01 28/06/2018 LMM 1
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<b>TITLE</b>	TRUMP BABY - PARLIAMENT SQUARE FLIGHT PLAN		
PROJECT NO.	1		
CLIENT	N/A		
SITE CONTACT	████████████████████	<a href="mailto:████████@london.gov.uk">london.gov.uk</a>	020 7983 ██████
PROJECT LEAD	LEO MURRAY	████████@████████.gmail.com	████████
SITE MANAGER	████████	████████@████████.gmail.com	████████
SITE	Parliament Square Garden, Westminster, London SW1P 3JX		

## 1. PROJECT SPECIFICATION / SCOPE

2 HOUR FLIGHT OF HELIUM FILLED 'TRUMP BABY' INFLATABLE ON JULY 13TH 2018

1.1 PERSONNEL	<i>All personnel have competencies appropriate to their roles on site.</i>		
TRUMP BABYSITTERS	X16		
████████████████████	X3		
1.2 KEY PERSONNEL			
NAME	ROLE		
LEO MURRAY	Project lead, design spec & planning, liaison with GLA and Met		
DAVE FULLER	Site manager, liaison with GLA and Met		
██████ ██████	Site access, security, public safety & liaison		
████████████████	Media liaison		
1.2 SUB-CONTRACTORS			
████████, ████████████████████	Technical operations manager, first aider		████████████████

## 2. ACCESS / EGRESS

Details TBC on further instruction from GLA / MPS

## 3. SITE SPECIFIC HAZARDS

3.1 TYPE OF SITE	PUBLIC ACCESS GREEN SPACE
3.2 SURROUNDING LAND USE	BUSY MULTI LANE INTERSECTION; TUBE STATION; GOVERNMENT AND PRIVATE BUILDINGS
3.3 OTHER PARTIES AT RISK	General public; police officers; heritage wardens; journalists
3.4 OTHER PARTIES REQUIRING LIAISON	Metropolitan Police Service; Parliamentary Estate
3.4.1 CONTACT DETAILS	████████████████, Met Tactical Lead for July 13th Speaker's Office



#### 4. WORK PROCEDURES Timeline

[timings - s.38]

4.0.1 PRE-EVENT	12/07/2018	Check Met Office weather forecasts for central London on 13/07/18 to ensure conditions will be safe for Trump Baby to fly
4.0.2	12/07/2018	Liaise with MPS and GLA to confirm plan is proceeding as agreed
4.1 SITE SETUP	13/07/2018	
4.1.0.1		Trump Baby personnel gather on site, below Churchill Statue
4.1.0.2		Inform site contact, MPS and Heritage Wardens on arrival
4.1.0.3		Crew briefing for all personnel
4.1.0.4		Check / clear works area
4.1.1 Exclusion zone		Liaise with MPS & Heritage Wardens; establish and maintain soft security cordon of approximately 10m square, in central location in garden, using high visibility temporary security tape / rope / warning signs to exclude public; prior to Trump Baby ascension beginning, cordon will be maintained by four Trump Babysitters stewards, rising to eight once operations have begun. All stewards will be clearly identified in branded high visibility vests.
4.1.2 Media liaison		Liaise with press to plan filming, photography and interviews
4.1.3 Access		Meet ' vehicle at location agreed in 2.
4.1.4 Wind speed assess		Wind speeds at ground level will be checked with an anemometer before commencing installation. Wind speeds of over 15mph will prevent flight.
4.2 INSTALLATION		
4.2.0	Works operations	All operations to be planned and discussed by all parties prior to commencement, including identifying risks and hazards and agreeing and implementing control measures, and liaising with MPS, Heritage Wardens and to minimise any disruption to activities and passersby.
4.2.1		Unload equipment and materials from vehicles. Equipment will be transported in small loads and sack or gas trolleys will be employed as required for larger/heavier/bulkier items.
4.2.2.0		Remove vehicle from square to parking location agreed in 2.
		Lay out groundsheet, ballast and tether inflatable inside exclusion zone. Ensure that the area of ascension is clear of obstacles.
4.2.3		Begin to inflate Trump Baby with helium. Inflatable to be handled directly by three trained operatives from s, with a further four Trump Babysitter personnel under direction from the technical operations manager.
		The inflatable will ascend gradually, with operatives releasing hold on the tether line hand over hand. Once ascended, the anchor points will be secured before releasing final hold on the line. The inflatable should fly no higher than MPS have specified consent, likely to be around 30m. The height will be adjusted dependant on climatic conditions and obstacles that it may encounter. If wind speeds increase during flight the inflatable will be brought to lower flying heights.
		Trump Baby will be flown from the static location inside the exclusion zone maintained within Parliament Square Gardens for approximately two hours of flight time: this is provisional, and dependent on weather conditions. Gust speeds of 10-15mph will trigger team to lower altitude of inflatable. The exclusion zone will be maintained by eight clearly identified stewards with high visibility jackets throughout the ascension, flight and descent period.
4.2.6		Maintain open line of communication with MPS throughout. Operatives will be prepared to bring Trump Baby down and deflate him at any point if directed to do so by MPS.
4.2.4		Coordinate media during inflation and ascension; Conduct press interviews
4.2.5		Remove spent helium canisters and any other unneeded equipment from square
4.2.7		Reel Trump Baby back down to earth inside the exclusion zone.
4.2.8		Deflation shall commence with Makita hand held battery fans. Deflation will take c. 45 mins.
4.2.10		Exclusion zone cordon removed

4.2.9		At this point the roads will be closed so all equipment will be transported manually and with sack trolleys to the van.
4.3.0	Site clear up	Ensure site is clean and tidy at end of work, and that all tools, equipment, materials and waste have been removed appropriately. Little Trump (3m) will be inflated at this point with the battery powered handheld fan and secured to the ground with 4 x 25kgs ballast bags. He will be used as a photo opportunity, therefore he will be placed outside the
4.4.0		cordon.

5.P.P.E		
All personnel / all operations:		Safety boots Gloves Visi-vest to EN471
Compressed gas operations:		protective eyewear

6. COMMUNICATION		
6.1 SITE COMMUNICATION		Working in line of sight and within earshot.
6.2 EMERGENCY COMMS		Contact with emergency services and authorities by mobile phone.

7. EMERGENCY PLAN		
7.1 FIRE		Contact emergency services
7.2 LOSE CONTROL OF INFLATABLE		Ensure safety of all personnel and public on the ground.  Notify MPS, NPAS London & CAA immediately First aid kit kept on site, designated First-Aider to attend, treat and assess - contact emergency services / take casualty to A&E if necessary. <span style="background-color: black; color: black;">[REDACTED]</span>
7.3 FIRST AID		<span style="background-color: black; color: black;">[REDACTED]</span> personnel hold up to date first aid certificates.
7.4 EMERGENCY CONTACT		Call 999 in an emergency. Site Manager as above first point of contact.
7.5 NEAREST HOSPITAL A&E		Royal London Hospital, Tel: 020 7377 7000, Whitechapel, London, E1 1BZ
7.6 THREATS / ASSAULTS BY PUBLIC		Liaise with MPS contact on site; 999 in an emergency

8. EQUIPMENT		
3 x L size gas cylinders, each weighing 70kgs when full, plus compressor valves inflatable, weighing 15kgs, lightweight plastic fabric construction with nylon tether lines, ~30m height by ~30m diameter when fully inflated; multiple tether points include main harness, four anchor points on front and back of inflatable plus final safety attached to head Soft high-vis barrier tape / rope, 40m 20 x 25kgs sand filled ballast bags with a total of 500 kgs Tether lines Groundsheet Battery powered hand held fans		

9. PERSONNEL BRIEFINGS		
All personnel will be briefed in this Method Statement both in advance of the 13th and again on the morning of the 13th. Briefings will be carried out by appropriate personnel.		

10. SITE WELFARE		
Drinking water will be available throughout the works. Rest breaks for all personnel will be called at appropriate intervals, with additional personnel on site to provide cover wherever necessary.		

11.HOUSEKEEPING / SECURITY		
The site will be kept clean and tidy throughout. Public safety exclusion zone to maintained by eight clearly signposted stewards in branded high visibility.		

## 12. ENVIRONMENTAL MANAGEMENT

All personnel will:

- use only approved vehicle access points and surfaces
- dispose of waste in a timely and appropriate manner, recycling where possible
- use sustainable materials wherever possible
- keep noise levels to a minimum

From: Trump Baby <[REDACTED]@gmail.com>  
Sent: 11 July 2018 10:28  
To: Trafalgar Square  
Cc: [REDACTED]@met.police.uk; [REDACTED]@met.police.uk  
Subject: Fwd: Balloon Tethering - EW-208-2018  
Attachments: EW-208-2018.pdf

Hi [REDACTED]  
We just received this from NATS and I thought you would like a copy too.  
Best wishes,  
[REDACTED]

----- Forwarded message -----

From: **Non Standard Flight Applications** [REDACTED]@nats.co.uk>  
Date: 11 July 2018 at 09:44  
Subject: RE: Balloon Tethering - EW-208-2018  
To: "[REDACTED]@gmail.com" <[REDACTED]@gmail.com>  
Cc: Non Standard Flight Applications [REDACTED]@nats.co.uk>, [REDACTED]

Dear Leo,

Please find attached your NATS permission for your Balloon Tether at Parliament Square Gardens, Westminster.

Please ensure that you are fully cognisant with the conditions as briefed by Chief Inspector [REDACTED] [REDACTED] and the conditions set out within the attached Permission.

Kind regards.

[REDACTED]

**NATS**

[REDACTED]  
ATC Support & Procedures Specialist  
ATC Planner and

NSF/SFN

Mailbox 3115

Swanwick Centre

Sopwith Way



**NATS PRIVATE**

-----Original Message-----

From: [NoReply-NSF@nats.co.uk](mailto:NoReply-NSF@nats.co.uk) [<mailto:NoReply-NSF@nats.co.uk>]

Sent: 05 July 2018 21:16

To: Non Standard Flight Applications

Subject: 07 13a Balloon Tethering - EW-208-2018 allocated - Trump baby

NSF application form received

Balloon Tethering - Restricted Areas R157, R158 or R159

05/07/2018 21:15:43

Operator name: Trump Baby UK / [REDACTED]

Contact or Organisers Name: Leo Murray

First line of Postal Address: [REDACTED]

Second Line of Postal Address: London

Third Line of Postal Address: [REDACTED]

Telephone Number: [REDACTED]

Internet E-mail Address: [REDACTED]@gmail.com

Contact on day: [REDACTED]

Address of balloon:: Parliament Square Gardens, Westminster, London SW1P 3JX

Telephone at balloon site: [REDACTED]

Controlled airspace penetrated: Parliament.

Valid from date: 13/07/18

Valid from time: 09:30

Valid to date: 13/07/18

Valid to time: 11:30

Level: 100

Level datum: ft AMSL

Number of balloons: 1

Registration: Unregistered

Balloon type: Fixed line tethered balloon. Helium filled, 6m height. Looks like Donald Trump, as a baby.

Location: TQ301796

Any other information: This application relates to a protest planned for 13th July; GLA have authorised use of Parliament Square, Westminster council have indicated no objection, and Met have approved with a set of conditions. We have only just learned of this process however so everything is now riding on your goodwill in expediting this application. Thank you!

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or NATS Ltd (company number 3155567) or NATS Holdings Ltd (company number 4138218).



Trump Baby UK / [REDACTED]

Leo Murray

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

07834 768 743

London Control (Swanwick)

Mailbox 3115

Sopwith Way

Swanwick

SO31 7AY

Email: [REDACTED]@nats.co.uk

Date: 11 July 2018

## BALLOON TETHER

### London Control ATC Permission – EW 208-2018

Dear Leo,

Thank you for your application for the following:

Event: Central London Balloon Tether  
Location: Parliament Square Gardens, Westminster, London, SW1P 3JX. (51°30'1.34"N 000°07'37.42"W)  
Date: 13/07/2018  
Time/s: 09:30-11:30hrs

#### AIR NAVIGATION ORDER

1. London Terminal Control (Swanwick), pursuant to Article 92 of the Air Navigation Order, hereby permits tethered balloon Trump Baby, hereinafter called "the balloon", to be flown within notified airspace, namely **The London City Control Zone (CTR)**.
2. This ATC Permission is granted subject to the following conditions:
  - a) The balloon shall only be flown from; Parliament Square Gardens, Westminster, London, SW1P 3JX.
  - b) Due to the proximity of the site, the balloon **MUST NOT** be flown above **30m**, that being the height above ground level to the top of the balloon envelope;
  - c) The balloon shall only be flown in weather conditions which enable it to remain at least 1500 metres horizontally and 1000 feet vertically from cloud, and in a visibility of at least 5 kilometres.
  - d) That the balloon is flown in accordance with the conditions set out by Chief Inspector [REDACTED] [REDACTED]
3. This ATC Permission is effective during the above date/s and time/s unless previously revoked, varied or suspended.
4. The on-site Operator shall have this ATC Permission in their possession at all times during flight.

Please advise me of any changes to the arrangements, best wishes for a successful event.

[REDACTED]

Non-Standard Flight Coordinator

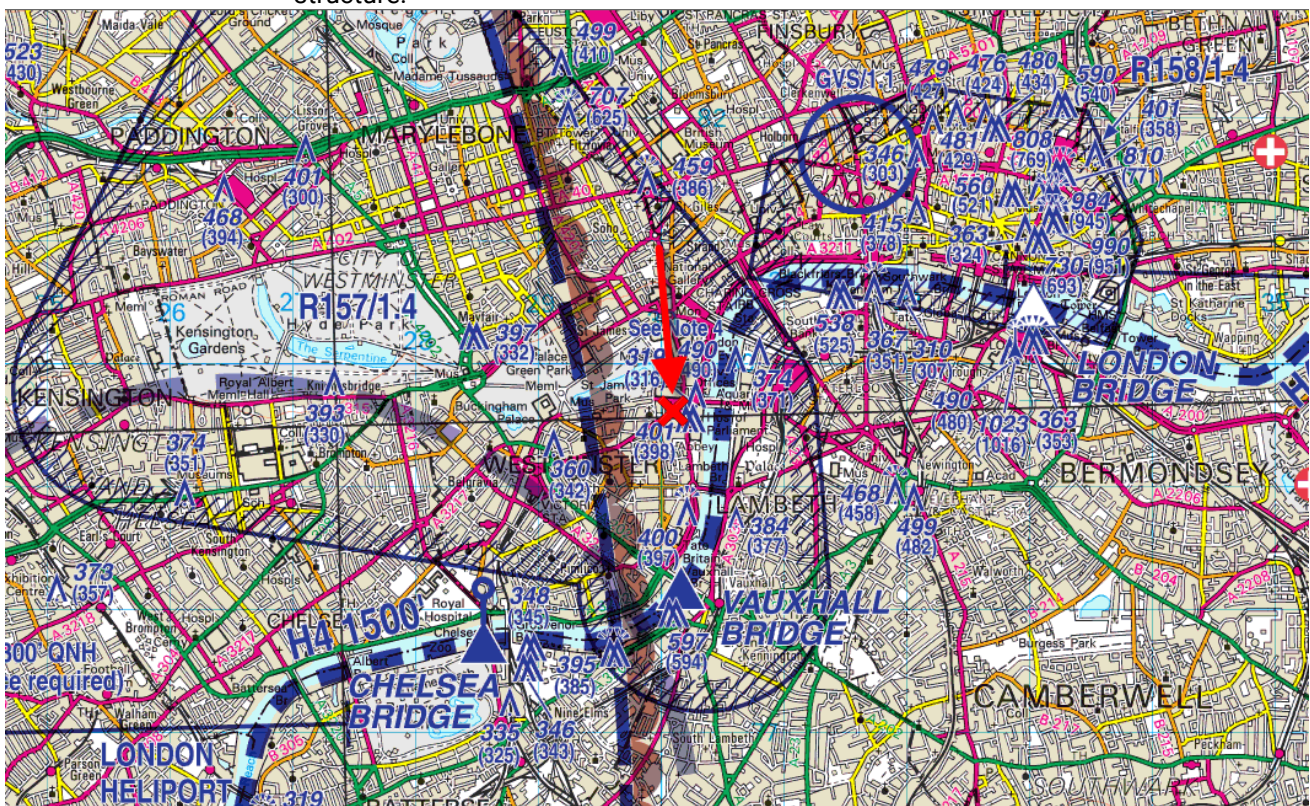
London Control (Swanwick)

Distribution: Organiser  
LC Swanwick



## Article 92 - Mooring, tethering, towing, use of cables, etc.

- (1) This article applies to or in relation to—
  - (a) balloons except unmanned free balloons;
  - (b) gliders;
  - (c) kites;
  - (d) parascending parachutes; and
  - (e) airships, within the United Kingdom (which are referred to in this article as “relevant aircraft”).
- (2) A relevant aircraft which is launched, moored, tethered or towed must not be operated—
  - (a) in such a manner as to—
    - i. represent a hazard to other airspace users; or
    - ii. without the permission of the CAA, result in any part of the relevant aircraft whilst it is being launched or towed, or its tether, mooring or towing equipment, extending more than 60 meters above ground level;
  - (b) within controlled airspace or airspace notified for the purpose of this article;
  - (c) within the aerodrome traffic zone of a notified aerodrome during the notified operating hours of that aerodrome except—
    - i. during the day and in Visual Meteorological Conditions; and
    - ii. with the permission of the person in charge of the aerodrome, the appropriate air traffic control unit or the CAA.
- (3) A relevant aircraft which is flown, launched, moored, tethered or towed must be operated in accordance with any guidance issued from time to time by the CAA relating to such operation.
- (4) An airship—
  - (a) must not be moored within 2km of a congested area unless—
    - i. it is moored on a notified aerodrome; or
    - ii. it has the permission of the CAA;
  - (b) must not be moored within the aerodrome traffic zone of a notified aerodrome unless it has the permission of the person in charge of the aerodrome or the air traffic control unit;
  - (c) when moored in the open must be securely moored and must not be left unattended.
- (5) A balloon—
  - (a) in captive flight must be securely moored and must not be left unattended unless it is fitted with a device which ensures its automatic deflation if it breaks free of its moorings;
  - (b) in captive or tethered flight must not be flown within 60 metres of any vessel, vehicle or structure except with the permission of the person in charge of any such vessel, vehicle or structure.





## Paul Robinson

---

**From:** [REDACTED]@met.pnn.police.uk  
**Sent:** 04 July 2018 16:04  
**To:** [REDACTED]@met.police.uk  
**Cc:** [REDACTED]@met.police.uk; [REDACTED]  
**Subject:** RE: Trump Blimp  
**Importance:** High

Ma'am

I will provide you with an update following some consideration of the request to fly the balloon over Parliament Square on 13<sup>th</sup> July.

For security reasons, I have applied for a Restricted Airspace Temporary Order covering the period from 12<sup>th</sup> to 14<sup>th</sup> July 2018. This restriction will be absolute other than permissions granted personally by me.

The normal process for applying for permission to fly a balloon at 30m height would be for the applicant to seek an Enhanced Non-Standard Flight Clearance from National Air Traffic Services (NATS). This is stage 1 before applying for permission to fly within the restricted airspace.

Once the applicant has an agreed Enhanced Non-Standard Flight Clearance, I will look favourably on an application for permission subject to the following control measures.

1. Inflation of the balloon must not commence before 0930hrs (local time)
2. The balloon cannot be flown prior to 0930hrs (local time)
3. The balloon must be flown from a single, fixed location and not in any portable or mobile configuration.
4. The specific launch site must be specified in the application. Any permission will not be transferrable to another location.
5. The maximum flying height will be 30m above ground level.
6. The permission being requested is limited to 0930hrs to 1130hrs.
7. The applicant must satisfy me that the balloon will be robustly tethered to substantial fixings at all times (sandbags or the balloon being held by people are unlikely to provide the assurance that I require)
8. The balloon should be sufficiently segregated and secured to prevent any other person from having the opportunity to interfere with or release it.
9. The permission can be withdrawn and if it is, I need complete assurance that the balloon can and will be brought down immediately.

The restricted airspace has been instigated for security reasons. For this reason the conditions above are necessarily thorough.

The applicant should make an application directly to me once the Non-Standard Flight Clearance has been granted.

Please note that any permission granted by me will solely be for the flying of the balloon and does not give any permission on behalf of the land owner at the proposed launch site.

Comments welcome.

[REDACTED] – Has/will permission be granted for P Sq?

[REDACTED]

[REDACTED] | Chief Inspector

SCO37 | MetCC

Address: 109 Lambeth Road, SE1 7JH

Telephone: 0207 109 [REDACTED] | MetPhone: 796515 | Mobile: [REDACTED]

E-mail: [REDACTED]@met.pnn.police.uk

Classification: 'OFFICIAL'

-----Original Message-----

**From:** [REDACTED] - SCO37

**Sent:** Saturday, June 30, 2018 08:57 AM GMT Standard Time

**To:** [REDACTED] - SCO22 - Public Order; [REDACTED]

**Cc:** [REDACTED] - SCO20 - Taskforce

**Subject:** RE: Trump Blimp

[REDACTED]

I am meeting the CAA on Monday about something else but will take the opportunity to get their guidance on appropriate airspace safety requirements.

[REDACTED]

[REDACTED] | Chief Inspector |  
SCO37 | MetCC

[REDACTED]

Sent with Good ([www.good.com](http://www.good.com))

-----Original Message-----

**From:** [REDACTED] - SCO22 - Public Order

**Sent:** Friday, June 29, 2018 06:08 PM GMT Standard Time

**To:** [REDACTED] - SCO37

**Cc:** [REDACTED] - SCO20 - Taskforce

**Subject:** RE: Trump Blimp

Thanks [REDACTED], that would be much appreciated.

Kind regards,

[REDACTED]

-----Original Message-----

**From:** [REDACTED]@london.gov.uk]  
**Sent:** Friday, June 29, 2018 02:18 PM GMT Standard Time  
**To:** [REDACTED] - SCO22 - Public Order; [REDACTED] - SCO37  
**Cc:** [REDACTED] - SCO20 - Taskforce  
**Subject:** Trump Blimp

[REDACTED]

I have spoken with the head of the team that manage Trafalgar and Parliament Squares, they have asked our White Young Green, our health and safety advisors to work with the organiser of the blimp to pull together a full set of RAMS. We have set a timeframe of next Friday for these. We will be basing our decision on this documentation and I would be happy to share these with you once ready so you can use these to make your assessment.

Kind regards  
[REDACTED]

[REDACTED] | City Operations Lead | Mayor of London's Office  
**Direct:** [REDACTED] [REDACTED]

#LondonIsOpen

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