

Paul Robinson

From: [REDACTED] (ENV Highways): H&F [REDACTED]@lbhf.gov.uk>
Sent: 08 June 2017 15:18
To: [REDACTED]: H&F
Subject: FW: The Mayor's School Air Quality Audits' Initiative

From: [REDACTED]@stpaulsce.lbhf.sch.uk]
Sent: 02 June 2017 08:46
To: [REDACTED] (ENV Highways): H&F <[REDACTED]@lbhf.gov.uk>
Subject: Re: The Mayor's School Air Quality Audits' Initiative

Hi [REDACTED]

Can't work out who I am responding to - if not you- and have a small window of opportunity before I leave today. I do hope that this fulfils the need in some way. I will be around until about 9:30/45am today should you need me and will check emails before leaving in case this needs to be sent elsewhere.

Best wishes,
Claire

St Paul's CE Primary School

Located directly by the Hammersmith flyover, we would very much welcome the opportunity to take part in the Mayor's school air quality audit initiative. We do have a very small Friends Association with limited capacity but would commit to undertaking an air quality audit and acting and supporting recommendations and, if capacity allowed, approach this group to support this.

As a one form entry school, we would form a small working group who would champion this initiative - headteacher, school business manager, admin, teaching and support staff members-with the possibility of a named teacher to be confirmed.

Although we are not currently involved in any initiatives, we would see this as a pivotal opportunity to be involved in the movement of securing improved air quality. On a much smaller scale, we have been looking at planting schemes to help air quality at the lower end of our playground which meets the Hammersmith flyover and trying to seek funding to support this.

We would be very happy and willing to share our involvement in the initiative with other schools in any way which would help the initiative.

Claire Fletcher
Headteacher

Are you going to be able to respond to this please?

From: [REDACTED] (ENV Highways): H&F
Sent: 23 May 2017 14:35
To: 'Claire Fletcher' [REDACTED]@stpaulsce.lbhf.sch.uk>
Subject: The Mayor's School Air Quality Audits' Initiative
Importance: High

Hi Claire

I'm sorry to spring this on you at short notice, but this requires response by Friday 26th May please – unless you are happy to respond during the ½ term break, in which case Friday 2nd June will be fine.

Background

- The Mayor of London, Sadiq Khan, has announced funding for 50 primary school 'air quality' audits in eligible London Boroughs that will identify new hard-hitting measures to protect primary school students locally from toxic air. The 50 primary schools are located in areas exceeding legal limits of nitrogen dioxide (NO₂) in a number of London Boroughs, and your school is close to the very top of the list.
- The focus of the audits will be on street interventions that will reduce emissions or exposure to emissions. The types of interventions could include no idling schemes, restricting vehicle access particularly at drop off and pick up points at primary schools, encouraging walking and cycling, improving and promoting walking routes that avoid heavily trafficked streets.
- Consideration will also be given to the risks and impacts posed by the primary school's indoor air quality and emissions from within the school estate, for example, boiler emissions. Recommendations will be particular to each school and will need to account of location, type of school, i.e., new/old build, levels of air pollution, current mitigation measures such as amount and type of green infrastructure in and around the school and catchment area etc.
- By engaging with the respective Borough, the school community, the local community and ward Councillors, it is intended the audits will also increase awareness and inform behaviour change about local air pollution.
- The shortlist prioritised primary schools because younger children are at greater risk from the health impacts of air pollution. Other factors considered were the number of primary school children on the school's roll as well as the levels of NO₂.
- The Schools' Air Quality initiative project is governed by a Project Steering Group (PSG) made up of representatives from the GLA, TfL and Public Health England.

Questions

- Will your school be able to provide letters of support from the school's Governing Body, a 'parents/teachers' association' (if in existence), and local ward Councillor/s to demonstrate a commitment to undertaking a schools' air quality audit for your school and to acting on/supporting the recommendations of the audit? If so, please attach letters with your submission.
- Will your school have the potential, for example, allocating a champion role to a teacher in the school, to support the implementation of recommendations with

funding, and/or to work with parents / other stakeholders to find funding and/or a delivery partners?

- Is your school currently involved in local Borough initiatives which could potentially improve local air quality (i.e. reduce exposure/emissions)? If, so, please list the types of involvement.
- Will your school be willing to share the recommendations/learning from the audits with other primary schools in H&F, not on the eligible list, for example, through Head teacher networks, the STARS programme etc.

I look forward to hearing from you soon.

Best Regards

[REDACTED], School Travel Adviser
Transportation & Highways
London Borough of Hammersmith and Fulham
6th floor, Town Hall Extension, King Street, London, W6 9JU
020 8753 [REDACTED]
stp@lbhf.gov.uk
www.lbhf.gov.uk

My world cycling book here: <http://tinyurl.com/hgrr48g>
All royalties to charity www.RoadPeace.org

Do it online at www.lbhf.gov.uk

An election's coming - can you vote?

Here's some important deadlines:

- You can register to vote for the 8 June elections up to Monday 22 May. Anyone who is not yet registered to vote should apply now at www.gov.uk/register-to-vote.
- You can apply for a postal vote up to 5pm, Tuesday 23 May.
- You can apply for a proxy vote, where you nominate someone you trust to cast a vote on your behalf up to 5pm, Wednesday 31 May.

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Paul Robinson

From: [REDACTED]: H&F [REDACTED]@lbhf.gov.uk>
Sent: 03 July 2017 11:41
To: [REDACTED]
Cc: [REDACTED]: H&F; [REDACTED]: H&F
Subject: Primary Schools Air Quality Audits - Letter of Support from Ward Councillors for St Pauls Cof E Primary School

Dear [REDACTED]

Please see below an e-mail of support from one of the ward councillors.

Regards

[REDACTED] | Bi-Borough Environmental Quality Officer (Air Quality)| Environmental Quality Team
[London Borough of Hammersmith and Fulham](#) | [Royal Borough of Kensington and Chelsea](#)

5th Floor Town Hall Extension, King Street, Hammersmith, W6 9JU |Tel: 020 8753 [REDACTED]

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From: Cllr Murphy PJ: H&F
Sent: 02 July 2017 14:51
To: [REDACTED]: H&F <[REDACTED]@lbhf.gov.uk>; Cllr Cowan Stephen: H&F [REDACTED]@lbhf.gov.uk>; Cllr Cartwright Michael: H&F <[REDACTED]@lbhf.gov.uk>
Cc: [REDACTED]: H&F <[REDACTED]y@lbhf.gov.uk>; Cllr Harcourt Wesley: H&F <[REDACTED]@lbhf.gov.uk>
Subject: RE: Primary Schools Air Quality Audits - Letter of Support from Ward Councillors - DUE 8 JUNE 2017

Dear Sadiq Khan

Further to your announcement of funding for 50 primary school air quality audits across the London Boroughs, I have been advised by the Council's Environmental Quality Team that St Paul's C of E Primary School, has been recommended for an air quality audit. The school is sited in the Ward of Hammersmith Broadway for which I am Local Ward Councillor.

I write to demonstrate my commitment to support the undertaking of a schools' air quality audit for St Paul's C of E Primary School and to act on or support the recommendations of the audit.

Thank you for the opportunity to take part in this series of air quality audits. I understand air quality is a threat to public health, for which younger children are at greatest risk. I look forward to supporting measures to improve air quality at St Paul's C of E Primary School.

Yours Sincerely

PJ Murphy
Ward Councillor

Cllr. PJ Murphy
Labour

Councillor for Hammersmith Broadway Ward
The London Borough of Hammersmith and Fulham
The Town Hall
King Street
London
W6 9JU

Phone: 020 8753 [REDACTED]

Need help? I run a monthly surgery which takes place between 11 am and 12 noon in the Macbeth Centre, Macbeth Road, Hammersmith on the 4th Saturday of each month.

From: [REDACTED] H&F

Sent: 28 June 2017 14:05

To: Cllr Cowan Stephen: H&F [REDACTED] [@lbhf.gov.uk](mailto:[REDACTED]@lbhf.gov.uk); Cllr Cartwright Michael: H&F

[REDACTED] [@lbhf.gov.uk](mailto:[REDACTED]@lbhf.gov.uk); Cllr Murphy PJ: H&F <[REDACTED]@lbhf.gov.uk>

Cc: [REDACTED] H&F <[REDACTED]@lbhf.gov.uk>; Cllr Harcourt Wesley: H&F

[REDACTED] [@lbhf.gov.uk](mailto:[REDACTED]@lbhf.gov.uk)

Subject: Primary Schools Air Quality Audits - Letter of Support from Ward Councillors - DUE 8 JUNE 2017

Dear Leader and Councillors Cartwright and Councillor Murphy

Further to Elizabeth Fonseca's e-mail dated 21/06/2017.

If you still wish for the St Paul's Church of England Primary School to have an Air Quality Audit could you please send your letter(s) of support to me by 17:00 hrs on Thursday 29th June 2017. I have attached the draft wording for a letter you may wish to use.

Regards

[REDACTED] | Bi-Borough Environmental Quality Officer (Air Quality)| Environmental Quality Team

[London Borough of Hammersmith and Fulham](#) | [Royal Borough of Kensington and Chelsea](#)

5th Floor Town Hall Extension, King Street, Hammersmith, W6 9JU |Tel: 020 8753 [REDACTED]

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From: [REDACTED] H&F
Sent: 21 June 2017 20:34
To: Cllr Cowan Stephen: H&F <[REDACTED]@lbhf.gov.uk>; Cllr Cartwright Michael: H&F <[REDACTED]@lbhf.gov.uk>; Cllr Murphy PJ: H&F <[REDACTED]@lbhf.gov.uk>
Cc: Cllr Harcourt Wesley: H&F <[REDACTED]@lbhf.gov.uk>; [REDACTED]: H&F <[REDACTED]@lbhf.gov.uk>; [REDACTED] k: H&F <[REDACTED]@lbhf.gov.uk>; [REDACTED]: H&F <[REDACTED]@lbhf.gov.uk>
Subject: RE: Primary Schools Air Quality Audits - Letter of Support from Ward Councillors - DUE 8 JUNE 2017

Dear Leader, Councillor Cartwright and Councillor Murphy,

Further to my previous e-mail (below) I am pleased to confirm that St Paul's Church of England Primary School has been selected by the GLA for an Air Quality Audit.

In order for the audit to commence the GLA has requested that letters of support are required to be sent from the Ward Councillor(s). I have attached the draft wording for a letter you may wish to use.

If you wish for the school to have an Air Quality Audit could you please send your letter(s) of support via e-Mail to [REDACTED]@lbhf.gov.uk by the GLA's due date: **30/06/2017**.

Sincerely,

[REDACTED]

[REDACTED] | Environmental Quality Manager | Environmental Quality Team
[London Borough of Hammersmith and Fulham](#) | [Royal Borough of Kensington and Chelsea](#)

5th Floor Town Hall Extension, King Street, Hammersmith, W6 9JU |Tel: 020 8753 [REDACTED]

If you would like to comment about the service that you have received please click [here](#) and complete our quick survey.

From: [REDACTED]: H&F
Sent: 06 June 2017 18:33
To: Cllr Cowan Stephen: H&F <[REDACTED]@lbhf.gov.uk>; Cllr Cartwright Michael: H&F <[REDACTED]@lbhf.gov.uk>; Cllr Murphy PJ: H&F <[REDACTED]@lbhf.gov.uk>
Cc: Cllr Harcourt Wesley: H&F <[REDACTED]@lbhf.gov.uk>; [REDACTED] H&F <[REDACTED]@lbhf.gov.uk>; [REDACTED] H&F <[REDACTED]@lbhf.gov.uk>
Subject: RE: Primary Schools Air Quality Audits - Letter of Support from Ward Councillors - DUE 8 JUNE 2017

Dear Leader and Councillors,

My apologies, I did not attach the draft wording to the e-mail below. Please find it attached now.

Thank you,

[REDACTED] | Environmental Quality Manager | Environmental Quality Team
[London Borough of Hammersmith and Fulham](#) | [Royal Borough of Kensington and Chelsea](#)

5th Floor Town Hall Extension, King Street, Hammersmith, W6 9JU | Tel: 020 8753 [REDACTED]

If you would like to comment about the service that you have received please click [here](#) and complete our quick survey.

From: [REDACTED] H&F
Sent: 06 June 2017 16:05
To: Cllr Cowan Stephen: H&F [REDACTED] <[\[REDACTED\]@lbhf.gov.uk](mailto:[REDACTED]@lbhf.gov.uk)>; Cllr Cartwright Michael: H&F [REDACTED] <[\[REDACTED\]@lbhf.gov.uk](mailto:[REDACTED]@lbhf.gov.uk)>; Cllr Murphy PJ: H&F <[\[REDACTED\]@lbhf.gov.uk](mailto:[REDACTED]@lbhf.gov.uk)>
Cc: Cllr Harcourt Wesley: H&F <[\[REDACTED\]@lbhf.gov.uk](mailto:[REDACTED]@lbhf.gov.uk)>; [REDACTED]: H&F [REDACTED] <[\[REDACTED\]@lbhf.gov.uk](mailto:[REDACTED]@lbhf.gov.uk)>; [REDACTED]: H&F [REDACTED] <[\[REDACTED\]@lbhf.gov.uk](mailto:[REDACTED]@lbhf.gov.uk)>
Subject: Primary Schools Air Quality Audits - Letter of Support from Ward Councillors - DUE 8 JUNE 2017

Dear Councillor Cowan, Councillor Cartwright and Councillor Murphy,

I am writing to ask you as the Ward Councillors for St Paul's Church of England Primary School to provide a letter of support as part of the Council's application to the Mayor of London for an air quality audit there. We attach a draft of wording you may choose to use to show support **If you are able to provide a letter of support, we will need it by midday this Thursday the 8th of June as our application deadline is that day.** Background information on the audit is provided below.

The Mayor of London, Sadiq Khan, recently announced funding for 50 primary school 'air quality' audits in eligible London boroughs. The audits will identify new hard-hitting measures to protect primary school students locally from poor air quality. The borough has been selected and the Council has been provided with a short list of five eligible schools based on their exposure to poor air quality. We have been asked to select two primary schools from the list that meet both required and recommended criteria. After meeting and discussing this with our colleagues in Transport Policy, we have chosen St Paul's Church of England and Melcombe Primary Schools.

The air quality audit will focus on street interventions that will reduce emissions from vehicles or exposure to these emissions. Interventions could include no idling schemes, restricting vehicle access particularly at drop off and pick up, encouraging walking and cycling and also improving and promoting walking routes that avoid heavily trafficked streets. The audits will also look at indoor air quality and emissions from within the school estate (e.g. from boiler emissions) as well as current local mitigation measures like green infrastructure.

The school would not be expected to pay for the audit or recommendations of the audit, the Council would be expected to use Local Implementation Plan (LIP) funding or other sources to deliver the recommendations.

As part of the application process to receive the air quality audits the Mayor has requested a letter of support from the school's governing body and the local ward councillor to demonstrate a commitment to undertaking a school air quality audit for their primary school and to acting on or

supporting the recommendations of the audit. Transport Policy have been in contact with the schools and are securing those letters separately.

The table below includes the list of five shortlisted schools, identifying the shortlisted schools and a back-up.

School	Postcode	NO2	Selected	Ward
St Paul's CE Primary School	W6 9BP	65	Yes	Hammersmith Broadway
Melcombe Primary School	W6 9ER	47	Yes	Fulham Reach
Sir John Lillie Primary School	SW6 7LN	41	Back-up	Fulham Broadway
West London Free School Primary	W6 0LB	43	No	
Brackenbury Primary School	W6 0BA	41	No	

Thank you,

██████████ | Environmental Quality Manager | Environmental Quality Team
[London Borough of Hammersmith and Fulham](#) | [Royal Borough of Kensington and Chelsea](#)

5th Floor Town Hall Extension, King Street, Hammersmith, W6 9JU | Tel: 020 8753 ██████████

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Headteacher Claire Fletcher

Worlidge Street
Hammersmith
London W6 9BP

T: 020 8748 4951

F: 0871 266 8876

admin@stpaulsce.lbhf.sch.uk

Mr Sadiq Khan
Mayor of London
City Hall
The Queen's Walk
London SE1 2AA

19th June 2017

Dear Mr Khan,

Re: School Air Quality Audit

Further to your announcement of funding for 50 primary school air quality audits across the London Boroughs, we have been advised by the Council's Environmental Quality Team our school, St Paul's CE Primary School, has been recommended for an air quality audit.

We write to demonstrate the schools commitment to support the undertaking of a schools' air quality audit for St Paul's Primary School and to act on or support the recommendations of the audit.

Thank you for the opportunity to take part in this series of air quality audits. We understand air quality is a threat to public health, for which younger children are at greatest risk. I look forward to supporting measures to improve air quality at St Paul's CE Primary School.

Yours Sincerely

Head Teacher

Chair of Governors

Living, Loving and Learning

Paul Robinson

From: [REDACTED]
Sent: 07 July 2017 13:30
To: [REDACTED] H&F'
Cc: [REDACTED] H&F'; [REDACTED] H&F'; [REDACTED] H&F'
Subject: RE: Schools' Air Quality Audits' programme -missing paperwork- gentle reminder- LB Hammersmith & Fulham

Dear [REDACTED]

Thanks for the email and follow up paperwork. In addition, I can confirm the Mayor has received letters of support from Cllr. Vivienne Lukey.

I can now confirm that the two primary schools that have been selected for a GLA school air quality audit in your borough are:

St Paul's Church of England and Melcombe primary schools.

You will be contacted in the next few days on the next steps.

Thanks for your assistance with getting the programme to this stage.

Regards,

From: [REDACTED] : H&F [mailto:[REDACTED]@lbhf.gov.uk]
Sent: 29 June 2017 16:01
To: [REDACTED]@london.gov.uk>
Cc: [REDACTED] : H&F [mailto:[REDACTED]@lbhf.gov.uk>; [REDACTED] : H&F [mailto:[REDACTED]@lbhf.gov.uk>; [REDACTED] : H&F [mailto:[REDACTED]@lbhf.gov.uk>
Subject: Schools' Air Quality Audits' programme -missing paperwork- gentle reminder

Dear [REDACTED]

Please see letters of Support from the two shortlisted schools. I believe a councillor has written/E-mailed Mayor Khan directly. When I have received any further letters of support from the ward councillors I will of course forward them immediately.

Regards

[REDACTED] | Bi-Borough Environmental Quality Officer (Air Quality)| Environmental Quality Team
[London Borough of Hammersmith and Fulham](#) | [Royal Borough of Kensington and Chelsea](#)

5th Floor Town Hall Extension, King Street, Hammersmith, W6 9JU |Tel: 020 8753 [REDACTED]

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From: [REDACTED] [\[REDACTED\]@london.gov.uk](mailto:[REDACTED]@london.gov.uk)

Sent: 22 June 2017 16:10

To: [REDACTED]

Subject: RE: Schools' Air Quality Audits' programme -missing paperwork- gentle reminder

Hi all

Just a gentle reminder to please submit your paperwork by 12:00pm on 30th June 2017.

I look forward to hearing from you.

Thanks.

Regards,

[REDACTED]

From: [REDACTED]

Sent: 15 June 2017 14:13

To: [REDACTED]

[REDACTED]
Subject: FW: Schools' Air Quality Audits' programme -missing paperwork

Dear Borough Air Quality Officer

Further to my previous email on behalf of the PSG, I would be pleased if you could please forward me:

- The 2 sides of A4, completion of the matrix, letters of support and/or registration for STARS (where applicable), where you have not done so, in support of your application for the above.

The deadline for this action is 12:00pm on 30th June 2017. Whilst the omission of the paperwork does not affect the outcome in terms of the endorsement by the PSG, we do require this paperwork before we can commence with the audits.

Should you have any queries, please do not hesitate to contact me.

Thanks.

Regards,

[REDACTED]

[REDACTED]
Principal Programme and Policy Officer
Development, Enterprise & Environment
Greater London Authority
City Hall, The Queens Walk, London SE1 2AA
Email: [REDACTED]@london.gov.uk
Web: www.london.gov.uk

From: [REDACTED]
Sent: 15 June 2017 13:21
To: [REDACTED]

Subject: Schools' Air Quality Audits' programme - prioritisation of primary schools and endorsement

Dear Borough Air Quality Officers

Firstly, thanks to all those who completed the School's Air Quality Audits application process. The quality of applications was generally of a high standard and it was very interesting to go through the applications which reflected the hard work that goes on, on the ground. The Project Steering Group (PSG), for this programme, are grateful for the time and energy you expended on this.

Outcome

I am pleased to let you know that the PSG have gone through the returns and have endorsed the assessments and prioritisation of up to 2 primary schools from the following boroughs as reflected in the returns:-

- Barnet
- Brent
- Camden
- Ealing NB the PSG approved the 2 Ark Academies as a joint application
- Enfield
- Greenwich
- Hackney
- Hammersmith & Fulham
- Haringey
- Islington
- Kensington & Chelsea
- Lambeth
- Lewisham
- Merton
- Newham
- Redbridge
- Richmond upon Thames
- Southwark
- Tower Hamlets
- Wandsworth.

Missing paperwork

In the case of a few boroughs there is some missing paperwork. I shall communicate separately with these boroughs to advise what is required. Hopefully, this should be straightforward. This does not affect your borough's outcome.

Extension of the deadline for some boroughs

The following boroughs wrote in to say they are interested in submitting their respective assessments and prioritising the shortlisted primary schools but due to mitigating circumstances they were unable to meet the deadline of 8th June 2017. The PSG considered the mitigating circumstances and agreed the circumstances were justifiable and, on this basis, have extended the deadline to 12:00pm on 30th June 2017. This means there are 4 audits to allocate here:-

- Barking & Dagenham (1 primary school shortlisted).
- Waltham Forest (1 primary school shortlisted).
- Westminster (2 primary schools shortlisted).

N.B. These boroughs should note the extension date. Please could these boroughs also ensure they submit the full requirements of the application process? If you have any problems, please get back to me before 30th June.

Additional allocations

One borough (shortlist of one primary school) decided not to submit an application; another (shortlist of 5 primary schools) did not respond to the invitation ; and another prioritised just the one primary school out of a shortlist of 2 (the latter for legitimate reasons). This means that there were 4 additional audits to allocate. This is on top of the 3 audits that were surplus to requirements at the start of the application process (please see FAQs as part of the application process). As a result the PSG were left with an additional 7 audits to allocate.

How the PSG arrived at their decision on which borough to allocate the above 7 audits:-

The PSG agreed that in the interest of fairness the following criteria should be used:

- ✓ Level of NO2 exceedances per borough.
- ✓ Matrix scores assigned by each borough.

As a result, the following boroughs/primary schools were awarded an opportunity to be audited over and above their allocation:

1. Camden- Christopher Hatton primary school
2. Kensington & Chelsea- Oxford Gardens primary school
3. Hackney- Orchard primary school
4. Haringey- Holy Trinity C of E primary school
5. Islington- St. John Evangelist RC primary school
6. Lewisham- St James Hatchman C of E primary school
7. Wandsworth- St Mary's RC voluntary aided primary school

These boroughs should add these primary schools to their cohort of selected and approved primary schools for an audit.

Edubase

The PSG would also like to request that schools are encouraged to register their school on Edubase and/or update their details so that in the event of further methodology work undertaken by the GLA/TfL, the records are up to date.

Next steps

We are hoping to complete the procurement process next week to appoint a supplier to undertake the audits' work. Once the preferred Supplier has been confirmed, I will be back in touch with you to let you know who we appointed. The Supplier will be in touch with you after this. In the meantime, please could I request that you contact the primary schools you prioritised for your allocation, (and now endorsed), including the additional allocations for some boroughs, to advise them of the outcome? It is expected that the Supplier will work with you/ the borough transport officers and the respective primary schools to work out local arrangements for undertaking the audits etc.

Finally, once again, thank you for your commitment and co-operation. We look forward to working with you going forward not least to reduce exposure by primary school children and improve air quality at the local level.

Should you have any questions, please do not hesitate to email me.

Thanks.

Regards,

[Redacted]

[Redacted]

Principal Programme and Policy Officer
Development, Enterprise & Environment
Greater London Authority
City Hall, The Queens Walk, London SE1 2AA
Email: [Redacted]@london.gov.uk
Web: www.london.gov.uk