

DD DECISION – 20

Title: Surrender and regrant of a lease of a site as set out within Part 2 of this document

Executive summary

Approval is requested to accept the surrender of a lease of a site in the Old Oak regeneration area, and regrant the occupier a new lease, as set out within Part 2 of this document.

Decision

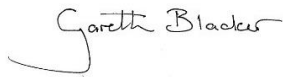
That the Director approves:

- i. The full decision as laid out in detail in Part 2 as it contains exempt information.

Director

I do not have any disclosable interest in the proposed Decision. It is consistent with OPDC's priorities and has my approval.

Signature:



Date: 04/08/2026

PART 1: NON-CONFIDENTIAL FACTS AND ADVICE

1. Background and context

- 1.1 The Site is located within the Old Oak regeneration area and therefore forms part of the Land Assembly and Relocation Strategy (LARS) required to deliver a comprehensive scheme at Old Oak. Further detail is outlined in Part 2.
- 1.2 OPDC's approach to lease surrenders is underpinned by the LARS which was approved by OPDC Board in 2025 and applies to all engagement with existing owners, occupiers and those with other privately owned interests in land and property within the boundary of the proposed Old Oak regeneration area. It sets out the principles by which OPDC engages with these parties and how it proposes to bring together interests under single ownership. This strategy is publicly accessible and can be found on the OPDC website.

2. The proposal and how it will be delivered

- 2.1 OPDC requires vacant possession of all acquired sites to enable the development of the Old Oak project. OPDC is supporting businesses to relocate to provide vacant possession of the land with as much advance notice as possible and as reasonably practicable.
- 2.2 OPDC aims to provide businesses with sufficient time to plan and organise their relocation; assisting in a smooth transition and prioritising minimal disruption to their operations. OPDC offers relocation support in the form of site searching, lease flexibility and working closely with businesses to factor in their operational and locational requirements.

3. Objectives and expected outcomes

- 3.1 OPDC will secure a lease surrender at one of its acquired properties and regrant the occupier a new lease. Full detail is set out in Part 2 of this decision.

4. Strategic fit

- 4.1 This approach aligns with the organisation's Land Assembly and Relocation Strategy. Full detail is set out in Part 2 of this decision.

5. Project governance and assurance

- 5.1 Detail is outlined in Part 2.

6. Risk, Issues and Opportunities

- 6.1 Detail is outlined in Part 2.

7. Equity, Diversity and Inclusion Comments

- 7.1 OPDC must have 'due regard' to the need to eliminate unlawful discrimination, harassment and victimisation as well as to the need to advance equality of opportunity and foster good relations between people who share a protected characteristic and those who do not.
- 7.2 The protected characteristics and groups are: age, disability, gender reassignment, pregnancy and maternity, race, gender, religion or belief, sexual orientation and marriage/ civil partnership status. Fulfilling this duty involves having due regard to: the need to remove or minimise any disadvantage suffered by those who share a protected characteristic or one that is connected to that characteristic; taking steps to meet the different needs of such people; and encouraging them to participate in public life or in any other activity where their participation is disproportionately low. Compliance with the Equality Act may involve treating people with a protected characteristic more favourably than those without the characteristic. The duty must be exercised with an open mind and at the time a Decision is taken in the exercise of the OPDC's functions.

8. Social Value and Environment

- 8.1 Detail is outlined in Part 2.

9. Other considerations

- 9.1 Detail is outlined in Part 2.

10. Conflicts of interest

- 10.1 No one involved in the preparation or clearance of this Form, or its substantive proposal, has any conflict of interest.

11. Financial comments

- 11.1 Detail is outlined in Part 2.

12. Legal comments

- 12.1 Detail is outlined in Part 2.

13. Summary timeline

- 13.1 Detail is outlined in Part 2.

Appendices

- None

Other supporting papers

- None

PUBLIC ACCESS TO INFORMATION

Information in this Form (Part 1) is subject to the Freedom of Information Act 2000 (FoIA). OPDC aims to publish the Form within three working days of approval.

If immediate publication risks compromising the implementation of the Decision (for example, impacting a procurement process), it can be deferred until a specific date (when it will be published). Deferral periods are kept to the shortest length strictly necessary.

Part 1 – Deferral

Publication of this Part 1 is to be deferred: **No**

The deferral is until: **N/A**

This is because: **N/A**

Part 2 – Confidential information

Only the facts or advice that would be exempt from disclosure under FoIA should be included in or attached to any separate Part 2 Form, together with the rationale for withholding the information at this time.

There is a separate and confidential Part 2 Form: **Yes**

DECLARATIONS

Drafting officer

Iona Drummond has drafted this Form in accordance with OPDC procedures, including for handling conflicts of interests, and confirm that:

Advice: The Governance, Finance and Legal teams have commented on the proposal.



CONFIRMATIONS

Section 106 funding

N/A

Review

This Decision was circulated for Senior Review on Wednesday 29 July 2026.

Chief Finance Officer: Gurdip Juty

Financial implications have been appropriately considered in the preparation of this form. ☒



Signature:

Date: 05/08/2026

Head of Governance: Martin Harrison

Governance implications have been appropriately considered in the preparation of this form. ☒

Signature:

Date: 29/07/2026

A handwritten signature in dark ink, appearing to read 'M Harrison', is written over the 'Signature:' label.