

GREATER **LONDON** AUTHORITY

(by email)

Our reference: MGLA051124-4304

16 April 2025

Dear

Thank you for your request for information which the Greater London Authority (GLA) received on 5 November 2024. Your request has been considered under Freedom of Information Act (FOI) 2000.

You requested:

1. Could I request copies of all correspondence between the Mayor's Office and representatives of LS Events regarding the donation of tickets to the Taylor Swift concert at Wembley Stadium on 15 August 2024, please?
2. Could I request copies of all correspondence between representatives of LS Events and representatives of the GLA regarding any commercial contracts for GLA events, between 1 May 2024 and present day?

Our response to your request is as follows:

1. The GLA does not hold information in relation to this part of your request.
2. Please find attached the information we hold within the scope of your request.

Please note that some of the content is exempt from disclosure under the exemption for Commercial Interests at section 43(2) of the FOIA. Section 43(2) provides that information can be withheld from release if its release would, or would be likely to, prejudice the commercial interests of any person. A commercial interest relates to a person's ability to participate competitively in a commercial activity and in this instance, the GLA is withholding the information because it would be likely to prejudice the commercial interests of LS Events in future negotiations for similar events and undermining competitiveness. The GLA is satisfied that in this instance disclosure of this information would be likely to, prejudice or harm the commercial interests of LS Events.

Section 43(2) constitutes a qualified exemption from our duty to disclose information under the FOIA and consideration has to be given as to whether the public interest favouring disclosure of the information covered by this exemption outweighs the public interest considerations favouring maintaining the exemption and withholding the information. In this instance the GLA recognises the legitimate public interest in the transparency regarding the award of contracts. In balancing the public interest in disclosure, we consider the greater good or benefit to the community if the information is released or not. The 'right to know' must be balanced against

GREATER **LONDON** AUTHORITY

the need to enable effective government and serve the best interests of the public. Although in many cases disclosure promotes competition, there is undoubtedly a public interest in allowing public authorities to withhold information which, if disclosed, would negatively affect their ability to negotiate or to compete in a commercial environment.

In this case, it is felt that the public interest would not be met by revealing information which would be likely to be detrimental to the way in which contracts are secured in relation to the events it runs and in turn how much savings can be made to the public purse when delivering events.

Finally, the names of junior / non-public facing GLA staff and third parties are exempt from disclosure under s.40 (Personal information) of the Fol. This information could potentially identify specific employees and as such constitutes as personal data which is defined by Article 4(1) of the General Data Protection Regulation (GDPR) to mean any information relating to an identified or identifiable living individual. It is considered that disclosure of this information would contravene the first data protection principle under Article 5(1) of GDPR which states that Personal data must be processed lawfully, fairly and in a transparent manner

If you have any further questions relating to this matter, please contact me, quoting the reference MGLA051124-4304.

Yours sincerely

Information Governance Officer

If you are unhappy with the way the GLA has handled your request, you may complain using the GLA's FOI complaints and internal review procedure, available at:

<https://www.london.gov.uk/about-us/governance-and-spending/sharing-our-information/freedom-information>

[REDACTED]

From: [REDACTED] - LS Events
Sent: 11 June 2024 11:44
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: LSE/GLA Contract UCLF24 Variation

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Hi [REDACTED]

Yes I'm happy to release this [REDACTED]

You have been billed [REDACTED] [REDACTED] by TRP and this is what any damages will come out of. [REDACTED]
[REDACTED] said that the GLA were sorting a PO out for that directly.

So I think we are good to remain at the current contract amount.

Regards

[REDACTED]

On Tue, 11 Jun 2024 at 10:14, [REDACTED] <[\[REDACTED\]@london.gov.uk](mailto:[REDACTED]@london.gov.uk)> wrote:

Hi [REDACTED],

Thanks for signing off on the first variation to the contract last week.

I am in the process of putting together the second variation, what I wanted to ask you is the last budget submission came in at [REDACTED], this was factoring in the indemnity insurance for Hyde Park which was [REDACTED]. My understanding is that the grass is not damaged so this [REDACTED] will not be spent or not all of it at least?

Therefore, I wanted to check in with you is that the current variation of our contract sits at a total of [REDACTED], with what you know now is a second variation to the contract needed or will you be within that first variation cost? I am just thinking if the second variation is needed.

Thanks,

[REDACTED]

[REDACTED]

[REDACTED] – Champions League Final 2024, Major Sports Events, External Relations, Strategy and Communications

GREATERLONDONAUTHORITY
City Hall, Kamal Chunchie Way, London E16 1ZE

[REDACTED]
[london.gov.uk](https://www.london.gov.uk)

[REDACTED]@london.gov.uk

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Completed: CW53715 - TfL 96308 SCHEDULE 6 Form of Variation.docx

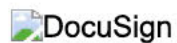
From DocuSign via DocuSign <dse@eumail.docusign.net>

Date Thu 06/06/2024 12:34

To [REDACTED]@tfl.gov.uk>

 1 attachments (304 KB)

TfL 96308 SCHEDULE 6 Form of Variation.docx.pdf;



Your document has been completed.

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All signers completed CW53715 - TfL 96308 SCHEDULE 6 Form of Variation.docx

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SCHEDULE 6 - FORM FOR VARIATION

PART A

Contract Parties:

- (1) Greater London Authority (GLA) (**“the Authority”**); whose registered office is at City Hall, Kamal Churchie Way, London, E16 1ZE (**“the Authority”**); and
- (2) LS Events Limited, a company registered in England and Wales (Company Registration Number 05088309) whose registered office is at The Copper Room, Deva House, Trinity Way, Manchester, M3 7BG (**“the Service Provider”**).

Contract Number: TfL 96308

Variation Number: 1

Date: 6th June 2024

AUTHORITY FOR VARIATION TO CONTRACT (AVC)

Pursuant to Clause 32 of the Contract, authority is given for the variation to the Services and the Charges as detailed below. The duplicate copy of this form must be signed by or on behalf of the Service Provider and returned to the Procurement Manager as an acceptance by the Service Provider of the variation shown below.

DETAILS OF VARIATION			AMOUNT (£)
The following costs shall be added to Schedule 4 of the Agreement:			
██████████	██████████	██████████	
██████████	██████████	██████████	
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██████████	██████████	██████████	
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██████████	██████████	██████████	
██████████	██████████	██████████	
ALLOWANCE TO THE AUTHORITY			█
EXTRA COST TO THE AUTHORITY			██████████
TOTAL			██████████

DocuSigned by:

██████████

For the Authority (signed)

Niran Mothada

████████████████████

(print name)

ACCEPTANCE BY THE SERVICE PROVIDER	
<div>Date6/6/2024 04:22 PDT</div>	<div>Signed<div>DocuSigned by:████████████████████69226FA5AEA847C...</div></div>



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Reply

Id: MSG246272690

From: LS Events Ltd ([REDACTED])

Sent: 04/07/2024 15:21

To: Project Team; TfL Procurement ([REDACTED]); TfL Procurement ([REDACTED])

Subject: Doc2032174325 - ITT - TfL 95932 - Lot 1 - Task 10 - Diwali 2024- 2025

Labels: (no value) select

Viewed By: LS Events Ltd ([REDACTED]); TfL Procurement ([REDACTED]); TfL Procurement [REDACTED]



Dear Procurement Team,

I'm am pleased to confirm that LS Events have now submitted their response to this tender. We are very excited about the opportunity to deliver this event again and hope to hear from you soon.

Kind regards

LS Events Bid Team

OK

Cancel

Reply



[REDACTED] last visit 5/11/2024 16:16 | TfL Procurement | C57_UI3

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Id: MSG248349949

From: TfL Procurement [REDACTED]

Sent: 05/07/2024 12:00

To: Participants; LS Events Ltd [REDACTED]; LS Events Ltd [REDACTED]; LS Events Ltd [REDACTED]

Subject: Event ITT - TfL 95932 - Lot 1 - Task 10 - Diwali 2024- 2025 is no longer accepting responses.

Labels: (no value) select

Viewed By: LS Events Ltd [REDACTED]; TfL Procurement [REDACTED]; TfL Procurement [REDACTED]



Dear [REDACTED]

Thank you for participating in the Ariba event Doc2032174325 ITT - TfL 95932 - Lot 1 - Task 10 - Diwali 2024- 2025.

The event ITT - TfL 95932 - Lot 1 - Task 10 - Diwali 2024- 2025 is now in Pending Selection and is no longer accepting responses. TfL Procurement will evaluate the responses and notify you of the outcome of the event and/or next steps (as required).

For details about this event, please visit the TfL Procurement Ariba site <https://TfL.sourcing-eu.ariba.com/ad/webjumper?itemID=B%2BRaKjDTPJveiP&awcharset=UTF-8>.

If you have any questions about the event, please contact [REDACTED] by submitting a message through the Ariba messaging facility in Doc2032174325 ITT - TfL 95932 - Lot 1 - Task 10 - Diwali 2024- 2025

Thank you,

[REDACTED]

TfL Procurement

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Id: MSG254348139

From: Tfl Procurement [REDACTED]

Sent: 30/07/2024 09:37

To: Participants; LS Events Ltd [REDACTED]; LS Events Ltd [REDACTED]; LS Events Ltd ([REDACTED])

Subject: Doc2032174325 - ITT - Tfl 95932 - Lot 1 - Task 10 - Diwali 2024- 2025

Labels: (no value) select

Viewed By: Tfl Procurement [REDACTED]; LS Events Ltd [REDACTED]; Tfl Procurement [REDACTED]



Diwali tenders – request for clarification and review of financial submissions

We are requesting all bidders to review their financial submissions considering the following:

- Ensure all elements requested within the event specification are represented accurately, with all relevant delivery, collection and installation costs included.
- Set out staffing lines such that each role name/type is listed individually. i.e. Crew can be listed as one item but other individual roles are not grouped together. All such roles must have clearly stated day rate.
- Review all core staffing provision, in terms of structure, roles, and number of working days required for each role, revising where potential exists and amending the total cost where applicable.
- Review management and company fees, reducing where possible and amending the total cost where applicable.
- If the bidder considers any elements are at medium to high likelihood of requiring greater level of resource than specified, the pricing schedule should still reflect the specification, but narrative notes can be made to highlight this awareness.

Please note that prices stated will form part of the contractual arrangements, and only where additional resource is clearly requested by the GLA during the planning process will additional costs be considered.

OK

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Id: MSG254348140.1

From: LS Events Ltd [REDACTED]

Sent: 01/08/2024 10:54

To: TfL Procurement [REDACTED]

Subject: RE: Doc2032174325 - ITT - TfL 95932 - Lot 1 - Task 10 - Diwali 2024- 2025

Labels: (no value) select

Viewed By: LS Events Ltd [REDACTED]; TfL Procurement ([REDACTED]; TfL Procurement [REDACTED]



Attachment: LSE_TfL95932_Diwali 2024-2025_WS1736270248_Tender Submission_V2.zip

Dear TFL Procurement Team,

As requested, please find attached our updated submission with the amendments requested. For ease of use, this is a complete submission rather than just the individual amended documents. A summary of amendments is also included.

We look forward to hearing from you soon but do please contact us if you have any queries.

Kind regards

LS Events Bid Team

Id: MSG254348140

Sent: 30/07/2024 09:51

Subject: Doc2032174325 - ITT - TfL 95932 - Lot 1 - Task 10 - Diwali 2024- 2025

Individual line clarifications for **LS Events**:

Line 09 Sound including FOH mix – Please could you confirm that this will be the maximum contract cost for the specified Sound and FOH requirements?

Line 13 Power distribution – Please could you confirm that this is proposed to be the maximum contract cost for this, and that if during the planning process it is calculated that a lesser amount will meet the requirement that this cost shall be amended and updated through contract variation?

Lines 24 to 34 Marquee structures – Please could you confirm that these lines combined, with a total of [REDACTED] will be the maximum contract cost for marquees as specified, including all delivery, collection and installation charges?

Line 49 Furniture – Please confirm this is a maximum contract cost for the specified furniture requirements, including delivery and collection costs?

Line 57 Licensing – This appears not to include costs for a BOPA application which are outlined in the specification. Please review and amend as appropriate.

Line 65 Traffic Management – Please confirm this is a maximum cost for the Traffic Management requirements, including the

planning, staffing, and active management of the proposed closure. If any elements of this are not included please state which and give a cost for this.

Lines 70 to 74 Signage – Please could you confirm that this will be the maximum contract cost for the specified signage and branding requirements, including all printing, delivery and installation costs?

Line 84 [REDACTED] and [REDACTED] – please split these roles onto separate lines and ensure the number of days and relevant day rates are correct for each.

Line 96 Event Production accreditation – please split these roles onto separate lines and ensure the number of days and relevant day rates are correct for each.

Line 102 [REDACTED] – please review the number of days proposed. [REDACTED] days is higher than expected for a Site Manager for this event which is physically on site for just [REDACTED] days. Where work is required outside of the onsite days please provide brief explanation of this role's requirements.

Line 104 [REDACTED] – please clarify the number of days required for this role given three months, and one event day.

Please provide a response by Thursday 1st August before 12pm

OK

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[REDACTED] last visit 5/11/2024 16:16 | Tfl Procurement | C57_UI3

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Id: MSG254875652.2

From: LS Events Ltd

Sent: 06/08/2024 15:22

To: TfL Procurement

Subject: RE: Doc2032174325 - ITT - TfL 95932 - Lot 1 - Task 10 - Diwali 2024- 2025

Labels: (no value) select

Viewed By: LS Events Ltd [REDACTED]; TfL Procurement [REDACTED]; TfL Procurement [REDACTED]



Attachment:  LSE TfL 95932 Diwali 2024-2025 060824.zip

Dear TFL Procurement Team,

As requested, please find our responses attached.

We look forward to hearing from you soon but do please contact us if you have any queries.

Kind regards

LS Events Bid Team

Id: MSG254875652.1

Sent: 05/08/2024 15:58

Subject: RE: Doc2032174325 - ITT - TfL 95932 - Lot 1 - Task 10 - Diwali 2024- 2025

Please provide a response to the below message by 16:00 06/08/2024.

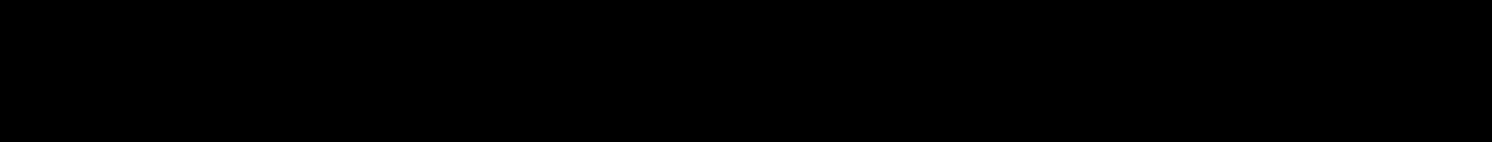
Kind regards,

TfL Procurement

Id: MSG254875652

Sent: 05/08/2024 15:56

Subject: Doc2032174325 - ITT - TfL 95932 - Lot 1 - Task 10 - Diwali 2024- 2025



Kind regards,
TfL Procurement

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[REDACTED]

From: [REDACTED]@ls.uk>
Sent: 08 August 2024 07:47
To: [REDACTED]
Cc: LS-SMT
Subject: Diwali

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Hi [REDACTED] and [REDACTED]

We've received the confirmation of intention to award LS Events the contract for Diwali which is fantastic.

We look forward to working with you on the project!

Best wishes, [REDACTED]

[REDACTED]
[REDACTED]
LS Events

[REDACTED][@ls.uk](mailto:[REDACTED]@ls.uk)

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From: [REDACTED]@ls.uk>
Sent: 09 August 2024 18:30
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: Payment timeline - Diwali

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Hi [REDACTED].

This all looks agreeable, [REDACTED]

Thank you for the note re year two and three.

We've had the contract through, which we will review and return next week. I understand you're off, but our [REDACTED] will liaise with your procurement team on that.

Best wishes, [REDACTED]

[REDACTED]
[REDACTED]
LS Events

[REDACTED][@ls.uk](mailto:[REDACTED]@ls.uk)

On Thu, 8 Aug 2024 at 16:54, [REDACTED][@london.gov.uk](mailto:[REDACTED]@london.gov.uk)> wrote:

Hi [REDACTED]

I've chatted through the contract payment plan with [REDACTED] on the call just now. Looks like our proposed dates were pretty much in line with yours thankfully. Can you check this over and confirm you're in agreement please? I can then ask TfL to include it in the call-off contract.

Years 3 and 4 are not listed as they'd be subject to extension of contract, but they would follow a similar shape to year 2

Payments Year 1	Activity	Estimated date
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
Payments Year 2		
[REDACTED]	[REDACTED]	[REDACTED]

Thanks

Senior Events Officer, Events for London

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City Hall, Kamal Chunchie Way, London, E16 1ZE

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From: [REDACTED]
To: [REDACTED]
Subject: Re: Diwali
Date: 13 May 2024 14:38:26

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[REDACTED]

Great, as and when, if you're able, it would be great to know a specific date as we're trying to plan a complicated jigsaw!

Best wishes, [REDACTED]

[REDACTED]
[REDACTED] | [REDACTED]
[REDACTED] [@ls.uk](mailto:[REDACTED]@ls.uk)

www.LS.uk



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On Mon, 13 May 2024 at 14:35, [REDACTED] [@london.gov.uk](mailto:[REDACTED]@london.gov.uk) wrote:

Hi [REDACTED],

[REDACTED], hope alls well with you!

Yes, the tender should be out end May/early June.

Thanks

[REDACTED]

From: [REDACTED]@ls.uk>
Sent: Friday, May 10, 2024 12:48 PM
To: [REDACTED]@london.gov.uk>
Cc: [REDACTED]@london.gov.uk>
Subject: Re: Diwali

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Hi [REDACTED]

Hope all is well in your world!

I just wanted to check in on Diwali; we've had a mini competition notice for another GLA event which is out around 21/05 and are trying to plan resources for writing these bids. Do you still plan on the Diwali tender coming out at the end of May?

Thanks, [REDACTED]

[REDACTED]
[REDACTED] | [REDACTED]
[REDACTED]@ls.uk

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On Thu, 7 Mar 2024 at 13:32, [REDACTED]@london.gov.uk> wrote:

Hi [REDACTED],

We hope to have something ready for end May.

Thanks

[REDACTED]

From: [REDACTED]@ls.uk>

Sent: Thursday, March 7, 2024 11:48 AM

To: [REDACTED]@london.gov.uk>; [REDACTED]

[REDACTED]@london.gov.uk>

Subject: Diwali

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Hi both,

I wondered when the Diwali tender will be coming out? We've been working on resource planning for the coming months and I want to make sure we've capacity planned in.

Thanks, [REDACTED]

[REDACTED]
[REDACTED] | [REDACTED]

[REDACTED]@ls.uk

www.LS.uk



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SCHEDULE 6 - CALL-OFF CONTRACT TEMPLATE

Framework Number: TfL 95932

Call-Off Contract Number: Lot 1 Task 11

THIS CALL-OFF CONTRACT is made the 11th day of July 2024

BETWEEN:

- (1) **Greater London Authority** (GLA), City Hall, Kamal Chunchie Way, London, E16 1ZE ("**the Authority**"); and
- (2) **LS EVENTS LTD**, a company registered in England and Wales (Company Registration Number 5088309) whose registered office is at KL.325 Edinburgh House, 170 Kennington Ln, London, SE11 5DP ("**the Service Provider**").

RECITALS:

- A. The Contracting Authority and the Service Provider entered into an agreement dated 14th September 2023 which sets out the framework for the Service Provider to provide certain Services to the Contracting Authority or the Authority ("**the Agreement**").
- B. The Authority wishes the Service Provider to provide the specific Services described in this Call-Off Contract pursuant to the terms of the Agreement and this Call-Off Contract and the Service Provider has agreed to provide such Services on those terms and conditions set out in the Call-Off Contract.

THE PARTIES AGREE THAT:

1. CALL-OFF CONTRACT

- 1.1 The terms and conditions of the Agreement shall be incorporated into this Call-Off Contract.
- 1.2 In this Call-Off Contract the words and expressions defined in the Agreement shall, except where the context requires otherwise, have the meanings given in the Agreement. In this Call-Off Contract references to Attachments are, unless otherwise provided, references to attachments of this Call-Off Contract.

2. SERVICES

- 2.1 The Services to be performed by the Service Provider pursuant to this Call-Off Contract are set out in Attachment 1.

- 2.1 The Service Provider acknowledges that it has been supplied with sufficient information about the Agreement and the Services to be provided and that it has made all appropriate and necessary enquiries to enable it to perform the Services under this Call-Off Contract. The Service Provider shall neither be entitled to any additional payment nor excused from any obligation or liability under this Call-Off Contract or the Agreement due to any misinterpretation or misunderstanding by the Service Provider of any fact relating to the Services to be provided. The Service Provider shall promptly bring to the attention of the Call-Off Co-ordinator any matter that is not adequately specified or defined in the Call-Off Contract or any other relevant document.
- 2.2 The timetable for any Services to be provided by the Service Provider and the corresponding Milestones (if any) and Project Plan (if any) are set out in Attachment 1. The Service Provider must provide the Services in respect of this Call-Off Contract in accordance with such timing and the Service Provider must pay liquidated damages in accordance with the Agreement of such an amount as may be specified in Attachment 1. The Service Provider shall be liable for the ongoing costs of providing Services in order to meet a Milestone.
- 2.3 The Service Provider acknowledges and agrees that as at the commencement date of this Call-Off Contract it does not have an interest in any matter where there is or is reasonably likely to be a conflict of interest with the Services provided to the Authority under this Call-Off Contract.

3. CALL-OFF TERM

This Call-Off Contract commences on the date of this Call-Off Contract, or such other date as may be specified in Attachment 1 and subject to Clause 4.2 of the Agreement, shall continue in force for the Call-Off Term stated in Attachment 1 unless terminated earlier in whole or in part in accordance with the Agreement.

4. CHARGES

Attachment 2 specifies the Charges payable in respect of the Services provided under this Call-Off Contract. The Charges shall not increase during the duration of this Call-Off Contract unless varied in accordance with the Agreement. The Service Provider shall submit invoices in accordance with the Agreement and the Charges shall be paid in accordance with the Agreement.

5. CALL-OFF CO-ORDINATOR AND KEY PERSONNEL

The Authority's Call-Off Co-ordinator in respect of this Call-Off Contract is named in Attachment 1 and the Service Provider's Key Personnel in respect of this Call-Off Contract are named in Attachment 2.

This Call-Off Contract has been signed by duly authorised representatives of each of the Parties.

SIGNED

For and on behalf of the *[Authority]*

DocuSigned by:
Signature: [Redacted Signature] _____
5005593B090843F...

Name: [Redacted Name] _____

Title: [Redacted Title] - Events & Commercial Partnerships _____

Date: 12/7/2024 | 08:46 PDT _____

SIGNED

For and on behalf of *[the Service Provider]*

DocuSigned by:
Signature: [Redacted Signature] _____
69226FA9AE847C...

Name: [Redacted Name] _____

Title: [Redacted Title] _____

Date: 12/7/2024 | 03:17 PDT _____

-
- A horizontal bar chart showing the percentage of respondents who believe that the U.S. should take action to address climate change, broken down by age group. The x-axis represents the percentage, ranging from 0% to 100%. The y-axis lists the age groups. The bars are black, and the chart includes a legend indicating that the bars represent 'U.S. should take action to address climate change'.
- | Age Group | Percentage |
|-----------|------------|
| 18-29 | 95% |
| 30-49 | 30% |
| 50-69 | 60% |
| 70+ | 55% |
| 18-29 | 50% |
| 30-49 | 45% |
| 50-69 | 65% |
| 70+ | 75% |
| 18-29 | 70% |
| 30-49 | 35% |
| 50-69 | 35% |
| 70+ | 25% |

2. Timetable

Commencement date: 11th July 2024

Call-Off Term: 2 weeks

3. Liquidated Damages

Amount of liquidated damages per day (if any): n/a

4. Expenses

Expenses (if any) that the Service Provider may claim: n/a

5. Authority Account Details

G0468

6. Address for Invoices

invoices@tfl.gov.uk

Date/Period for submission of Invoices:

■ [REDACTED]
■ [REDACTED]
■ [REDACTED]
■ [REDACTED]

7. Authority Call-Off Co-ordinator

Name: [REDACTED]

Address: City Hall, Kamal Chunchie Way, London E16 1ZE

Phone: [REDACTED]

Email: [REDACTED]@london.gov.uk

8. Availability of Key Personnel

n/a

Attachment 2

1. Charges

The fixed fee for the delivery of the O2 Screening shall be

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

The exact fee for the Hyde Park screening, should it be required, shall be confirmed and agreed in writing with the Authority's Call-Off Coordinator but in any event shall not exceed [REDACTED]).

2. Key Personnel

The Service Provider's Key Personnel (include grades and areas of responsibility): n/a

3. Proposed sub-contractors (if any)

Name and contact details of proposed sub-contractor(s) and details of any proposed sub-contracted work: to be confirmed

4. Proposed completion date:

16th July 2024

Attachment 3

Special Conditions for Call-Off

n/a