**Green Roots Fund**

**Application Form**

***This word version of the application form is an optional step. It is for you to collate answers outside of the online system at your own pace before the deadline. You will need to copy and paste your responses into the online application system to submit your application. Note that Green Roots Fund Team will only be accepting applications completed online.***

***We will not accept any applications outside of the system, even if the word form is completed.***

|  |
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| **Introduction** |

**Green Roots Round 1**

**Description**

You can find out more about the Green Roots Fund on our [website](https://www.london.gov.uk/programmes-strategies/environment-and-climate-change/parks-green-spaces-and-biodiversity/green-roots-fund) or if you still have questions after reading the prospectus, by emailing [GreenRoots@london.gov.uk](mailto:GreenRoots@london.gov.uk).

Refer to the 'Green Roots Application Form Guidance' on our [website](https://www.london.gov.uk/programmes-strategies/environment-and-climate-change/parks-green-spaces-and-biodiversity/green-roots-fund) to fill out this application form.

**Guidance information**

You do not have to complete the form in a single session. You can save your progress and return to it later. Your application will be assessed at the next deadline after it's submitted. Deadlines can be found on our website.

You must give us enough information to establish if your project is eligible for grant funding.

Decisions to award grant funding are made as part of a formal process. We know that there is likely to be a high demand for Green Roots funding and we will not be able to fund all good applications. You must not rely on the GLA’s support until:

* you have been formally notified, in writing, that your application has been successful
* your authorised signatory (or signatories) has executed and returned a funding agreement.

**If you are unsuccessful, there will be no appeals process.**

|  |
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| **Organisation** |

Provide information about your organisation. If your project is a joint or partnership application, provide details of the lead organisation that will be accountable for the grant and manage the funds.

|  |  |
| --- | --- |
| Lead organisation name | (pre-filled) |
| Lead organisation address  Street |  |
| City |  |
| County |  |
| Postcode |  |
| Country |  |
| Lead organisation type | * Charitable Incorporated Organisation * Community Interest Company Limited by Guarantee * Community Interest Company Limited by Shares * Company Limited by Guarantee (inc. Registered Charities/Specialist Designated Institutions) * Educational body (excluding Local Authorities/Limited Companies/Specialist Designated Institutions) * Local Authority * Registered Society (including Cooperative Societies and Community Benefit Societies) * Unincorporated Association * Other |
| Charity number: if Charitable Incorporated Organisation is selected |  |
| Company number: if Community Interest Company Limited by Guarantee selected or  Community Interest Company Limited by Shares is selected. |  |
| UKPRN:  if Educational body is selected |  |
| Society Number: if Registered Society is selected |  |
| Organisation’s website address, if applicable |  |
| Is your organisation an accredited Good Word Standard Employer? [The Good Work Standard (GWS) | London City Hall](https://www.london.gov.uk/programmes-strategies/business-and-economy/support-your-business/good-work-standard-gws) | * Yes * No |
| If selected no in the above question, answer the following question:  Is your organisation a London Living Wage Employer? [London Living Wage | London City Hall](https://www.london.gov.uk/programmes-strategies/business-and-economy/support-your-business/london-living-wage) | * Yes * No |
| Where did you find out about this grant programme? | * London.gov.uk * Press release * Sector newsletter * Word of mouth * Other   Please specify where else you heard about this Grant Programme: |
| Main contact first name | (Pre-filled with option to amend) |
| Main contact last name | Pre-filled with option to amend) |
| Main contact position | (Mandatory) |
| Main contact phone number |  |
| Main contact email address | (pre-filled but with option to amend) |
| Second contact: | * I am the second contact * Search for Existing Contacts to Link to Application * Add new second contact |
| Second contact First name |  |
| Second contact Last name |  |
| Second contact Position |  |
| Second contact Phone |  |
| Second contact Email |  |
| Invite to Collaborate If you select Yes to invite this contact, we will send them an email asking them to register on the portal.  Would you like to invite this contact to collaborate on this application? | * Yes * No |

|  |
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| **Diversity** |

**Organisation leadership**

**Leadership of your organisation**

We'd like to understand more about the leadership of the organisation that we’re supporting. By this we mean any specific groups or communities that are included in your constitution.

If your leadership doesn't consist of specific groups of people, you can choose that option below and you will go to the next section.

|  |  |
| --- | --- |
| Does 75% or more of your leadership share a particular identity or experience? | * Yes * No |
| If selected yes,  Are you willing to provide more details about these people? | * Yes * No |
| If selected yes, fill in as applicable |  |
| A local community Geographical - a place/location (for instance, this could be a neighbourhood, town, region) | Please specify: |
| Communities experiencing racial inequity Communities that experience inequity as a result of their race or ethnic group. Ethnic group refers to the group that people self-identify with, which may be related to their national/geographical origin, skin colours, and other identities. This is often referred to as “Black, Asian and Minority Ethnic” or BAME. | Our leadership self-identify as:   * All communities experiencing racial inequity * Black/African/Caribbean/Black British * Mixed * Asian/Asian British * Other group experiencing ethnic or racial inequity |
| Disabled people  Self-identify as disabled, with particular impairments, which have a long-term impact on quality of life | Our leadership self-identify as:   * Physical, mobility or sensory impairment * Mental health * Cognitive differences * Health * Other |
| Faith communities | Our leadership self-identify as:   * Faith * Catholic * Protestant * Other Christian denominations * Buddhist * Hindu * Jewish * Muslim * Sikh * Atheist * Agnostic * Other |
| LGBT+ People  Lesbian, Gay, Bisexual and Trans + people | Our leadership self-identify as:   * Bisexual people * Gay men * Lesbian/gay women * Transgender people * Non-binary people * Other |
| Migrants  Groups who are first generation and/or recent migrants to the UK | Our leadership self-identify as:   * Asylum seekers * Refugees * Undocumented people * Other migrants |
| Older or younger people  A specific age group | Our leadership self-identify as:   * Children and young people * Young adults * Young people * Children * Infants * Older people |
| People who are educationally or economically disadvantaged  Self-identify as from an economically and/or educationally disadvantaged background, including working class backgrounds, with long-term impact on their life outcomes; also people currently experiencing financial hardship. |  |
| Women and girls  Those who identify and live as women and girls |  |
| Lived Experience  Lived experience that may not already be reflected in other categories and sub-categories in this form (for example: long-term unemployment, care experience, criminal justice system) | Please specify: |
| If there is any other relevant information you would like to tell us, please let us know |  |

**Organisation mission**

**Mission of organisation**

We'd like to understand more about the mission of the organisations that we’re supporting. By this we mean any specific groups or communities that are included in your constitution.

If your mission isn’t aimed at specific groups of people, you can choose that option below and you will go to the next section.

|  |  |
| --- | --- |
| Does your mission constitution include a specific group or community? | * Yes * No |
| If selected yes,  Are you willing to provide more details about these people? | * Yes * No |
| If selected yes, fill in as applicable |  |
| A local community  Geographical - a place/location (for instance, this could be a neighbourhood, town, region) | Please specify: |
| Communities experiencing racial inequity  Communities that experience inequity as a result of their race or ethnic group. Ethnic group refers to the group that people self-identify with, which may be related to their national/geographical origin, skin colours, and other identities. This is often referred to as “Black, Asian and Minority Ethnic” or BAME. | Our mission self-identify as:   * All communities experiencing racial inequity * Black/African/Caribbean/Black British * Mixed * Asian/Asian British * Other group experiencing ethnic or racial inequity |
| Disabled people  Self-identify as disabled, with particular impairments, which have a long-term impact on quality of life | Our mission self-identify as:   * Physical, mobility or sensory impairment * Mental health * Cognitive differences * Health * Other |
| Faith communities | Our mission self-identify as:   * Faith * Catholic * Protestant * Other Christian denominations * Buddhist * Hindu * Jewish * Muslim * Sikh * Atheist * Agnostic * Other |
| LGBT+ People  Lesbian, Gay, Bisexual and Trans + people | Our mission self-identify as:   * Bisexual people * Gay men * Lesbian/gay women * Transgender people * Non-binary people * Other |
| Migrants  Groups who are first generation and/or recent migrants to the UK | Our mission self-identify as:   * Asylum seekers * Refugees * Undocumented people * Other migrants |
| Older or younger people  A specific age group | Our mission self-identify as:   * Children and young people * Young adults * Young people * Children * Infants * Older people |
| People who are educationally or economically disadvantaged  Self-identify as from an economically and/or educationally disadvantaged background, including working class backgrounds, with long-term impact on their life outcomes; also people currently experiencing financial hardship. |  |
| Women and girls  Those who identify and live as women and girls |  |
| Lived Experience  Lived experience that may not already be reflected in other categories and sub-categories in this form (for example: long-term unemployment, care experience, criminal justice system) | Please specify: |
| If there is any other relevant information you would like to tell us, please let us know |  |

**Project**

**Project Aim**

We'd like to understand more about your project that we’re supporting. By this we mean any specific groups or communities that are included in your constitution.

If your project isn’t aimed at specific groups of people, you can choose that option below and you will go to the next section.

|  |  |
| --- | --- |
| Is your project aimed at specific groups of people? | * My project is aimed at a specific groups of people * My project is open to everyone and is not aimed at a specific group of people |
| If you have selected, aimed at a specific group of people: Are you willing to provide more details about these people? | * Yes * No |
| If selected yes, fill in as applicable |  |
| A local community  Geographical - a place/location (for instance, this could be a neighbourhood, town, region) | Please specify: |
| Communities experiencing racial inequity  Communities that experience inequity as a result of their race or ethnic group. Ethnic group refers to the group that people self-identify with, which may be related to their national/geographical origin, skin colours, and other identities. This is often referred to as “Black, Asian and Minority Ethnic” or BAME. | My project is aimed at:   * All communities experiencing racial inequity * Black/African/Caribbean/Black British * Mixed * Asian/Asian British * Other group experiencing ethnic or racial inequity |
| Disabled people  Self-identify as disabled, with particular impairments, which have a long-term impact on quality of life | My project is aimed at:   * Physical, mobility or sensory impairment * Mental health * Cognitive differences * Health * Other |
| Faith communities | My project is aimed at:   * Faith * Catholic * Protestant * Other Christian denominations * Buddhist * Hindu * Jewish * Muslim * Sikh * Atheist * Agnostic * Other |
| LGBT+ People  Lesbian, Gay, Bisexual and Trans + people | My project is aimed at:   * Bisexual people * Gay men * Lesbian/gay women * Transgender people * Non-binary people * Other |
| Migrants  Groups who are first generation and/or recent migrants to the UK | My project is aimed at:   * Asylum seekers * Refugees * Undocumented people * Other migrants |
| Older or younger people  A specific age group | My project is aimed at:   * Children and young people * Young adults * Young people * Children * Infants * Older people |
| People who are educationally or economically disadvantaged  Self-identify as from an economically and/or educationally disadvantaged background, including working class backgrounds, with long-term impact on their life outcomes; also people currently experiencing financial hardship. |  |
| Women and girls  Those who identify and live as women and girls |  |
| Lived Experience  Lived experience that may not already be reflected in other categories and sub-categories in this form (for example: long-term unemployment, care experience, criminal justice system) | Please specify: |
| If there is any other relevant information you would like to tell us, please let us know |  |

|  |
| --- |
| **Project** |

**About**

Provide the overview details of your project below. This section isn’t part of the scoring assessment – but it will be used to check that your project is eligible and suitable for the fund.

|  |  |
| --- | --- |
| Proposed project name |  |
| Select one or more London borough(s) in which your project will be delivered. | * Barking and Dagenham * Barnet * Bexley * Brent * Bromley * Camden * City of London * Croydon * Ealing * Enfield * Greenwich * Hackney * Hammersmith and Fulham * Haringey * Harrow * Havering * Hillingdon * Hounslow * Islington * Kensington and Chelsea * Kingston upon Thames * Lambeth * Lewisham * Merton * Newham * Redbridge * Richmond upon Thames * Southwark * Sutton * Tower Hamlets * Waltham Forest * Wandsworth * Westminster |

**Delivery locations**

You can tell us about up to five project delivery addresses. If you have more sites, ensure the sites provided demonstrate the geographic range.

**Add project delivery address**

|  |  |
| --- | --- |
| Street |  |
| City |  |
| County |  |
| Postcode |  |
| Country |  |
| Project grid reference |  |
| Is your project location on designated site (e.g., local nature reserve, site of importance for nature conservation)? | * Yes * No |
| If yes is selected. Provide a brief description of the designated site |  |

If you have more than one project delivery address, add more rows and add the details. In the online form, you will get an option of add more addresses.

**Partners**

**Add new partner**

|  |  |
| --- | --- |
| Partner name |  |
| Organisation type | * Charitable Incorporated Organisation * Community Interest Company Limited by Guarantee * Community Interest Company Limited by Shares * Company Limited by Guarantee (inc. Registered Charities/Specialist Designated Institutions) * Educational body (excluding Local Authorities/Limited Companies/Specialist Designated Institutions) * Local Authority * Registered Society (including Cooperative Societies and Community Benefit Societies) * Unincorporated Association |
| Charity number: if applicable |  |
| Company number: if applicable |  |
| Partner type | * Delivery * Strategic |
| Briefly describe the role of the partner on this project |  |

If you have more than one partner, add more rows and add the details. In the online form, you will get an option of add new partner.

|  |
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| **Ambition & Impact** |

Your project must align to the investment objectives of the Green Roots Fund. You should demonstrate how this funding will unlock benefits or be transformative.

**Ambition**

|  |  |
| --- | --- |
| Briefly describe your project, including what you will be delivering, how and the reason(s) for it.  Word count: 150 |  |
| How much grant funding are you applying for? (£) |  |
| All projects must include a minimum of 10% match funding. Confirm the value of match funding (£). |  |

**Impact**

|  |  |
| --- | --- |
| What type of project is this? | * Enabling * Implementation * Enabling and Implementation |
| Select one or more themes from the list. | * Biodiversity * Community garden * Food growing * Housing estate greening * Orchard * Other * Parks or green space improvement * Species reintroduction * Street or public realm * Tree planting * Wetland or waterways * Woodland * Woodland creation |
| Other themes and categories |  |
| What will your project achieve? Explain the expected outcome(s).  Word count: 150 |  |
| Will your project collect data that must be submitted to Greenspace Information for Greater London (GiGL) | * Yes * No |

|  |
| --- |
| **Need & Opportunity** |

Project proposals must be evidence-led and clearly show how they meet specific needs. The activity must be appropriate for the time and location you are proposing for delivery.

|  |  |
| --- | --- |
| What need will your project address? | * Climate resilience need * Human need * Nature need * Resilient |
| What strategic objective will your project address? | * Air pollution * Deficiency in access to green space * Flood risk * Greener active travel routes * Greener town centers/high streets * Health inequalities * Heat risk * Nature recovery * Noise pollution * Social inequalities * Water pollution |

**Opportunity**

|  |  |
| --- | --- |
| Explain why your project is needed.  Word count: 300 |  |
| What would be the impact if your project didn’t happen now?  Word count: 300 |  |

|  |
| --- |
| **Inclusion** |

Projects should include details of the users and/or visitors; and anyone involved in management and/or maintenance and decision-making.

|  |  |
| --- | --- |
| Which local groups or communities aren’t yet making use of your location? How will your project address this?  Word count: 300 |  |
| How will your project engage and involve more diverse communities in and around your location?  Word count: 300 |  |
| Besides your own organisation, will anyone else be involved in the day-to-day delivery of your project? This may include, for example, community groups, volunteers, etc. Include details in your response.  Word count: 300 |  |

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| **Deliverability & long-term legacy** |

**Deliverability**

It is important that projects can be completed on time and within the agreed budget. This section asks you to show how you can deliver the project successfully.

|  |  |
| --- | --- |
| What legal permission(s) do you need for your project to go ahead?  Word count: 150 |  |
| Confirm if the permissions are already in place? | * Yes * No |
| Timescales for receiving permissions  Word count: 150 |  |
| How will you ensure your project is delivered safely for those involved? Explain the steps that will be taken to ensure everyone’s safety.  Word count: 150 |  |
| How will you sustain the outputs and impact of your project after the funding has ended?  Word count: 150 |  |

**Milestones**

**Add new milestones**

|  |  |
| --- | --- |
| Description |  |
| Expected delivery date |  |
| Milestone category | * Key delivery date * Activity * Monitoring visit * Payment |
| Link milestone to a budget category | * Staff cost * Travel and subsistence * Contractors and consultants * Materials * Plants * Marketing and publicity * Grants provided to end beneficiaries * Small items of equipment * Event costs * Volunteer expenses * Tree care * Monitoring, evaluation and reporting * Tree after care * Volunteer time |
| Budget milestone amount |  |

If you have more than one milestone, add more rows and add the details. In the online form, you will get an option of add new milestone.

**Risks**

**Add new risk**

|  |  |
| --- | --- |
| Description of risk |  |
| Mitigation of risk |  |
| Impact | * Minor * Moderate * Significant |
| Probability | * Unlikely * Possible * Probable |
| RAG rating | * Low * Medium * High |

If you have more than one risk, add more rows and add the details. In the online form, you will get an option of add new risk.

|  |
| --- |
| **Budget** |

**Expenditure**

Your budget should cover your total project costs (requested grant amount, plus match funding)

|  |  |
| --- | --- |
| **Budget category** | **Total (£)** |
| Materials |  |
| Plants |  |
| Small items of equipment |  |
| Staff costs |  |
| Travel and subsistence |  |
| Contractors and consultants |  |
| Marketing and publicity |  |
| Grants provided to end beneficiaries |  |
| Event costs |  |
| Volunteer expenses |  |
| Volunteer time |  |
| Tree care |  |
| Tree after care |  |
| Monitoring, evaluation and reporting |  |
| Total | £ |

**Finance Management**

Include details about current or new processes and systems that will help you manage the grant.

|  |  |
| --- | --- |
| How will you manage budgets, incomes and expenditure? What processes and policies do you currently have, or are planning to implement?  Word count: 500 |  |
| If you are delivering significant tree planting and are including tree aftercare costs in your application, explain what tree aftercare activity you will do for up to two years after your project has closed.  Word count: 500 |  |

**Match funding**

**Add new match funding**

|  |  |
| --- | --- |
| Match funding name |  |
| Match funding type | * In-kind * Cash |
| Match funding source | * Public * Private |
| Match funding amount |  |
| Match funding secured | * Yes * No |
| Date to be secured |  |

If you have more than one source of match funding, add more rows and add the details. In the online form, you will get an option of add new match funding.

|  |
| --- |
| **Outputs** |

**Refer to the application form guidance for more information.**

**Inclusion and involvement of Londoners in green and blue infrastructure**

**Output description**

|  |  |  |
| --- | --- | --- |
| **Indicator** | **Baseline value** | **Target value** |
| Number of people from underrepresented groups that are engaged with the project |  |  |
| Number of local residents at in-person and online engagement events and activities hosted by the project |  |  |
| Number of community engagement activities at project |  |  |
| Number of volunteers participating in the project |  |  |
| Number of new volunteers participating in the project |  |  |
| Number of volunteer hours spent on the project |  |  |
| Number of training workshops delivered by project |  |  |
| Number of people receiving training in green skills delivered by project |  |  |
| Number of people in delivery partner organisation who complete training that supports project delivery |  |  |
| Number of local stakeholders consulted on the design in early stages |  |  |
| Percentage of project management responsibilities shared with local stakeholders |  |  |

**Enhancement of green and blue infrastructure**

**Output description**

|  |  |  |
| --- | --- | --- |
| **Indicator** | **Baseline value** | **Target value** |
| Number of trees planted |  |  |
| Projected area of new canopy cover created |  |  |

**Area of green infrastructure created**

**Output description**

|  |  |  |
| --- | --- | --- |
| **Indicator** | **Baseline value** | **Target value** |
| Wood pasture and parkland |  |  |
| Ancient trees and woodland |  |  |
| Wet woodland |  |  |
| Open mosaic habitat |  |  |
| Orchards |  |  |
| Sand habitat |  |  |
| Trees |  |  |
| Woodland |  |  |
| Acid grassland |  |  |
| Heathland |  |  |
| Chalk grassland |  |  |
| Lowland meadow |  |  |
| Scrub |  |  |
| Urban mosaic |  |  |
| Arable and horticultural |  |  |
| Buildings |  |  |
| Park and open spaces |  |  |
| Private green space |  |  |
| Deadwood |  |  |

**Area of green infrastructure restored**

**Output description**

|  |  |  |
| --- | --- | --- |
| **Indicator** | **Baseline value** | **Target value** |
| Wood pasture and parkland |  |  |
| Ancient trees and woodland |  |  |
| Wet woodland |  |  |
| Open mosaic habitat |  |  |
| Orchards |  |  |
| Sand habitat |  |  |
| Trees |  |  |
| Woodland |  |  |
| Acid grassland |  |  |
| Heathland |  |  |
| Chalk grassland |  |  |
| Lowland meadow |  |  |
| Scrub |  |  |
| Urban mosaic |  |  |
| Arable and horticultural |  |  |
| Buildings |  |  |
| Parks and open spaces |  |  |
| Private green space |  |  |
| Deadwood |  |  |

**Area of blue infrastructure created**

**Output description**

|  |  |  |
| --- | --- | --- |
| **Indicator** | **Baseline value** | **Target value** |
| Ponds and lakes |  |  |
| River and streams |  |  |
| Canals and reservoirs |  |  |
| Chalk streams |  |  |
| Floodplains |  |  |
| Intertidal habitat |  |  |
| Fen, marsh and swamp |  |  |
| Reedbeds |  |  |

**Area of blue infrastructure restored**

**Output description**

|  |  |  |
| --- | --- | --- |
| **Indicator** | **Baseline value** | **Target value** |
| Ponds and lakes |  |  |
| Rivers and streams |  |  |
| Canals and reservoirs |  |  |
| Chalk streams |  |  |
| Floodplains |  |  |
| Intertidal habitat |  |  |
| Fen, marsh and swamp |  |  |
| Reedbeds |  |  |

**New or improved green infrastructure on active travel routes**

**Output description**

|  |  |  |
| --- | --- | --- |
| **Indicator** | **Baseline value** | **Target value** |
| Length of greening created on active travel routes |  |  |
| Length of greening improved on active travel routes |  |  |

**Reduced flood risk in areas of highest risk of flooding**

**Output description**

|  |  |  |
| --- | --- | --- |
| **Indicator** | **Baseline value** | **Target value** |
| Water storage capacity of green infrastructure features |  |  |
| Water storage attenuation effect of installed green infrastructure features |  |  |
| Avoided runoff through trees planted |  |  |

**Reduced heat risk in areas with highest summer temperatures and lowest coverage**

**Output description**

|  |  |  |
| --- | --- | --- |
| **Indicator** | **Baseline value** | **Target value** |
| Areas of grey surfaces (ground, wall, roof) converted to green/blue surface |  |  |

**Improved waterway condition in areas of low coverage of riparian vegetation and polluted water bodies**

**Output description**

|  |  |  |
| --- | --- | --- |
| **Indicator** | **Baseline value** | **Target value** |
| Area of riparian habitat created along waterways of poor water quality |  |  |
| Area of riparian habitat improved along waterways of poor water quality |  |  |
| Area of SuDS created |  |  |
| Area of SuDS restored |  |  |
| Concentration of key pollutants (e.g., nitrogen, phosphorus) between inlet and outlet |  |  |
| Water bodies achieving bathing water quality status |  |  |

**New or improved green infrastructure in high streets/towns**

**Output description**

|  |  |  |
| --- | --- | --- |
| **Indicator** | **Baseline value** | **Target value** |
| Areas converted from grey surfaces to green/blue infrastructure in town centres and high streets |  |  |
| Number of trees planted in town centres and high streets |  |  |
| Projected areas of new canopy cover created (in town centres and high streets) |  |  |

**New or improved green infrastructure, that provides noise pollution barrier and/or natural soundscape, in areas prone to noise pollution**

**Output description**

|  |  |  |
| --- | --- | --- |
| **Indicator** | **Baseline value** | **Target value** |
| Area of green infrastructure that provides an effective vegetative barrier to road and rail-related noise pollution |  |  |

**Increased biodiversity and natural restoration in areas of importance for nature recovery**

**Output description**

|  |  |  |
| --- | --- | --- |
| **Indicator** | **Baseline value** | **Target value** |
| Area of habitats including trees in ‘moderate’ to ‘good’ condition (according to the Statutory Biodiversity Metric (SBM) condition assessment criteria) |  |  |

**Bespoke**

|  |  |
| --- | --- |
| Please add in any bespoke indicators you will be tracking as part of your project  Word count: 100 |  |

|  |
| --- |
| **Supporting documents** |

All the file uploads on this page must be provided as PDF files, if you attempt to upload any other format you will encounter an error message.

New organisations can still apply, even if you do not have two years of audited accounts. However, you will need to have a statement of the organisation’s current turnover, profit and loss, and cash flow position.

We may ask for further information, depending on the grant value requested.

Please ensure you have uploaded any relevant documentation to support your application.

|  |  |
| --- | --- |
| **Type** | **File upload** |
| Copy of most recent audited accounts |  |
| Where this information is not available in audited form, a turnover, profile & loss/income & expenditure, and cash flow position for the most recent full year of trading/operations |  |
| Proof of existence- Certificate of Incorporation |  |
| Charity registration, if applicable |  |
| VAT registration certificate, or another form of incorporation documentation |  |
| Landowner permission |  |
| Additional supporting documents |  |

|  |
| --- |
| **Declarations** |

|  |  |
| --- | --- |
| Agree to erect a sign, at all delivery sites, that carries the Mayor of London logo. We will provide you with the logo and guidance if your application is successful. You will need to provide photographic evidence of this, and a grid location. | * Yes * No |
| Agree to be included in the programme mailing list. You may receive emails about other GLA grant programmes | * Yes * No |

I declare that I have the authority to represent the lead applicant in submitting this application.

I understand that acceptance of this application form by the GLA does not in any way signify that the project is eligible for funding under the Green Roots Fund or that any such funding has been approved towards it.

On behalf of the lead applicant and having carried out full and proper inquiry, I confirm to the GLA that the lead applicant has the legal authority to carry out the project; and the information provided in this application is accurate.

I have consent of all persons, whose personal information I have provided to you in this application and have informed them of the purposes for which this information will be used, which include;

I consent to the personal data submitted with this form being shared as set out in this form and in accordance with the [GLA privacy policies](https://www.london.gov.uk/who-we-are/governance-and-spending/privacy-policies/gla-privacy-policy#:~:text=The%20GLA%20will%20not%20sell,%2C%20or%20required%20by%2C%20law);

I shall inform the GLA if, prior to any Green Roots Fund grant being legally committed to the lead applicant, I become aware of any further information which might reasonably be considered as material to the GLA in deciding whether to fund the proposal;

I am aware that if the information given in this application turns out to be false or misleading, the GLA may demand the repayment of funding and/or terminate a funding agreement pertaining to this proposal.

I confirm that I am aware that checks can be made to the relevant authorities to verify this declaration and any person who knowingly or recklessly makes any false statement for the purpose of obtaining grant funding or for the purpose of assisting any person to obtain grant funding may be prosecuted. A false or misleading statement will also mean that approval may be revoked, and any grant may be withheld or recovered with interest;

I confirm that I understand that if the lead applicant commences project activity, or enters into any legally binding contracts or agreements, including the ordering or purchasing of any equipment or services, before the formal approval of the project, any expenditure is incurred at the organisation’s own risk, and such costs will not be eligible, and may render the project ineligible for support.

|  |  |
| --- | --- |
| Agree to data protection consent as described above | * Yes * No |

|  |
| --- |
| **Submit** |

**Please ensure you have reviewed the application before clicking submit. After submitting your application, you will not be able to make any amendments.**

**If you receive error messages, you must fix these errors before the portal will allow you to submit. The portal will alert you to the fields that require your attention.**

**You will receive an email confirming that you have submitted the application. The email will include a link to a read only version of the application form.**

**Version 1**

**Dated 19/06/2025**