

Sustainable Development Impact Assessment Checklist

Project Name/ Policy Name & No: LFB HQ Project

Contact Person: Andrew Holdsworth

Date completed: 3/9/24

Please send through the completed checklist with a copy of the project PID or the draft policy to environment@london-fire.gov.uk. For existing policies undergoing minor amendments, please send through a marked up copy of the policy, with the original SDIA.

Other impact assessments completed		Yes	No		
1. Has an Equalities Impact Assessment been completed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
2. Has a Health, Safety and Wellbeing assessment been completed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Environmental Impacts					
3. Will this consume any of the following (please tick those that apply and state how and if this would increase or decrease our consumption):					
Gas	<input checked="" type="checkbox"/>	Electricity	<input checked="" type="checkbox"/>	Water	<input checked="" type="checkbox"/>
Petrol or diesel	<input checked="" type="checkbox"/>	Hazardous chemicals	<input checked="" type="checkbox"/>	Other natural resources e.g. timber	<input checked="" type="checkbox"/>
Comments: The project will include provision of office accommodation to replace Union Street after lease end in 2027 and could involve a construction project and / or an internal building fit - out project. The project will be targeted at achieving as close to net zero as possible taking into account issues including affordability and constraints from the need to refurbish existing buildings. The project is currently at "Plan" stage prior to gaining further approvals to progress to delivery stage. As part of the next stage environmental considerations will be explored in detail including investigations into the appropriate construction standard to adopt (BREEAM) for construction taking into account the nature of the potential sites (shared with fire station and partially refurbished existing buildings)					
4. Will this produce or reduce our production of (please tick those that apply and describe what and how):					
Non-hazardous waste	<input type="checkbox"/>	Hazardous waste (see PN 862)	<input type="checkbox"/>	pollutants to air, land or water?	<input type="checkbox"/>
Comments: We will be aiming to reduce the size of HQ provision considerably compared with our present accommodation and will move to a buildings with a better energy performance which will have the effect of reducing pollutants including Co2 emissions.					

5. Will this impact (positively or negatively):	Yes	No
a. Operational/business travel by staff	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Travel/deliveries by our suppliers	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Environmental protection at incidents	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. a Site of Special Scientific Interest	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Gardens or other wildlife at stations/brigade sites (e.g. nesting birds or bats)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Comments: It is unlikely that any of these will be affected significantly – however this will be kept under review during the first phase of the project.		
Procurement	Yes	No
6. Will this result in the purchase of goods, services or works or influence how they are procured?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Is this for a purchase of greater than £1m?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Will this use/result in a tender for manufactured goods such as electronics, textiles, and building materials?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Will this service require low skilled/low paid employees?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
i. Will the goods consume utilities or consumables?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
j. Does this involve major works taking place?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
k. If so are BREEAM and Ecological surveys required?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
l. Will this support future cost avoidance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
m. Could all or part of the purchase be provided by small or local businesses?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
n. Could this be delivered by a voluntary/community sector organisation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
o. Has a Request For Tender been submitted to Procurement through hotwire?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Comments: The project will include a construction and/ or fit out project – more detail will be known after the next stage as detailed in the business case.		

Reviewed and accepted by the Sustainable Development Team. 15/9/24