



MAYOR OF LONDON  
OFFICE FOR POLICING AND CRIME

## Smart Equipment Lockers

### MOPAC Investment Advisory & Monitoring meeting 26.06.24

Report by Sian Chacksfield on behalf of Clare Davies

**Part 1 – This section of the report will be published by MOPAC. It is classified as OFFICIAL – PUBLIC**

#### EXECUTIVE SUMMARY

This Business Justification Paper is to seek approval to the proposed funding stream for 20 new Smart Lockers and the expansion of the current 25 DDaT & MSC Smart Lockers.

#### Recommendations

The Deputy Mayor for Policing and Crime, via the Investment Advisory and Monitoring meeting (IAM), is asked to agree:

- **Decision 1** - The purchase and rollout of 20 new smart equipment lockers, and the expansion of the existing 25 DDaT smart equipment lockers for distribution across the MPS estate.
- **Decision 2** - Initial capital project costs of £1.282m in 2024/25, which will be funded through the NMfL capital programme.

The board is asked to note:

- OSS Onsite Staff Pay savings of £1.249m per annum will be generated by the investment (25 x Band E FTE), which will fund the **ongoing revenue support costs of £0.039m in 2024/25 and 2025/26 and £0.090m pa thereafter** (budget to be transferred to DDaT). The remaining savings can be released.
- **Recruitment** - OSS have not recruited into 25 vacancies to fund the 20 new lockers and extend the existing 25 DDaT lockers. If the BJP is not approved, we will recruit staff into these posts, in order to provide the service. This is an opportunity to provide an enhanced service to front line officers out of hours and enable the MPS to deploy at short notice. We will also remove the existing smart equipment lockers at the five trial sites.

#### Time sensitivity

A decision is required from the Deputy Mayor by 31/08/2024. Agreement to proceed in August will mean the MPS can secure commercial discounts from the supplying company this financial year, and install the equipment before 31<sup>st</sup> March 2025.

**Non-confidential facts and advice to the Deputy Mayor for Policing and Crime**

## Introduction and background

1. The MPS has undergone several transformative changes including Met Turnaround Plan and more recently The New Met for London plan. We have seen the publishing of the Baroness Casey Report and the Inspectorate placing the MPS under special measures plus various HMIC recommendations.
2. These reports have highlighted the need to overhaul operational strategies, focusing on front line policing effectiveness and servicing communities more efficiently. This has required re-evaluation of existing systems, services and processes to align with organisation goals and objectives.

## Issues for consideration

3. **Accessibility Concerns** – Not having a 24/7 service for assets and equipment, does not reflect the operational requirements expected of front-line policing or the expectations of the communities. By having the smart equipment lockers available out of hours and providing, a secure and auditable system to issue the officers with replacement kit enables the organisation to deploy officers at short notice.
4. **Better use of Technology** – “Keeping up with modern times” we are utilising lockers used by other companies i.e. Amazon to make better use of technology and kit to provide us with accurate data around use and demand of assets.
5. **People** - Reducing the wait time of officers during office and out of office hours by bypassing a person and collecting kit and assets when convenient and required. OSS can still keep track of assets, but it allows staff to focus on other responsibilities and will make us more efficient.
6. **Service Consistency** – The rollout of these lockers to 45 sites will enable a consistent service when issuing assets across the organisation so that the process is the same at every building where there is a smart equipment locker.
7. **Loss of Assets** – More cost to the organisation and more time for officers to wait for replacements. These will be secure, tracked, and auditable.

## Contributes to the New Met for London (NMfL) Plan and / or MOPAC Police & Crime Plan 2022-25<sup>1</sup>

A New Met for London has highlighted the need to fix our foundations. By providing these 45 smart equipment lockers across the estate, which are accessible 24/7, we are setting our people up to succeed, giving them the equipment and tools they need to cut crime and rebuild trust within our communities, when they are on shift. By collaborating with DDaT this will equip officers with the assets and technology 24/7 across the estate.

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<sup>1</sup> [Police and crime plan: a safer city for all Londoners | London City Hall](#)

8. **Improved Officer Deployment** - The Management of MPS Assets remains one of the most emotive services that OSS provide and is one of the key aspects of the New Met for London plan is ensuring we Fix Our Foundations by equipping officers and staff with the best use of technology. A uniformed officer or staff member needs to be deployable 24/7 365 and the availability of key assets to enable deployment allows for the 24/7/365 deployment to happen.
9. **MPS Moving forward with better technology** - Supporting this business case will allow OSS and the organisation to progress with more effective and modern service delivery to meet the Commissioners New Met for London promise and objectives.

## Financial, Commercial and Procurement Comments

10. This business case proposes initial capital project costs of £1.282m in 2024/25, which will be funded through the NMfL capital programme. OSS Onsite Staff Pay savings of £1.249m per annum will be generated by the investment (25 x Band E FTE), which will fund the ongoing revenue support costs of £0.039m in 2024/25 and 2025/26 and £0.090m pa thereafter. The remaining savings can be released. Budget for the ongoing support costs will be transferred to DDaT, where the expenditure will be incurred (2024/25 costs will need to be journalled from DDaT to OSS if a decision is after the in-year cut off for budget moves).
11. Costs have been provided by DDaT following market engagement and experience from the DDaT Smart Equipment Lockers project, and reflect a 40% discount to the hardware costs which the MPS is eligible for following the previous purchases.
12. Investment Group has recommended that the initial capital investment be funded by the NMfL capital allocation in 2024/25. The availability of funding has been confirmed by the Strategy and Transformation Finance Business Partner.

## Legal Comments

14. The Mayor's Office for Policing and Crime ("MOPAC") is a contracting authority as defined in the Public Contracts Regulations 2015 ("the Regulations") and the forthcoming Procurement Act 2023 ("the Act"). Awards of, and modifications to, public contracts for goods and/or services valued at £213,477 or above shall be in accordance with Regulations and the Act. (Whichever regime applies).

15. From 28 October 2024, the Act shall come into force, replacing the Regulations. Depending on when the proposed procurement is commenced, the applicable procurement regime shall be applied.

16. Regulation 72 of the Regulations permits MOPAC to modify a contract in limited circumstances. Specifically, regulation 72(1) (b) provides MOPAC may modify a contract where:

- It is not possible to change contractor due to technical or economic reasons;
- and

- To change contractor would cause MOPAC to suffer significant inconvenience or substantial costs duplication.

17. Provided the value of the modification does not exceed 50% of the value of the original contract.

18. This report confirms it is not possible to change contractor for economic reasons and to change would result in costs duplication to the MOPAC. On the basis those factual assertions are correct and meet the criteria for the above regulation 72 will be met.

19. Regulation 72(3) provides the MOPAC shall publish a modification notice where a contract is modified in accordance with regulation 72(1) (b) or (1)(c).

20. The MOPAC Scheme of Delegation and Consent provides the Deputy Mayor for Policing and Crime ("DMPC") has delegated authority to approve:  
Business cases for revenue or capital expenditure of £500,000 and above (paragraph 4.8);

21. All requests to go out to tender for contracts of £500,000 or above, or where there is a particular public interest (paragraph 4.13);

22. All unforeseen variations and extensions to contracts with an original value of £500,000 or above, when the variation or extension is greater than 10% of the original value and/or is for a period of more than 12 months (paragraph 4.13)

23. Paragraph 7.23 of the Scheme provides that the Director of Commercial Services has consent for the approval of the award of all contracts, with the exception of those called in through the agreed call in procedure.

## **Equality Comments**

24. This Business Justification Paper has undergone an initial Equality screening. Due regard has been taken to ensure compliance with the Equality Act particularly the Public Sector Equality Duty. Real consideration has been taken to assess equality impact caused by the proposed business case. As a result, no negative impact has been identified to any individual and/or group safeguarded by a protected characteristic. In fact, better accessibility for flexible working, part time hours or adjusted duties due to disability will benefit two of the protected characteristics; gender and disability.

## **Privacy Comments**

25. The MPS is subject to the requirements and conditions placed on it as a 'State' body to comply with the European Convention of Human Rights and the Data Protection Act (DPA) 2018. Both legislative requirements place an obligation on the MPS to process personal data fairly and lawfully in order to safeguard the rights and freedoms of individuals.

26. Under Article 35 of the General Data Protection Regulation (GDPR) and Section 57 of the DPA 2018, Data Protection Impact Assessments (DPIA) become mandatory for organisations with technologies and processes that are likely to result in a high risk to the rights of the data subjects.

27. The Information Assurance and Information Rights units within MPS will be consulted at all stages to ensure the project meets its compliance requirements.

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29. Under Article 35 of the General Data Protection Regulation (GDPR) and Section 57 of the DPA 2018, Data Protection Impact Assessments (DPIA) become mandatory for organisations with technologies and processes that are likely to result in a high risk to the rights of the data subjects.

30. The Information Assurance and Information Rights units within MPS will be consulted at all stages to ensure the project meets its compliance requirements.

31. A DPIA has been completed for the current contract as part of the DDaT tech project and the 5 rented lockers. DPIAs support the accountability principle, as they will ensure the MPS complies with the requirements of GDPR and they demonstrate that appropriate measures have been taken to ensure compliance

### **Real Estate Implications**

33. There are no MPS estate implications envisaged at this stage

### **Environmental Implications**

34. There are no MPS environmental implications envisaged at this stage.

Report author: Nicola Sellings, Deputy Director Enabling Services

### **Part 2 – This section refers to the details of the Part 2 business case which is NOT SUITABLE for MOPAC Publication.**

The Government Security Classification marking for Part 2 is:  
OFFICIAL-SENSITIVE [COMMERCIAL]

Part 2 of Smart Equipment Lockers is exempt from publication for the following reasons:

- Exempt under Article 2(2)(a) of the Elected Local Policing Bodies (Specified Information) Order 2011 (Data Protection Section 43 – Commercial Interests).
- The relevant sections under the FOIA that would exempt this information from disclosure, for example:
  - Data Protection Section 40,
  - Commercial Interest Section 43
  - Legal Professional Privilege Section 42

The paper will cease to be exempt until award of the contract following funding stream approval.